

Hem #4-1C

**City of Carson City
Agenda Report**

Date Submitted: 7/10/07

Agenda Date Requested: 7/19/07

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Carson City Sheriff's Office

Subject Title: Action to approve the acceptance of the Office of Criminal Justice Assistance Grant 07-JAG-02, Special Response Team - Tools and Equipment, in the amount of \$19,750.00.

Staff Summary: The Office of Criminal Justice Assistance administers grant funds to state and local units of government for a wide variety of programs to improve the criminal justice system. This grant provides funding for training, ammunition, less than lethal weapons and associated equipment.

Type of Action Requested: (check one)

Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to approve the acceptance of the Office of Criminal Justice Assistance Grant 07-JAG-02, Special Response Team - Tools and Equipment, in the amount of \$19,750.00.

Explanation for Recommended Board Action: The Carson City Sheriff's Office SWAT Team is often called upon to gain control or to execute a high-risk plan for criminals armed with superior firearms and body armor, organized street gangs and violent crimes. Notwithstanding, training and equipment is a prerequisite in order for the SWAT Team to become proficient in team movement, weaponry, communications and basic skills to accomplish any mission that arises. The purchase of items awarded in this Grant will enhance the SWAT Team's current arsenal cache and continue the needed on-going training to keep the citizens and officers safe during any SWAT mission.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: There is no financial impact to the city as this is a no-match grant and includes the costs of all associated training and equipment.

Explanation of Impact: See above

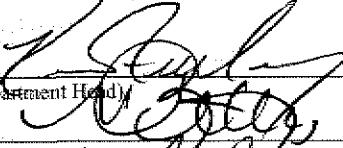
Funding Source: The funds for this project have been obtained through the Office of Criminal Justice Assistance.

Alternatives: No participation in the grant

Supporting Material: Grant Award and application, which includes a full description of the project.

Prepared By: Kathie Heath, Business Manager

Reviewed By:


(Department Head)


(City Manager)


(District Attorney)


(Finance Director)

Date: 7/9/07

Date: 7/10/07

Date: 7/10/07

Date: 7/10/07

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay _____
2) _____

(Vote Recorded By)

Jim Gibbons
Governor



Phillip A. Galeoto
Director

Office of Criminal Justice Assistance
555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 687-3700 • Fax (775) 687-4171
www.ocj.nv.gov

June 18, 2007

Ken Furlong
Carson City Sheriff's Office
901 E. Musser Street
Carson City, NV 89701

Dear Sheriff Furlong:

Re: SET Tools & Equipment # 07-JAG-02

Congratulations! We are pleased to inform you that your application for JAG funding for the "SET Tools and Equipment" project has been approved in the amount of \$ 19,750.00. This grant requires no cash match. The assigned grant number for your project is 07-JAG-02 and the CFDA number for the JAG is 16.738. Please refer to the grant number on all documents pertaining to this project including e-mail transmissions.

OCJA requires submission of Monthly Financial Claim Forms and Quarterly Reporting Forms which are available on our web site <http://www.ocj.nv.gov>. As your program manager, I will be happy to assist you with completion of these or other forms. The Project Director's Manual is also available on our web page.

Enclosed are the following documents:

- Two signed grant awards - please counter-sign & date both copies and return one to our office
- A statement of sub-grant audit arrangements
- Special Condition for Equipment Purchases – You are required to inquire equipment prices through the 1122 Program before purchasing.
- Program Assurances
- Financial Assurances
- Special Condition for Reimbursement of Grant Expenditures – Reimbursements may not be in effect until October 2007.

Please sign these documents and return them immediately to me so we can get your grant activated.

The breakdown for your budget is as follows:

Total Personnel	\$ 0.00
1 Deputy and 1 Lieutenant to Memphis, TN for Breacher Symposium	\$ 1,268.00
Registration for 2 to Breacher Symposium	\$ 1,000.00
Total Travel / Training	\$ 2,268.00
Ammo, 9mm – 10	\$ 1,720.00
40 mm Liquid Ferret Rounds – 50	\$ 1,380.00
40 mm Impact Sponge Rounds – 50	\$ 1,340.00
	\$ 4,440.00
Defense Technology 40 mm launcher	\$ 676.00
BNS NightSite	\$ 7,595.00
Larue Night Vision Mount	\$ 595.00
Gemtech AR suppressors	\$ 4,176.00
Total Equipment	\$ 13,042.00
<u>TOTAL AWARD</u>	\$ 19,750.00

If you have any questions regarding this award or any of the enclosures, please contact me at (775) 687-5282 or e-mail me at cwhitt@dps.state.nv.us. I look forward to working with you during the upcoming grant year.

