

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the September 15, 1997 Meeting

Page 1

A regular meeting of the Carson City Open Space Advisory Committee was held on Monday, September 15, 1997 in the Capitol Conference Room, 201 No. Carson St., Carson City, NV at 6:00 p.m.

PRESENT: Chairperson Steve Hartman
Vice Chairperson Deborah Uhart
Don Quilici
Bruce Scott
Robin Williamson
Dan Jacquet, Alternate

STAFF: John Berkich, City Manager
Steve Kastens, Parks and Recreation Director
Juan Guzman, Senior Planner
Vern Krahn, Park Planner
Fran Smith, Recording Secretary
(OSAC 9/15/97 1-0000.5) 6

NOTE - Unless otherwise indicated each item was introduced by Chairperson Hartman. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Chairperson Hartman called the meeting to order at 6:01 p.m. A roll call was taken and a quorum was present although Members Fischer and Henry and Uhart had not yet arrived.

B. APPROVAL OF MINUTES - Member Scott moved to approve the Minutes of the August 25, 1997 meeting. Member Quilici seconded the motion. Motion carried 4-0.

C. MODIFICATION OF AGENDA - None.

D. PUBLIC COMMENT - None.

E. DISCLOSURES - None.

Member Uhart arrived at 6:05 p.m.

F. PUBLIC HEARINGS

F-1 DISCUSSION AND POSSIBLE ACTION REGARDING THE SCOPE OF WORK AND CONTRACTUAL NEGOTIATIONS WITH MR. JEFF WINSTON OF WINSTON ASSOCIATES, INC. TOWARDS THE COMPLETION OF AN OPEN SPACE ELEMENT TO THE CARSON CITY MASTER PLAN AND F-2 DISCUSSION AND POSSIBLE ACTION REGARDING A POSSIBLE OUT OF STATE TRIP BY MEMBERS OF THE OPEN SPACE ADVISORY COMMITTEE TO VISIT THE CARPENTER RANCH IN BOULDER, COLORADO AND TO MEET WITH STAFF FROM THE CITY OF BOULDER, BOULDER AND JEFFERSON COUNTIES IN ORDER TO EVALUATE THEIR OPEN SPACE PROGRAMS - (1-0054.5) Carter Schleicher of Winston - Mr. Guzman said the purpose of these items was to get input from the Committee as to the scope of work as presented by Jeff Winston Associates. He noted that Mr. Schleicher wanted everyone to understand this had to do with the Open Space element and not the Master Plan. Chairperson Hartman said one of the things it does is change the approval process because it only gets rubber stamped by the Board of Supervisors and the group vested with Master Plan element approval is the Planning Commission. He felt that the Committee might want to change who is brought into the loop early in the process and that they probably need to have a discussion with the Board so they understand. Member Scott suggested that some of the Members take this to the Planning Commission at the appropriate time. Member Uhart said as a Planning Commissioner she gives that Commission an update each month. Chairperson Hartman expressed his feeling that the Board of Supervisors should be invited to Committee meetings if there are agenda items they

CARSON CITY OPEN SPACE ADVISORY COMMITTEE

Minutes of the September 15, 1997 Meeting

Page 2

should know about. He added that Master Plan changes must be approved and adopted by the Planning Commission and then they go to the Board of Supervisors, being the governing body, for their decision. He confirmed for citizen Tom Quigley that items are available for public comment at both the Planning Commission and Board of Supervisors meetings.

(1-0177.5) Mr. Guzman stated that he and Walter Sullivan had read the scope of work, discussed it, and had agreed the best thing to do was bring Mr. Winston to a workshop meeting. He added this would be to define what the Committee wants. Member Williamson expressed her feeling that the development of the scope of work was to help with contract negotiations. Member Scott agreed it is important that Mr. Winston and the Committee should meet for a workshop. Chairperson Hartman added it would be good for Mr. Winston to visit Carson City and see possible acquisition sites. Discussion then ensued on the proposed trip to Colorado in October. Member Scott felt that Mr. Winston should visit here before the trip takes place. Mr. Krahn expressed his feeling on how long the Members should spend with each group in Colorado. Member Uhart said she believed their visits with Boulder and Jefferson County staff was more important than visiting the ranch and Member Scott agreed. Chairperson Hartman suggested that those going should try to get an earlier flight so that they would have more time to spend with Mr. Winston and the staff people the first day and then go to the Carpenter Ranch on October 10. An extensive discussion ensued on who would be able to go on the trip, their itineraries, and who they can visit while they are there. Having Mr. Winston visit Carson City before the trip was reiterated. It was agreed his arrival should be prior to the September 29 meeting if possible and that a schedule for his time during his visit needs to be prepared. Chairperson Hartman then suggested gathering all the information they can for Mr. Winston before his trip. The Members said they would provide Mr. Guzman information on the days they would be available to travel and he is to develop a schedule accordingly. Member Scott then moved that the Committee authorize up to \$2,500 of Open Space Advisory Committee funds for the first stage of the proposed agreement with Winston and Associates and that staff is authorized to inform him and ask him if he would come to put on a scope workshop. Member Uhart seconded the motion. Motion carried 5-0.

(1-0709.5) At this point Mr. Guzman said Mr. Berkich and Ms. Timian-Palmer would also be going on the trip. He added that Mark Kimbrough, Chairperson of the Carson River Advisory Committee, would be making the trip and that the newspaper was planning to send somebody.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION)

1. Committee Member Reports (Non-Action) - Member Scott reminded the Members that the Committee was invited to the Silver Saddle Ranch inauguration dinner on Saturday, September 27 at 4:00 p.m.

2. Staff Reports (Non-Action) - Mr. Guzman noted the upcoming walkable community workshop and encouraged the Members to attend. He said notices of a possible quorum had also been posted on the Silver Saddle Ranch dinner.

3. Future Committee Items - Discussion ensued on when Mr. Winston could be here for a workshop and, because of time constraint, it was agreed that September 29 would be the best date.

H. ADJOURNMENT - Member Scott moved to adjourn. Member Quilici seconded the motion. Motion carried 5-0. Chairperson Hartman adjourned the meeting at 7:03 p.m.

The Minutes of the September 15, 1997 meeting of the Carson City Open Space Committee

ARE SO APPROVED __10/27__, 1997

/s/ _____
Steve Hartman, Chairperson

