

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the September 12, 2007, Meeting

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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, September 12, 2007, at the Community Center, Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

PRESENT: Chairperson Shelly Aldean, Vice Chairperson Larry Hastings, and Commissioners Russell Carpenter and Richard S. Staub

STAFF PRESENT: Public Works Director Andrew Burnham, Development Services Director/City Engineer Larry Werner, Chief Deputy District Attorney Melanie Bruketta, Transportation Program Manager Patrick Pittenger, RTC Engineer Harvey Brotzman, and Recording Secretary Katherine McLaughlin (RTC 9/12/07 Recording 5:30:52)

A. ROLL CALL AND DETERMINATION OF A QUORUM - Chairperson Aldean convened the meeting at 5:31 p.m. Roll call was taken. A quorum of the Commission was present although Commissioner Des Jardins was absent.

B. APPROVAL OF MINUTES - AUGUST 8, 2007 MEETING (5:31:20) - Chairperson Aldean corrected "reallocation" to be "relocation" on Page 4, Paragraph 2, next to the last line and on Page 10 Paragraph 1, Line 3 from the bottom "Goni" should be "Hot Springs Road". Commissioner Staub moved to approve the Minutes of the Regional Transportation Commission for August 8, 2007, as amended. Commissioner Hastings seconded the motion. Motion carried 5-0.

C. MODIFICATION OF AGENDA (5:33:15) - None.

D. PUBLIC COMMENT (5:33:25) - None.

E. DISCLOSURES (5:33:50) - None.

F. PUBLIC MEETING ITEMS:

F-1. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE EXPENDITURE OF FUNDS TOTALING NO MORE THAN \$5,000 PER HOME TO THE OWNERS OF HOMES IN THE QUAIL RUN SENIOR RESORT COMMUNITY THAT ABUT FAIRVIEW DRIVE AS REIMBURSEMENT FOR MAKING SOUNDPROOFING IMPROVEMENTS TO THE WINDOWS OF THEIR HOMES PROVIDED THE IMPROVEMENTS ARE COMPLETED NO LATER THAN SEPTEMBER 30, 2008. THE TOTAL POSSIBLE EXPENDITURE WILL NOT EXCEED \$105,000 (5:33:56) - Transportation Program Manager Patrick Pittenger, RTC Engineer Harvey Brotzman, Chief Deputy District Attorney Melanie Bruketta, Quail Run Spokesman Val Denos - Copies of the suggested agreement had been distributed to the residents. Payments were to be made on a reimbursement basis only. The homeowner must sign an agreement indicating that the reimbursement satisfies their request for City participation in the noise abatement. The intent is for the reimbursement

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to go with the property if the property is sold before November 30, 2008. It is available on a one time only basis. Chairperson Aldean requested the removal of the italicized term "action". Commissioner Staub disclosed for the record that his mother owns property in the tract. It is affected and will be under the agreement. He has no interest in her residence at this time. He made the disclosure with the intent to participate in the action. Commissioner Hastings explained his concerns and belief that they were acting before the fact. He would not oppose the action plan. He felt that a noise study should be conducted measuring the noise inside and out before the improvement, after the improvement, and after completion of the freeway. This would be money well spent as it would prove whether the window sound proofing had worked or not. Mr. Brotzman advised that one resident's home had sound proofed windows which had made a difference in the noise level. He also indicated that if a scientific study was being requested, staff would accommodate him. Ms. Bruketta requested a recess.

RECESS: A recess was declared at 5:42 p.m. A quorum of the Commission was present when Chairperson Aldean reconvened the meeting at 5:44 p.m. (Commissioner Des Jardins was absent.)

Ms. Denos indicated that her residence abuts Fairview. She thanked the Commission for the latest proposal and Mr. Pittenger for delivering them to the residents. There are 21 impacted Quail Run residents. They had held a meeting. Seventeen residents support the proposal. Four residents were not present. She asked that the agreement include a 30 or 60-day period for reimbursement. Mr. Pittenger had purportedly advised that the payments would be made in a timely manner and not held until the end of the period. She asked that a cover letter be sent with the agreement indicating to whom the agreement and reimbursement request are to be sent. The letter should also include details concerning when the agreement must be signed and returned, when the receipts must be turned in, and the starting date for the residents. Discussion between Chairperson Aldean and Mr. Pittenger indicated that this information will be handled in the cover letter. A processing timeline will be included in the letter. The agreement must be signed before reimbursement can be given. Mr. Pittenger is to be the "point person" for submittal of the agreements and reimbursement requests. The document will be customized to include the APN, identification information, and the name of the property owner. Ms. Denos thanked the Commission and staff for its consideration. Additional public comments were solicited but none were given.

