

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the February 17, 1998 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was held on Tuesday, February 17, 1998 in the Community Center Sierra Room, 851 E. William St., Carson City, NV at 6:00 p.m.

PRESENT: Vice Chairperson Larry Osborne
Ken Elverum
Jon Plank
John Simms
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director
Scott Fahrenbruch, Parks Superintendent
Vern Krahn, Park Planner
Fran Smith, Recording Secretary
(PR 2/17/98 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Vice Chairperson Osborne. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Vice Chairperson Osborne called the meeting to order at 6:01 p.m. A roll call was taken and a quorum was present although Chairperson Kennedy and Commissioners Diefenbach and Martel were absent.

B. APPROVAL OF MINUTES - Commissioner Elverum referred to Item 6 of the February 3 meeting and clarified it should read "purchased by the City" near Eagle Valley. He then moved to approve the Minutes as amended. Commissioner Plank seconded the motion. Motion carried 5-0.

C. PUBLIC COMMENT - None.

AGENDA ITEMS

1. REVIEW AND POSSIBLE ACTION ON MASTER PLAN FOR EDMONDS SPORTS COMPLEX - (1-0043.5) Rich Shock, Stantech Consulting - Mr. Krahn said the passage of Question #18 in November 1996 included development of additional soccer fields and recreational facilities in the Edmonds Sports Complex. He added that a selection committee had been formed, followed by the RFP process and had resulted in nine applicants. The Board of Supervisors had approved a contract with Stantech Consulting on January 8, 1997. They were to perform professional landscape architectural services to create the Master Plan for the complex. He noted that since then Mr. Shock has been working speedily with staff, including Pete Livermore representing YSA and the consultant team. Then on January 28, 1997 the plan had been taken to YSA who had reviewed it, made minor changes, and sent it to the Commission for their approval which is what was being presented at this meeting.

(1-0081.5) Mr. Shock had a drawing of the complex and visually pointed out the location of parking, the fields, the BMX track, and the park caretaker's residence. He said they had assessed the recreation needs for the future and concluded that Phase I construction would include three additional soccer fields with 192 more parking spaces and the enlargement, lighting, and bleacher area of existing Field 1. He noted in the future there would be four more soccer fields bringing the total to fourteen. He then pointed out the service areas which included the concession building, restrooms, and a multi-purpose building which would partially be used by City staff for maintenance. He said the access area off Livermore Lane would be improved and that they were proposing a loop road which would have new access off Edmonds Drive and Snyder noting that the road off Livermore Lane would serve as a service drive for City vehicles using the maintenance area. He said the service drive (not a designated street) would be changed from Livermore Lane to Fahrenbruch Drive and the new entrance off Edmonds would be Livermore Lane. He explained this would alleviate the traffic problem at the end of events. He next said they had created pedestrian pathways running through the park which access all the sporting facilities. He added that the parking they had developed would let pedestrians access the fields without crossing the main drive thereby adding a safety feature.

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He commented they had developed future picnic areas adjacent to the new clusters of sporting fields. He also said the existing caretaker residence would be moved and a second level residence would be built on top of the existing concession building. He noted those plans have been checked and have been proven to be structurally sound. He then pointed out another future development area the use of which has not been determined but will be considered as needs present themselves.

(1-0175.5) He said they have provided visual and wind screening planting around the perimeter and also adjacent to some of the facilities. They are also planned for the area between the existing residences on Edmonds Drive and the complex facilities. He pointed out the BMX track and said they had provided parking and sani-hut restroom facilities. He commented that the BMX people have a contract and that approval has already been given for lighting the track area. However, he said Stantech had not proposed enlargement or moving of that area. Commissioner Elverum commented that the proposal indicated that the existing and new fields will use reclaimed water and felt that the only change would be addition of a water line. He asked how long that line would be and what the cost would be. Mr. Kastens explained there is a main feeder line between the treatment plant and the Stewart prison complex and pointed out where it will be physically separated and tied in to the sports complex. He also said the potable water would be broken away from the reclaimed use. He noted that the Utilities Department has been bearing the cost of the main line to the meter but once the complex goes to reclaimed water Utilities can then sell the water the complex has been using to new customers. He commented on other facilities where this has worked and also said the cost to the Parks and Recreation for the use of potable water would be minimal and cited an estimated yearly savings of seventy-five percent. He clarified that this proposal would go to YSA again, the Planning Commission, and then to the Board of Supervisors. After that Mr. Shock could start on the construction design and specifications for Phase I he had mentioned earlier. Mr. Kastens then said he hopes to go out to bid in mid or late summer for this phase. Commissioner Elverum moved to adopt the Master Plan as proposed to the Commission. Commissioner Wright seconded the motion. Motion carried 5-0.

