

CARSON RIVER ADVISORY COMMITTEE
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A regular meeting of the Carson River Advisory Committee was held at 6:30 p.m. on Wednesday, December 1, 1999 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Charles Zimmerman
Vice Chairperson Claire Clift
David Johnson
Paul Pettersen
Kevin Walsh
Barbara Wright

STAFF: Steve Kastens, Parks and Recreation Director
Walter Sullivan, Community Development Director
Vern Krahn, Parks Planner
Kathleen King, Recording Secretary
(CRAC 12/01/99; Tape 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Zimmerman. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

A. ROLL CALL, DETERMINATION OF A QUORUM (1-0002) - Chairperson Zimmerman called the meeting to order at 6:30 p.m. Roll call was taken; a quorum was present.

B. APPROVAL OF MINUTES (1-0006) - Member Pettersen moved to approve the minutes of the November 3, 1999 meeting. Member Wright seconded the motion. Motion carried 6-0.

C. PUBLIC COMMENT ON NON-AGENDIZED ITEMS (1-0019) - None.

D. MODIFICATIONS TO THE AGENDA (1-0025) - None.

E. DISCLOSURES (1-0033) - None.

F. PUBLIC HEARING

F-1. DISCUSSION AND ACTION REGARDING AN UPDATE ON MAILING LISTS AND INFORMATION PACKETS FOR CARSON RIVER ADVISORY COMMITTEE MEMBERS ON RESOURCE EVALUATION AND NOXIOUS WEED MITIGATION (1-0037) - Mr. Krahn advised that he had left several voice mail messages for Jane Schmidt, of the Natural Resources Conservation Service; however, had received no response as of the start of the meeting. He discussed the parcel map developed by Ms. Schmidt and the subcommittee, and the changes made to it at the last subcommittee meeting. He displayed the map subsequently produced by Scott Royal, of Information Services, depicting the area to which the mailing will be addressed. He reminded the Committee members of the sample letter and information submitted by Ms. Schmidt for the Committee's approval at a previous meeting. Mr. Krahn will advise Ms. Schmidt to proceed with the project. Member Johnson advised that the mailing list will be done in two parts: The initial mailing will go to everyone within the green area of the parcel map. If the recipients respond to the mailing, their names will be retained on the mailing list and they will receive subsequent mailings. Property owners touching or abutting the River will remain on the mailing list permanently. Vice Chairperson Clift suggested including a flyer regarding the vacant position, as discussed at the last meeting. Discussion ensued with regard to the concerns expressed by Mr. Kastens about possible criticisms resulting from including an advertisement in the mailing. No formal action was taken.

F-2. DISCUSSION AND STATUS REPORT REGARDING THE CONSTRUCTION

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PROGRESS ON THE STREAM BANK STABILIZATION AND EROSION CONTROL PROJECT; THE MEXICAN DAM ROAD PROJECT; AND THE CONSTRUCTION OF A SEDIMENT BASIN IN THE BORROW PIT ON THE EAST SIDE OF LLOYDS BRIDGE (1-0129) - Kevin Piper, of the Dayton Valley Conservation District, reported that the project is moving along quite well. He commended the Carson City Streets Department and the Parks and Recreation Department on their assistance and cooperation. The tentative completion date is Wednesday, December 8, 1999. Chairperson Zimmerman thanked Mr. Piper, on behalf of the Committee, for his time and effort on the project. He requested that Mr. Piper provide a slide presentation at the next meeting, and Mr. Piper agreed to do so.

F-3. DISCUSSION AND STATUS REPORT REGARDING THE CONSTRUCTION OF THE CARSON RIVER PARK, SPECIFICALLY PHASE I IMPROVEMENTS (1-0168) - Mr. Kastens reported that the parking lot is complete, the port-a-toilet structure is on site and ready to be installed, the bollards around the parking area have been installed, and markers have been placed for location of the boulders. Streets Department staff indicated that boulder placement may start today. With regard to the tree at the fishing pier, Mr. Kastens reported that following the trimming, and after discovery of a beaver which had burrowed underneath the tree, a decision was made that the tree would have to be removed. The beaver created an additional situation by burrowing from the River into the area where the pylons were to be set and, in order to keep the water out, temporary dams were required to be built. Mr. Kastens further reported that he has crews working on the gate at the end of the parking lot, with the goal of blocking off the south end of the park prior to winter.