Sincerely,



Charise Whitt
Grants and Projects Analyst

enc.

cc: Kathie Heath
Steve Albertson

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

JUSTICE ASSISTANCE GRANT (JAG)

Grant Award

SUBGRANTEE:	Carson City Sheriff's Office	PROJECT NUMBER:	07-JAG-02
ADDRESS:	901 E. Musser Street NV 89701	FEDERAL GRANT FUNDS:	19,750.00
PROJECT TITLE:	SET Tools & Equipment	MATCHING FUNDS:	\$00.00
GRANT PERIOD	July 1, 2007 - June 30, 2008	TOTAL:	19,750.00

APPROVED BUDGET FOR PROJECT

CATEGORY	TOTAL PROJECT COSTS
Personnel	\$00.00
Consultant/Contractual Services	\$00.00
Travel/Training	\$2,268.00
Supplies/Operating	\$4,440.00
Equipment	\$13,042.00
Confidential Funds	\$00.00
Total	19,750.00

This award is subject to the requirements (General and Fiscal Conditions, including General Operating Policies) established by the Office of Criminal Justice Assistance, Nevada Department of Public Safety.

SPECIAL CONDITIONS: This project is subject to such conditions or limitations as set forth on the attached page(s).

AGENCY APPROVAL

Sandy Mazy, Administrator
Office of Criminal Justice Assistance

X
Signature of Approving Official Date
Sandy Mazy 6/20/07

SUB-GRANTEE ACCEPTANCE

Ken Furlong, Sheriff
Carson City Sheriff's Office

X
Signature of Approving Official Date
Ken Furlong 6/20/07

Part 2. GENERAL OVERVIEW

This will be a "general" synopsis of your program. No statistics. Tell the reviewer who you are, what you have achieved and what you hope to accomplish. Begin typing below

Carson City is the state capital of Nevada. The municipality of Carson City came into being in 1969 when Ormsby County and the City of Carson were incorporated. Law Enforcement services are provided by Carson City Sheriff's Office. Our Mission Statement is, "The Carson City Sheriff's Office is committed to providing the highest level of law enforcement service to the citizens and visitors of our community, while continuously adhering to professional ethical law enforcement standards. The administration and staff are dedicated to building a partnership of trust and respect within the community and enhancing the quality of life in Carson City."

The Carson City Sheriff's Office SWAT team is the emergency response team for the Capital of the State of Nevada. This requires the SWAT team to be the primary responders for the Nevada State Legislature, the Governor's Mansion and other state and county buildings.

The team consists of 12 deputies and detectives that work in the public as patrol officers and detectives as a primary function. These peace officers also participate with additional training in tactics and weapons.

The SWAT team answers emergency calls for service and serves high risk warrants on drug and gang locations. We work closely with the sheriff's office Special Enforcement Team, Gang Unit and the TriNet special narcotics unit. The SWAT team assists these units when the risk is too great to have regular law enforcement complete these warrant services.

The calls for service have included persons barricaded inside a residence, serving high risk search warrants on houses known to have drugs inside and the apprehension of high risk gang members with valid arrest warrants. These calls put the SWAT team in the highest of risk due to entering a residence and not knowing what is inside.

We are applying for funds to purchase defensive weapons that are used during these high risk activities. There are Homeland Security Grants that have assisted our agency in the past, but these specifically exclude the purchasing of weapons and ammunition. We are requesting the assistance of the Office of Criminal Justice to purchase these weapons to increase officer safety.

The SWAT team is requesting the funds to purchase a 50 caliber precision rifle system. This rifle would allow the team to limit the risk of hostage incidents and to stop vehicles from being mobile threats. There are elevated risks when a hostage situation goes mobile. There are no rescue options at that point. This system will stop a vehicle, save lives and reduce risks.

The 40MM gas projectile launcher allows the SWAT team to introduce irritating gas inside a location while limiting the risk to operators. By upgrading our team to the 40MM system we also would gain the ability of less than lethal projectiles that we currently do not have. We currently use a 37MM gas launcher that is limited to gas projectiles only.

We are requesting assistance with sending SWAT instructors to a train the trainer class for breaching and MP5 instructor. The SWAT team would assume the responsibility for maintenance on these systems and their ammunition. These two systems would be used on almost every deployment of the SWAT team and would assist to the safety of operators and persons in the community.

