

## **CARSON CITY PARKS AND RECREATION COMMISSION**

### **Minutes of the September 7, 1999 Meeting**

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A regular meeting of the Carson City Parks and Recreation Commission was held at 5:30 p.m. on Tuesday, September 7, 1999, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Larry Osborne  
Cheryl Adams  
Ken Elverum  
Glen Martel  
Jon Plank  
Charles Wright

**STAFF:** Steve Kastens, Parks and Recreation Director  
Scott Fahrenbruch, Parks Superintendent  
Vern Krahn, Parks Planner  
Mahmood Azad, Development Services Manager  
Kathleen King, Recording Secretary  
(PRC 09/07/99; Tape 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Osborne. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**CALL TO ORDER AND ROLL CALL (1-0002)** - Chairperson Osborne called the meeting to order at 5:30 p.m. Roll call was taken; a quorum was present. Vice Chairperson Simms and Commissioners Kennedy and Wilke were absent. Commissioner Elverum arrived at 5:55 p.m.

**ACTION ON APPROVAL OF MINUTES (1-0007)** - Commissioner Martel moved to approve the minutes of the August 10, 1999 meeting. Commissioner Wright seconded the motion. Motion carried 5-0-4-0.

**PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0015)** - None.

#### **AGENDA ITEMS**

**1. REVIEW AND ACTION ON CONCEPT TO DEVELOP THE SHENANDOAH HEIGHTS DETENTION BASIN INTO A PARK (1-0022)** - Mr. Kastens reviewed the staff report. Mr. Azad referred to a drawing of the area and discussed Development Services' portion of the project. Development Services has targeted all of the regional, City-owned detention basins to be parks or open spaces instead of being fenced off or built in such a way as to be inaccessible. He described the current appearance of the area and the current flow route. The final plan will include conversion of the drainage facility into a detention basin with the upstream end being the sediment basin for catching sand, debris, etc. He explained that when the first detention basin fills, it will overflow into the larger detention basin next to it. The water will then flow into a pipe which goes past Arrowhead Drive and ends up at the box culvert at the freeway. The side slopes will be made more shallow and the water will flow toward the edges of the basin instead of down the middle. A dual-purpose path will be included around the outside of the detention basin and the rock rip rap between the two basins will be made into more of a walkway. The park would have two access points: Bonanza Drive and Shenandoah Drive. Mr. Azad estimated that construction document bids would be released for this project in approximately seven to eight weeks. From there, Development Services will ensure that Parks and Recreation can convert the area to a park at some time in the future. The concept is required to be submitted to public notice and neighborhood meetings. Mr. Azad clarified that all regional, City-owned detention basins will be submitted to the public hearing process for conversion into parks. He explained that a large sediment basin at University Heights, proposed to be utilized as a volleyball court, was opposed by the local residents at a neighborhood meeting. Discussion ensued with regard to the difference between the current retention basin holding the water for an indefinite period of time and the detention basin removing water within 24 hours; and whether or not to retain the existing fence. Mr. Krahn displayed and reviewed a color drawing of the proposed park which includes on-street parking, a six foot side walk, landscaping along

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Bonanza Drive, sand volleyball court(s), a shaded structure with picnic facilities, and ADA compliant Safe Foam pads underneath the playground equipment. Because of the work being performed by Development Services, Mr. Krahn estimated the cost for the park to be \$75,000 - \$100,000 per acre and estimated 7-8 acres of developable space. (Commissioner Elverum arrived at 5:55 p.m.) Mr. Kastens explained the reasons for placing the playground equipment in the bottom of the basin and for using the Safe Foam material for the areas beneath the equipment. He further explained that the presentations at the neighborhood meetings will include the clarification that there is no funding to construct these parks at this time. Discussion regarding immediate development of the area into usable practice areas for soccer and/or T-ball followed. Commissioner Adams moved to support the concept of developing the detention basins at Shenandoah Heights for dual purposes, as explained, and for staff to continue the process of holding neighborhood meetings to get further input. Commissioner Wright seconded the motion. Motion carried 6-0-3-0.

