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A regularly scheduled meeting of the Carson City Regional Transportation Commission was held on Wednesday, March 12, 2008, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, immediately following the regularly scheduled meeting of the Carson Area Metropolitan Planning Organization that began at 5:30 p.m.

PRESENT: Chair Shelly Aldean, Vice Chair Russell Carpenter, and Commissioners Charles Des Jardins and Larry Hastings

STAFF PRESENT: Public Works Director Andrew Burnham, Deputy District Attorney Joel Benton, Transportation Manager Patrick Pittenger, RTC Engineer Harvey Brotzman, Parks Planner Vern Krahn, Transportation Planner Dan Doenges, Transportation Planning Technician Keith Pearson, Capital Program Manager Kim Belt, and Recording Secretary Katherine McLaughlin (RTC 3/12/08 Recording 7:09:17)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Request for Action Report and/or supporting documentation. Staff members making the presentation are listed after the Item's heading. Any other individuals who spoke are listed immediately following the staff listing. A recording of these proceedings is on file in the Clerk-Recorder's office. It is available for review and inspection during normal business hours.

A. ROLL CALL AND DETERMINATION OF A QUORUM - Chair Aldean convened the meeting at 7:10 p.m. Roll call was taken. A quorum of the Commission was present although Commissioner Staub was absent.

B. APPROVAL OF MINUTES - FEBRUARY 13, 2008 MEETING (7:09:40) - Commissioner Des Jardins pointed out that his name was misspelled in Item B. Chair Aldean revised the first paragraph on Page 2, fourth line from the end, to read "...property was purchased..." rather than "...easement was purchased..."; second paragraph on Page 2, last line to read "She repeated her assertion..."; and corrected the spelling of Burlington Coat Factory on Page 4. (During this discussion Commissioner Des Jardins stepped from the room.) Commissioner Carpenter moved to accept the Minutes as amended. Commissioner Hastings seconded the motion. Motion carried 3-0-2 with Commissioners Staub and Des Jardins absent.

C. MODIFICATION OF AGENDA (7:11:42) - Item F-4 will be heard before Item F-3. Both Items relate to the V&T Railroad.

D. PUBLIC COMMENT (7:12:00) - None.

E. DISCLOSURES (7:12:28) - None.

F. PUBLIC MEETING ITEMS:

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F-1. ACTION TO REVIEW AND AMEND THE RTC TRANSPORTATION IMPROVEMENT PROGRAM FOR FISCAL YEAR 2007-2008 THROUGH 2009-2010 AND TO REVIEW AND APPROVE THE FISCAL YEAR 2008-2009 BUDGET (7:12:30) - Public Works Director Andrew Burnham, Transportation Manager Patrick Pittenger - A copy of staff's revisions to the program were distributed to the Commission and Clerk. (A copy is in the file.) The decrease in the motor vehicle fuel tax for this year was noted. The following year's fuel tax was projected to be flat although it could drop. This was the first time a decrease had been experienced by the nation in the last ten years. (Commissioner Des Jardins returned during Mr. Burnham's introduction. A quorum of the Commission was present although Commissioner Staub was absent.) A review was provided of the proposed budget, the fiscal summary for other governmental funds, and the suggested capital projects. Discussion pointed out that funding for all of the gateways totaled \$210,000. The \$86,500 indicated for the South Gateway is for its decorative fencing. The title for these funds is to be changed to avoid confusion with the gateway projects. Redevelopment funds in the amount of \$70,000 have been allocated for the south gateway sign. The Board of Supervisors must approve this allocation. (7:23:56) Mr. Burnham continued his review of the capital projects and their funding. He stressed the volatility of the revenue stream and factors which noted factors that may impact the expenditures. Under the cost allocation system, water and sewer personnel were being used for other areas/projects including street projects. This process had reduced the reliance on consultants. Justification for recommending that RTC pay for sewer improvements in Stewart Street was based on the desire to not tear up and repave the extension after it is completed or delay the work and have the costs escalate. RTC has picked up storm drain improvements in the past for the same reasons. The water fund will pay for its improvements. If the Board of Supervisor approve it, it may be possible to have the sewer fund reimburse RTC for the improvements at a future date. The need to move the Stewart Street project forward was stressed. Discussion also explained funding for the capital outlays. Public comments were solicited but none were given. Commissioner Hastings moved to approve the RTC Transportation Improvement Program for Fiscal Year 07-08 through 2009-2010 and the FY 08-09 Budget as presented. Commissioners Carpenter and Des Jardins seconded the motion. Motion carried 4-0.

