

CARSON AREA METROPOLITAN PLANNING ORGANIZATION  
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A regularly scheduled meeting of the Carson Area Metropolitan Planning Organization was held on Wednesday, November 14, 2007, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 5:30 p.m.

**PRESENT:** Chairperson Shelly Aldean, Vice Chairperson Larry Hastings, and Members Russell Carpenter, Dan Holler, Charles Des Jardins, Richard S. Staub, and Dennis Taylor

**STAFF PRESENT:** Public Works Director Andrew Burnham, Transportation Operations Manager Patrick Pittenger, Deputy District Attorney Joel Benton, RTC Engineer Harvey Brotzman, Transportation Planner Dan Doenges, Transportation Planning Technician Keith Pearson, and Recording Secretary Katherine McLaughlin (MPO 11/14/07 Recording 5:32:00)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Request for Board Action Report and/or supporting documentation. Staff members making the presentation are listed after the Item's heading. Any other individuals who spoke are listed immediately following the staff listing. A recording of these proceedings is on file in the Clerk-Recorder's office. The recording is available for review and inspection during normal business hours.

**A. ROLL CALL AND DETERMINATION OF A QUORUM** - Roll call was taken. The entire Board was present, constituting a quorum.

**B. APPROVAL OF MINUTES - OCTOBER 10, 2007 MEETING (5:32:28)** - Member Staub moved to approve the Minutes of October 10, 2007, for the Carson Area Metropolitan Planning Organization. Member Hastings seconded the motion. Motion carried 7-0.

**C. MODIFICATION OF AGENDA (5:33:08)** - None.

**D. PUBLIC COMMENT (5:33:15)** - None.

**E. DISCLOSURES (5:33:41)** - None.

**F. PUBLIC MEETING ITEMS:**

**F-1. DISCUSSION AND POSSIBLE ACTION TO MODIFY THE COMPOSITION OF THE CAMPO BOARD IN RESPONSE TO A FORMAL REQUEST FROM LYON COUNTY TO OBTAIN A VOTING SEAT ON THE CAMPO BOARD (5:33:45)** - Transportation Program Manager Patrick Pittenger, Lyon County Manager Dennis Stark, Deputy District Attorney Joel Benton - Mr. Pittenger's introduction included Lyon County Manager Dennis Stark. Staff's recommendation supported adding a representative of Lyon County to the Board and having NDOT's representative serves as a non-voting ex-officio member. Mr. Pittenger and the Board's comments acknowledged the benefits

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of having had an active NDOT representative serve on the Board and NDOT's assistance with the MPO process. Justification for and benefits of having NDOT continue as a non-voting ex-officio member were noted. It was also noted that NDOT does not serve on any other MPO Boards. An NDOT representative is a participant and voting member of several MPOs' technical committees and the Las Vegas' RTC. The Federal regulations do not require NDOT to be a mpo board member. The composition of the Sacramento mpo board and Cal-Trans board were noted. Comments also pointed out that Mr. Pittenger's verbal recommendation varied from the Action Request Form which was purposefully vague to allow the Board to make its own determination. Member Des Jardins advised that his personal experience with MPOs indicated that State transportation departments rarely have a seat on the mpo board. Board comments emphasized that the decision should not be taken personally by NDOT's representatives nor as an objection to NDOT itself. NDOT's assistance and support was appreciated. Mr. Pittenger also explained that new Federal regulations require the Board's composition to have 75% of the members represent the populated area and 25% represent the urbanized area. The current composition complies with this requirement. The addition of Lyon County is not being recommended to meet this regulation. Concerns were voiced that Douglas County may now wish to have two representatives if Lyon County is added.

Mr. Stark explained the desire to have a member on the Board. It was not an effort to replace any current members. Chairperson Aldean explained the Board's pastfrustration with the lack of participation/interest by Lyon County. She thanked him for coming and showing a desire to participate.

Member Taylor also welcomed Lyon County's participation. He disclosed his intent to abstain from voting on this item. He expressed a willingness to serve at the Board's pleasure and assist wherever needed. NDOT Assistant Director Kent Cooper indicated that he had no comments to make on this topic.