#### **2. REVIEW AND ACTION ON TRAILHEAD AND TRAIL SIGNAGE PROPOSAL (1-0518)**

- Mr. Kastens requested this item be deferred until later in the meeting in order to afford the project assistant time to get to the meeting. (1-1096) Mr. Kastens reviewed the staff report and introduced Bill Ghiglieri, an Eagle Scout and the project assistant. Mr. Ghiglieri reviewed the proposed designs and Mr. Kastens referred the Commissioners to sample photographs contained in their packets. Discussion regarding development of a color scheme for the City followed. Mr. Kastens explained that part of Mr. Ghiglieri's project is to organize a work detail to install signs at the Riverview Trailhead, the Empire Ranch Golf Course Trailhead, and the Mexican Ditch Trailhead. Chairperson Osborne thanked Mr. Ghiglieri for his time and effort. Mr. Kastens advised that the fiberglass signs will be ordered through Carsonite, the other signs will be manufactured in-house or by an outside contractor, and the funding source for both will be Question 18 trails. As new trails come on line, signs will be added as appropriate. Commissioner Elverum suggested development of interpretive signage as a future project. Mr. Kastens advised that another Eagle Scout is currently working on a gazebo design for the trailhead at Mountain Street. Commissioner Adams suggested including a phone number on the signs for reporting vandalism, signs down, etc. Commissioner Plank suggested a future project might include adding mileage markers to the trails and discussion regarding developing signage criteria followed. Commissioner Elverum moved that the Commission approve the proposed signage program for rural trails as presented by staff and shown on the documents attached to the staff report. Commissioner Wright seconded the motion. Motion carried 6-0-3-0. Chairperson Osborne thanked Mr. Ghiglieri.

#### **3. REVIEW AND ACTION ON THE CARSON CITY OPEN SPACE PLAN, AN ELEMENT OF THE CARSON CITY MASTER PLAN FOR CARSON CITY, NEVADA (1-0525)**

- Mr. Krahn explained the Open Space Advisory Committee's review process. The plan has been submitted for public review and comment. Senior Planner Juan Guzman presented the plan to the Carson River Advisory Committee at its recent meeting. Several comments have been received which will be incorporated into the draft plan. Mr. Krahn explained the concerns of Jim Gallegos, of NDOT, and reviewed the memoranda contained in the Commissioners' packets. He confirmed that the maps contained in the draft open space plan are conceptual only, and explained the proposed Friends of Open Space organization, and staffing for the open space plan. Commissioner Adams moved that the Carson City Parks and Recreation Commission recommend to the Open Space Advisory Committee to adopt the Carson City Open Space Plan as an element of the Carson City Master Plan. Commissioner Wright seconded the motion. Motion carried 6-0-3-0.

#### **4. REVIEW AND ACTION ON LOW COST LANDSCAPING PROPOSAL FOR WEST SIDE OF COMMUNITY CENTER (1-0921)**

- Mr. Fahrenbruch reviewed the staff report and referred the Commissioners to the Cost Estimate Breakdown. He reviewed the information regarding the barkoel grass seed and explained that other seeds would be blended in. The seed is a low maintenance, bunch grass used for ground cover. He forewarned the Commissioners that after the seed is established it will not have the appearance of the field at Mills Park and, further, when it is stressed during the hot summer, it will not have the appearance of lawn. The Parks Department will water once every seven to ten days with the City water truck, with additional waterings to be done, with a hose and a quick-coupler valve, as necessary to keep it looking as nice as possible. Barkoel is a durable blend so parking would be possible with minimal impact.