F-2. ACTION TO REVIEW AND AMEND THE STREET MAINTENANCE PROGRAM FOR FISCAL YEAR 2007-2008 THROUGH 2009-2010 AND REVIEW AND APPROVE THE FY 2008-2009 BUDGET (7:35:30) - Public Works Director Andrew Burnham - After Mr. Burnham summarized the budget, comments were solicited. None were given. Commissioner Des Jardins moved to approve the Street Maintenance Program for Fiscal Year 08-09 through 09-10 and Fiscal Year 08-09 Annual Budget. Commissioner Carpenter seconded the motion. Motion carried 4-0.

F-3. ACTION TO DIRECT CITY STAFF TO TAKE THE FOLLOWING ACTIONS TO INCORPORATE CARSON CITY'S EASTERN FREESTANDING "GATEWAY SIGNAGE" INTO THE DESIGN CONCEPT FOR THE V&T RAILWAY RECONSTRUCTION PROJECTS BRIDGE STRUCTURE ON U.S. HIGHWAY 50 (EAST) LOCATED NEAR THE CARSON CITY AND LYON COUNTY BOUNDARY LINE: 1) ELIMINATE CARSON CITY'S EASTERN FREESTANDING GATEWAY SIGNAGE AND REQUEST THE NEVADA COMMISSION FOR THE RECONSTRUCTION OF THE V&T RAILWAY TO WORK WITH CITY STAFF TO INCORPORATE THE CITY'S GATEWAY SIGNAGE DESIGN COMPONENTS INTO THE V&T

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RAILWAY'S BRIDGE STRUCTURE DESIGN. 2) USE UP TO \$70,000 FROM THE COMMUNITY GRANT MATCH GATEWAY SIGNAGE FUNDS FROM THE NEVADA DEPARTMENT OF TRANSPORTATION AND USE UP TO \$70,000 IN REGIONAL TRANSPORTATION COMMISSION MATCHING FUNDS TO PAY FOR THE INCORPORATION OF THE CITY'S ENTRANCE SIGNAGE DESIGN COMPONENTS INTO THE V&T RAILWAYS BRIDGE STRUCTURE DESIGN; 3) SUBMIT TO NDOT'S STATEWIDE TRANSPORTATION ADVISORY COMMISSION A REQUEST TO MODIFY THE CITY'S COMMUNITY GRANT MATCH AGREEMENT TO ELIMINATE CARSON CITY'S EASTERN FREESTANDING GATEWAY SIGNAGE" AND REQUEST FUNDS UP TO \$70,000 BE USED TO INCORPORATE THE CITY'S "GATEWAY SIGNAGE" DESIGN COMPONENTS INTO THE V&T RAILWAYS BRIDGE STRUCTURE DESIGN (8:21:15) -Due to action taken on F-4, Commissioner Des Jardins moved to table Item F-3. Commissioner Hastings seconded the motion. Motion carried 3-1-1 with Commissioner Carpenter voting Naye and Commissioner Staub absent.

