

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the February 27, 1997 Meeting**

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A regular meeting of the Carson City Shade Tree Council was held on Thursday, February 27, 1997 in the Administrative Complex Conference Room #59, 2621 Northgate Lane, Carson City, NV at 5:30 p.m.

**PRESENT:** Chairperson Donna Kuester  
Mike Aragon  
Mary Lee Foster  
Craig Hartman  
Ralph Marrone  
Isabel Young

**STAFF:** Scott Fahrenbruch, Parks Superintendent  
Fran Smith, Recording Secretary  
(SHA 2/27/97 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Chairperson Kuester. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. CALL TO ORDER** - Chairperson Kuester called the meeting to order at 5:34 p.m. A roll call was taken and a quorum was present although Member English was absent.

Chairperson Kuester welcomed new Members Aragon and Young.

**B. APPROVAL OF MINUTES** - Member Hartman corrected the name of Jimmy Kitson to Tipton in the Minutes of the November 21, 1996 meeting and Member Foster deleted the word drainage "are" on page 2. Member Hartman then moved to approve them. Member Foster seconded the motion. Motion carried 6-0.

**C. AGENDA ITEMS**

**1. REVIEW AND POSSIBLE ACTION ON CARSON PRIDE WEEK AND CARSON CITY SHADE TREE ROLES TO ASSIST WITH PRIDE WEEK** - (1-0045.5) Terry Drake of the City Manager's office provided a history on this and information on the agencies and groups who would participate in this activity which would take place the last two weeks in April. This had to do with promoting City cleanup. She had come to the meeting to see if the Council was interested in participating in some way. She asked about the Arbor Day tree planting and Member Marrone explained the process. The discussion turned to possibly purchasing some saplings to be planted around the City on public property but it was agreed that trees of that size are too easily destroyed. Chairperson Kuester noted that the Council has some extra trees at Fuji Park but there is no space to plant them and nobody has the time. Mr. Fahrenbruch said he does not have the equipment or staff to plant them. Arborist Molly Sinnott suggested giving trees to service clubs for them to plant. They also discussed having a kickoff ceremony, perhaps at Mills Park. Member Hartman then moved that the Council plant a tree for Pride Week at Mills Park or at some other City property during a kickoff ceremony. Member Marrone seconded the motion. Motion carried 6-0. Member Marrone asked if a note on the Council's Arbor Day activities could be included in any publicity on Pride Week. Ms. Drake felt that was a good idea. She also said she could work with Mr. Fahrenbruch to select a site for the Pride Week tree planting.

**Chairperson Kuester declared at recess at 5:58 p.m. When she reconvened the meeting at 6:03 p.m. a quorum was present.**

**2. REVIEW AND POSSIBLE ACTION REGARDING ARBOR DAY CELEBRATION** - (1-0347.5) Chairperson Kuester provided copies of the Arbor Day setup list. She said Mayor Masayko has agreed to read the proclamation and Attorney General Frankie Sue Del Papa agreed to give a speech. She also noted that she, Member Marrone, and former member Nunnemaker had worked on a grant for Arbor Day for the coming year. She explained what is required when making the application.

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(1-0407.5) She then talked about sending a letter to Glenn Adair, the high school principal, attempting to get permission and confirmation to have the Arbor Day ceremony there. She read the letter into the record. "With Arbor Day approaching on April 25, 1997 the Shade Tree Council is making preparations. Due to our funding source from NDF and advertising deadlines we have a certain criteria we must meet. In order for us to achieve this we are requesting your help. 1. A site selection is necessary. Please select or have the environmental class select three sites. The Shade Tree Council will chose the exact site. 2. Soil samples need to be done. The class should be able to do this or the School District. 3. A letter from the School District maintenance staff on planned maintenance of the tree. 4. A letter of intent from you to accept these conditions for Arbor Day tree planting. We have scheduled the celebration for 5:30 p.m. on April 25. Frankie Sue Del Papa, State Attorney General, has agreed to be our official guest speaker and Mayor Masayko will read the proclamation. We are looking into donated refreshments. Please respond to us no later than March 7 with this information if you are still interested in participating. Otherwise we will have to go with a different site selection. If you have any questions please contact myself, Scott Fahrenbruch, or Craig Hartman. Sincerely." She said she had delivered the letter today but was not sure he was going to respond. She also noted that she and Member Hartman had met with the Leisure Hour Club on the possibility of having two ceremonies - one with them and one at the high school.

(1-0459.5) Chairperson Kuester then commented that it was getting to the point where the posters have to start being made in order to start putting them up by April 1. Discussion ensued on having a contingency plan. This included changing the ceremony at the school to midday so the students could observe and then having the 5:30 ceremony with the Leisure Hour Club at the Heroes Memorial. Chairperson Kuester then said the Leisure Hour Club had asked the Council's help in finding an appropriate tree at a reasonable price and had asked how much funding the Council could provide because they would like to plant a good sized tree and she had told them it could be \$100. The discussion turned to preparing a letter asking businesses for donations and it was agreed to do this as was done last year. At this point Chairperson Kuester said she had received a copy of a grant application to NDF that Eagle Valley Middle School had put in. She added if the grant is approved the school was asking for the Council's help on April 26 when they will be planting trees and they need the expertise the Council can give them on how to do it. Discussion ensued on who could be available on that day. No formal action was taken.

