

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the May 18, 1998 Meeting

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A regular meeting of the Carson City Open Space Advisory Committee was held on Monday, May 18, 1998 in the City Hall Capitol Conference Room, 201 N. Carson St., Carson City, NV at 6:00 p.m.

PRESENT: Vice Chairperson Deborah Uhart
Mike Fischer
Don Quilici
Bruce Scott

STAFF: Juan Guzman, Senior Planner
Vern Krahn, Park Planner
Fran Smith, Recording Secretary
(OSAC 5/18/98 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Vice Chairperson Uhart. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Vice Chairperson called the meeting to order at 6:05 p.m. A roll call was taken and a quorum was present although Chairperson Hartman and Members Henry and Williamson were absent.

B. APPROVAL OF MINUTES - Member Quilici moved to approve the Minutes of the April 27, 1998 meeting. Member Fischer seconded the motion. Motion carried 4-0-3-0.

C. MODIFICATION OF AGENDA - None.

D. PUBLIC COMMENT - Larry Taylor had a video about the noxious weed problem in Carson City discussed at a previous meeting and offered it to the Committee for their review. He and the Committee talked about this and it was agreed to agendize this for discussion at the June 1 meeting.

E. DISCLOSURES - None.

F. PUBLIC HEARINGS

F-1 DISCUSSION AND POSSIBLE ACTION REGARDING FINAL APPROVAL OF PUBLIC SURVEY QUESTIONNAIRE AND MAP - (1-0395.5) Mr. Krahn had provided samples of the updated questionnaire and solicited comments. He explained that 1,600 citizens would be getting copies and that they would be randomly selected. Discussion ensued on breaking out the responses into two classes. Class A would be those randomly sent and Class B could be passed out at meetings such as civic group presentations, the high school, and the Senior Center. Mr. Krahn commented that he anticipated having approximately 1,900 copies printed. This would take care of the 1,600 plus those occasions just mentioned. Member Scott suggested putting an item in the Capital City Focus advising the public that these would be sent out and that they would also be available at meetings. He also felt whatever publicity is involved it should include an invitation to the general public to participate. Member Fischer felt that the results of the survey should be published and the citizens could be asked to attend the public meetings for their input on the results. Member Fischer then moved to accept the survey. Member Scott seconded the motion. Member Quilici referred to the instruction on how the public should mark the answers and suggested the sample show only one marked in each category rather than the three as shown. He also suggested adding a category to Question 6 for those who do not use trails and that a category on prohibiting bicycles in some areas be added to Question 7. Member Fischer amended his motion to reflect these changes. He also felt that the answers on Question 10 should be listed alphabetically and on Question 17 he asked that a category of part time work at home be included. He also asked that the climate be added as a reason for living in Carson City and another could be the reason is a tax advantage. Member Scott accepted the changes. Motion carried 4-0-3-0.

F-2 DISCUSSION AND POSSIBLE ACTION REGARDING THE NEVADA DEPARTMENT

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OF TRANSPORTATION PHOTO SIMULATION VIEWPOINTS ON THE SOUTH LEG OF THE U.S. HIGHWAY 395 FREEWAY BYPASS - (1-0877.5) Mr. Krahn had maps of the south end which the Committee studied at length providing questions and comments. No formal action was taken.

F-3 DISCUSSION AND POSSIBLE ACTION REGARDING THE STATUS OF JEFF

WINSTON'S CONTRACT AND ERIC INBAR'S CONTRACT - (1-1471.5) Carter Schleicher of Winston and Associates - Mr. Krahn provided a project status report from Mr. Winston. Mr. Schleicher explained the information Mr. Winston had provided relating to the number of hours that had been allocated for him to be at OSAC meetings. He noted the report indicated that the services relating to NDOT had not been budgeted. It also said if the Committee wished to have Mr. Schleicher continue to be at the meetings the contract needs to be amended. Mr. Winston had suggested since staff has taken over the responsibility for the newsletter that Mr. Schleicher's hours be re-allocated to such things as the survey which requires additional services. An extensive discussion ensued on number of meetings, their length and how Mr. Schleicher's time would be charged. Member Scott then moved that Mr. Krahn be authorized to confirm with Mr. Winston that the Committee is re-allocating the time for the newsletter to completely offset any extra time that has been generated to date and as of May 16 this would be current. Member Fischer seconded the motion. Motion carried 4-0-3-0.