F-4. ACTION TO ENDORSE IN CONCEPT THE BASIC DESIGN CONCEPT AND VISUAL DESIGN ENHANCEMENTS AS PRESENTED FOR THE V&T RAILWAY BRIDGE STRUCTURE ON U.S. HIGHWAY 50 (EAST) LOCATED NEAR THE CARSON CITY AND LYON COUNTY BOUNDARY LINE (7:40:11) - Transportation Manager Patrick Pittenger, Manhard Consulting, Ltd., Representative Ken Dorr and Landscape Architect Trent Harper, RTC Engineer Harvey Brotzman, Deputy District Attorney Joel Benton - The V&T Railway Commission had reviewed and taken action on the concept since the last RTC meeting. The Railway Commission wanted the silver/aluminum color. (A copy of the revised concept was distributed to the Commission and staff. A copy is in the file.) If Alternative 3 is selected, the Railway Commission asked that the overhead column lights not be included as they cheapen the effect. Alternative 1 is functional with little enhancements. Alternative 2 was revised. It now included a simulated stone form which was described. Its stain color has been pretreated to make graffiti cleanup easier. The disadvantage to it is the cost which is \$8,000. Alternative 3 puts lighting on the bridge and adds Carson City's sign as well as the gateway sign. Mr. Dorr complimented Mr. Pittenger on his ability to get NDOT to transfer funds from the gateway signage grant to the bridge signs. He estimated the costs for Alternative 3's lighting and signage to be \$140,000. Discussion expressed concerns regarding the storage facility's sign. Mr. Dorr explained that negotiations for additional right-of-way had included a prohibition that prevents the Railway Commission from attempting to remove the sign. Mr. Dorr did not know if anyone had discussed the possibility of relocating it. He also pointed out that the sign is located in Lyon County. The Commission felt that protection of the \$21 million project needed to occur. Mr. Harper described the stone on the abutment as being an attempt to simulate dry stacked stones found on historical railroads. The colors will be tied together.

Mr. Krahn explained the grant obtained from NDOT for the gateway signs. Discussions regarding the signage have yet to occur. NDOT does not care for one of the designs. NDOT's issue with it is that it has too much detail which is hard for the drivers to see. The second sign is visible at any speed. Chair Aldean opined that consistency between the gateway signs is needed. Commissioners Carpenter and Des Jardins supported her. Mr. Krahn was directed to inform NDOT of this desire. Mr. Krahn then explained that a secondary concern is that the sign looks like a State sign rather than a City sign. Chair Aldean noted the

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State Tourism's funding for the signs. She believed that it is an investment they should consider. Commissioner Carpenter expressed his opinion about NDOT's ability to select signage based on his personal experience. The Commission should have the signage it wants. Mr. Krahn then explained that NDOT has the same lighting restrictions as the City. The lighting must be pointed downward and not impact the night skies. "Full cutoff fixtures will be used." An estimation of the distance from where the sign will be observed to the sign was felt to be half-of-a-mile, which is the approximate location of Linehan Road. Mr. Brotzman explained the time and speed equation for observing the sign. He felt that the safety concern would be if a vehicle has stopped along the roadway to look at the sign. A simple sign is felt to be in the public's best interest. In his opinion, the sign appeared to be a silver dollar. Chair Aldean directed staff to ascertain the latitude the City/Commission would be allowed by NDOT.

Mr. Harper advised that landscaping of the area will be considered in the future after Carson City brings water to the area. It is not included in the project or the estimate. The landscaping in the bridge illustration was to show what it could look like in the future. The request was for the Commission to pay for the lighting, signage, and additional enhancements. Mr. Dorr advised that these items were included in his \$140,000 estimate. The cost had increased since discussed last month as the decorative fencing price had risen. The desire to have a more aesthetically pleasing appearance than the "fake wood" concept originally shown was noted. The improvements included all of the exposed surfaces on the abutments, the tier, the concrete barrier rail, the decorative fence, and the stain. It was felt that these items will increase the cost by approximately \$80 to \$90,000. Discussion explained the location of the barrier rail. The lighting conduit should be put in now. The lighting facilities could be added later. Mr. Dorr reiterated that the more funds provided at this time, the better the appearance would be.

Mr. Krahn expressed a desire to have native and natural vegetation rather than that illustrated. It can be added in the future. NDOT is not supporting the landscaping at this time. They prefer investing in the bridge. Justification for providing the rest area in the Alternative 2 and 3 drawings was explained. It is a future project which the City needs to consider. It was included in City's Federal Lands Bill. Commissioner Des Jardins felt that it was an exciting part of the project. He was not excited about the signage. Chair Aldean explained the concept had been to use the original arch from the former Roundhouse as part of the rest stop.

Commissioner Hastings felt that if a train is crossing the bridge, the driver/passengers will look at it and not the signage. He felt that the signage should be in a separate location. Chair Aldean explained that the Railway Commission is seeking funding for the bridge. The only justification she had for considering the request was based on having the signage there. The signage should, however, be the same as will be found at the north and south gateways. Public comments were solicited but none were given.

