

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the May 31, 2007, Meeting

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The regular monthly meeting of the Carson City Regional Transportation Commission was held on Thursday, June 31, 2007, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, immediately following the monthly meeting of the Carson Area Metropolitan Planning Organization that began at 5:30 p.m.

PRESENT: Chairperson Shelly Aldean, Vice Chairperson Larry Hastings, and Commissioners Russell Carpenter and Charles Des Jardins

STAFF PRESENT: Public Works Director Andrew Burnham, Development Services Director/City Engineer Larry Werner, Senior Deputy District Attorney Ed Oueilhe, Transportation Program Manager Patrick Pittenger, RTC Engineer Harvey Brotzman, and Recording Secretary Katherine McLaughlin (CAMPO 5/31/07 Recording 7:24:05)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Request for Action Report and/or supporting documentation. Staff members making the presentation are listed after the Item's heading. Any other individuals who spoke are listed immediately following the staff listing. A recording of these proceedings is on file in the Clerk-Recorder's office. It is available for review and inspection during normal business hours.

A. ROLL CALL AND DETERMINATION OF A QUORUM - Roll call was taken. A quorum was present although Commissioner Staub was absent.

B. APPROVAL OF MINUTES - REGULAR MEETING OF APRIL 30, 2007 (7:24:58) - Commissioner Des Jardins moved to approve. Commissioner Carpenter indicated that he would abstain. Commissioner Des Jardins moved to accept the Minutes of April 30, 2007. Commissioner Hastings seconded the motion. Motion carried 3-0-1-1 with Commissioner Carpenter abstaining and Commissioner Staub absent.

C. MODIFICATION OF AGENDA (7:25:45) - None.

D. STAFF PUBLIC SERVICE ANNOUNCEMENTS (7:25:53) - Transportation Program Manager Patrick Pittenger advised that the JAC ridership was near a new record high.

E. PUBLIC COMMENT (7:26:22) - None.

F. DISCLOSURES (7:26:51) - None.

G. PUBLIC MEETING ITEMS:

G-1. PRESENTATION ON FORECAST PERFORMANCE OF PLANNED ROADWAY NETWORK (7:26:55) - Transportation Program Manager Patrick Pittenger, DKS Associates Representative John Long, Dave Morgan - Mr. Pittenger's introduction included explaining an intent to bring

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forward a list of potential projects. The presentation today will explain how the current transportation plan performs. This information is used to assist with determining the projects which should be pursued in the future. Copies of the initial forecasts were distributed to the Commission and Clerk. (A copy is in the file.) Mr. Long utilized a power point presentation to describe the forecasts that were displayed on the maps. The maps also illustrated the current conditions. The forecasts were based on projected growth within Carson City, Douglas and Lyon Counties. The maps included indications of any improvements which have been made or are proposed to be made by 2015 in Carson City as well as Douglas County. The 2030 map included those few improvements that are currently in the plan for the 2020–2030 horizon. The assumptions were limited. They included the growth in housing units and employment in Carson City, Northern Douglas and Western Lyon Counties. The Carson City housing units figure for 2005 was taken from the City's data base. The Douglas County information came from the 395 Corridor Study. The projected growth is consistent with the State Demographer's projected growth forecasts. Commissioner Carpenter felt that the City will not grow at the rate indicated. Mr. Long advised that the proposed growth rate is consistent with the City's master plan which calls for a population range between 75,000 and 80,000. The study is in the middle of that range. It does not go beyond the master plan. The projected employment figures considered all sectors in the community including retail, office, and industrial. It also mirrors the State Demographer's figures. The Western Lyon County area had followed the CAMPO boundary. The gateway demographics included more of the growth in Central Lyon County. Commissioner Des Jardins felt that when the 2010 census is completed, the CAMPO boundary in Lyon County will be expanded substantially to include more of Lyon County. Mr. Long then reviewed the Gateway graph which focused on the City's four major gateways. It supported the contention that substantial growth will occur in Lyon and Douglas Counties. These figures came from NDOT. This growth will impact the City's roadways. Discussion indicated that Mr. Long's analysis of the proposal to narrow Carson Street in the downtown area had included traffic from the surrounding counties. The 2015 and 2030 levels of service on the base network was then explained. It appeared as though most of the congestion will be south of the freeway. The freeway will be the City's relief valve and keeps the City's streets functioning at an acceptable service level until 2030. At that time congestion will occur between Highway 50 and Fairview and south of the freeway. Mr. Pittenger pointed out that the NDOT 395 Corridor Study addresses the congestion along South Carson Street from Clearview into Douglas County to Stephanie/Johnson Lane. This is an NDOT owned facility. Mr. Long's study is to determine how the City's roadway plans function in the future. Questions concerning alternatives for that area should be asked at that time. Discussion also noted that any recommendations made by the studies are unfunded at this time. They have not yet been added to NDOT's plans. Mr. Long also pointed out that there are a few other congestion points that begin to show up in 2030. The majority of the congestion is on the State highway system. Parallel facilities may mitigate some of this congestion. Some of the alternatives discussed during the CAMPO meeting may also address some of the congestion.