At this point Member Scott asked Mr. Schleicher if he had completely used up his budget for meetings to date and Mr. Schleicher said he had and recapped how many meetings there had been and how long they had lasted. He also explained that the time for the preparation for public hearings and the time for them were budgeted separately. Mr. Krahn then commented that there is a contingency figure in the contract which can cover overages. Member Fischer then moved that the Committee allocate twenty hours as long as it does not exceed the contingency and if it does then the Committee will look at this again and this allocation would be effective as of this meeting. Member Scott seconded the motion. Motion carried 4-0-3-0.

F-4 DISCUSSION AND POSSIBLE ACTION REGARDING SCHEDULING OF OPEN SPACE

ADVISORY COMMITTEE MEETINGS FOR JUNE, JULY AND AUGUST - (1-2071.5) Mr. Krahn suggested that the Committee try to reserve the Sierra Room for those meetings because of the visibility it gives the Committee. Discussion ensued on meeting dates and Member Fischer moved that they have their regular meeting on June 1 in the Sierra Room and determine at that time if they need to meet June 22. Member Scott seconded the motion. Motion carried 4-0-3-0.

F-3 CONTINUED (1-2201.5) At this point Mr. Krahn reminded the Committee that they had not reviewed the status of Mr. Ingbar's contract. The update from Mr. Ingbar indicated they had conveyed the information on the map list to Mr. Winston. Vice Chairperson Uhart asked if Mr. Winston is comfortable with that information and Mr. Guzman said Mr. Ingbar had advised he is. Member Scott then moved that the Committee authorize staff to send a letter confirming changes as discussed. Member Fischer seconded the motion. Motion carried 4-0-3-0.

G. Internal Communications and Administrative Matters (Non-action Items)

G-1 Consultant Reports (Non-Action) - (1-2271.5) Mr. Schleicher said the old Nevada Aerial map had

been used and had been advised there would be a new flight this spring and, if so, he would like to see that integrated as a new base. Mr. Guzman will look into this.

Mr. Schleicher then said when there is something that is discreet Mr. Winston will work on it but right now he is working on the summaries. He added once the survey is completed and tabulated Mr. Winston can start working on portions of the plan. Member Fischer felt the Committee should make their own analysis of the survey and then compare it to Mr. Winston's analysis.

G-2 Committee Member Reports (Non-Action) - (1-2459.5) Member Scott said he had attended a

Rotary Club meeting where Member Fischer had made his presentation. He added something he had wondered about in the past was should the Committee have an outline of basic highlights. He felt that Dave Morgan's video covers this very well. He also expressed his feeling that the public could be asked how they feel about open space they cannot walk across. Member Fischer explained how he has been handling the meetings of the civic groups. He said what he does is begin by showing the video and then takes questions. He add that the questions asked are

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interesting. Mr. Guzman said he would be happy to prepare a basic outline. Member Fischer said he had passed out copies of the draft survey telling the participants that is what they would be getting.

G-3 Staff Reports (Non-Action)

a. U. S. Forest Service Comments from March 23, 1998 Workshop - (1-2707.5) Mr. Guzman provided copies of the summary of the meeting.

b. Updated Schedule of Presentations to Service Organizations - Member Fischer said the groups he had met with were vocal and there had been good response. Mr. Krahn then provided updated copies of meetings that are scheduled.

G-3 Future Commission Items - Previously discussed.

H. ADJOURNMENT - There being no further business Member Quilici moved to adjourned. Member Fischer seconded the motion. Motion carried 4-0-3-0. Vice Chairperson Uhart adjourned the meeting at 7:25 p.m.

The Minutes of the May 5, 1998 meeting of the Carson City Open Space Advisory Committee

ARE SO APPROVED 7/6, 1998

/s/
Steve Hartman, Chairperson