Commissioner Carpenter felt that the signage would do what it is intended to do. No one will stop to look at it. The storage facility's sign, however, will detract from the gateway signage. Unless the storage facility's sign can be relocated, he did not want to spend funds on the gateway signage. As the City/Commission is "buying the bridge", its name should be on it.

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Commissioner Des Jardins expressed an intent to abstain due to the lack of information. Chair Aldean suggested that the motion be to select an alternative, which is not specifically a part of the recommended action. She acknowledged that it would support a concept, however, the motion should include making the final design subject to approval by RTC. She felt that this will allow the Commission/staff to discuss it with NDOT and develop a design that would be acceptable to all parties. Commissioner Des Jardins indicated that he would abstain. Commissioner Hastings advised that he would oppose such a motion.

Commissioner Carpenter moved to endorse in concept the basic design concept and visual design enhancements as represented for the V&T Railway Bridge structure on U.S. Highway 50 East located near Carson City and the Lyon County boundary line Alternative 3 sans the landscaping as represented subject to negotiation with Carson Highland Self Storage to see if something can be worked out with them to, maybe, make some changes to their signage and subject to this body having final right to approve the design. Chair Aldean seconded the motion. Comments were solicited but none were given. The motion was voted and defeated on a 2-1-1-1 vote due to a lack of a majority. Commissioner Hastings voted Naye. Commissioner Des Jardins abstained. Commissioner Staub was absent. Commissioner Hastings explained that he was against having the gateway sign on the bridge and, specifically, if the silver dollar is to be put there. He wanted to have three distinct signs. Commissioner Carpenter noted that there is a difference of opinion.

Mr. Krahn suggested that the two items be addressed in separate motions. One motion for the basic design concepts for the bridge and stoning. The second motion could address the signage. His concept would have allowed funding to occur for the bridge. Chair Aldean pointed out that the funding is for the gateway signage and bridge embellishments. Unless the Commission can agree to using the funds for the bridge, there is no reason to proceed as a majority vote cannot be obtained this evening.

Mr. Dorr asked that the Commission make a recommendation regarding the bridge's aesthetics. He assumed that there is no interest at this time in providing funding. This recommendation would assist the Railway Commission and NDOT in making a decision on the aesthetics. Both Chair Aldean and Commissioner Carpenter felt that the more enhancements provided, the better the bridge will look. It was felt that the signage and lighting could be considered in the future. Commissioner Des Jardins repeated his intent to abstain and did not wish to make any comments. Mr. Dorr asked for an endorsement of Alternative No. 2 without a funding commitment.

Mr. Benton opined that the Commission could amend the recommended motion based on the information provided on the agenda. **Commissioner Hastings moved to endorse in concept the basic design concept and visual design enhancements as presented for the V&T Railway bridge structure on U.S. Highway 50 East located near the Carson City and Lyon County boundary line as shown in Alternative 2 without any commitment for funding and no gateway signage. Commissioner Des Jardins seconded the motion. Public comments were solicited but none were provided. The motion was voted and carried 4-0.**

Chair Aldean noted the need to identify locations for the gateway signs. No further discussion occurred

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on this topic as it was not agendized.

F-5. ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT BETWEEN GEORGE ANASTASSOTOS, TRUSTEE OF THE GEORGE ANASTASSOTOS 1987 TRUST AND CARSON CITY WHEREBY GEORGE ANASTASSOTOS, TRUSTEE OF THE GEORGE ANASTASSOTOS 1987 TRUST AGREE TO: (1) SELL AND CONVEY A PORTION OF CERTAIN REAL PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBERS 002-134-06 AND 002-138-05; (2) GRANT PERMISSION TO CONSTRUCT UPON, OVER AND ACROSS CERTAIN REAL PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBER(S) 002-134-06 AND 002-138-05 FOR THE PURPOSE OF ROADWAY CONSTRUCTION RELATED TO THE EXTENSION OF NORTH STEWART STREET (8:51:35)