Part 3. PROBLEM STATEMENT

Be very specific. Tell the reviewer exactly what you want to do. Explain why you believe there is a problem. Use recent statistics and references. You must include the statistics which will drive your objectives. Begin typing below this box.

The problem simply is that the budget allocated to our SWAT team is limited and is used to maintain current systems and not allow for the purchasing of new equipment. The systems requested with this grant are the standard in safety for SWAT and would supplement our current systems.

It is a goal for the Carson SWAT team to reach this Type 2 certification. Type 2 certification is identified by using the national standards set by the National Incident Management System(NIMS) and Federal Emergency Management Agency(FEMA).

This equipment is set by the standards used describe SWAT teams by Type 1, 2 and 3. Type 1 being a full time SWAT team that is the most prepared with personnel and equipment. Type 2 describes part time with a standard level of equipment to handle increased calls for service both with personnel and equipment. We are currently a Type 3 team.

In 2006 Carson SWAT served a high risk drug warrant where SWAT operators were attacked by a pit-bull (K9). Deputies were forced to discharge an MP5 at the dog. The sound of this firearm discharged in a closed area will cause damage to hearing.

During this same warrant service a male subject inside was armed with a semi automatic handgun. This subject reached for the weapon and was close to being shot. He eventually followed commands and was forced to the ground. By deploying the 40mm less than lethal ammo the decision for this suspect to comply could have been assisted.

From January 1, 2005 to April 19, 2007 there have been 5 injuries that were treated and released as minor injuries on calls for service and trainings. These have included an operator shot in the arm, partial finger amputation and the remaining were light bruises and lacerations.

Part 4. GOALS & OBJECTIVES

This is a critical component of your application process. Read the Guidelines carefully before continuing with this section. Errors in this section can cause your entire application to be rejected.

Goal 1:

To increase officer safety and safety for members of the community.

Objective A

Purchase equipment requested in this grant in July 2007.

Objective B

Complete internal training by using the Train-The-Trainer instruction requested.
Complete MP5 training to 10 operators by March 2008.

Objective C

To train 4 patrol deputies in perimeter control to assist with critical incidents. This would allow SWAT operators to focus on the critical incident.

Goal 2:

It is a goal for the Carson SWAT team to reach this Type 2 certification.

Objective A

Work towards Type 2 certification from our current Type 3 certification is the long term goal of the Carson SWAT team. It will take longer than one year to gather this minimum equipment. It is our objective to increase our equipment by 5% this year.

Part 5. METHODS OF ACCOMPLISHMENT

How will you plan to achieve your goals and objectives. Be specific.

The Method for completing this grant will be to order the requested equipment by July 2007. This equipment will move the Carson SWAT team towards reaching the Type 2 certification. This equipment will be made available to our agency and to surrounding agencies during any critical incidents.

The Method of utilizing the Train-The-Trainer program, will allow the sheriff's office to assume responsibility for maintaining the weapon systems and training new operators with out requiring outside resources in the future. This means the division becomes more self-sustained.

Community Outreach is an invaluable resource to be used by the Carson City Sheriff's Office. The Carson SWAT team completes a training scenario for attendants of the Carson City Citizens Academy in October 2007. The Carson SWAT team also shows this Community Outreach by explaining the SWAT team function and abilities at National Night Out in August 2007, and Cops and Kids event in May 2008.

Part 6. EVALUATION OF PROJECT

You should consider either hiring an outside evaluator or having someone who is not affiliated with your program do an evaluation for you. The final evaluation of your program must be submitted within 90 days of the grant closing. Begin typing below this box.

The team leaders currently have a report that will meet the evaluation requirement. After every action that requires the SWAT team to be used to serve a warrant or to answer a call for service, the AAR (After Action Report) is prepared. This AAR will document the individual operators that are assigned to the call for service, the weapons used and the number of subjects detained.

This evaluation would show if MP5's, 40 mm gas, AR15, .50 caliber precision rifles were used. They would show if they were carried and not used or carried and used. If we used the 40mm system to deploy gas then that is documented also.

When we make contact with subjects, it will document the age, sex and way the person was detained. It is a practice to have all persons detained with flexible handcuffs.

If the SWAT team is not granted these weapons and tools it significantly puts the persons in the community and the SWAT operators at a risk. The firearms provide safety for the operators by being able to shoot accurately at distances that increase safety. The 40mm gas system also allows the operator to deploy that chemical agent at a safer distance.