Commissioner Hastings expressed his concern about a widening project on Saliman and whether this action will establish a precedence for those residents to seek sound proofing. Mr. Pittenger explained that a rehab and reconstruction project is being undertaken on Saliman. The street is not being widened. Its traffic volume is not at capacity at this time. Chairperson Aldean felt that a valid argument would be whether the individual had acquired the property before or after the freeway opens to Fairview. It may be that the freeway will be terminated at Fairview for years. She believed that staff's recommendation is a fair compromise. She also felt that, unless the District Attorney says otherwise, it will not be a precedent setting measure. Ms. Bruketta explained her email suggestion to Chairperson Aldean and Mr. Pittenger had been that a noise standard be adopted before entering into the agreement. It is possible that another individual will be impacted by road construction and has issues with noise mitigation. If the individual's request for mitigation is denied, the denial could be seen as an arbitrary and capricious act on the Commission's part. She reiterated her suggestion that noise standards be adopted before approving the

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agreement. Chairperson Aldean pointed out that once noise standards are adopted, the Commission would be compelled to mitigate it. She hoped that the Commission has some discretion. As the City, grows the traffic volume will increase even if the capacity does not increase. It is going to be a difficult issue to avoid. The noise level will increase as growth and the number of vehicles on the road increase. She believed that the initiative had been taken in preparing the agreement and they had analyzed the potential and possible alternative treatments to provide the residents with some relief. The proposal is the most cost effective method and reasonable approach to resolving their problem.

Commissioner Carpenter expressed concern about the establishment of a precedent. He felt that the City/Commission is at a point where it needs to establish noise standards even if it is customized to the point that allows the Commission to be selective in its use. The proposal is starting with 66 DCBs which is a standard that NDOT has indicated requires some adjustment. The proposal is using NDOT's recommendation as a guideline. He felt certain that there will be others with reasonable and legitimate concerns. The noise level will worsen. The residents up the hill on Edmonds will be here seeking relief also. They will want sound installation and windows. The Commission will be forced to address more of these situations as growth occurs. Without adopted guidelines, the Commission is leaving itself open to having to make adjustments at every meeting. The Commission needs to establish guidelines now.

Mr. Pittenger acknowledged that there may be requests in the future. The freeway along Edmonds will be below grade. Other areas will have sound walls. The State adopted the Federal standard. The City will be hard pressed to adopt standards different from the Federal standard. Some States have adopted either the Federal standard or more stringent standards. If the City does less, it will be unique. At the current time Mr. Carpenter felt that the City is doing less than the Federal standard as it does not have a standard. Mr. Pittenger felt that research would show that where a jurisdiction does not have any standards, the standards that were adopted are the same as the Feds, or the standards are more stringent than the Feds. Chairperson Aldean suggested that this discussion occur in the future. She suggested that the Commission adopt the recommended action plan due to her belief that it had an obligation to mitigate the noise until the freeway reaches Spooner.

Commissioner Staub then advised that he would accept the District Attorney's legal advice and remain quiet and abstain from voting on this issue. Additional comments were solicited but none were given.

Commissioner Carpenter moved to approve the expenditure of funds totaling no more than \$5,000 per home to the owners of homes in the Quail Run Senior Resort Community that abut Fairview Drive as reimbursement for making soundproofing improvements to the windows of their homes provided the improvements are completed no later than September 30, 2008; the total possible expenditure will not exceed \$105,000; and the fiscal impact for this will be \$105,000. Following discussion he amended his motion to include, subject to the amended language in the copy of the agreement distributed this afternoon and subject to the agreement, that we will prepare a cover letter that addresses a number of issues that were brought up by Ms. Denos earlier in the evening which will include the fact that reimbursement to qualified homeowners will be made in 30 days of submission of receipts. Commissioner Hastings reluctantly seconded the motion. He wanted to see the start of a noise standard today. Chairperson Aldean indicated

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that she will make it a directive to staff to do it. Additional comments were solicited but none were given. The motion was voted and carried 3-0-1-1 with Commissioner Des Jardins absent and Commissioner Staub abstaining.