Chairperson Aldean disclosed her discussion with NDOT Director Susan Martinovich that had supported Member Taylor's comments. She allegedly indicated that neither Messrs. Taylor and Cooper would have attended regularly if participation had not been necessary. Chairperson Aldean felt that a good partnership had been established with NDOT due to their participation and that their input was valuable.

Member Holler also supported adding Lyon County to the Board. He allegedly had informed them that funding is available through the MPO. He suggested that a member of the Indian Hills General Improvement Board also be considered as an option. He supported having a seven-member board. He, also, felt that NDOT would not have a representative attend on a regular basis. He suggested that NDOT be "on call" and attend when requested although he liked having them in attendance to respond if questions arise. Member Taylor indicated that attendance would be "on call" or when a review of the agenda indicates an item of interest. If requested, attendance would occur.

Discussion noted the Policies and Procedures explanation of the Board's composition, a definition of an ex-officio member, and the need for revisions if the composition is changed. It was felt that the attendance requirement would not be mandated for an ex-officio member. Public comments were solicited but none were given. Comments reiterated the value of the relationship that has been established with NDOT. Discussion regarding the revisions also pointed out for the record the need to change the title of the staff

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person responsible for CAMPO from Deputy City Engineer to Transportation Program Manager. Mr. Benton pointed out that discussion on this item should not occur as it had not been agendized. Chairperson Aldean indicated that it will be addressed in the future. The following item will address the technical advisory committee. Mr. Pittenger acknowledged the need to make additional revisions to the Policies and Procedures. Chairperson Aldean directed that they be made. Member Holler suggested that the attendance provision indicate that it does not apply to ex-officio members. Chairperson Aldean suggested that their attendance be mandatory.

Member Hastings moved to modify the composition of the CAMPO Board in response to a formal request by Lyon County to obtain a voting seat on the CAMPO Board by one appointing a Lyon County representative designated by the Lyon County Commission and changing the Policies and Procedures 2.2 accordingly as well as 2.4 to include the ex-officio member stated in there and, again, this is in no way meaning to degrade or totally remove you (NDOT) from attending or coming or any thing else, but removing the voting member from NDOT from the RTC, CAMPO Board. Discussion indicated that the revision would be effective for the next CAMPO meeting and that the revision will be given to the Board at that meeting. The meeting is scheduled for December 12. There are additional meeting issues coming to the Board and a lot of work to be done. Member Holler seconded the motion. Additional discussion/comments were solicited but none were given. The motion was voted and carried 7-0.

**F-2. DISCUSSION REGARDING THE CAMPO FY 2008 WORK PROGRAM (5:58:02)**

- Transportation Program Manager Patrick Pittenger - The need to transfer the designated transit grantee responsibilities from NDOT was noted. NDOT has been serving as the middle person between the FTA and Carson City. A meeting with NDOT and the FTA to discuss the FTA funding and the transition is scheduled for tomorrow. The public participation plan, the regional transportation plan and the transportation improvement plan need to be updated in order to obtain Federal funding. All of the projects are currently listed in the transportation improvement plan. Only those items that are listed are eligible for Federal funding. Member Taylor is assisting in the effort to bring CAMPO into compliance with the regulations. No formal action was taken or required.

**G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) - FUTURE AGENDA ITEMS (6:05:00)** - Transportation Program Manager Patrick Pittenger - Transportation Planner Dan Doenges was introduced and welcomed. Mr. Doenges briefly described his background and his desire to broaden his knowledge and experience that a smaller community will provide. A rough draft of the public participation plan has been created and will be provided at the next meeting.

**I. ADJOURNMENT (6:07:10)** - Member Staub moved to adjourn. Member Holler seconded the motion. Motion carried 7-0. Chairperson Aldean adjourned the meeting at 6:08 p.m.

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The Minutes of the November 14, 2007, Carson Area Metropolitan Planning Organization meeting

ARE SO APPROVED ON December 12, 2007.

/s/  
Shelly Aldean, Chairperson