2. REVIEW AND POSSIBLE ACTION ON PARKS MURAL PROJECT - (1-0273.5) Jean Murray - Vice Chairperson Osborne had asked that this be on the agenda and explained that the Commission had approved the project in October and had asked for regular updates. He said there had been articles in the paper about it and explained he had a concern with what the theme would be and a site. Mr. Fahrenbruch introduced Ms. Murray, the project coordinator. He said grant funding of \$2,150 had been received from the Nevada Arts Council which had been matched by the City after which Ms. Murray had been hired. He noted the next step was to form a committee of staff and volunteers who had then looked into selecting a site, hiring professional artists, and recruiting teenage artists to work on the mural. He said both the professional and teenage artists would be paid for their work out of the grant. He also noted the artists would be interviewed just as they would be for any other job. He said once the site and theme have been selected it will be agendized for approval by the Commission. He noted the Commission had expressed a desire that all youth be able to participate not just "at risk" youth individuals and that the "at risk" concept had been eliminated which had opened up the program to all those desiring to work on it. He then said staff will bring the site and the selections back to the Commission for their consideration. He added this will only be for one mural because the funding is limited. However, he noted if private donations are received to the point where the program can be expanded staff will come back to the Commission. He commented that the Chamber of Commerce has a mural program and if private business gets involved he felt staff should meet with the Chamber to discuss where their program is and how this should proceed.

(1-0371.5) Ms. Murray said she had contacted people who had indicated a desire to serve on the mural committee. These included businessman Don Thayer and Commissioner Simms. She added that they had decided to eliminate the "at risk" label because the Commission had expressed a concern that emphasizing it would eliminate those who are not. She said they are targeting 16 to 18 year olds because they felt they are the most promising group. She commented they also had Barbara Tong from the Senior Center on the committee. She then said she and Mr. Fahrenbruch had looked at potential sites and had decided on three sites they felt were appropriate. One was the well house in Mills Park and they had gotten support from Water Utilities Superintendent Tom Hoffert who had also volunteered for the committee. At this point she said the Carson City Recycling Program had told her they could probably let them have all the paint they would need and that Kelly Moore can mix the paints to the colors they choose. She noted that the young people understand the site selection has to come from the Commission and felt they should be involved in at least the committee's recommendations to the Commission. Commissioner Plank suggested adding "and Standards" to the title of the proposed schedule. Mr. Fahrenbruch expressed his desire that

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the project be conservative and suggested history and ecology as possible subjects. Vice Chairperson Osborne then said the Chamber might be able to get involved in a joint effort. No formal action was taken.