- Capital Program Manager Kim Belt, Public Works Director Andrew Burnham, RTC Engineer Harvey Brotzman - Chair Aldean pointed out that the conveyance document in the escrow instructions had not been dated. Discussion ensued regarding the price. The property had been appraised. Commissioner Des Jardins expressed his unhappiness over the price and desire to have seen more detail regarding it. Once the right-of-way is established, excess property will be sold. Mr. Burnham agreed to provide a map of the surplus areas to the Commissioners. Staff is working on an agreement to exchange the former Church site with the School District. It is hoped that the exchange will be on an even basis without exchanging any cash. Mr. Burnham also advised that the funds derived from the sale of the surplus property will be returned to RTC and used to offset the cost of the improvements. Mr. Brotzman advised that as the properties are unique, the price per square foot varies. An example of a parcel with streets on two sides was used to illustrate the point. All of the parcels have been acquired under Federal guidelines. Chair Aldean directed that a copy of the seller's signed deed be included in the supporting documents in the future. Ms. Belt disclosed that she had discussed this parcel with City Manager Werner who had told her that the Commission should move forward on the acquisition. She will verify the documents in escrow. Clarification indicated that a conveyance document had not been included in the packet. Public comments were solicited but none were given. Commissioner Des Jardins pointed out that a Social Security Number had been included in the documents and should not have been there. Chair Aldean directed that such personal information not be included in the packet in the future. Clarification indicated that there are two parcels involved in the acquisition. The permission to construct on document relates to a different parcel than the one being acquired. Commissioner Hastings moved to approve and authorize the Chair to sign an agreement between George Anastassatos, Trustee of the George Anastassatos 1987 Trust and Carson City whereby George Anastassatos, Trustee of the George Anastassatos 1987 Trust agree to: 1. Sell and convey a portion of certain real property described as Assessor's Parcel Numbers 002-134-06 and 002-138-05; and 2. Grant permission to construct upon, over and across certain real property described as Assessor's Parcel Numbers 002-134-06 and 002-138-05 for the purpose of roadway construction related to the extension of North Stewart Street. Discussion indicated that the conveyance of the parcel that was being exchanged was part of the sale and does not have to be specifically noted. Commissioner Carpenter seconded the motion. Commissioner Hastings amended his motion to include the fiscal impact of \$205,000. Commissioner Carpenter concurred. The motion was approved on a 4-0 vote which included two reluctant Ayes-Chair Aldean and Commissioner Des Jardins.

F-6. ACTION TO RECOMMEND THAT THE BOARD OF SUPERVISORS APPROVE

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A RESOLUTION DECLARING THE PUBLIC INTEREST AND NECESSITY IN THE AUTHORIZATION OF A LAWSUIT TO EXERCISE THE POWER OF EMINENT DOMAIN FOR RIGHT-OF-WAY OF APPROXIMATELY 6856.5 SQUARE FEET OF LAND FOR APN 009-084-01 AND 4238.8 SQUARE FEET OF LAND FOR APN 009-089-01, FOR A PUBLIC UTILITY EASEMENT OF APPROXIMATELY 130 SQUARE FEET AND 2501 SQUARE FEET FOR APN 009-084-01 AND 4238.8 SQUARE FEET FOR APN 009-089-01, AND A TEMPORARY CONSTRUCTION EASEMENT OF APPROXIMATELY 2850.6 SQUARE FEET FOR APN 009-084-01 AND 469.7 SQUARE FEET FOR APN 009-089-01 OWNED BY SINV, LLC, FOR THE WIDENING OF FAIRVIEW DRIVE AND TO AUTHORIZE A STIPULATION TO ENTRY ON TO THE LAND, AND TO AUTHORIZE ALL OTHER ACTIONS NECESSARY TO ACCOMPLISH THE TAKING (9:03:46) - Capital Program Manager Kim Belt, Public Works Manager Andrew Burnham - Justification for the using the eminent domain process was provided. Discussion noted the acquisition process used for Mission Linen's property. Public comments were solicited but none were given. Commissioner Carpenter moved to recommend that the Board of Supervisors approve a resolution declaring the public interest and necessity in the authorization of a lawsuit to exercise the power of eminent domain for right-of-way of approximately 6856.5 square feet of land for APN 009-084-01 and 4238.8 square feet of land for APN 009-089-01 for a public utility easement of approximately 130 square feet and 2501 square feet for APN 009-084-01 and approximately 4238.8 square feet for APN 009-089-01 and a temporary construction easement of approximately 2850.6 square feet of land for APN 009-084-01 and 469.7 square feet of land for APN 009-089-01 owned by SINV, LLC, for the widening of Fairview Drive and to authorize a stipulation to entry onto the land and to authorize all other actions necessary to accomplish the taking; fiscal impact is \$132,000. Discussion noted the motion recommends that the Board of Supervisors adopt a resolution. Commissioner Des Jardins seconded the motion. Comments were again solicited but none were given. Motion carried 4-0.