F-2. ACTION TO APPROVE AN AGREEMENT BETWEEN JODA LIMITED PARTNERSHIP AND CARSON CITY WHEREBY JODA LIMITED PARTNERSHIP AGREE(S) TO SELL AND CONVEY A PERMANENT EASEMENT, A TEMPORARY CONSTRUCTION EASEMENT AND PERMISSION TO CONSTRUCT OUTSIDE OF RIGHT-OF-WAY ON ASSESSOR'S PARCEL NUMBER 009-551-22, FOR THE VALUE OF \$12,500 (5:58:19) - Transportation Program Manager Patrick Pittenger advised that the Board of Supervisors had adopted an ordinance enabling the Commission to acquire property for street projects in the City's name. This acquisition was started before the ordinance was adopted. The signature lines were written for that period. It was felt that they should remain as written rather than go back to the seller and get new signatures. Comments were solicited but none were given. Commissioner Carpenter moved to approve an agreement between JODA Limited Partnership and Carson City whereby JODA Limited Partnership agrees to sell and convey a permanent easement, a temporary construction easement, and permission to construct outside of the right-of-way on Assessor's Parcel Number 009-551-22 for the value of \$12,500; fiscal impact is \$12,500. Commissioner Hastings seconded the motion. Motion carried 4-0.

F-3. ACTION TO APPROVE AN AGREEMENT BETWEEN LEICHTFUSS BROTHERS PROPERTIES, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, AND CARSON CITY WHEREBY LEICHTFUSS BROTHERS PROPERTIES, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, AGREE(S) TO SELL AND CONVEY A TEMPORARY CONSTRUCTION EASEMENT AND PERMISSION TO CONSTRUCT OUTSIDE OF THE RIGHT-OF-WAY ACROSS A PORTION OF THAT CERTAIN REAL PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBER 009-551-08, FOR THE APPRAISED VALUE OF \$3,500 (6:03:36) - Transportation Program Manager Patrick Pittenger, Public Works Director Andrew Burnham, Chief Deputy District Attorney Melanie Bruketta - Discussion explained that an "assumed simplified appraisal" had been conducted. Commissioner Staub moved to approve an agreement between Leichtfuss Brothers Properties, LLC, a California limited liability company, and Carson City whereby Leichtfuss Brothers Properties, LLC, a California limited liability company, agrees to sell and convey a temporary construction easement and permission to construct outside of the right-of-way across a portion of that certain real property described as Assessor's Parcel Number 009-551-08, for the appraised value of \$3,500; fiscal impact is \$3,500. Chairperson Aldean questioned whether Mayor Teixeira should sign the document as he is listed in the acknowledgment as an additional signer. Ms. Bruketta advised that she should cross out his name, add her name, and for her to sign the document. She felt that it was similar to a typographical error. Mr. Pittenger should advise the owner of the change. If the owner has a problem with this change, it will then be addressed. Commissioner Hastings seconded the motion. Motion carried 4-0.

F-4. ACTION TO APPROVE AN AGREEMENT BETWEEN MACSWEEN AND HOSEIT, A GENERAL CO-PARTNERSHIP, AND CARSON CITY WHEREBY MACSWEEN AND HOSEIT, A GENERAL CO-PARTNERSHIP AGREE(S) TO SELL AND CONVEY A

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PORTION OF THAT CERTAIN REAL PROPERTY FOR RIGHT-OF-WAY, A UTILITY EASEMENT, AND PERMISSION TO CONSTRUCT OUTSIDE OF THE RIGHT-OF-WAY ALL ON ASSESSOR'S PARCEL NUMBER 010-061-03, FOR THE NEGOTIATED VALUE OF \$48,500

(6:06:38) - Transportation Program Manager Patrick Pittenger, RTC Engineer Harvey Brotzman, Public Works Director Andrew Burnham - Chairperson Aldean questioned the appraised value. Mr. Brotzman felt that the negotiated value may be five percent more than the appraised value. Commissioner Carpenter expressed concern about the Commission's funding ability. He felt that a copy of the appraised value should be provided. He could not support taking action this evening without knowledge regarding the reasonableness of the value. Mr. Burnham agreed to defer action on the item. Chairperson Aldean pointed out a typographical error on Page 1 in Paragraph 1F. "1B" should be corrected to be "1C". She then deferred action on the Item to next month's meeting. Public comments were solicited but none were given. No formal action was taken.

