

**CARSON CITY STORM DRAINAGE ADVISORY COMMITTEE
Minutes of the January 11, 1999 Meeting
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A regular meeting of the Carson City Storm Drainage Advisory Committee was held at 5:30 p.m. on Monday, January 11, 1999 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: James Bawden
Robert Hildebrand
Delacy Perry
Russell Plume

STAFF: Dan St. John, Deputy City Manager
Mahmood Azad, Development Services Manager
Katherine McLaughlin, Recording Secretary
Kathleen King, Recording Secretary
(SDAC 01/11/99; 1-0001)

NOTE: Unless otherwise indicated, each item was introduced by Acting Chairperson Perry. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER (1-0044) - Acting Chairperson Perry called the meeting to order at 5:41 p.m. A roll call was taken and a quorum established. Chairperson Aldean, Vice Chairperson Anderson and Member Oakwood were absent.

B. APPROVAL OF MINUTES (1-0052) - Member Plume moved to approve the minutes of the December 14, 1998 meeting. Member Hildebrand seconded the motion. Motion carried 4-0-3-0.

C. MODIFICATION OF AGENDA (1-0064) - None.

D. PUBLIC COMMENT (1-0067) - Dan Kaffer, Coordinator for the Western Nevada Resource Conservation and Development Area, appeared at the request of Supervisor Kay Bennett and offered to assist the Committee with any grants, technical support, flood prevention and drainage work. Discussion ensued with regard to Mr. Kaffer's background, experience and available services.

E. DISCLOSURES (1-0298) - None.

F. PUBLIC HEARINGS: (1-0300)

F-1. INTRODUCTION OF MR. MAHMOOD AZAD, CARSON CITY DEVELOPMENT SERVICES MANAGER, AND PRESENTATION OF STATUS REPORT REGARDING CURRENT PROGRESS OF STORM DRAINAGE SYSTEM BY DEVELOPMENT SERVICES MANAGER; F-2. DISCUSSION AND REVIEW OF STATUS OF STORM DRAINAGE MASTER PLAN PROGRESS (1-0301) - Mr. St. John introduced Mahmood "Moody" Azad, Carson City Development Services Manager. Mr. Azad will be filling in as the City's Capitol Projects Manager as well as Development Services Manager. He will be the staff liaison to this Committee. Mr. St. John discussed Mr. Azad's background and experience.

(1-0420) - Mr. Azad stated that he had been in contact with Dan Kaffer

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with regard to available grants and flood management. Mr. Azad distributed a draft memorandum to the Board and the Clerk regarding Proposed Drainage Design Standards. Mr. St. John discussed updates to the Storm Drainage Master Plan. The first draft of the alternatives analysis for the bypass, which was previously presented to the committee in concept form, has been received and forwarded to NDOT for review. The savings to NDOT in drainage improvements will be approximately \$3.8 - \$4.5 million. This amount represents the resources NDOT will share with the City for improvements in the northwest sector. The City is also pursuing funding through the Carson Water Subconservancy District specifically for the preliminary engineering alternatives analysis in Ash and Kings Canyon. Mr. St. John reported that the City is beginning its annual budget cycle. Part of the process is to identify capital projects that can be pursued with current monies. A number of months ago, the Committee was presented with areas of town which generally experience small degrees of flooding every two to three years. These are the kind of projects which the City Streets Department typically budgets for and addresses. Mr. St. John will agendize, for a future meeting, a presentation by Streets Operations Manager, John Flansberg. No formal action was taken or required.

F-3. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE DESIGN CRITERIA LEVEL OF PROTECTION FROM IMPACT OF STORM DRAINAGE. (1-0502)
- Mr. St. John suggested that this item be deferred. Committee members concurred.

F-4. DISCUSSION AND POSSIBLE ACTION REGARDING EXISTING STORM DRAINAGE SITE AND DEVELOPMENT STANDARDS. (1-0550) - Discussion ensued with regard to public input for development standards and Mr. St. John suggested deferring this item until public meetings and/or workshops can be arranged. The Board of Supervisors has directed staff to analyze current development standards for Carson City. This process will include storm drainage and is currently underway. Staff hopes to create a development standards document which is similar to those used by Washoe County and Douglas County and which is more "user-friendly" than the current document. Staff will be integrating standards which have been discussed in this Committee. Member Bawden moved to defer this item until a future meeting date. Member Hildebrand seconded the motion. Motion carried 4-0-3-0.

F-5. DISCUSSION AND POSSIBLE ACTION REGARDING STORMWATER FLOWS FROM THE RETENTION BASIN LOCATED NEAR WINNIE LANE AND WESTERN NEVADA COMMUNITY COLLEGE AND THE GOAL OF PLACING STORM DRAINAGE OVERFLOW INTO A PIPE SYSTEM. (1-0602) - Mr. St. John stated that the subject of this item was part of a concept already approved by the committee. The City is two weeks away from having the final design for the storm drainage overflow pipe system completed. The final design will be presented to the Committee at the next meeting. Discussion ensued with regard to the location and design of the pipe system and Vice Chairperson Anderson's concern for Vicee Canyon. Mr. St. John will bring the plans for this project to the next meeting for review and further discussion. Member Hildebrand moved to defer action on this item until the next meeting. Member Plume seconded the motion. Motion carried 4-0-3-0.

F-6. DISCUSSION AND POSSIBLE ACTION REGARDING THE SCHEDULE FOR

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RECEIVING FORMAL PUBLIC COMMENT REGARDING WHAT THE PUBLIC WOULD LIKE TO HAVE ADDRESSED AND CONTAINED IN THE STORM DRAINAGE MASTER PLAN. (1-0705) - Member Bawden requested from staff an efficient and effective method by which to receive input from the public for the Storm Drainage Master Plan. Mr. St. John discussed the approach used by the Transportation Advisory Committee. He then introduced Randy Bowling. Mr. Bowling discussed his background and experience and presented several approaches to receiving public input for this type of project, including focus groups, workshops, and cherets. Discussion ensued with regard to the willingness of the committee to receive input, the effectiveness of and difference between the various methods, media coverage, group sizes, intent/topic of meetings, designing the public involvement portion of the process, and educating the public. Mr. St. John suggested that staff work with Mr. Bowling to prepare a proposal to receive public input, including a schedule of activities, how the information will be used and incorporated, funding, etc. Mr. St. John suggested that this item be agendized for each meeting. Discussion ensued with regard to a target date for having a proposal to present to the Board of Supervisors. Mr. St. John stated that staff would have an outline prepared for review by the committee within the next thirty days.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) (1-1316)

G-1. Committee Member Reports (1-1317) - None.

G-2. Staff Reports (1-1320) - Previously presented.

G-3. Future Agenda Items (1-1301) - Mr. St. John stated staff will have the final alternatives analysis on the bypass issue completed by the next meeting and will make a presentation at that time. The Vicee Canyon issue will be discussed. The public process, development standards, and storm drainage issues may dovetail with what staff is currently doing in Community Development. Mr. St. John encouraged committee members to submit their agenda items early as the agendas will be prepared and distributed approximately one week before each meeting.

H. ADJOURNMENT (1-1377) - Member Plume moved to adjourn the meeting at 7:00 p.m. Member Hildebrand seconded the motion. Motion carried 4-0-3-0.

The Minutes of the Carson City Storm Drainage Advisory Committee

ARE SO APPROVED _____, 1999.

JAY ALDEAN, Chairperson