

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the September 21, 1999 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was held at 5:30 p.m. on Tuesday, September 21, 1999, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Larry Osborne
Vice Chairperson John Simms
Cheryl Adams
Ken Elverum
Robert Kennedy
Jon Plank
Stacie Wilke
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director
Scott Fahrenbruch, Parks Superintendent
Vern Krahn, Parks Planner
Juan Guzman, Senior Planner, Community Development
Bill Naylor, Information Services Director
Kathleen King, Recording Secretary
(PRC 09/21/99; Tape 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Osborne. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0002) - Chairperson Osborne called the meeting to order at 5:30 p.m. Roll call was taken; a quorum was present. Commissioner Martel was absent. Commissioner Wilke arrived at 5:40 p.m.

ACTION ON APPROVAL OF MINUTES (1-0007) - Commissioner Plank moved that the minutes for the Carson City Parks and Recreation Commission September 7, 1999 meeting be approved as presented. Commissioner Wright seconded the motion. Motion carried 7-0-2-0.

PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0022) - None.

AGENDA ITEMS

1. REVIEW AND ACTION ON FINAL PLANS FOR THE HISTORICAL REHABILITATION OF THE WUNGEMA HOUSE IN MILLS PARK (1-0029) - Mr. Krahn introduced John Copoulos, the architect/consultant, and reviewed the staff report. Mr. Copoulos explained the Historic Architecture Review Commission's recommendations, and referred the Commissioners to a transcription of his oral interview with Leon Kowan, a former employee of Mr. Wungnema. He reviewed the exterior drawings, contained in the Commissioners' packets, and discussed interior and exterior lighting, window styles, plans to clean graffiti from the walls, replacement of roofing and siding materials, repair of the front porch, installation of a handicapped ramp and rail, and plans for the restoration of a planter box on the second story. The interior plans include an ADA compliant restroom, and replacement of the stairs. (Commissioner Wilke arrived at 5:40 p.m.) Discussion included the square footage of the house, the cost of the project, and plans for use of the house. Mr. Kastens explained his proposal to the Parks and Recreation Foundation to oversee, and locate their offices in, the Wungnema House. The house could be used for museum or traveling exhibitions, as a special events office, or as a meeting place. Discussion regarding landscaping plans followed. Commissioner Kennedy moved to approve this project in its concept and to move forward. Commissioner Wright seconded the motion. Motion carried 8-0-1-0. Chairperson Osborne thanked Mr. Copoulos for his presentation.

2. ACTION ON REVIEW OF LAND USES FOR THE CARSON CITY MUNICIPAL

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CODE TITLE 18 (ZONING) "PUBLIC" (P) ZONING DISTRICT (1-0284) - Mr. Guzman explained the assignment received from the Board of Supervisors regarding Community Development's proposed amendments to the public zoning district, and the request by Sierra Pacific Power Company to construct a utility substation within the public zoning district. Three subcategories will make up the amended public zoning district: Public Neighborhood, Public Regional, and Public Community. Each of the 18 facilities/uses currently permitted within the public zoning district will then be assigned to the subcategories, in addition to adding utility substations to the Public Regional category. Chairperson Osborne discussed background information on Sierra Pacific Power Company's request and Community Development's subsequent proposal. Mr. Guzman explained that all public zoning district requests are subject to special use permit; nothing is allowed within the district by right. He then explained the special use permit process and discussed the Open Space Advisory Committee's request that open space lands have a separate and distinct designation. Mr. Kastens discussed the potential benefit, to Parks and Recreation, of the inclusion of utility substations in the public zoning district. Chairperson Osborne reviewed staff's recommended action in relation to Community Development's recommendations to consider and support the proposed amendments to the public zoning district as outlined in the staff report. Commissioner Adams moved to approve. Commissioner Wright seconded the motion. Motion carried 8-0-1-0. Chairperson Osborne thanked Mr. Guzman for his presentation.