Mr. Morgan pointed out the changes occurring in Douglas County which may limit its growth. Mr. Long explained that the trend lines were used for the gateway projections. The land use for Northern Douglas County came from the development forecasts in the 395 Corridor Study. Comments indicated that it is a dynamic situation which may impact the projections. Mr. Pittenger also pointed out that input on the information had been solicited from Douglas County officials/staff. The corridor study also makes certain

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assumptions regarding what will happen related to the land use. The corridor study did not consider any negative growth impacts, e.g., the lack of retail growth on the east side of 395 in Northern Douglas County and its resulting impact on 395 traffic. Different development patterns will impact the traffic load which could be either more or less. More commercial development in Gardnerville will also impact the traffic load in Carson City. Chairperson Aldean indicated that the Commission must make its decisions based on the best available data possible at the time. Additional public comments were solicited but none were given. No formal action was required or taken.

G-2. ACTION TO RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE AN AGREEMENT BETWEEN GENE AND JULIE TAYLOR AND CARSON CITY WHEREBY GENE AND JULIE TAYLOR AGREE(S) TO SELL AND CONVEY ALL THAT CERTAIN REAL PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBER 002-134-04 FOR THE APPRAISED VALUE OF \$215,000 (7:55:19) - Development Services Director/City Engineer Larry Werner - The developed lot is zoned single family residential. There are no undeveloped properties along North Stewart and Fairview Drives. Only partial takings are undeveloped. Commissioner Des Jardins moved to recommend that the Board of Supervisors approve an agreement between Gene and Julie Taylor and Carson City whereby Gene and Julie Taylor agree to sell and convey all that certain real property described as Assessor's Parcel Number 002-134-04 for the appraised value of \$215,000; fiscal impact is \$215,000. Commissioner Hastings seconded the motion. Motion carried 4-0.

Comments indicated that additional acquisitions will be considered by the Commission at future meetings.

G-3. PRESENTATION OF NEW JAC TRANSIT SYSTEM MAP AND SCHEDULE (7:58:45) - Transportation Program Manager Patrick Pittenger - A copy of the new map was distributed to the Board and Clerk. (A copy is in the file.) It is larger and easier to read. The graphics were improved. The fare reductions have been implemented. The Route 3 revision was included on the map, however, Curry Street between Koontz and Clearview is not yet open. The maps will not be distributed until it opens. It should open in June. The minor time changes reflect the Curry Street revision. The new bus stops at Casino Fandango were described. A shelter and garbage can will be provided there. They will be ADA compliant. The age for seniors using the transit system has been changed to match the Senior Center, Washoe RTC's, the Aging Services, etc. They use 60 instead of the City's 65. This change will also be made. The fares will remain as written. A press release will be given on the opening of Curry Street which will also announce the route change. Washoe RTC will also use Curry Street. The *Nevada Appeal* did the printing at a more reasonable price than the previous printer. The sponsors were included on the map. Chairperson Aldean thanked the sponsors for their support. Discussion indicated that some of the printing may be out of focus. Chairperson Aldean suggested that transit services be extended to Butti Way now that RSVP is located at the Corporate Yard. Mr. Pittenger indicated that suggested service changes are being collected. Other examples of areas seeking service were noted. He has spoken to RSVP and Supervisor Williamson on the request. The UPWP that was approved earlier includes funding for a transit study in addition to the multi-model long range transit plan. It will include a survey of riders. The recent City Manager's annual survey asks how the individual would like to see the system expanded. CAMPO will be considering this issue as well as connections to Washoe County's service, etc. The

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Nevada Appeal's salespeople will be seeking additional sponsors/advertisers for the map. Public comments were solicited but none were given. No formal action was required or taken.

H. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS) (8:09:30) - Chairperson Aldean noted that the Board of Supervisors will be considering a contract award for Phase 2A Freeway Utility Relocation Project at its next meeting. She was happy to see that the bid was \$1 million less than the estimate for the contract. Mr. Burnham concurred. Public comments were solicited but none were given. (8:11:26) Mr. Pittenger advised that he had talked to Mr. Anderson. He believed that the final decision on the landscape and aesthetics program and the gateways will be made on August 6. Mr. Pittenger also believed that the preliminary review has not yet occurred on this grant. No formal action was required or taken.

H-1. QUARTERLY CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT STATUS REPORT (8:08:10) - Discussion noted the type of material included in the report. No formal action was required or taken.

H-2. FUTURE AGENDA ITEMS (7:57:48) - Chairperson Aldean requested an update on the number of parcels acquired to date and the number that remain to be acquired. Mr. Burnham indicated that staff has received this information and will forward a copy to the Commission. (8:08:41) Mr. Burnham advised that a listing of prospective projects totaling approximately \$65 million will be included in the next agenda. The Commission should use it to begin development of the next project listing. Justification for the development of the listing at this time was provided. The Commission will be asked to prioritize the projects and provide policy direction related to them. Discussion indicated that a cost estimate for the property that needs to be acquired to extend Stewart Street will be provided to the Commission. (8:10:19) Mr. Pittenger advised that he had transmitted a letter to Douglas County regarding the need for discussions on a subsidy for the JAC route that serves Northern Douglas County. He has not yet received a response to this letter. This issue will be agenized. Mr. Burnham indicated that an additional acquisition along Fairview Drive will be agenized for the next meeting. No formal action was required or taken on any of these items.

I. ADJOURNMENT (8:10:10) - Commissioner Hastings moved to adjourn. Commissioner Des Jardins seconded the motion. Motion carried 4-0. Chairperson Aldean adjourned the meeting at 8:11 p.m.

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ARE SO APPROVED ON July 11, 2007.

/s/
Shelly Aldean, Chairperson