**3. REVIEW AND POSSIBLE ACTION ON NOMINATION FOR THE GEORGE WASHINGTON FERRIS AWARD** - (1-0837.5) Chairperson Kuester said she had solicited suggestions for recipients at the seminar but had not received any responses. However, she had the name of the Desert Garden Club in Reno but felt it should be kept local. Member Marrone suggested the Leisure Hour Club because of their enthusiasm and Members agreed that was a good idea. Member Hartman then nominated the Leisure Hour Club to receive the George Washington Ferris award for 1997. Member Marrone seconded the motion. Motion carried 6-0. Member Marrone will contact former member Tanchek who had handled this last year and will invite him to present it again this year.

**4. REVIEW AND POSSIBLE ACTION ON TREE CARE SEMINAR AND FUTURE TREE CARE SEMINARS** - (1-0895.5) Chairperson Kuester felt that the recent seminar had been very successful and had been attended by 83 people which was double the number who had attended last year. She provided details on the responses, most of which were positive, from those who participated. She added that many people wanted a small tree seminar and wanted to know more about them. She said she and Member Hartman were going to work on a list of what it takes to put on a seminar. At this point Members provided their suggestions and an extensive discussion ensued on what should be included. No formal action was taken.

**5. REVIEW AND POSSIBLE ACTION ON CHAMBER OF COMMERCE MEMBERSHIP FOR SHADE TREE COUNCIL** - (1-1257.5) Chairperson Kuester felt this is something that should be looked into for a couple of reasons, one being to create awareness of the Council, especially in the business community when soliciting donations. Member Marrone said being a member of the Chamber in Carson City and Dayton has helped his catering and restaurant business and felt that it probably would be beneficial for the Council to join. He added that the Council would have access to the Chamber's mailing lists, their office staff for distributing the Council's booklet, and any Council advertising. Ms. Sinnott asked if it is the norm for a group like this to join. Chairperson Kuester said the City is a member and that there are other non-profit organizations that belong. She added that the Council cannot belong under the City's membership. She felt if the Council wanted to pursue

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joining they should have the membership person from the Chamber come to a meeting discuss this. Member Hartman then moved that the Council invite the membership chairman of the Carson City Chamber of Commerce to attend the next meeting. Member Marrone seconded the motion. Motion carried 6-0.

**4. CONTINUED -** (1-1389.5) Chairperson Kuester returned to this item and said thank you letters and gift certificates needed to be sent to the speakers at the seminar and also to those who had helped. Discussion ensued on how to handle this and Member Young said she would write the notes and send them. No formal action was taken.

**6. REVIEW AND POSSIBLE ACTION ON GRANT APPLICATION FOR 1997-1998 -** (1-1545.5) Chairperson Kuester reiterated what she said earlier about working on the grant application with Member Marrone and former member Nunnemaker. Member Marrone commented that the total they can ask for from NDF is \$4,000 and provided details on categories such as a seminar on small tree care for homeowners, and a certification program for some City employees. Chairperson Kuester said the application needed to be turned in by March 31. No formal action was taken.

**7. REVIEW AND POSSIBLE ACTION ON ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON -** (1-1683.5) Member Hartman nominated Chairperson Kuester to again serve as Chairperson. Member Marrone seconded the motion. Chairperson Kuester accepted but said there were conditions, one being the condition of her mother's health and the other was that she needed help such as with secretarial duties and treasury type things. Member Foster then moved to close nominations for Chairperson. Member Marrone seconded the motion. Motion carried 6-0. Motion to re-elect Chairperson Kuester carried 6-0.

Member Young then nominated Member Marrone as Vice Chairperson. Member Foster seconded the nomination. Member Hartman moved to close nominations for Vice Chairperson. Member Marrone seconded the motion. Motion carried 6-0. Member Foster moved to close nominations for Vice Chairperson. Member Hartman seconded the motion. Motion carried 6-0. Motion to elect Member Marrone as Vice Chairperson carried 6-0.

**PUBLIC COMMENT -** None.

**GENERAL DISCUSSION**

(1-1845.5) Chairperson Kuester said she had received a copy of the Parks and Recreation agenda at which they were to discuss their 1997-98 budget and asked if a request for an urban forester position was included. Mr. Fahrenbruch said yes and provided copies of a handout detailing that request. He also provided copies on the request for the central irrigation system. He said he was not asking for a permanent urban forester position but rather contract funding.

(1-1899.5) He then said he would like to get the street tree program going through Question #18 to a point where a strong maintenance program can be justified. This would include an urban forester position with a crew.

(1-1939.5) Mr. Fahrenbruch then provided details on how the central irrigation system would work saying it would be cost effective and presently includes the golf course and all of the parks. He also said the schools would be encouraged to participate with the Parks Department because of the cost effectiveness. He noted that the cemetery would be included. He also said this would be a CIP item.

(1-2101.5) Chairperson Kuester then said the next meeting would be March 27 and explained that any item Members want on that agenda they should submit it by March 14.

(1-2127.5) Mr. Fahrenbruch asked that the Council support the request for the urban forester at the Board of Supervisors May 5 budget hearing.

There being no further business Chairperson Kuester entertained a motion to adjourn. Member Foster moved to adjourn. Member Young seconded the motion. Motion carried 6-0. Chairperson Kuester adjourned the meeting at

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7:41 p.m.

The Minutes of the February 27, 1997 meeting of the Carson City Shade Tree Council

ARE SO APPROVED 4/24, 1997

/s/ \_\_\_\_\_  
Donna Kuester, Chairperson