3. REVIEW AND ACTION ON PARKS AND RECREATION DEPARTMENT CAPITAL IMPROVEMENT PROJECTS FOR FISCAL YEAR 1999-2000 (1-0468) - Mr. Kastens reviewed background information on this item and introduced Mr. Naylor. Mr. Naylor discussed the selection process for the dispatch system, the estimated cost of each of the three possible packages, the review and conclusions of the Data Processing Committee, and the time table for presentation of the recommendations to the Board of Supervisors. Mr. Kastens explained the CIP process as related to the Parks and Recreation Department requests for this fiscal year. He acknowledged that the projects are "on hold" pending selection of the dispatch software. Mr. Kastens will provide an update to the Commission following the Board of Supervisors' October 21, 1999 meeting. Chairperson Osborne thanked Mr. Naylor for presenting the information. No formal action was taken.

4. REVIEW AND ACTION ON DATE AND TIME FOR ANNUAL PARKS TOUR (1-0671) - Mr. Kastens explained the itinerary for the tour and requested input with regard to scheduling a date. Commissioner Kennedy suggested postponing the tour until the spring in order to accommodate any new Commissioners. Mr. Kastens explained the constraints of the budget process, consideration by the City of a two-year budget program, and the possibility of changing the CIP process from March to November. Chairperson Osborne suggested arranging an additional tour in the spring. Following discussion regarding availability, Commission consensus was to schedule the tour for Sunday, October 17, 1999 at 9:00 a.m. in the east parking lot. No formal action was taken.

GENERAL DISCUSSION

FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-0800) - None.

COMMENTS FROM COMMISSION MEMBERS (1-0802) - At the request of Vice Chairperson Simms, Mr. Kastens explained new developments regarding the Highway 50 parking project. This matter will be agendized for discussion at a future meeting. Commissioner Kennedy expressed his appreciation for the Commission's action on the landscaping project for the west side of the Community Center, and the quick response of the Parks Department to begin the project.

STATUS REPORTS FROM COMMISSION MEMBERS (1-0874) - None.

COMMENTS AND STATUS REPORTS FROM STAFF (1-0875) - None.

STATUS REPORT ON QUESTION 18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT (1-0877) - Mr. Kastens reported that the Board of Supervisors awarded the

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bids for the linear park bike path at Saliman Road at their September 16, 1999 meeting. Construction will begin on September 23 and has been coordinated with the school district for the portion to be done at Fremont School, as well as with Sam Lompa, the owner of the pasture land. With regard to Carson River Park, Mr. Krahn reported a pre-bid meeting is scheduled for September 22 and, if successful, the contract will be submitted to the Board of Supervisors for approval on October 7. Carson River Park and the linear bike paths will close out the 1999 construction year. Mr. Kastens provided an update on the progress of the aquatic facility. October 22, 1999 is the official deadline for completion of phase one construction. Phase two involves a 90-day construction period from the starting point. He assured the Commission that the contractor has not gone beyond the construction days authorized. The contractor has requested a three-week shut-down of the facility in order to transition from phase one to phase two. A decision has not yet been made, however, Mr. Kastens advised that it will be based on the most effective and efficient way to accomplish the transition. Mr. Kastens clarified that the three weeks will include October 4 through October 22, and will not be in addition to the October 22nd deadline. At the request of Commissioner Plank, Mr. Kastens explained a concern of the neighbors on the south side of the aquatic facility with regard to the painted block wall. He checked the plans, discussed the same with the architect, and verified that the plans indicate a painted block wall. The contractor has been asked to provide a cost estimate for a treatment resembling stucco, and Mr. Kastens is also considering Commissioner Plank's suggestion that the wall be designated for a mural.

ADJOURNMENT (1-1057) - Commissioner Wright moved to adjourn the meeting at 6:50 p.m. Commissioner Adams seconded the motion. Motion carried 8-0-1-0.

The Minutes of the September 21, 1999 meeting of the Carson City Parks and Recreation Commission are so approved this _____ day of October, 1999.

LARRY OSBORNE, Chairperson