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A regular meeting of the Carson City Parks and Recreation Commission was held on Tuesday, November 18, 1997 in the Community Center Sierra Room, 851 East William St., Carson City, NV at 6:00 p.m.

PRESENT: Vice Chairperson Robert Kennedy
Larry Osborne
Jon Plank

John Simms
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director
Scott Fahrenbruch, Parks Superintendent
Vern Krahn, Park Planner
Katherine McLaughlin, Recording Secretary
(PR 11/18/97 1-0000.5)

NOTE - Unless otherwise indicated each item was introduced by Vice Chairperson Kennedy. Individuals speaking are identified following the heading for each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

A. CALL TO ORDER - Vice Chairperson Kennedy called the meeting to order at 6:00 p.m. A roll call was taken and a quorum was present although Chairperson Elverum and Commissioners DeMar and Scholley were absent.

B. APPROVAL OF MINUTES - Commissioner Wright moved to approve the Minutes of the September 2, October 7, and October 21, 1997 meetings as written. Commissioner Osborne seconded the motion. Motion carried 5-0.

C. PUBLIC COMMENT - None.

AGENDA ITEMS

1. REVIEW AND POSSIBLE ACTION ON CARSON CITY RAILROAD ASSOCIATION REQUEST FOR WAIVER OF CONTRACT FEE FOR CALENDAR YEAR 1997 - (1-0193.5) Ron Santi, President CCRA - Mr. Kastens referred to his staff report in which he had provided details on why it had been suggested that the Commission recommend to the Board of Supervisors approval of a reduction of $800.00 in the the annual payment to the City. This was because the program did not start until late May rather than the customary start in April. Mr. Santi explained the reasons why the association had requested the reduction. He also provided information on how their figures had been developed. Commissioner Osborne said all the Commission had was the letter from Mr. Santi requesting the reduction. He pointed out that the agreement is based on revenues between Memorial Day and Labor Day. He also referred to a July staff report in which there had been no indication of a shortfall and said he was not prepared to vote for the reduction without backup information. Commissioner Plank agreed with this position and felt in the absence of more definitive information consideration of the request should be delayed. He then moved that the Commission continue this until the first meeting in December. The motion failed for lack of a second. Commissioner Simms said he, too, had read the agreement and had the same concerns and was also not prepared to make a committment at this time. Commissioner Wright moved that the Commission deny the request. Commissioner Osborne seconded the motion. Commissioner Simms then suggested that the Commission look at more statistics before they deny the request. Motion did not carry 2-3. Commissioners Wright and Osborne voted aye and Commissioners Kennedy, Plank and Simms voted naye. Commissioner Plank then moved that the Commission continue this until the first meeting in December in the hope that the Commission has more definitive information at that time which more clearly describes what is in part and what are some of the other reasons for the shortfall. Commissioner Simms seconded the motion. Motion carried 4-1. Commissioner Wright voted naye. Commissioner Osborne explained what he wanted to see was the actual figures for this year and not figures based on anything else. Vice Chairperson Kennedy said his interest was not in expenses but rather in gross figures. He explained that the primary thing the Commission was interested in was the number of rides and what the gross revenue was.

2. REVIEW AND POSSIBLE ACTION ON REQUEST FOR RESIDENTIAL CONSTRUCTION TAX FUNDING FOR SCORING SYSTEM AT AQUATIC FACILITY - (1-0405.5) Mike Fischer of the Carson Aquatic Club - Mr. Kastens talked about the staff report in which it had been suggested that the Commission allocate the balance of $53,865 remaining in the fund for the purchase of the system and make a recommendation to the Board of Supervisors that they approve it. He noted that the Aquatic group had been at the RCT allocation in October and had put in their application noting they would make up the difference between the $53,865 and the $70,900 cost. He said this had been reviewed by staff and also that a special use permit is not required for this type of item. Mr. Fischer had provided a price quotation and said the system is capable of handling the scoring for swim meets, water polo, synchronized swimming and diving. He added this would make the new aquatic facility competitive. He also said the Aquatic Club is willing to set aside $17,906 to participate in the purchase of the system. He felt an advantage is that in the future the facility would be able to host major swim meets and explained the events it could cover. He also talked about the possibility of getting a corporate sponsor to purchase some of the equipment. Commissioner Simms asked how they currently keep score and Mr. Fischer said they rent systems and that the cost is $3,000 per swim meet. He expressed his belief that when the new facility is built it will be better than that of Santa Clara as an example. He also talked about the number of people a swim meet would bring to the community and how that would affect the economics of hotels and restaurants. Commissioner Osborne asked if this is something that could be put in place immediately or would it have to wait until the construction was complete. Mr. Fischer said it would be incorporated into the construction scheduled to start in August of 1998. He explained he had proposed this now because the supplier had said they would install this without extra charge at that time. Commissioner Wright said they had considered the water slide as a result of Question #18 and asked why this could not be the same. Mr. Kastens said it could if that was the desire of the Commission. Commissioner Simms said it was his understanding that the remaining RCT funds were for contingency purposes. He added perhaps the Commission should let other groups resubmit their requests. Commissioner Plank said he wanted to see the project funded but was reluctant to commit all the contingency funding to one project. He felt if Question #18 money could be applied then the Commission should pursue that and get the aquatic facility completely equipped to take advantage of the benefits Mr. Fischer had detailed. He felt this would keep the contingency for an emergency. Chairperson Kennedy asked if the other applicants had been advised of the $53,865. He also suggested this could possibly be brought back next year when the applicant could possibly contribute more. Commissioner Osborne supported the position taken by Commissioner Simms and said when the Commission had first discussed the RCT funding he had asked that some be set aside for emergency requests and cited the previous request by YSA as an example. He agreed the aquatic project is worthwhile but added he had not anticipated them coming back requesting the balance in the contingency fund. He, too, commented on the possibility of using Question #18 funding. At this point Mr. Fischer said it was his impression that #18 funds would not be used for this project. He then said he would withdraw the request if the Commission felt it could use the #18 funding. Vice Chairperson Kennedy supported this and felt perhaps this is the direction in which the Commission should go. Commissioner Plank commented if there were still funds remaining in the contingency at the end of the fiscal year perhaps the Commission could consider it again in May or June. No formal action was taken.