F-5. INFORMATION ON JAC TRANSIT SYSTEM SURVEY REGARDING SERVICE PROVIDED TO DOUGLAS COUNTY (6:10:31)

- Transportation Program Manager Patrick Pittenger corrected a typo in his report by acknowledging that the "A" in August had not been capitalized. Five percent of the ridership uses the service to reach the shopping center at Topsy Lane or to use DART to go to Minden/Gardnerville. Transfers from DART to JAC were also noted. A copy of the report has been transmitted to Douglas County Manager Holler along with Mr. Pittenger's reiterated request for Douglas to participate in JAC's costs due to the benefits derived from its usage. A response has not been received. He was unaware of any activities regarding the request include Mr. Holler's intent to seek support from the businesses at Topsy Lane. Chairperson Aldean explained the Commission's decision at its June meeting regarding the issue and desire to have an agreement by October. Communication with Douglas County is necessary to reach this goal. Washoe County's Intercity service also goes to that area. The riders will not be left without any service if JAC is discontinued. The need for service in other portions of Carson City was noted. Mr. Pittenger committed to continuing his effort to communicate with Douglas County regarding the issue and agendize it for action at the next meeting. He also indicated that a citywide survey is now available and its results will be agendized for the same meeting. Discussion noted that 38% of the survey responders want to have JAC services expanded. Discussion noted the subsidy provided to Douglas County by both JAC and the Intercity services. An explanation of Mr. Pittenger's cost analysis for the service to Douglas County was given. Chairperson Aldean directed Mr. Pittenger to send a letter to Mr. Holler with the survey information and indication that the Commission wishes to either act on an agreement or take action on the service at the October meeting. Commissioner Staub supported her direction. Mr. Pittenger indicated for the record that an email was sent to Mr. Holler containing this information with a copy to Chairperson Aldean on August 22. September's agenda along with the informational packet on this item was emailed to Mr. Holler on September 5. Commissioner Hastings asked that the same information be given to the Douglas County Commissioners. Mr. Pittenger concurred and indicated that the item will be agendized in October for some form of action. No formal action was taken or required on this Item.

F-6. INFORMATION ON PROCESS OF ACQUIRING NEW TRANSIT VEHICLES AND RECENT VEHICLE MAINTENANCE ISSUES (6:24:55)

- Transportation Program Manager

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Patrick Pittenger - The ADA accessible van was delivered 45 days ago. The other three ADA accessible buses have not yet been received. The City is continuing to rent a bus at \$14,300 monthly. Mechanical problems with the other JAC buses were limned. Douglas County is in the process of completing the paperwork on one of its buses. The City is in line to receive its buses after Douglas County gets its second bus. Bicycle racks for the buses have been ordered including one for the reserve bus. Advertising potentials for the buses were described. Mr. Pittenger is researching the ability to be reimbursed for rental fees and mechanical services. He also explained the intent to not utilize the State's purchasing program to obtain buses in the future due to the problems encountered with this acquisition. A replacement schedule is being established. Replacements can be acquired based on the City's experience and annual acquisition of other vehicles. The Fleet Manager is working to find alternatives to the State program. (Commissioner Staub left the meeting at 6:34 p.m. A quorum was still present.) The rental vehicle will be returned as soon as possible. The vehicle with more than 230,000 miles on it is being sent to auction. It does not have a wheelchair lift. A "surplus" vehicle will be kept in case one of the other buses breakdown. The one that is being considered for this purpose has 180,000 miles on it. Warranties were described. The Federal standards for vehicles has been increased to require seven year warranties and 200,000 miles. Discussion explained the ability to advertise on the bicycle rack area. The proposal is to begin advertising on the buses with public service items before selling ads. Several individuals have expressed an interest in having an ad. An advertising policy needs to be developed which will include the Commission/staff's ability to refuse copies. No alcohol or tobacco ads should be allowed. A minimum contract period was suggested. Ads will be handled on a first come, first served basis. Some ads may be time sensitive. It will take time to work out all of these issues. Commissioner Carpenter felt that the casinos will want to have ads on the buses. He urged staff to not lock into an ad for a long period of time as it would reduce the ability to generate revenue. Chairperson Aldean noted that the MacWest's contract expires in September. She requested a report on its efforts and whether the contract should be renewed. Mr. Pittenger indicated that a lot had happened and the "ball is growing". He then provided a verbal summary of the month's JAC ridership including the pass usage. Additional comments were solicited but none were given. No formal action was required or taken.