3. REVIEW AND POSSIBLE ACTION REGARDING SUPPORT FOR A TRADE OF LANDS BETWEEN JOHN SERPA AND THE BUREAU OF LAND MANAGEMENT ON PROPERTIES ALONG THE CARSON RIVER EAST OF DEER RUN ROAD BRIDGE, SOUTH OF U. S. HIGHWAY 50 EAST AT CARSON CITY/LYON COUNTY LINE, EAST OF GONI ROAD AND IMMEDIATELY NORTH OF THE INDUSTRIAL AREA - (1-0507.5) Mr. Kastens said Mr. Serpa had contacted staff and presented a plan where he is desirous of trading some land with BLM. Mr. Kastens had a map and visually pointed out the property owned by Mr. Serpa and that owned by BLM. He then said staff had presented the plan to the Carson River Advisory Committee, the Open Space Advisory Committee and to this Commission because they felt these three groups were the most impacted by a potential land trade. He added that Mr. Serpa was seeking some support from the City before proceeding. He said CRAC had made a motion to support the trade and that OSAC had also heard it and asked that it be tabled temporarily pending their getting more information. He then said staff was asking the Commission to make a motion in support of the trade. He said the area most important to the Commission is the triangular piece on U. S. 50 East which is the southeast corner of the Centennial Park section. He explained when Centennial was applied for as an RP&P the City leased the entire section, not just that which was on the north side of the highway. He explained because the highway runs in a northeasterly direction it left that small triangular section on the south side of the highway. He then explained that RP&P means that government agencies can apply to BLM to occupy their land under a Recreation and Public Purpose lease. He said that local government agencies can acquire lease of land for no fee but can never receive title to it. Therefore, the City cannot sell or trade the land to Mr. Serpa but rather they need to relinquish their RP&P lease on it at which time it reverts back to BLM for disposal as they wish. He added that the impact to the Commission would be the relinquishment of the RP&P lease on the land south of the highway. He said he could not see a desirable use for it by the City because of its separation from the rest of the property. He also talked about the adjacency to the major SPP sub-station which he did not feel is an attractive site and also that it is next to commercial properties on the east and west sides. He noted he had not heard from anyone within the City about a RP&P use for it and it was the recommendation of staff that the Commission agree with this and support the trade. Commissioner Elverum asked how the other two parcels tie in to the golf course and Centennial. Mr. Kastens said the area between the two parcels is owned by Mr. Serpa who has already been approved for a condominium development. He then explained how Mr. Serpa would access that property. He also said the parcels do not impact recreational needs but will impact the golf course and that they have been advised of the proposal. Commissioner Wright asked where the rifle range is located relative to the area being discussed and Mr. Kastens pointed it out. Commissioner Plank asked what would happen to the trap range if there is development in the area. Mr. Kastens explained when developments come in there is a condition put on them that they understand there is a recreational facility nearby and that there could be noise or lights from activities. Mr. Kastens said Commissioner Wright had asked him about other recreational facilities in RP&P leases. He said these are Edmonds, the rifle and pistol range, the trap range, the radio controlled airplane field, and Lakeview Park. Commissioner Elverum then moved that the Commission move to support the exchange of properties from Mr. John Serpa to the Bureau of Land Management; Mr. Serpa's properties include approximately 400 acres along the Carson River, approximately 30 acres east of Goni Road and north of the industrial area. Commissioner Wright seconded the motion. Motion carried 5-0. Mr. Kastens said for the record he had been contacted by a citizen who was not happy with the proposal but was not present. Vice Chairperson Osborne said when this goes to the Board the citizen would have an opportunity to speak.

4. STATUS REPORT ON CARSON CITY RAILROAD ASSOCIATION REQUEST FOR WAIVER OF CONTRACT FEE FOR CALENDAR YEAR 1997 - (1-0823.5) Mr. Kastens recalled that the Association had come to the Commission in December and requested the waiver or reduction in the annual fee. However, he said the Commission had requested additional information at that time. Shortly after that their representative had become ill and had not followed up on the proposal. He then said the new representative had contacted him and he had asked if they were still interested in pursuing this and had been told they were not. He had asked them for a letter stating their position but he has not received it to date.

5. REVIEW AND POSSIBLE ACTION ON THE NAMING OF THE MARK WAY PARK SITE - (1-0837.5) Mr. Kastens noted that Commissioner Martel had asked for this to be on the agenda so that the Commission could proceed with naming the site. He said he had no new information and felt all the Commission

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had to work with was the information they already had. Commissioner Simms referred to the letter Mrs. Don Wilson had previously sent suggesting a park be named for her late husband. He recounted the many things to which Mr. Wilson had contributed his time and efforts during his residence in the City. Commissioner Elverum agreed with this and said it is important to listen to the public and that her letter was in response to a request for public input on their choices. He felt her suggestion was appropriate and moved that the Commission adopt the name Ron Wilson Park for the Mark Way Site. Commissioner Simms seconded the motion. Commissioner Plank felt the letter from Mrs. Wilson should be part of the record and read a paragraph. It said "Ron was involved with the development of several parks in our area, currently being utilized, including Eagle Valley Golf Course, Carson City Aquatic Facility, Pony Express Pavilion, Fuji Park Exhibit Hall, Edmonds Sports Complex, and Centennial Park. As project administrator Ron orchestrated major City facilities to their completion and was particularly fond of the Senior Citizens facility." Commissioner Elverum then amended his motion to name the park Ron Wilson Memorial Park. Commissioner Simms accepted the amended motion. Motion carried 5-0. Commissioner Elverum referred to the staff report where it said staff had withdrawn consideration of naming the Northridge subdivision parks and asked for a reason. Mr. Kastens said he had heard from the developer who had requested he be allowed to be more involved in the naming process. He added he would meet with the developer to see if they can achieve a comfort level on this. Mr. Kastens then recounted how Mr. Wilson had been instrumental in helping him when he first began as Director. Vice Chairperson Osborne felt that explanatory plaques should be put up at parks denoting where the name came from, especially in the future when there are new residents who would not know. Mr. Kastens said this had not been done in the past but the Board has now directed this be initiated.