3. REVIEW AND POSSIBLE ACTION REGARDING A MEMORANDUM OF UNDERSTANDING BETWEEN BUREAU OF LAND MANAGEMENT AND CARSON CITY REGARDING THE TRADING AND/OR ACQUISITION OF BUREAU OF LAND MANAGEMENT LAND WITHIN CARSON CITY - (1-0835.5) Mr. Kastens referred to his staff report and said BLM had approached the City regarding several proposals they had gotten on land trades within the City's geographic boundaries. He noted that BLM has criteria governing land trades and, because they have been working with the City on Master Planning, they would like to incorporate City desires on this type of proposal. This resulted in the memo of understanding put together by both staffs. Mr. Kastens also noted this had been reviewed by OSAC AND CRAC who had indicated their desire that only one factor be added and that was that pastures continue to stay green. He said the reason it was before this Commission was to get their input and approval before any more discussions are held with BLM. The information was reviewed and Commissioner Simms moved that the Commission agree to the memo of understanding between the BLM and Carson City regarding trade and/or acquisition of BLM land with Carson City. Commissioner Plank seconded the motion. Motion carried 5-0.

Commissioner Osborne left at this point. A quorum was no longer present.

4. UPDATE ON BAR ONE PROPOSAL FOR LEASE AT FAIRGROUNDS - (1-0945.5) Mr. Berkich referred to the Board of Supervisors meeting of November 6 on the subject and stated the City had received a proposal document. However, they had not been presented with an irrevocable financial commitment at that time. He added it had been recommended to the Board that they give the applicants an additional period of time in which to provide that information. He said the Board had chosen to give them until the first meeting in April and instead of the $100,000 deposit recommended by staff they had approved a $10,000 deposit which is due December 5. He said it was his understanding an escrow account would be opened much like that of a real estate transaction and once the deposit is made copies of the lease agreement would be made and staff would go to work with Bar One on the terms and conditions of the agreement. He also noted an important part of the agreement is a financing performance plan that will become part of it and provided details on information that is required in the plan. He then said it was his understanding that the developer is looking at a scope of approximately $18,000,000. He said he would be back to the Commission, hopefully before April, to present the document with the financing program and a timetable for start of construction. Commissioner Wright asked how much of the park would be controlled by the project. Mr. Berkich explained it would be the entire park because of the size of the project and parking. No formal action was taken.

GENERAL DISCUSSION

1. Future Agenda Items from Commission Members - (1-1067.5) None.

2. Comments from Commission Members - (1-1071.5) Commissioner Wright reiterated his concern about seeing articles in the newspaper before the information ever gets to the Commission level. Mr. Kastens said he does not necessarily know about things ahead of time and cited a meeting November 17 during which a discussion of turning the PEP into an ice skating rink had taken place. He added that the Commissioners had received a letter from Recreation Superintendent regarding posting by the Convention and Visitors Bureau relating to their meetings. He said another subject was a story about the the Boys and Girls Club paying for the gym and said he had no previous knowledge of this.

3. Status Reports from Commission Members - None.

4. Comments and Status Reports from Staff - (1-1115.5) Mr. Kastens said he had been attempting to get a volunteer for the committee working on the RFP for the Edmonds Sports Complex but had not been successful. He added that a meeting was scheduled for November 21 at 8:30 a.m. in his office to pursue a short list from a group of seven consultants to three. He said he had a member from YSA one from the Adult Softball Association and asked for a volunteer from the Commission at this meeting. Commissioner Wright said he would attend.

5. Status Report on Question #18, Residential Construction Tax and Capital Improvement - (1-1157.5) None.

PUBLIC COMMENT

(1-1161.5) Virginia Orcutt expressed a concern about bicyclists using the sidewalks. She said she had asked a State person about the possibility of a class to teach the proper way to use a bicycle and had been told it would be taken care of. She added she had also asked the Board of Supervisors to look into the problem. She cited examples of riders traversing the streets inappropriately. She also said she had heard from merchants who have had customers hitting the riders when exiting their places of businesses. She emphasized it is not just the young

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people but also adults who do not practice safe riding. Commissioner Plank suggested that film maker Dave Morgan could produce some television spots on cable access television regarding the subject. Mr. Kastens said there is a section in the pedestrian and bicycle plan the City is working on that speaks to an educational process. Mr. Morgan said there are many pre-produced safety videos which could be telecast.

There being no further business and because a quorum was no longer present Vice Chairperson disbanded the meeting at 7:15 p.m.

The Minutes of the November 18, 1997 meeting of the Carson City Parks and Recreation Commission

ARE SO APPROVED__1/20___, 1998

/s/______________________________
Robert Kennedy, Chairperson