

## CARSON CITY PARKS AND RECREATION COMMISSION

### Minutes of the Special May 6, 1997 Meeting

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A special meeting of the Carson City Parks and Recreation Commission was held on Tuesday, May 6, 1997 in the Community Center Sierra Room, 851 East William Street, Carson City, NV at 5:15 p.m.

**PRESENT:** Chairperson Ken Elverum  
Vice Chairperson Robert Kennedy  
George Chapman  
Rick DeMar  
Larry Osborne  
Jon Plank  
Susan Scholley  
Charles Wright

**STAFF:** Steve Kastens, Parks and Recreation Director  
Mary Walker, Finance Director  
Scott Fahrenbruch, Parks Superintendent  
Barbara Singer, Recreation Superintendent  
Mitch Ames, Recreation Supervisor  
Kurt Meyer, Recreation Supervisor  
Sandy Tschumperlin, Administrative Assistant  
Fran Smith, Recording Secretary  
(PRS 5/6/97 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Chairperson Elverum. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. CALL TO ORDER** - Chairperson Elverum called the meeting to order at 5:20 p.m. A roll call was taken and a quorum was present although Commissioner DeMar had not yet arrived. (Arrived at 6:09 p.m.)

#### **B. AGENDA ITEM**

**1. REVIEW AND POSSIBLE ACTION ON PRIORITIZING THE QUESTION #18 PROJECTS** - (1-0019.5) Mr. Kastens said there were a couple of items he wanted to follow closely to make sure they were taken care of before the end of the month. They were the T-ball fields at Governors and the aquatic facility enclosure which he was trying to keep on a fast track. He noted in discussions with Ms. Walker it had been decided to do an inter-fund loan from the Residential Construction Tax fund to the Quality of Life special revenue account. He felt the question would come up on how everything else would fit into the picture. He felt the entire plan should be put together so the Commission could see what the time line is. He expressed his desire to have the Commission approve this plan and time line. This would allow him to start publicizing it and provide copies of the document to the public so that they could see where their project lies within the plan. He then provided details on individual projects. He also explained the design and RFP process on some of these.

(1-0155.5) At this point Mr. Kastens emphasized that projects needing turf are not ready for use until after a growing period. He explained that an ideal growing season has been developed and a determination made on how long a period should be allotted before use. He noted that staff will be kept very busy tracking a number of these projects.

(1-0183.5) He also commented on a separate spreadsheet which concerned dollar figures but noted these were strictly projections. He explained that actual amounts won't be known until contracts are negotiated on architecture and engineering costs. He noted that the projections were based on an overall pattern of costs for other projects. He hoped to get approval for a park planner who could devote a lot of his/her time and services to developing some of the plans. Commissioner Osborne then commended staff on the work they did to put timetable together.

(1-0287.5) Ms. Walker said they are looking at a mixture of bonding as well as a pay as you go mechanism as the

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revenue comes in. She estimated that it will go out for bonding of \$4.7 million dollars in August 1998 and will coincide with construction on major projects such as Edmonds and the aquatic facility. She also explained the Quality of Life fund and how it is set up. She also noted that no revenue will be received until the end of September and explained the process leading up to its receipt. She also talked about the repayment of the bonds and that a reserve of one month's revenue needs to be retained. The discussion turned to the inter-fund loan from RCT to the Quality of Life fund to get projects started. Ms. Walker explained how this would work and how it would be repaid. Mr. Kastens emphasized that there are enough funds in the RCT account to handle this without interfering with other projects already funded and which are anticipated to be funded through the RCT process.

(1-0525.5) Commissioner Chapman expressed a concern that the people spearheading the drive to get #18 passed had not emphasized the need for trails and bike paths enough. He added that in his contact with voters they had indicated the trails and paths were important to them. He expressed his concern that this is too heavily loaded on capital improvements that are providing an opportunity for the citizens but said that #18 also promoted and passed on the idea of an on street bike system and trails and felt these need to be funded soon and early.

(1-0585.5) Commissioner Kennedy asked in terms of the gymnasium where does the community stand from a standpoint of capacity opposed to what the demands are. Mr. Kastens said the existing gym was over capacity at least three years ago. He provided details on how the timetable could be set up.

(1-0651.5) At this point Ms. Walker asked Commissioner Chapman if there is a concept of the costs for the trails and path system. He said his concern was that funding should be available for projects the voters had indicated they would like to see developed. He felt there should be a balance in the timetable between major capital construction of buildings and other facilities for active recreation and opportunities for passive and resource recreation. He felt that the gymnasium is one project that can be moved back in the time line while moving the trails issues forward so that the planning can get done and other projects in the community can be identified. Mr. Kastens said he would have no problem changing these priorities if that was the desire of the Commission. Commissioner Chapman then moved that the Parks and Recreation Commission approve the timetable before it this evening with the condition that the new gymnasium be moved back in time and the trails and beautification issues be moved up in the timetable with the details of the funding and the scope of work by the Parks Department to be brought back to the Commission at their next meeting for final approval. Commissioner Scholley seconded the motion. Mr. Kastens asked that the motion also include the approval of a recommendation of an inter-fund loan. Commissioner Chapman amended his motion to reflect this. Commissioner Scholley accepted the amended motion. Tom Quigley agreed with Commissioner Chapman's remarks. He talked about the open space that runs along the western end of river which which has been deeded to the City. He commented on what needs to be cleaned up in the area and felt paths and parking places could be developed. He expressed his feeling that more funding should go into the trails program which the public could use right away. Motion carried 7-1-0-0 with Commissioner Wright voting naye.

### **PUBLIC COMMENT**

(1-0475.5) Virginia Orcutt thanked the Commission and staff for participating and supporting the skateboard park. She then commented on the loss of Jail Park for the Public Safety Complex and asked for an update on a replacement. Mr. Kastens said the Board of Supervisors had provided funding for an RFP to hire a consultant to help the City locate a replacement site. He added that this had been delayed because one of the Commissioners who was involved is no longer on the Commission and has to be replaced but Mr. Kastens said they will resume the program as soon as possible.

There being no further business Chairperson Elverum entertained a motion to adjourn. Commissioner Kennedy moved to adjourn. Commissioner DeMar seconded the motion. Motion carried 8-0. Chairperson Elverum adjourned the meeting at 6:10 p.m.

The Minutes of the special May 6, 1997 meeting of the Carson City Parks and Recreation Commission

ARE SO APPROVED \_\_\_\_\_, 1997

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Ken Elverum, Chairperson