F-4. DISCUSSION AND ACTION ON CHANGES TO CARSON CITY RESOLUTION 1996-R-59 REGARDING COMMITTEE MEMBERSHIP AND OTHER MATTERS RELATED THERETO (1-0240) - Mr. Kastens advised that a gathering of volunteers had met to draft proposed changes to the membership requirements. The draft was distributed prior to the start of the meeting. Member Johnson commented that consensus had not been reached on all of the proposed changes.

a. DISCUSSION AND ACTION REGARDING THE CATEGORIES OF MEMBERSHIP AND ACREAGE REQUIREMENTS; AND b. DISCUSSION AND ACTION TO DEFINE THE TERM "ALONG THE CARSON RIVER" IN CARSON CITY RESOLUTION 1996-R-59 - The Committee members reviewed the draft proposed changes. Discussion ensued with regard to the parcel map, and Member Wright advised her husband contacted Assessor Kit Weaver, who informed him that there are only four 20+ property owners on the River, three of whom have already served on the Committee. (1-0340) Jack Forschler advised of several 20+ property owners on the River and listed them. Member Johnson explained that the volunteer meeting had come about as a consequence of having difficulty, on a number of occasions, in filling vacancies on the Committee. He referred to the discussion which took place at the last meeting regarding the parcel size requirement, particularly as applied to 20+ acres. At that time, he suggested not eliminating the ownership requirement but rather expanding the definition of the phrase "along the river" in order to broaden the opportunities for eligibility. He discussed the recollection of one of the volunteers that "along the river" was defined as property within 500' of either side of the center line of the River, and that this definition was used in composing the original Committee. Based on that definition, the volunteer committee reviewed the parcel map prepared by Information Services, and developed proposed change #2a. Discussion ensued with regard to the basis for determining the corridor depicted on the parcel map. (1-0475) Bill Piccolo discussed the original intent for developing the parcel map, i.e., to determine an area for the weed mitigation mailing list. Following further discussion, Committee consensus was that the flexibility contained in proposed change #2a-1 was acceptable. (1-0529) Charlene Forschler noted that the resolution number had changed from the initial number. She requested a copy of the most recent resolution. Mr. Kastens advised that 1996-R-59 was the resolution which changed the membership number from nine to seven. With regard to proposed change #2a-1, she suggested that eligibility should be limited to property owners and not just residents. Vice Chairperson Clift pointed out that there are many properties within the River corridor which are rented out to people who love to live on the River and have an interest in keeping the River corridor pristine. Because of the apparent lack of interest