F-7. ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT BETWEEN ROY FARROW AND MADALENA FARROW, HUSBAND AND WIFE AS JOINT TENANTS AND CARSON CITY WHEREBY ROY FARROW AND MADALENA FARROW, HUSBAND AND WIFE AS JOINT TENANTS AGREE TO: (1) SELL AND CONVEY A PORTION OF CERTAIN REAL PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBERS 002-142-22 AND 002-142-10; (2) GRANT PERMISSION TO CONSTRUCT UPON, OVER AND ACROSS CERTAIN REAL PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBERS 002-142-22 AND 002-142-10 FOR THE PURPOSE OF ROADWAY CONSTRUCTION RELATED TO THE EXTENSION OF NORTH STEWART STREET (9:08:39) - Capital Program Manager Kim Belt, Deputy District Attorney Joel Benton - Discussion indicated that the motion should include noting a conveyance for a utility easement. Comments were solicited but none were given. When a motion was not forthcoming, Chair Aldean passed the gavel to Vice Chair Carpenter and moved to approve and authorize the Chair to sign an agreement between Roy Farrow and Madalena Farrow, Husband and Wife as Joint Tenants, and Carson City whereby Roy Farrow and Madalena, Husband and Wife as Joint Tenants, agree to sell and convey a portion of certain real property described as Assessor's Parcel Numbers 002-142-22 and 002-142-10 and grant permission to construct upon, over and across certain real property described as Assessor's Parcel Numbers 002-142-22 and 002-142-10 for the purpose

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of roadway construction related to the extension of North Stewart Street and to convey a utility easement and provide an easement deed as outlined in the proposed agreement; fiscal impact is \$5,100. Commissioner Des Jardins seconded the motion. Comments were solicited but none were given. The motion was voted and carried 4-0. Vice Chair Carpenter returned the gavel to Chair Aldean.

F-8. ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT BETWEEN CHRISTIAN J. COLEMAN AND PAMELA S. COLEMAN, HUSBAND AND WIFE AS JOINT TENANTS AND CARSON CITY WHEREBY CHRISTIAN J. COLEMAN AND PAMELA S. COLEMAN, HUSBAND AND WIFE AS JOINT TENANTS AGREE TO GRANT A TEMPORARY CONSTRUCTION EASEMENT AND PERMISSION FOR CONSTRUCTION OUTSIDE OF RIGHT-OF-WAY UPON, OVER AND ACROSS CERTAIN REAL PROPERTY DESCRIBED AS ASSESSOR'S PARCEL NUMBER 002-133-04 FOR THE PURPOSE OF ROADWAY CONSTRUCTION RELATED TO THE EXTENSION OF NORTH STEWART STREET (9:11:25) - Capital Program Manager Kim Belt, Public Works Director Andrew Burnham - Discussion indicated the need to include conveyance of the utility easement in the motion. Additional comments were solicited but none were given. Chair Aldean passed the gavel to Vice Chair Carpenter and moved to approve and authorize the Chair to sign an agreement between Christian J. Coleman and Pamela S. Coleman, Husband and Wife as Joint Tenants, and Carson City whereby Christian J. Coleman and Pamela S. Coleman, Husband and Wife as Joint Tenants, agree to grant a temporary construction easement and to grant permission for construction outside of right-of-way upon, over and across certain real property described as Assessor's Parcel Number 002-133-04 for the purpose of roadway construction related to the extension of North Stewart Street; and further to authorize conveyance of a utility easement upon, over and across Assessor's Parcel Number 002-133-04 as provided for in the attached agreement. Commissioner Des Jardins seconded the motion. Following a request for an amendment, Commissioner Aldean amended the motion to include the fiscal impact of \$1,000. Commissioner Des Jardins concurred with the amendment. The motion was voted and carried 4-0. Vice Chair Carpenter returned the gavel to Chair Aldean.