F-7. INFORMATION ON RECENTLY COMPLETED AND UPCOMING BICYCLE AND PEDESTRIAN IMPROVEMENT PROJECTS IN CARSON CITY (6:43:47) - Transportation Program Manager Patrick Pittenger, Public Works Director Andrew Burnham, RTC Engineer Harvey Brotzman - An ADA complaint was filed with the Department of Justice in January. The individual lives three blocks from a shopping center but was unable to traverse the distance on a sidewalk. On June 14 the Federal Highway Administration (FHWA) notified Carson City of the complaint. The City had 90 days in which to complete an investigation. Staff's investigation and action plan were described. The work has been completed. The FHWA investigator called on Monday and indicated that its investigation has been completed. The complainer and his/her parents have been contacted. The construction crew was also contacted. The investigator liked the City's quick response and felt that all of the issues had been addressed. Mr. Pittenger believed that he/she had found that we are now in compliance. Discussion explained that if sidewalks are in an area, they must be ADA compliant. Rural areas without sidewalks are not required to provide ADA compliant facilities. There are lots of areas in the City with sidewalks that have missing links. This is a large issue for the City and has been estimated to cost more than \$20

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million to rectify. It is an important element that must be considered and prioritized. The issue has been handled on a complaint basis. The cost to correct the one area was less than \$100,000 and provided for under the RTC budget. If the scope of the work had been more, a different discussion would have been held. Another complaint was described regarding the northwest corner of North Plaza Street. Staff has corrected this situation. Staff is working on implementing a pedestrian safety and ADA improvement between the Community Center and Library. The proposed improvements were described. It was felt that the improvements will be completed in 45 to 60 days. The status of the Hot Springs Road enhancements was then explained. They have been delayed by the right-of-way acquisition(s) which are being handled by NDOT. Funding for this project was limned. Grant funding for the Fifth Street and Goni Street projects was delayed until the CAMPO's plan was brought up to speed. It will take time to get this project going but Mr. Brotzman is working on it. The statewide funding for enhancement projects totals \$1.2 million. Reserves from previous years are being used for current projects. NDOT is not allowing any cost increases for enhancement projects due to the reduced funding. If overruns occur, RTC or the City will be responsible for them. An Elko project that was started 14 months ago was cited to illustrate this restriction. Additional comments were solicited but none were given. No formal action was required or taken.

F-8. ACTION TO ACCEPT PUBLIC WORKS' RECOMMENDATION ON THE "2007 PATCH PROGRAM PROJECT", CONTRACT NO. 2007-030, AND AWARD TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO THE REQUIREMENTS OF STATE LAW FOR A TOTAL CONTRACT AMOUNT OF THE LOWEST BID PLUS A CONTINGENCY AMOUNT NOT TO EXCEED 10% OF THE LOWEST BID FROM THE LOWEST BIDDER FROM THE STREETS-STREET SEALING ACCOUNT AS PROVIDED FOR IN FY 2007/2008 (6:58:22) - Public Works Director Andrew Burnham, RTC Engineer Harvey Brotzman - Lumos and Associates Representative Tom Young was introduced. The funding source for this project was limned as being savings from the overlay project. Mr. Burnham expressed a desire to add three intersections to the project. Their inclusion will have to be negotiated and may depend on the contractor's status. An augmentation will be requested if they are added. The three intersections were identified as Spooner and Carriage Crest, Ryan off of Arrowhead, and Convair off of Arrowhead. Reasons the contractor may not be able to add the intersections were limned. Clarification indicated that the contractor had performed a lot of local work, is located in Reno, and was a part of A&K Earthmovers originally. Chairperson Aldean asked that the motion include the contract amount and fiscal impact. Commissioner Hastings moved to accept Public Works' recommendation on the "2007 Patch Program Project", Contract No. 2007-030, and authorize Public Works to issue payments to the lowest responsive bidder for a contract amount to be determined by the lowest responsive bidder and a contingency amount not to exceed 10% of the lowest bid from the Streets - Street Sealing Account as provided for in FY 2007-2008; the contingency being \$50,000, and fiscal impact is not to exceed \$286,000. Following an explanation of the costs, Commissioner Hastings amended his motion to include a contingency of \$50,000, a contract amount of \$248,842 for a potential total project cost of \$298,842. Commissioner Carpenter seconded the motion. Motion carried 3-0.