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in Committee membership, the eligibility requirements need to be expanded to include the people who have an interest in the River corridor because they live there, whether or not they own property. Member Johnson suggested adding a subsection indicating that in the event a non-property owning resident and a property-owning resident applied, preference would be given to the property owner. This would ensure residents were not excluded and satisfy the concerns voiced by the public. Discussion ensued with regard to the same. (1-0627) Tom Hall expressed the opinion that a distinct difference exists between a property owner and a resident in that property owners are affected monetarily by policy decisions. Mr. Hall acknowledged an interest in serving on the Committee, but expressed a concern about not being able to attend all the meetings. He stated he would think seriously about Committee membership. (1-0665) Mr. Piper discussed various contacts with property owners and residents of the River corridor in the course of his work, and suggested the Committee consider requiring that non-property owning residents obtain permission to act on behalf of a property owner. Member Wright concurred with the suggestions provided by Mr. Hall and Mr. Piper. (1-0705) Jack Forschler advised he had contacted Chuck Riccolo, John Stine, Bill Desormier, and John Serpa, and that each one had requested that the requirement for one owner of 20+ acres remain. Member Johnson proposed language to add to proposed change #2a-1, as follows: "If property owners and non-property owners apply for the same vacancy on the Committee, property ownership should be given consideration when making the appointment." He pointed out that the Board of Supervisors would not be required to adhere to this requirement, but this would be the Committee's recommendation. Mr. Sullivan advised of a map depicting at least a dozen property owners with 20+ acres. He offered to do an assessment of all the property owners on the River, delineate 1-20 acre parcels and 20+ acre parcels, develop a list of names and addresses, and draft a letter advising of the vacancy. Chairperson Zimmerman thanked Mr. Sullivan for the suggestion, and advised that the Committee had agreed to enclose a notice in the noxious weed mailing. He believed that a letter from Mr. Sullivan or Mr. Kastens would have more impact, however. Mr. Sullivan acknowledged that the phrase "along the River" was originally defined as 500' from the center line. Discussion ensued with regard to any additional language or revisions to the proposed changes. Member Johnson proposed additional language, as follows: "If a resident, non-owner is appointed to the Committee, that person must have the express consent of the property owner to serve on the Committee." He then read the entirety of revised #2a-1 into the record, and suggested that the additional language be added as proposed changes #2a-2 and #2a-3. Discussion ensued with regard to tabling the proposed language change until the next meeting, considering the resident agent of a property owner equal to a property owner, and forming another subcommittee/volunteer group to finalize the language. Member Johnson suggested getting further input from the Committee members and the public with regard to the proposed changes. Chairperson Zimmerman expressed the opinion that the proposed language allows flexibility, is not too restrictive, and that the Board of Supervisors would be able to make the right decision in the case of potential conflicted applicants. Member Pettersen expressed the opinion that proposed change #1 is "on the right track" with some modifications, and that proposed changes #2, #3, and #4 are acceptable as presented. (1-1066) Charlene Forschler requested the Committee to ensure that the three property owner positions are maintained, and if the Committee provides for a resident to represent a property owner, that this be considered as filling a property owner position. With regard to proposed changes #2 and #4, she suggested that the one owner of 20+ acres remain with a provision that if a 20+ acre property owner does not apply, applicants of less than 20 acres could then be considered. She further suggested that the Committee could consider reducing the membership to five depending upon the number of members needed for master plan implementation. Discussion ensued with regard to incorporating Ms. Forschler's suggestions, and developing more concise language before the next meeting. Mr. Kastens suggested recessing the meeting to develop a motion.

Chairperson Zimmerman recessed the meeting at 7:43 p.m., and reconvened the meeting at 7:55 p.m.

Vice Chairperson Cliff moved to recommend the proposed language, as follows: Proposed language change #2a - "Three (3) owners of property within the Carson River Corridor. The Carson River Corridor shall be hereby and henceforth defined as the attached Parcel Map - Exhibit A." Proposed language change #2a-1 - "If a property owner does not come forward, and a Carson City resident in, or within a reasonable proximity to, the Carson River Corridor, applies for appointment to the Carson

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River Advisory Committee, the Board of Supervisors may consider their application on a case by case basis." The existing language, "One (1) owner of 20+ acres," will be retained and the language in proposed change #2a-1 will be included, as follows: "If a property owner of 20+ acres does not come forward, and a Carson City resident in, or within a reasonable proximity to, the Carson River Corridor, applies for appointment to the Carson River Advisory Committee, the Board of Supervisors may consider their application on a case by case basis." Proposed change #3 would be retained as presented, as consensus of the Committee is that the four remaining Committee members should be Carson City residents. However, that requirement does not have to be met by the three property owners along the Carson River Corridor because there are some large property owners on the Carson River who don't necessarily live in Carson City but do have a vested interest, and Committee consensus is that if they want to be on the Committee, they should have every right to apply. Proposed change #4 will be eliminated completely. Member Johnson seconded the motion. Motion carried 6-0. (1-1461) Vice Chairperson Clift requested a copy of the final resolution prior to its presentation to the Board of Supervisors.