F-9. ACTION TO REVIEW AND APPROVE THE PRELIMINARY DESIGN CONCEPT FOR THE FAIRVIEW DRIVE AND CARSON STREET INTERSECTION IMPROVEMENTS (8:22:34) - Public Works Director Andrew Burnham, Louis Berger and Associates Local Office Manager Frank Csiga and NDOT Representative Jeff Larue, Transportation Manager Patrick Pittenger - (Commissioner Des Jardins stepped from the room during Mr. Burnham's introduction. A quorum was still present.) Mr. Csiga explained his involvement with the project. He was uncertain how long the terminus of the freeway will remain at Fairview in light of NDOT's current funding situation. It may be until 2015 or longer. (During his remarks Commissioner Des Jardins returned at 8:26 p.m. A quorum was present although Commissioner Staub was absent.) Mr. Csiga justified construction of the project at this time and described the intersection's current design and the proposed design concept. Benefits derived from having three turning lanes moving north bound Carson Street traffic onto east bound Fairview Drive were illustrated by computerized modeling. Discussion indicated that the traffic pattern was based on traffic projections for after the freeway is open to Fairview. Mr. Larue explained that traffic north of Fairview will "gravity flow" north rather than going south to Fairview and accessing the freeway. Mr.

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Pittenger explained a proposal submitted by Mayor Teixeira that would prohibit through truck traffic on Carson Street after Fairview once the freeway is opened to Fairview. Comments indicated that the sound proof windows installed at Quail Run had been done to mitigate the noise for that reason. Discussion also indicated that a merge or dedicated lane for westbound Fairview traffic turning northbound onto Carson Street was not warranted. These vehicles are exiting the freeway to catch Roop or Saliman and heading south rather than staying on the freeway to Fairview and going north. Mr. Burnham also explained that the proposal will not have any right-of-way issues. The intent is to fast track and complete the project by October. Justification for staff's support was provided. The Commission should be presented with an agreement with NDOT prior to awarding the project. The funding source is the two cents which NDOT returned to the City. Commissioner Carpenter disclosed that he had worked with Mr. Csiga for many years. Mr. Csiga indicated that the need for the lanes in 2030 had not been modeled. Mr. Larue felt that only two lanes would be required at that time. Mr. Burnham felt that the City will be able to analyze the intersection's needs and make changes as needed in the future. Mr. Csiga felt that the changes at that time could be handled with stripping and signage at a low cost. He also advised that there may be a need for one new signal pole at the southeast corner. The majority of the costs were due to the need to mask the present stripping. Additional comments were solicited but none were given. Commissioner Hastings moved to approve the preliminary design concept for the Fairview Drive and Carson Street Intersection Improvements as presented. Commissioner Carpenter seconded the motion. Following a request for an amendment to the motion, Commissioner Hastings amended the motion to include reference to the map that was handed out dated March 12, 2008. Commissioner Carpenter concurred. Motion carried 4-0.

**F-10. ACTION TO APPROVE AMENDMENT NO. 1 FOR CONTRACT NO. 2007-024
SOUTH CARSON STREET WIDENING, WHICH WILL EXTEND THE CONTRACT EXPIRATION DATE FROM DECEMBER 31, 2007, TO DECEMBER 31, 2008, FOR A NOT TO EXCEED AMOUNT OF \$52,727 TO BE FUNDED FROM THE RTC FUND FAIRVIEW/CARSON STREET IMPROVEMENTS ACCOUNT 250-3035-431-7832 AS PROVIDED FOR IN FISCAL YEAR 2007-2008 (8:49:51)** - Public Works Director Andrew Burnham - The contract was amended to include a clause on Page 2 to subject the contract to budget allocations and the request for Commission Action to include a status report on the funding. Comments were solicited but none were given. Commissioner Des Jardins moved to approve Amendment No. 1 for Contract No. 2007-024, South Carson Street Widening, which will extend the contract expiration date from December 31, 2007, to December 31, 2008, for a not to exceed amount of \$52,727 to be funded from the RTC Fund-Fairview/Carson Street Improvements Account 250-3035-431-7832 as provided for in FY 2007-2008; fiscal impact is not to exceed \$52,727. Commissioner Hastings seconded the motion. Motion carried 4-0.

