

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

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Minutes of the January 10, 2007, Meeting

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, January 10, 2007, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, immediately following the regularly scheduled meeting of the Carson Area Metropolitan Planning Organization that began at 5:30 p.m.

PRESENT: Chairperson Richard S. Staub, Vice Chairperson Charles Des Jardins, and Commissioners Shelly Aldean, Russell Carpenter, and Larry Hastings

STAFF PRESENT: Public Works Director Andrew Burnham, Development Services Director-City Engineer Larry Werner, Transportation Program Manager Patrick Pittenger, Senior Deputy District Attorney Edward Oueilhe, RTC Engineer Harvey Brotzman, and Recording Secretary Katherine McLaughlin (RTC 1/10/07 Recording 5:54:15)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Request for Action Report and/or supporting documentation. Staff members making the presentation are listed after the Item's heading. Any other individuals who spoke are listed immediately following the staff listing. A recording of these proceedings is on file in the Clerk-Recorder's office. It is available for review and inspection during normal business hours.

J. ROLL CALL AND DETERMINATION OF A QUORUM - Chairperson Staub convened the meeting at 5:55 p.m. Roll call was taken. The entire Commission was present, constituting a quorum. On the record Chairperson Staub welcomed Commissioner Carpenter to the Commission. Commissioner Aldean and Chairperson Staub acknowledged Commissioner Hastings' reappointment.

K. APPROVAL OF MINUTES - REGULAR MEETING OF DECEMBER 13, 2006 (5:56:30) - Commissioner Aldean moved to approve the Minutes from the RTC meeting of December 13, 2006, as presented. Commissioners Hastings and Des Jardins seconded the motion. Motion carried unanimously.

L. MODIFICATION OF AGENDA (5:57:02) - Chairperson Staub disclosed that Item P-2 had been pulled. It will be considered at a future meeting. Commissioner Aldean indicated that there will be an agreement for review when it returns. No formal action was taken or required.

M. STAFF PUBLIC SERVICE ANNOUNCEMENTS (5:57:48) - Transportation Program Manager Patrick Pittenger announced that JAC's ridership for December was the second highest month in spite of the Holidays and WNCC's closure. The second week of December had the highest ridership week ever. Improvements continue to be made to the route including addressing an ADA complaint on the south side of Koontz and relocation of a bus shelter from Stewart to Little Lane. An explanation of these items was provided. Chairperson Staub hoped that one day the service may make money. No formal action was required or taken on any of these items.

N. PUBLIC COMMENTS (6:00:08) - None.

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O. DISCLOSURES (6:08:30) - None.

P. PUBLIC MEETING ITEMS

P-1. PRESENTATION ON CURRY STREET EDA GRANT PRE-APPLICATION

(6:00:45) - Transportation Program Manager Patrick Pittenger, Capital Program Manager Kim Belt, Western Nevada Development District Executive Director Ronald Radil - A completed application was given to the Commission prior to the meeting. (A copy was not given to the Clerk.) The Board of Supervisor has already seen the application. The item was ajenized for the Commission for informational purposes only. The application will be finalized in two weeks. The application was for funding for the Curry Street improvements from Lake Glen Manor to Koontz Lane. It will be reviewed in Seattle the middle of February. If it is "passed", a full and complete application will be requested. If the EDA asks for full approval, it is 98.8% assured that it will be approved and funded. The City will then have five years in which to complete the project. It requires a 50-50 match. They have two years to start construction. Mr. Radil is meeting with Ms. Belt to complete the application. Chairperson Staub thanked them for coming. No formal action was required or taken on this item.