The increased benefit of the 40mm is the less than lethal applications. This system allows for the direct impact round which might be commonly known as the "rubber bullet." These allow operators to strike a subject with one of these rounds to avoid having to use lethal force. This ability could be an invaluable resource.

Part 7: Sustainment of Program

Describe how your program will continue when federal funding is no longer available or is significantly reduced. Begin typing below this box.

It is our long term goal to become self sustained. The tools and training with this grant are a big step in the direction towards self sustainment. The training requested will allow our current staff to train ourselves and not require outside resources. By having these training certifications it will allow the Carson SWAT team to train new operators with attrition.

The sheriff's office will assume the responsibility for maintaining the weapon systems and training new operators.

Part 8: Statement of Coordination

Describe what other agencies/departments/resources will be involved in your program and how they will assist in your efforts to achieve your goals. Begin typing below this box.

The SWAT team answers calls for service from programs inside the sheriff's office and outside the sheriff's office. We serve high risk warrants for the SET team, Gang team and the TriNet special narcotics team. We currently train with the Legislature Police and with the Capitol Police in preparation on a call for service to state buildings.

These are examples of internal agencies.

The SWAT team also answers calls for service for surrounding communities and agencies. These agencies could be the Douglas County Sheriff's Office, Lyon County Sheriff's Office, Washoe County Sheriff's Office, Reno Police Department. Due to our central location we are often the first responders for this mutual aid request.

In February 2005 the Carson City SWAT team responded to Gardnerville, NV to assist the Douglas County SWAT team with a barricaded person. This barricaded person was incident to an officer involved shooting. The full Carson City SWAT resources were used included weapons and providing Douglas County SWAT with gas projectiles.

In March 2003 the Carson City SWAT team responded to Douglas County (Glenbrook) reference a subject shooting at deputies incident to a high speed pursuit. Carson City SWAT responded with Washoe County SWAT to assist with an open land search for this suspect. After an 8 hour search, Carson City SWAT located this suspect and was able to take him into custody.

The Carson SWAT team is always on stand by to assist our community and neighboring agencies with any assistance that is required. SWAT operators are issued a pager that allows them to be called 24 hours a day to respond to any incident with the permission of the Sheriff.



STATE OF NEVADA

DEPARTMENT OF PUBLIC SAFETY
OFFICE OF CRIMINAL JUSTICE

SPECIAL CONDITION

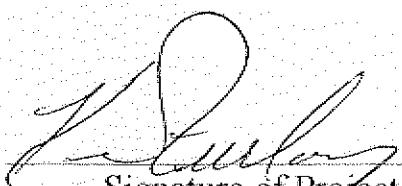
SPECIAL CONDITION FOR PURCHASE OF EQUIPMENT

AGENCY: Carson City Sheriff's Office

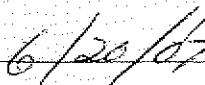
PROJECT TITLE: SET Tools & Equipment

PROJECT NO: 07-JAG-02

The applicant agency prior to the purchase of any equipment funded through an OCJA Grant will contact the Office of Criminal Justice Assistance to determine if equipment can be obtained through the 1033 Department of Defense or the 1122 GSA procurement program.

A handwritten signature in black ink, appearing to read "J. Sullivan".

Signature of Project Director

A handwritten date in black ink, appearing to read "6/26/02".

Date



STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY
Office of Criminal Justice Assistance
JUSTICE ASSISTANCE GRANT (JAG)
SPECIAL CONDITION

***SPECIAL CONDITION FOR REIMBURSEMENT
OF GRANT EXPENDITURES***

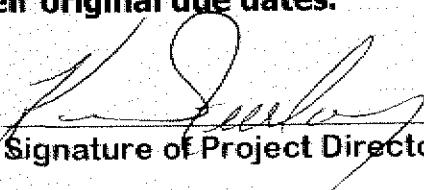
AGENCY: Carson City Sheriff's Office

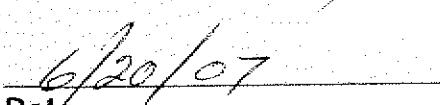
PROJECT TITLE: SET Tools & Equipment

PROJECT NO.: 07-JAG-02

Due to the delay in receiving the JAG funds from the Bureau of Justice Assistance, expenses incurred for the above named project cannot be reimbursed to sub-grantees prior to receipt of funds by the Office of Criminal Justice Assistance (OCJA). This may be as late as October 2007. Please be aware that late charges are not reimbursable with federal grant funds.

