

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the December 29, 1997 Meeting**  
Page 1

A regular meeting of the Carson City Shade Tree Council was held on Monday, December 29, 1997 in the City Hall Capitol Conference Room, 201 No. Carson St., Carson City, NV at 3:00 p.m.

**PRESENT:** Chairperson Donna Kuester  
Vice Chairperson Ralph Marrone  
Mike Aragon  
Mary Lee Foster  
Craig Hartman

**STAFF:** Scott Fahrenbruch, Parks Superintendent  
Fran Smith, Recording Secretary  
(SHA 12/29 1-0000.5)

**NOTE** - Unless otherwise indicated each item was introduced by Chairperson Kuester. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**A. CALL TO ORDER** - Chairperson Kuester called the meeting to order at 3:03 p.m. A roll call was taken and a quorum was present although Member Young was absent and Member Hartman had not yet arrived. (Arrived at 3:20 p.m.)

**B. APPROVAL OF MINUTES** - Member Foster moved to approve the Minutes of the November 20, 1997 meeting. Member Marrone seconded the motion. Motion carried 4-0.

#### **AGENDA ITEMS**

Chairperson Kuester moved Item 4 to be heard first.

**4. REVIEW AND POSSIBLE ACTION ON DONATION FROM COUNCIL FOR A MEMORIAL TREE** - (1-0018.5) Chairperson Kuester explained that former member Ann Nunnemaker had recently lost a grandmother and because Ms. Nunnemaker has done so much work on the Council, both as a member and former member, she felt a memorial tree could be planted at the cemetery in her grandmother's name. Discussion ensued and Member Marrone moved to plant a memorial tree in honor of Ann Nunnemaker's grandmother in an amount of \$150, the type of tree to be decided at a later date. Member Foster seconded the motion. Motion carried 4-0.

Member Hartman arrived at 3:20 p.m.

**1. REVIEW AND POSSIBLE ACTION ON YEARLY CALENDAR AND AGENDA AND 2. REVIEW AND POSSIBLE ACTION REGARDING FALL TREE CARE SEMINAR** - (1-0101.5) Arborist Molly Sinnott - Chairperson Kuester had provided a detailed list of things to do in preparation for the seminar. The list also included other items which need to be handled during the year. A copy of the list is enclosed with these Minutes. Chairperson Kuester encouraged Members to make suggestions on anything they wished to add to the list and a lengthy discussion ensued with some additions being made. No formal action was taken.

**3. REVIEW AND POSSIBLE ACTION ON ESTABLISHING GUIDELINES FOR CONDUCTING TREE SEMINARS** - (1-0935.5) Chairperson Kuester and the Members agreed this was included in the previous discussion. However, Ms. Sinnott asked that the speakers be given copies of the seminar agenda ahead of time. No formal action was taken.

**PUBLIC COMMENT** - None.

#### **REPORTS**

**Parks and Recreation Staff** - (1-1023.5) Mr. Fahrenbruch stated that the live Christmas tree program was

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the December 29, 1997 Meeting**  
Page 2

implemented again this year. However, he was not sure how many trees they would be getting. He added that they had purchased the tree for City Hall but it had not been decided where it would be planted.

**GENERAL DISCUSSION** - (1-1045.5) Mr. Fahrenbruch commented that a new Chairperson and Vice Chairperson would be elected at the next meeting. He also said the new members would come on board at that time. He explained that the new Members would hopefully be approved by the Board at the January 8 meeting. He also noted that there had been a delay in processing an ordinance stating that a Member of the Parks and Recreation does not have to be on the Council and this was why the new members had not yet been appointed.

At this point the Members expressed their appreciation for all the time and effort Chairperson Kuester had put into her terms on the Council.

**ADJOURNMENT** - There being no further business Chairperson Kuester entertained a motion to adjourn. Member Hartman moved to adjourn. Member Marrone seconded the motion. Motion carried 5-0. Chairperson Kuester adjourned the meeting at 4:33 p.m.

The Minutes of the December 29, 1997 meeting of the Carson City Shade Tree Council

ARE SO APPROVED \_\_\_\_\_, 1998

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Chairperson