

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the April 22, 1999 Meeting**  
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A regular meeting of the Carson City Shade Tree Council was held at 5:30 p.m. on Thursday, April 22, 1999 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Sally Zola  
Mike Aragon  
Craig Hartman  
Carol Roberts  
Isabel Young

**STAFF:** Scott Fahrenbruch, Parks Superintendent  
John Flansberg, Street Department Operations Manager  
Molly Sinnott, Contract Urban Forester  
Kathleen King, Recording Secretary  
(STC 04/22/99; 1-0001)

**NOTE:** Unless otherwise indicated, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during normal business hours.

**1. CALL TO ORDER AND ROLL CALL** (1-0004) - Chairperson Zola called the meeting to order at 5:30 p.m. Roll call was taken; a quorum was present. Vice Chairperson Enright and Member Copeland were absent. Member Hartman arrived at 5:40 p.m.

**2. APPROVAL OF MINUTES OF MARCH 25, 1999** (1-0014) - Discussion ensued with regard to the minutes covering agenda item A. Member Roberts moved to approve the minutes of the March 25, 1999 meeting. Member Young seconded the motion. Motion carried 4-0-3-0.

**3. PUBLIC COMMENTS AND DISCUSSION OF NON-AGENDIZED ITEMS** (1-0046) - None.

**4. REVIEW AND ACTION ON "TREE SELECTION GUIDE FOR CARSON CITY"** (1-0052) - Chairperson Zola advised that Vice Chairperson Enright has received one bid from Datagraphics for this project, as follows: 300 books with photo scan, typesetting, design, and layout - \$6.79 per book. Chairperson Zola discussed the project with Rob at Datagraphics and was informed if the typesetting could be done "in-house", the amount per book would be substantially less than \$6.79. Vice Chairperson Enright is awaiting other bids. Chairperson Zola is awaiting the list of trees which John Copeland and David Ruf asked to have included in the Tree Selection Guide. Discussion ensued regarding the printer used for the first printing (STP), and various other printers. Chairperson Zola requested Mr. Fahrenbruch obtain information from Sandy Tschumperlin on the number of books printed the first time and the cost of the same. This item will be reagendized for review of the status of this project at the next meeting. No formal action was taken.

**5. REVIEW AND ACTION ON GRANT-FUNDED TREE INVENTORY PROGRAM** (1-0121) - Member Roberts advised she had again telephoned Pat Rowley to request the diskette and was informed Ms. Rowley is in the process of locating it. She will continue to follow-up. Discussion ensued with regard to the terms outlined in the original grant request, drafting an extension request letter, the grant period, and the Signview program utilized by the Streets Department which could be adapted for use as a tree inventory. Mr. Flansberg discussed the aspects of the program and suggested contracting with Davey Resource Group to gather the tree inventory data and to assist in implementing it into the Signview database. Discussion ensued with regard to continuing to pursue the data in possession of Pat Rowley, a more versatile program being developed by Cartagraph which would link the database into the existing system, cost, grid system set up, cross-referencing addresses, and utilizing field recorders to obtain the data. Mr. Flansberg advised that Davey Resource Group is preparing an estimate for a per-tree cost of obtaining the tree data. Further discussion ensued with regard to obtaining three bids for data collection, Davey Resource Group's estimate per tree, utilizing volunteers to collect the data, volunteer hours, requesting partnership funding from utility

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companies, purchasing palm writer recorders, the proposed letter to Susan Stead, and verifying all data previously collected. Member Roberts moved that the Shade Tree Council write a letter requesting an extension of the grant period and requesting the data from Pat Rowley. Member Hartman seconded the motion. Motion carried 5-0-2-0. Chairperson Zola will draft the letter and submit it to Mr. Fahrenbruch for review.

**6. REVIEW AND ACTION ON 1999 ARBOR DAY CELEBRATION (1-0630)** - Chairperson Zola distributed 25 flyers to each member, and requested they distribute them to family, friends, neighbors, etc. She commended Member Roberts for her efforts in preparing the flyers. Vice Chairperson Enright will be distributing 150 flyers to local realtors. Also distributed was the draft Arbor Day itinerary and a copy of the press release which will be printed in the Nevada Appeal. First Lady Dema Quinn will be present at the ceremony, but will not be a speaker. Discussion ensued with regard to the Governor's Proclamation, the Mayor's Proclamation, the Tree City USA Award, the Arbor Day tree, an update on the Desert Garden Club's plans as discussed at the last meeting, and revisions to the itinerary. Cookies and brownies will be purchased from Future Business Leaders of America, punch will be provided, and Mr. Fahrenbruch's staff will set up tables, a PA system, restroom facilities, and bleachers. Discussion ensued with regard to sponsor letters and Committee consensus was to agendize this matter for discussion at the next meeting. Chairperson Zola assigned responsibilities to each Committee member, as follows: Member Roberts will photograph the event; Members Aragon and Copeland will distribute the tree plugs provided by Dan Greytak; Member Hartman will introduce Mike Tanchev who will present the George Washington Ferris award; Member Young will assist with refreshments; and Vice Chairperson Enright will be assigned a responsibility as well. Chairperson Zola will pick up the tree plugs on Thursday, April 29 and the refreshments on Friday, April 30. Member Roberts provided sample thank you cards for review by Chairperson Zola. Review of the Arbor Day Celebration will be agendized for the May meeting. No formal action was taken.

**7. REPORTS: PARK SUPERINTENDENT (1-0962)** - Mr. Flansberg reported that Merit 75 had been used last year for the Elm Leaf Beetle problem with an approximate 85% success rate. Trees in right-of-way areas, which were not properly irrigated after treatment, did not do as well. Treatment was performed earlier this year and, with the rain that followed, the success rate should be better. The dosage for problem trees was doubled. Mr. Flansberg explained the application process of Merit 75. Mr. Fahrenbruch advised the Cub Scouts would be planting an 8' Austrian Pine at Mills Park on Saturday, April 24. Discussion ensued with regard to the planting requirements, the location, the trees which were transplanted at Fuji Park, and transplanting trees removed from the freeway right-of-way.

**8. REPORTS: CHAIRPERSON (1-1139)** - Chairperson Zola reminded the members to turn in their volunteer hours to Mr. Fahrenbruch. She advised the last of the Tree Selection Guides had been distributed to Greenhouse Garden Center and gave \$5 to Mr. Fahrenbruch for the last one sold. She distributed a copy of an article from the Nevada Appeal regarding violation of the Nevada Open Meeting Law. She thanked everyone for their efforts in planning the Arbor Day Celebration. Member Hartman provided an overview of the Landscape Subcommittee meeting, which he attended on behalf of Chairperson Zola, including various aspects of the proposed landscape ordinance.

**9. ADJOURNMENT (1-1478)** - Member Young moved to adjourn the meeting at 6:57 p.m. Member Roberts seconded the motion. Motion carried 5-0-2-0.

The Minutes of the April 22, 1999 meeting of the Carson City Shade Tree Council

ARE SO APPROVED \_\_\_\_\_, 1999.

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SALLY ZOLA, Chairperson