In order for OCJA to be aware of the program's expenses and progress, the monthly financial reports and quarterly reports will continue to be submitted on their original due dates.


Signature of Project Director


Date

**Office of Criminal Justice Assistance
Program Assurances**

The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A quarterly program report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form no later than 30 days following the close of each quarter of the grant period. Late reports, unless approved by OCJA, will delay reimbursement. Forms are available at <http://www.ocj.nv.gov/ocj/Forms.htm>.
2. The final program report must be submitted to OCJA no later than 30 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when it has determined the grantee has failed to comply with the conditions of the grant award.
4. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant **must identify the funding source**.
5. The grantee/sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this agreement by grantee/sub-grantee or its agents or employees.

Name: LINDA RITTER Title: City Manager
Signature: Linda Ritter Date: 6/25/07

This document must be signed by the County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.

**Office of Criminal Justice Assistance
Financial Assurances**

The sub-grantee hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A monthly financial report shall be submitted to the Office of Criminal Justice Assistance (OCJA) no later than 30 days following the close of each month of the grant period. Financial reports (claims) must be submitted on the approved form available on the OCJA web page <http://www.ocj.nv.gov>.
2. The final financial claim form must be submitted to OCJA no later than 30 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. Grantee/Sub-grantee understands that, except for extraordinary circumstances handled on a case-by-case basis, requests to transfer funds between budget categories or requests to purchase items not previously authorized, will not be approved. Written approval must be obtained from the OCJA prior to the transfer of funds between budget categories or the expenditure of funds for newly identified items. Requests must be made on the Project Change Request form available on the OCJA web page.
4. During the last 60 days of the grant period, requests to purchase items not previously authorized in the grant award will not be approved. Emergency purchases will be considered on a case-by-case basis. Transfer of funds between budget categories during the last 60 days of the grant period expressly to purchase equipment items not previously authorized in the grant award will not be approved.
5. Grant revenue and expenditure records must be maintained and made available to OCJA for audit.
6. OCJA retains the right to terminate this grant for cause at any time before completion of the grant period when it has determined the grantee/subgrantee has failed to comply with the conditions of the grant award.
7. Financial management must comply with the requirements of OMB Circulars A-102 or A-110; whichever is applicable to your organization, and which are incorporated into this agreement by reference.
8. All grant expenditures are to be reasonable and allowable in accordance with OMB Circular A-21, A-87, or A-122, whichever is applicable to your organization and which are incorporated into this agreement by reference.

9. Grantee/sub-grantee shall comply with the audit requirements of the Single Audit Act Amendment of 1986 and OMB Circular A-133, which is incorporated into this agreement by reference to include the required submission of the most recent annual independent audit, as prescribed in sections 310 and 315 and section 320, paragraph f.
10. Required documentation for the performance of internal audits must be provided upon OCJA request within 30 days. Grant closeout is contingent upon OCJA audit and resolution of any discrepancies.

Name: LINDA Ritter Title: City Manager
Signature: Linda Ritter Date: 6/25/07

This document must be signed by the County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.

All OMB circulars referenced above are available on the OCJA web page at
<http://www.ocj.nv.gov>

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY

OFFICE OF CRIMINAL JUSTICE ASSISTANCE

Statement of Subgrant Audit Arrangements

Project Number:	07-JAG-02	CFDA #	16.738
Name of Agency:	Carson City Sheriff's Office		
Address:	901 E. Musser Street Carson City NV 89701		
Telephone:	775-887-2500 ext 1100	Fax Number:	775-887-2026
Financial Manager:	Kathie Heath		
Does your government entity expect to spend an aggregate total of \$300,000 in federal funds in this fiscal year? (Government entity is the entire city, county, state or tribal government)			
YES <input checked="" type="checkbox"/>	(continue with form)	NO <input type="checkbox"/>	(stop here & sign at bottom)
Name of Auditor/Firm:	Kafoury, Armstrong & Co.		
Auditor or Firm Address:	6140 Plumas St., Reno, NV 89509		
Contact Person:	Felicia O'Carroll	Telephone:	689-9100
Indicate anticipated date audit reports will be sent to OCJA			
Provide date for copy of audited financial statement:		1/15/08	
Signed by:	Nancy Paulson (authorized official)		
Title:	Sr. Acct Mgr		
Date: 6/25/07			
Form No. NCA-009 Revised 2/99			

RETURN THIS FORM TO
DPS Office of Criminal Justice Assistance
1535 Old Hot Springs Road Ste 10
Carson City, NV 89706