6. DISCUSSION AND POSSIBLE ACTION ON THE REGIONAL IMPACTS ON PARKS AND RECREATION FACILITIES - (1-1048.5) Mr. Kastens said Commissioner Simms had brought this up at the previous meeting. He added he had given it some thought since then and said he needed direction from the Commission on how to proceed. He felt it is a broad ranging topic and one of the areas he believed should be discussed is determination of geographic boundaries of service that the leagues are currently using. He also talked about the resident vs. non-resident policy and how cumbersome the process is when determining who is and who is not. He suggested perhaps the facilities could become regional and the communities from which the participants come could be assessed a fee. Commissioner Plank said the difficulty is not only in the recreational complexes but rather many things including traffic. He said people who live in very northern Douglas County consider themselves residents of Carson City and felt in some ways this helps commerce in the City but did not know how to accommodate those people as it relates to sporting and other recreational activities. Commissioner Wright asked if YSA has a non-resident policy. Commissioner Simms said they charge one rate regardless of where the participants live. He did not feel a non-resident family should be charged more for something Carson City can supply which their own county cannot. He talked about the anticipated growth in Douglas County in particular and expressed his belief that Carson City will get blind sided if this problem is not handled soon. Mr. Kastens said Little League and Babe Ruth have pulled their organizational boundaries back to the geographic county lines. He also talked about how the AYSO soccer groups have grown and that they have asked for more fields. Vice Chairperson Osborne said this is something the City is starting to look at on all levels and felt that Parks and Recreation should also get involved. He noted in Mr. Kastens staff report he had asked the Commission to establish a desire to resolve this and then develop a specific list of topics for staff to research. Commissioner Wright said he would like Mr. Kastens to contact the Parks and Recreation departments in adjacent counties to see if they have any plans to expand or if they are willing to help financially with some of the activities Carson City is currently funding for them. Commissioner Simms said he would like to get a count of participants from other counties. Mr. Kastens said YSA has this information and he could get it from them. Vice Chairperson Osborne felt this project is something that will take a lot of time and work and that a report should be brought back. No formal action was taken.

7. REVIEW AND POSSIBLE ACTION ON ADOPTION OF 1998 "COMMISSION CALENDAR" - (1-1311.5) Mr. Kastens had previously provided a copy and had asked the Commission to study it and provide their input. There were no comments and Vice Chairperson Osborne entertained a motion. Commissioner Simms moved to accept the staff recommendation as presented. Commissioner Plank seconded the motion. Motion carried 5-0.

GENERAL DISCUSSION

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1. Future Agenda Items from Commission Members - None.

2. Comments from Commission Members - None.

3. Status Reports from Commission Members - (1-1345.5) Commissioner Plank asked for an update on the progress with the old Fremont School park site as a temporary replacement for Jail Park. Mr. Fahrenbruch said he had contacted Mike Mizell of the State who had taken it to the State Planning Commission. He added that the City had received approval to use the site for a temporary park in place of Jail Park. He added that Mr. Kastens and Mr. Krahn would be attending a neighborhood meeting at which they would be announcing that the parcel will be available to the community as a recreational area. Commissioner Elverum asked how long the City would be able to use it. Mr. Fahrenbruch said it would be until the City actually builds and re-opens a relocation site. He also said the State would continue to maintain the site. However, he said there is a concern with people bringing their animals on to the property and letting them run loose. He said he had told Mr. Mizell the City would post it and have a park ranger patrol it. Mr. Krahn said he had gotten several calls from people in the neighborhood saying they liked the idea of using the site.

4. Comments and Status Reports from Staff - (1-1415.5) Mr. Kastens provided the Commission with information from the Chamber. Vice Chairperson Osborne said this has to do with the graduates of the Chamber Carson City Leadership Program who are now working with the Center for Excellence at WNCC.

Mr. Kastens then said the special use request for enclosing the fifty meter pool and removing the roof on the indoor pool would be going to the Planning Commission at their next meeting.

5. Status Report on Question #18, Residential Construction Tax and Capital Improvement -
None.

There being no further business Vice Chairperson Osborne entertained a motion to adjourn. Commissioner Wright moved to adjourn. Commissioner Elverum seconded the motion. Motion carried 5-0. Vice Chairperson Osborne adjourned the meeting at 7:39 p.m.

The Minutes of the February 17, 1998 meeting of the Carson City Parks and Recreation Commission

ARE SO APPROVED 3/3, 1998

/s/

Robert Kennedy, Chairperson