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F-9. ACTION TO ACCEPT PUBLIC WORKS RECOMMENDATION ON THE “NORTH STEWART STREET EXTENSION - ENGINEERING SERVICES TASK ORDER AGREEMENT” CONTRACT NO. 2004-051 AND AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO ISSUE PAYMENTS TO MANHARD CONSULTING LTD, FORMERLY KNOWN AS CAPITAL ENGINEERING, 3476 EXECUTIVE POINT WAY, SUITE 12, CARSON CITY, NV 89706, FOR AN AMENDMENT NO. 2 AMOUNT OF \$137,605 FROM THE ROAD CONSTRUCTION ACCOUNT AS PROVIDED FOR IN FY 2007/2008 (7:08:27) - Public Works Director Andrew Burnham’s introduction included an indication of the parcels remaining to be acquired for this project. Appraisals are being done on the School and Church property. A trade may occur on them. Comments were solicited but none were given. Commissioner Carpenter moved to accept Public Works’ recommendation on the “North Stewart Street Extension - Engineering Services Task Order Agreement, Contract No. 2004-051, and authorize the Public Works Department to issue payments to Manhard Consulting LTD, formerly known as Capital Engineering, 3476 Executive Point Way, Suite 12, Carson City, NV 89706, for an Amendment No. 2 amount of \$137,605 from the Road Construction Account as provided for in FY 2007-2008. Commissioner Hastings seconded the motion. Comments were again solicited. None were given. The motion was voted and carried 3-0.

F-10. ACTION TO ACCEPT PUBLIC WORKS RECOMMENDATION ON THE “MATERIALS TESTING FOR GONI ROAD, ARROWHEAD DRIVE AND SALIMAN ROAD RECONSTRUCTION PROJECT”, CONTRACT NO. 2007-040, AND AUTHORIZE PUBLIC WORKS TO ISSUE PAYMENTS TO STANTEC CONSULTING, INC., FOR AN AMOUNT NOT TO EXCEED \$41,408 AND AUTHORIZE THE CONTRACTS DIVISION TO ISSUE AMENDMENTS FOR A NOT TO EXCEED AMOUNT OF \$4,000 (7:08:27) - Public Works Director Andrew Burnham - Discussion noted that work on Saliman has already commenced under a \$25,000 contract issued by staff. The signage that has been installed on Arrowhead belongs to the contractor. Commissioner Hastings moved to accept Public Works recommendation on the “Materials Testing for Goni Road, Arrowhead Drive, and Saliman Road Reconstruction Project”, Contract No. 2007-040, and authorize Public Works to issue payments to Stantec Consulting, Inc., for an amount not to exceed \$41,408 and authorize the Contracts Division to issue amendments for a not to exceed amount of \$4,000; fiscal impact not to exceed \$45,408. Following discussion of the fiscal impact, it was decided that the correct amount is \$45,408. Commissioner Carpenter seconded the motion. Comments were solicited but none were given. Motion carried 3-0.