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Additionally, if a future CIP request is approved for lawn and irrigation, the Parks Department could do some ground preparation and the new lawn would not be affected. Mr. Fahrenbruch acknowledged that the area would be more aesthetically pleasing and easier to maintain with the proposed improvements, and estimated the project could go forward sometime in early October. He noted staff's recommendation that the CIP request be considered for next year. Mr. Fahrenbruch acknowledged that barkoel tends to be an invasive ground cover; however, he advised this should not be a problem because of the separation of the area from other lawns and flower beds. He further advised that windborne seed is not a problem with this particular blend. Chairperson Osborne read staff's recommended action into the record, as follows: That the Parks and Recreation Commission would move to recommend that the Parks and Recreation Department include the irrigation and landscaping project, as described, in next year's CIP requests for consideration and funding, and request that staff initiate the low cost seeding alternative to the site as soon as possible in the amount of \$2,714.25. Commissioner Martel moved that the Parks and Recreation Commission accept the motion as proposed. Commissioner Elverum seconded the motion. Discussion ensued with regard to the funding source. Motion carried 6-0-3-0.

## **GENERAL DISCUSSION**

### **FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-1304) - None.**

**COMMENTS FROM COMMISSION MEMBERS (1-1307)** - Commissioner Wright commented that on a recent trip along the coast through Washington and Vancouver, the bike trail along the highway is no more than two feet wide.

### **STATUS REPORTS FROM COMMISSION MEMBERS (1-1319) - None.**

**COMMENTS AND STATUS REPORTS FROM STAFF (1-1325)** - Commissioner Plank requested information regarding his inquiry into the possibility of developing the detention basin at Highway 50 and Sherman Lane into a park. Discussion ensued with regard to the same and Chairperson Osborne suggested that staff develop a listing of detention basins which are the responsibility of City staff. (1-1377) Mr. Kastens advised that the Sheriff's Office has not yet made any decision on their dispatch software. Mr. Fahrenbruch and Commissioner Adams are drafting a bid document for the dasher boards at the roller hockey rink. Chairperson Osborne requested an update on this matter at the next meeting and, if the Sheriff's Office staff still has not decided by that time, to request a representative attend the meeting. (1-1394) Mr. Kastens reported that the Carson High School Varsity and Junior Varsity Boys and Girls Soccer Teams will be using Mills Park for soccer games until approximately September 18. He further reported that last Saturday, the Recreation Division hosted the Battle of the Bands event at Mills Park. (1-1425) Mr. Krahn reported that the Technical Advisory Committee would be meeting on September 9, 1999 to discuss parking along Highway 50. He will provide an update at the next meeting. Additionally, at the next meeting, the Wungnema House rehabilitation project will be presented for the Commission's consideration; and Senior Planner Juan Guzman will be presenting information regarding zoning for the Sierra Pacific Power Company substation at Arrowhead Drive. Chairperson Osborne requested an update from Mr. Fahrenbruch with regard to the status of murals in Mills Park at a future meeting.

**STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX AND CAPITAL IMPROVEMENT (1-1468)** - Mr. Kastens reported on the ribbon cutting ceremony at the Rifle and Pistol Range. He encouraged the Commissioners to visit the site and commented on the clean up job, coordinated by Mr. Fahrenbruch, just prior to the ceremony. With regard to the new soccer field at Edmonds, Mr. Kastens reported that the rough grading is underway for the fields and the parking lot. Bids for the linear park pedestrian and bike path from Saliman Road to the prison are scheduled to be awarded at the Board of Supervisors meeting on September 16, 1999. The Aquatic Facility is still moving forward, the majority of work now being done indoors. (1-1540) Mr. Krahn reported that the Carson River Park project will be submitted to the Purchasing Department tomorrow. He hopes to have it submitted to the Board of Supervisors for an award of contract during the first week in October.

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**ADJOURNMENT** (1-1553) - Commissioner Martel moved to adjourn the meeting at 7:00 p.m. Commissioner Wright seconded the motion. Motion carried 6-0-3-0.

The Minutes of the September 7, 1999 Carson City Parks and Recreation Commission meeting are so approved this \_\_\_\_\_ day of September, 1999.

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LARRY OSBORNE, Chairperson