P-2. ACTION TO RECOMMEND APPROVAL OF A WATER, SANITARY SEWER AND STORM SEWER PARTICIPATION IMPROVEMENTS AGREEMENT BY AND BETWEEN CARSON GAMING LLC, AND CITY OF CARSON CITY, A POLITICAL SUBDIVISION OF THE STATE OF NEVADA, FOR WORK INCLUDING, BUT NOT LIMITED TO THE CONSTRUCTION OF A WATER, SANITARY SEWER AND STORM SEWER ON CURRY STREET - FROM CLEARVIEW DRIVE TO WIALAKI STREET. THE CITY COMMITMENT TO THIS PROJECT, AS SPECIFIED IN THE AGREEMENT, IS A TOTAL OF \$1,000,000. \$550,000 IS FROM THE RTC AND \$450,000 IS FROM THE STORM WATER FUND (5:57:02) - Deferred.

P-3. ACTION TO APPROVE THE MODIFICATION OF JUMP AROUND CARSON (JAC) ROUTE NO. 3 (6:05:30) - Transportation Program Manager Patrick Pittenger explained that Route 3 travels from the downtown transfer station to South Carson, Costco, and Topsy Lane. The revised route will serve the west side of Carson Street south of Koontz Lane to Clearview . The revised route will not start until after Curry Street is opened. He also indicated an intent to bring a redesigned and enlarged map to the Commission and needed approval of the revision before making those changes. The revised route can be accommodated within the current route's schedule. It will not require either an additional bus nor funding. ADA compliant bus stops will be provided on both sides of the road which will be used by both JAC and Washoe RTC buses. The stops will be located in an area that will not impact driveways or traffic. Preplanning of the stops will also allow placement of shelters, if desired, in the future. Discussion indicated that the route on Fairview is as originally operated. Washoe RTC buses do not deviate onto Fairview. JAC needs to use it to serve the California Street senior housing facility. Commissioner Des Jardins thanked him for improving the route. Public input on the system was solicited. The public also needs to know that the routes are flexible and improvements can be made. Mr. Pittenger explained that the drivers and their supervisors have been providing information regarding other revisions which are

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being considered. He also indicated that it is his standard practice to bring all schedule and map changes to the Commission before a final decision is made. He then explained a minor route change which provides service to the North Carson Crossing Shopping Center/Walmart. The route had previously gone past the center. The buses are now stopping at the improved stop. This change was accommodated within the schedule. There are three routes now serving this center. It is one of the high ridership areas. Additional comments were solicited but none were given.

Commissioner Carpenter moved approve the modification to the Jump Around Carson Route Number 3 to operate on Koontz Lane, south Curry Street, Clearview Drive, and west of Carson Street following the reconstruction of South Curry Street to better serve the citizens and businesses of Carson City. Commissioner Aldean seconded the motion. Motion carried 5-0.

Q. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - NON-ACTION ITEMS

Q-1. STREET OPERATIONS ACTIVITY REPORT (6:13:26) - Chairperson Staub referenced the report in the Commission's packet. Discussion between Public Works Director Andrew Burnham and RTC Engineer Harvey Brotzman indicated that one to two blocks of Crain Street had been reconstructed. They are ADA compliant. The remaining portion(s) of Crain is/are being patched. No formal action was required or taken on this item.

Q-2. PROJECT STATUS REPORT (6:16:00) - Discussion between Development Services Director-City Engineer Larry Werner and the Commission indicated that progress is occurring on the acquisition of property for the Stewart Street extension. It was felt that the design will be completed and out to bid in April. No formal action was required or taken on this item

Q-3. FUTURE AGENDA ITEMS (6:13:12) - Discussion between Commissioner Aldean and Public Works Director Andrew Burnham indicated that Transportation Improvement Program (TIP) needs to be revised to reflect the increased cost of the Curry Street improvements. The traffic modeling work has encountered some "bugs" between the City's program and the NDOT's program. The information is needed to verify the information which will be presented to the Commission. He hoped to have a workshop on it in February. No formal action was required or taken on this item.

R. ADJOURNMENT - RTC (6:17:55) - Commissioner Aldean moved to adjourn. Commissioner Hastings seconded the motion. Motion carried 5-0. Chairperson Staub adjourned the meeting at 6:19 p.m.

The Minutes of the January 10, 2007, Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON February 14, 2007.

/s/
Richard S. Staub, Chairperson