F-11. UPDATE ON FINANCIAL STATUS OF RTC AND STREETS FUNDING AND EXPENDITURES; AND F-12. ACTION TO PROVIDE DIRECTION TO STAFF FOR PRIORITIZATION OF RTC PROJECTS (5:59:01) (7:11:10) - Deferred. Public Works Director Andrew Burnham advised that Finance had given the Department revised figures for 2006-07. The financial report will be amended to reflect the corrected amounts. No formal action was taken on either Item.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS)

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G-1. STREET PROJECT REPORT (7:12:15) - RTC Engineer Harvey Brotzman described Saliman Road, Arrowhead Road, and Goni Road reconstruction projects. One travel lane on Goni Road will remain open throughout construction. The road will be under construction for 2-1/2 weeks. Justification for the patch work now being done was based on the need to pulverize the entire street width and not hit the utility collars. Transportation Program Manager Patrick Pittenger indicated that JAC Routes 2A and B will be rerouted during construction. Public Works Director Andrew Burnham advised that a 48-inch storm drain that was located six inches below the surface was removed. Discussion also explained that the Clearview Drive NDOT permit had expired due to the inability to resolve a right-of-way issue. When it is resolved, a new permit will be taken out. Mr. Brotzman hoped that this will be next March or April. He also described the realignment of the East Clearview roadway. Additional comments were solicited but none were given.

G-2. STREET OPERATIONS REPORT (7:16:48) - Public Works Director Andrew Burnham indicated that the information could be added to the City's website, if desired. Commissioner Carpenter supported having the information on the website. Mr. Burnham indicated that the web page is being worked on and that now is a good time to add the information. RTC Engineer Harvey Brotzman explained that handbills have been distributed informing residents of the project and that it is listed on the City's website. Mr. Burnham explained the staff sharing that occurs between Divisions. RTC pays for their time under a cost allocation program. Dave Morgan suggested that a link be provided to his web page which will help people locate the information.

G-3. FUTURE AGENDA ITEMS (7:19:12) - Discussion indicated that the agenda should include an update/status of the Douglas County transit issue; an update on the marketing program; additional right-of-way acquisitions; a status report from Parks Planner Vern Krahn on his effort to obtain a stewardship agreement with NDOT regarding landscaping along the northern end of the freeway; and a report on the 9/20 State Transportation Board's decision regarding relinquishment of the streets RTC had recommended.

Discussion ensued on recent media reports on roadway wear and tear created by overloaded trucks. Mr. Brotzman explained that the City does not control Highways 395 and 50. Local streets can be controlled. Mr. Burnham was not aware of any checks on trucks using local streets. He acknowledged that south bound Goni is becoming rutted and falling apart. He wanted to rebuild that section of the roadway. He did not believe that the Sheriff's Department has a program to check the trucks. Commissioner Carpenter suggested that the Commission discuss this issue and obtain equipment for the Sheriff's Office or the Nevada Highway Patrol due to his previous experience which indicated local construction trucks are more apt to be overloaded. Mr. Burnham agreed to talk to the Sheriff regarding the issue. Chairperson Aldean recalled that during NDOT's annual report to the Commission, Mr. Cooper had agreed that trucks have a negative impact on the roads and that out-of-state trucks do not contribute to the economy. The State needs to look at the issue even though it is opposed by the trucking industry.

Chairperson Aldean then requested a financial report on the Stewart Street extension. Mr. Burnham explained that staff is working with the Finance Department on a new software program that will track all

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capital projects and provide a running total for each item/project. This is being done by Finance and Public Works as a policy statement. It is a Board's goal to move this project along. Capital Program Manager Kim Belt is working on it now. Concerns about RTC's funding ability were noted. Mr. Burnham agreed that both the Commission and staff need to know the financial standing of the projects. He hoped to have a demonstration of the software program for the Commission in October/November and to have the program finalized and running by the first of the year.

Mr. Brotzman announced that NDOT Project Manager Jim Gallegos had mentioned that groundbreaking on Freeway Phase 2A would be on October 1. He committed to providing the details to the Commission as soon as they are received. No formal action was required or taken on any of these items.

I. ADJOURNMENT (7:27:06) - Commissioner Hastings moved to adjourn. Commissioner Carpenter seconded the motion. Motion carried 3-0. Chairperson Aldean adjourned the meeting at 7:28 p.m.

The Minutes of the September 12, 2007, Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON October 10, 2007.

/s/
Shelly Aldean, Chairperson