

**CAPITAL PROJECTS ADVISORY COMMITTEE**  
**Minutes of the January 8, 1998 Meeting**  
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A regular meeting of the Capital Projects Advisory Committee was held on Thursday, January 8, 1998 in the City Hall Capitol Conference Room, 201 No. Carson St., Carson City, NV at 5:30 p.m.

**PRESENT:** Chairperson Gary Sheerin  
Jenny Lopiccolo  
Richard Baker  
Kevin Honkump  
Ed Moran  
Craig Mullet  
Ron Swirczek

**STAFF:** John Berkich, City Manager  
Walter Sullivan, Community Development Director  
Jay Aldean, Senior Engineer - Special Projects  
Larry Nair, Building Supt.  
Fran Smith, Recording Secretary  
(CAP 1/8/98 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Chairperson Sheerin. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. CALL TO ORDER** - Chairperson Sheerin called the meeting to order at 5:30 p.m. A roll call was taken and a quorum was present although Members Honkump, Lopiccolo, Mullet had not yet arrived. Mullet arrived at 5:38 p.m., Lopiccolo arrived at 5:45 p.m. and Honkump arrived at 5:56 p.m.

**B. PUBLIC COMMENT** - None.

**E. DISCLOSURES** - None.

## AGENDA ITEMS

**C-1 DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF CHANGE ORDERS FOR THE JAIL AND COURTHOUSE, AND OTHER MATTERS RELATED THERETO** - (1-0005.5) Gordon Graham and Mani Subramanian of Vanir and Dan Carne, representing DMJM - Mr. Aldean said they would be discussing Change Orders 4 - 9 in the amount of \$264,382. He and Mr. Graham reviewed each change order in great detail and responded to many questions and diverse opinions presented by the Committee on technical, material quality, delays, drawing accuracy, reconfigurations, and financial issues. They also discussed having a conference call with the architects on January 20 to resolve some of the problems emanating from the drawings. The contractor would also participate. Member Baker then moved that the Committee approve Change Orders 4 - 9 as presented. Member Swirczek seconded the motion. Motion carried 6-0. (Member Lopiccolo left at 7:10 p.m. during the discussion.)

**D. COMMITTEE MEMBER REPORTS (NON-ACTION)** - Previously discussed.

**H. REPORT FROM STAFF (NON-ACTION)** - (1-2239.5) Mr. Aldean had provided a spreadsheet summarizing figures on previous change orders the Committee had given him, estimated costs, and contingency figures which he reviewed for the Committee.

**F. REPORT FROM PROJECT CONSTRUCTION MANAGER (NON-ACTION ITEM)** - Discussed in C-1.

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**G. REPORT FROM PROJECT ARCHITECT** - Previously discussed.

**I. AGENDA ITEMS FOR FUTURE CAPITAL PROJECTS ADVISORY COMMITTEE MEETING** -  
To be determined.

**J. APPROVAL OF MINUTES** - None.

**K. ADJOURNMENT** - There being no further business Chairperson Sheerin entertained a motion to adjourn. Member Swirczek moved to adjourn. Member Mullet seconded the motion. Motion carried 6-0. Chairperson Sheerin adjourned the meeting at 7:53 p.m.

The Minutes of the January 8, 1998 meeting of the Capital Projects Advisory Committee

ARE SO APPROVED\_\_\_\_\_, 1998

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Gary Sheerin, Chairperson