c. **DISCUSSION AND ACTION ESTABLISHING STAGGERED EXPIRATION TERM DATE RECOMMENDATIONS FOR THE BOARD OF SUPERVISORS (1-1526)** - Vice Chairperson Clift pointed out that section 4 of the resolution regarding staggering terms had not yet been addressed. She referred the Committee members to the draft proposed changes and reviewed the suggested staggered term reappointment list. Discussion ensued regarding the regular practice of other Committees and Commissions with regard to membership terms. Mr. Sullivan explained the staggered terms of the Planning Commissioners, and Mr. Kastens explained the membership terms of the Parks and Recreation Commissioners. He advised that there are no set policies and procedures for expiration of terms. He recommended a motion, as follows: That the Carson River Advisory Committee recommends to the Board of Supervisors that the current expiration dates of the members be changed pursuant to the proposed draft. Member Johnson moved to accept staff's recommended motion. Member Pettersen seconded the motion. Discussion ensued with regard to the expiration dates listed, and Chairperson Zimmerman called for a vote on the pending motion. Motion carried 5-0-1, Chairperson Zimmerman abstaining.

F-5. DISCUSSION AND ACTION REGARDING DIRECTION FOR THE IMPLEMENTATION OF RECREATIONAL ACTIVITIES ALONG THE CARSON RIVER, SPECIFICALLY THE DESIRABILITY AND PLACEMENT OF TRAIL ALIGNMENT FROM DEER RUN BRIDGE TO THE LYON COUNTY LINE, APPROXIMATELY 5.3 MILES (1-1267) - Member Walsh referred to the presentation given at the October 6, 1999 meeting, and discussed the proposed concept for the trail alignment. He and Member Pettersen recently visited and viewed the area. Member Walsh requested a motion endorsing the concept of further investigation and research into a trail alignment along this area of the River. With the Committee's endorsement, he plans to present the concept to the Board of Supervisors for further consideration. He responded to questions regarding funding for the project. Member Johnson requested that Member Walsh return to the Committee with a map of the proposed alignment and a determination of how the trail will fit in with the master plan. Discussion ensued with regard to the same, and Member Pettersen suggested forming a subcommittee to continue exploring the project and obtaining more information to bring back to the Committee. Member Walsh advised that he had spoken with Ann McQuarry, of Muscle Power, regarding the project. (1-1383) Jack Forschler advised that this area had been proposed as part of the trail element of the Carson River Master Plan. He referred the Committee members to page 66 of the Master Plan. Chairperson Zimmerman advised that at the time of Member Walsh's presentation, the Committee approved pursuit of information and research on this project. He concurred with Member Johnson's suggestion that Member Walsh present his information and research to the Committee prior to presentation to the Board of Supervisors. Member Pettersen suggested that after the Nevada Division of Wildlife has been contacted for mapping of sensitive species in the area, the technical documents can be presented to the Committee. Member Walsh consented to preparing a presentation, and receiving input from the Committee prior to a presentation to the Board of Supervisors. Discussion ensued with regard to possible changes to the master plan. No formal action was taken.

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G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-1671) - Vice Chairperson Clift thanked the City and Supervisor Robin Williamson for the volunteer appreciation dinner. Mr. Kastens reviewed the agenda for items to be reagendized. Vice Chairperson Clift requested agendizing discussion and action on scheduling a workshop to set priorities for the coming year, and discussion ensued with regard to the January meeting. Committee consensus was to postpone the January meeting and schedule the next meeting for February 2, 2000.

G-1. CORRESPONDENCE TO COMMITTEE MEMBERS (1-1477) - Chairperson Zimmerman advised he had received a memorandum from Mr. Sullivan regarding a geographic information systems benefit description in which he requested input regarding the GIS matrix and possible creation of a GIS department. Chairperson Zimmerman expressed the opinion that many benefits would be derived from creating a GIS department. Member Johnson commented that the Committee had already benefitted from the existing GIS system in the form of the corridor map and the canoe portage maps. Chairperson Zimmerman will prepare a letter expressing the Committee's endorsement.

H. ADJOURNMENT (1-1763) - Member Wright moved to adjourn the meeting at 8:20 p.m. Vice Chairperson Clift seconded the motion. Motion carried 6-0.

The Minutes of the December 1, 1999 meeting of the Carson River Advisory Committee are so approved this _____ day of February, 2000.

CHARLES ZIMMERMAN, Chairperson