

**CARSON CITY STORM DRAINAGE ADVISORY COMMITTEE**  
**Minutes of the March 8, 1999 Meeting**  
**Page 1**

A regular meeting of the Carson City Storm Drainage Advisory Committee was held at 5:30 p.m. on Monday, March 8, 1999 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Jay Aldean  
James Bawden  
Susan Oakwood  
Delacy Perry  
Russell Plume

**STAFF:** Dan St. John, Deputy City Manager  
Mahmood Azad, Development Services Manager  
Kathleen King, Recording Secretary  
(SDAC 03/08/99; 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Aldean. A tape recording of these proceedings is on file in the Clerk-Recorder's Office. This tape is available for review and inspection during normal business hours.

**A. ROLL CALL AND DETERMINATION OF A QUORUM (1-0010)** - Chairperson Aldean called the meeting to order at 5:39 p.m. Roll call was taken and a quorum established. Vice Chairperson Anderson and Member Hildebrand were absent.

**B. APPROVAL OF MINUTES (1-0015)** - Member Plume moved to approve the minutes of the February 8, 1999 meeting. Member Oakwood seconded the motion. Motion carried 5-0-2-0.

**C. MODIFICATION OF AGENDA (1-0020)** - None.

**D. PUBLIC COMMENT (1-0022)** - Chaz McQuarry, of Lumos & Associates, introduced himself to the Committee.

**E. DISCLOSURES (1-0028)** - None.

**F. PUBLIC MEETING ITEM:**

**F-1. DISCUSSION AND POSSIBLE ACTION REGARDING RANDY BOWLING'S LETTER AND RECOMMENDATIONS OF FEBRUARY 1, 1999, REGARDING THE PUBLIC INPUT PROCESS AS IT PERTAINS TO THE DRAFT STORM DRAINAGE MASTER PLAN (1-0029)** - Mr. Azad reviewed Mr. Bowling's letter and updated the Committee with regard to the involvement of WRC and Lumos & Associates. He presented a brief overview of Mr. Bowling's proposal for receiving public input, as follows: present a draft master plan in regionalized, small, neighborhood meetings, receive input, transmit the input to WRC for review and evaluation following each meeting or have WRC representatives attend the public meetings, incorporate feasible ideas into the draft master plan, and repeat the process in the next region. Mr. Azad advised City staff is contemplating a draft master plan, such as in a three-ring binder, which can be updated as its development progresses. Discussion ensued with regard to the time frame for the master plan, scheduling the first public meeting, identifying regions, and using an educational format for public presentations. Mr. Bowling discussed parallel tracks, one for Public Works capital improvement projects, and the other for development of design guidelines. Discussion ensued with regard to design guidelines, defining level of service, defining goals for the public meetings, follow-up meetings, defining capital projects priorities and providing input on the financing, and ensuring there is no perception any region of town is receiving more priority than another. Mr. Bowling discussed different ways of presenting information to the public with dual objectives, i.e., presenting a schedule of what the master plan is and then receiving feedback on any overlooked problems. One approach is to move from general to specific problem areas. Another is to present a problem and offer preliminary solutions from City staff and

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### **Page 2**

consultants; then receive input on problems which may have been overlooked. Discussion ensued with regard to the parameters of the Committee for setting priorities. Mr. St. John reviewed the resolution establishing the Storm Drainage Advisory Committee, specifically the tasks outlined in the resolution. He discussed the Transportation Master Plan development process. Discussion ensued with regard to using public schools as locations for the public meetings, the difference between a master planning effort and a capital improvements program, the maximum number of questions for each meeting, a tentative schedule, and determination of regions based on geography and the problems associated with each. Mr. St. John identified the following regions: Northwest (Winnie Lane, Shenandoah Heights, Bonanza, Timberline, Lakeview, Silver Oak, and Nye Lane); West side (south of Winnie Lane to C-Hill); Central Business; Northeast (Goni wash to the east, north of Hwy. 50, New Empire, Airport, Industrial Park); South (Fifth Street south); Central (Fairview up through Lompa and out to the east). Discussion ensued with regard to publishing the meetings by region, the questions to be asked, the method by which to facilitate the meetings, the timetable for covering the meetings, a tour of problem areas following the first meeting, detail maps, the meeting schedule, a conceptual version of the draft master plan, preparing visual graphics of problem areas, time limits for meetings, and the next monthly meeting. Committee consensus was to preview the maps with delineated regions and set a schedule for public meetings based on the same at the next monthly meeting. Mr. Azad will target April 7 for delivery of the maps to the Committee members. Discussion ensued with regard to media publication of the upcoming meetings and the time for meetings.

#### **G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS)**

**G-1. COMMITTEE MEMBER REPORTS (1-1912) - None.**

**G-2. STAFF REPORTS (1-1919) -** Mr. St. John advised he would be presenting a status report to the Board of Supervisors at their March 18 meeting with regard to master plan drainage. He invited the Committee members to attend.

**G-3. FUTURE AGENDA ITEMS (1-1930) -** Previously discussed.

**H. ADJOURNMENT (1-1933) -** Member Oakwood moved to adjourn the meeting at 7:30 p.m. Member Plume seconded the motion. Motion carried 5-0-2-0.

The Minutes of the March 8, 1999 Storm Drainage Advisory Committee Meeting

ARE SO APPROVED \_\_\_\_\_, 1999.

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JAY ALDEAN, Chairperson