

Item # 3-1

**City of Carson City
Agenda Report**

Date Submitted: January 8, 2008

Agenda Date Requested: January 17, 2008

Time Requested: CONSENT

To: Mayor and Board of Supervisors

From: Alan Glover

Subject Title: Annual Report of the Carson City Recorder Per NRS 247.305

Staff Summary: This report shows actual revenues and expenditures for FY 06-07 and projected revenues and expenditures for FY 07-08. NRS 247 requires the county recorder to submit an annual report to the Board of Supervisors which contains: (a) an estimate of the proceeds that the county recorder will collect from the additional fee imposed pursuant to subsection 2 of NRS 247.305...(b) A proposal for expenditures of the proceeds from the additional fee imposed pursuant to the same subsection for the costs related to the technology required for the office of the county recorder.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☐ Formal Action/Motion ☒ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: Accept Report

Explanation for Recommended Board Action: This report is a statutory requirement

Applicable Statue, Code, Policy, Rule or Regulation: NRS 247

Fiscal Impact: \$77,547.69

Explanation of Impact: Revenues realized in 06-07

Funding Source: Recorders Technology fund

Alternatives:

Supporting Material: Report from the Finance Department

Prepared By:

Reviewed By: Alan Glover Date: 1-8-07
(Department Head)
[Signature] Date: 1-8-07
(City Manager)
Melanie Buhetta Date: 1-8-08
(District Attorney)

Board Action Taken:

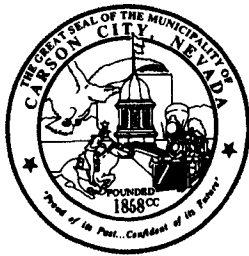
Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



ALAN GLOVER
CARSON CITY CLERK - RECORDER
885 East Musser Street, Suite 1028
Carson City, Nevada 89701 - 4475

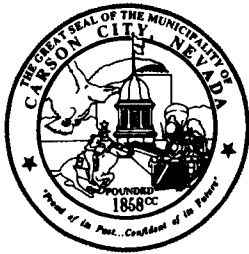
Telephone: (775) 887-2260

Fax: (775) 887-2146

**ANNUAL REPORT OF THE RECORDER'S
TECHNOLOGY FUND
FUND # 101-0000-341.05-01
FY 07-08**

Estimated Revenues	101-0000-341-05-01	\$35,000.00
Balance Forward FY 06-07		45,250.32
TOTAL		\$80,250.32

Estimated Expenditures	101-0213-413-05-01
Data Conversion	\$78,000.00
Hardware & Software	0
Training & Travel	2,000.00
TOTAL	\$80,000.00



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**ANNUAL EXPENDITURE REPORT
OF THE RECORDER'S
TECHNOLOGY FUND
FUND # 101-0000-341.05-01
FY 06-07**

Revenues

Balance Forward FY 05-06	\$ 37,351.31
Actual Revenue	38,361.00
Interest income	1,835.38
TOTAL	\$77,547.69

Expenditures

Data Conversion	\$32,397.37
Hardware & Software	0
Training & Travel	0
TOTAL	\$32,397.37
Unused Balance (Carried Forward to FY 05-06)	\$45,250.32

GENERAL FUND
RESERVED FUND BALANCE - GENERAL FUND
TECHNOLOGY FUNDS
6/30/07

BALANCE 6/30/06	<u>37,351.31</u>
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ACCOUNT #:

101-0000-341-05-01	38,361.00
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101-0213-413-06-20	32,297.37
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101-0213-413-77-20	0.00
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101-0213-413-77-43	0.00
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INTEREST ALLOCATION	<u>1,835.38</u>
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BALANCE 6/30/07	<u>45,250.32</u>
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Increase	7,899.01
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TECHNOLOGY FUNDS
INTEREST ALLOCATION
30-Jun-07

	TOTAL 6/30/2006		37,351.31
July 2006	Technology fees		3,027.00
	Expenditures		<u>-3,519.24</u>
	TOTAL		36,859.07
	INTEREST REV	5.2044%	<u>162.92</u>
	TOTAL 7/31/2006		37,021.99
August 2006	Technology fees		3,339.00
	Expenditures		<u>-3,063.08</u>
	TOTAL		37,297.91
	INTEREST REV	5.1545%	<u>163.28</u>
	TOTAL 8/31/2006		37,461.20
Sept 2006	Technology fees		3,198.00
	Expenditures		<u>-11,230.05</u>
	TOTAL		29,429.15
	INTEREST REV	5.1812%	<u>125.32</u>
	TOTAL 9/30/2006		29,554.47
Oct 2006	Technology fees		3,468.00
	Expenditures		<u>-5,873.78</u>
	TOTAL		27,148.69
	INTEREST REV	5.2023%	<u>119.95</u>
	TOTAL 10/31/2006		27,268.64
Nov 2006	Technology fees		3,369.00
	Expenditures		<u></u>
	TOTAL		30,637.64
	INTEREST REV	5.1812%	<u>130.47</u>
	TOTAL 11/30/2006		30,768.12
Dec 2006	Technology fees		3,303.00
	Expenditures		<u></u>
	TOTAL		34,071.12
	INTEREST REV	5.1850%	<u>150.04</u>
	TOTAL 12/31/2006		34,221.15
Jan 07	Technology fees		3,426.00
	Expenditures		<u>-2,588.31</u>
	TOTAL		35,058.84
	INTEREST REV	5.1253%	<u>152.61</u>
	TOTAL 01/31/2007		35,211.45

TECHNOLOGY FUNDS
INTEREST ALLOCATION

30-Jun-07

Feb 07	Technology fees		3,054.00
	Expenditures		<u>-5,767.78</u>
	TOTAL		32,497.67
	INTEREST REV	5.1278%	<u>127.83</u>
	TOTAL 02/28/2007		32,625.51
Mar 07	Technology fees		3,099.00
	Expenditures		<u></u>
	TOTAL		35,724.51
	INTEREST REV	5.2696%	<u>159.89</u>
	TOTAL 03/31/2007		35,884.40
April 07	Technology fees		3,459.00
	Expenditures		<u></u>
	TOTAL		39,343.40
	INTEREST REV	5.1456%	<u>166.39</u>
	TOTAL 04/30/2007		39,509.79
May 07	Technology fees		2,889.00
	Expenditures		<u></u>
	TOTAL		42,398.79
	INTEREST REV	5.1726%	<u>186.26</u>
	TOTAL 5/31/2007		42,585.05
June 07	Technology fees		2,730.00
	Expenditures		<u>-255.13</u>
	TOTAL		45,059.92
	INTEREST REV	5.1410%	<u>190.40</u>
	TOTAL 6/30/2007		45,250.32
	Total Interest revenue Fy 07		1,835.38

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INTEREST ALLOCATION

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