

Item # 10B

**City of Carson City  
Agenda Report**

**Date Submitted:** 1/8/08

**Agenda Date Requested:** 17 Jan 08

**Time Requested:** ~~5 min or Consent Agenda~~  
*10 min*

**To:** Board of Supervisors

**From:** Vicky Fogelman, Health and Human Services Director

**Subject Title:** Action to increase animal adoption processing fee for Animal Control Services

**Staff Summary:** CC Animal Services would like to increase the adoption processing fee from \$10 to \$20 to offset the cost of providing vaccines on intake for animals entering the shelter. The vaccines given on entry to the shelter will help to keep impounded pets healthier and prevent disease outbreaks among impounded animals. This should save us some veterinary expenses, especially for kennel cough in dogs and upper respiratory disease in cats. By administering vaccines on entry, we can also be sure that animals which are adopted out have the necessary immunizations needed for optimum health and are less likely to be returned due to disease. Vaccinating animals on intake is one of the recommendations of the Humane Society of the US for the reasons listed above. By implementing this process and fee, we will be in compliance with animal shelter standards for immunization.

**Type of Action Requested:** (check one)

Resolution       Ordinance  
 Formal Action/Motion       Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to increase the adoption processing fee for Animal Control Services to \$20 per animal

**Explanation for Recommended Board Action:** This fee will cover the cost of vaccine and labor for vaccinating animals on intake to the shelter. Vaccination on intake is the standard of practice for US animal shelters to prevent disease outbreaks, provide shelter animals with immunity against common diseases, to prevent adoption of sick animals, and to prevent unnecessary veterinary bills for animals that become ill in shelter. By implementing this fee, we will be able to come into compliance with the Humane Society of the United States recommendations.

**Applicable Statute, Code, Policy, Rule or Regulation:** Carson City, NV Municipal Code, Ch 7

**Fiscal Impact:** This increase in fees will offset the cost of the vaccines and the time involved in administering them. There is no direct fiscal impact, other than potential cost savings on veterinary bills. .

**Explanation of Impact:** N/A

**Funding Source:** Adoption Processing Fee

**Alternatives:** None

**Supporting Material:**

**Prepared By:** Vicky Fogelman, Health and Human Services Director

**Reviewed By:**

(Department Head)

Date: 1/8/08

(City Manager)

Date: 1-8-08

(District Attorney)

Date: 1-8-08

(Finance Director)

Date: 1/8/08

**Board Action Taken:**

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay  
2) \_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)