**F-11. ACTION TO APPROVE AMENDMENT NO. 3 FOR CONTRACT NO. 2004-088
HOT SPRINGS ROAD AND SAGE STREET TO PINE LANE RECONSTRUCTION-ENGINEERING SERVICES, WHICH WILL EXTEND THE CONTRACT EXPIRATION DATE FROM JUNE 30, 2007 TO OCTOBER 31, 2008, FOR A NOT TO EXCEED AMOUNT OF \$15,470 TO BE FUNDED FROM THE ROAD CONSTRUCTION ACCOUNT 250-3035-431-7825 AS PROVIDED FOR IN FY 2007/2008 (9:14:25)** - RTC Engineer Harvey Brotzman, Public Works Director Andrew

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Burnham - NDOT will reimburse the City for the extra work. Discussion described the funding allocated for the project. Commissioner Des Jardins moved to approve Amendment No. 3 for Contract No. 2004-088 Hot Springs Road and Sage Street to Pine Lane Reconstruction—Engineering Services, which will extend the contract expiration date from June 30, 2007, to October 31, 2008, for a not to exceed amount of \$15,470 to be funded from the Road Construction Account 250-3035-431-7825 as provided for in FY 2007-2008 and the fiscal impact is \$15,470. Commissioner Hastings seconded the motion. Motion carried 4-0.

F-12. ACTION TO REVIEW AND APPROVE A TRAFFIC SIGNAL SYSTEM IMPROVEMENT PROGRAM TO BE IMPLEMENTED OVER THREE YEARS BEGINNING IN JULY 2008 (9:17:54) - Public Works Director Andrew Burnham, RTC Engineer Harvey Brotzman - The program is included in the Transportation Improvement Program. The total replacement cost was estimated to be \$450,000. The replacement will be phased over three years. Discussion indicated that the left turning moving off of Carson Street onto Robinson is included in the program. Comments also assured the public that the City's video cameras at the intersections are not used for citing traffic violations. They transmit information to the controllers. On occasion staff does temporarily install a camera to monitor the intersection and verify the controller's operation. An accident at Spooner and Highway 50 was caught on camera during monitoring. The video camera used for monitoring operates separately from the signal's video camera. The Legislature did not change the Statutes to allow the use of video cameras by law enforcement. Discussion also pointed out the age of the current computerized signal system and the need for its replacement. Additional comments were solicited but none were given. Commissioner Carpenter moved to approve the Traffic Signal System Improvement Program to be implemented over three years beginning in July 2008; fiscal impact is \$450,000 which is to be spread over three years. Commissioner Hastings seconded the motion. Additional comments were solicited but none were given. Motion carried 4-0.

F-13. ACTION TO REVIEW AND APPROVE A PROJECT TO IMPROVE THE SOUTH FRONTAGE OF OLD CLEAR CREEK ROAD (9:24:28) - Transportation Manager Patrick Pittenger - Discussion indicated the need for sidewalk at the bus shelter and west of it. Additional comments were solicited but none were given. Commissioner Hastings moved to approve a project to improve the south frontage of Old Clear Creek Road as presented on the plan provided today and the cost to RTC is \$448,100, total cost is \$519,700. Discussion indicated that the intent is for RTC to do the work for \$448,100. Commissioner Carpenter seconded the motion. Additional comments were solicited but none given. The motion was voted and carried 4-0.

F-14. DISCUSSION AND POSSIBLE ACTION TO APPROVE A POLICY TO MITIGATE NOISE IMPACTS DUE TO THE CONSTRUCTION OF NEW STREETS OR THE ADDITION OF CAPACITY TO EXISTING STREETS (9:29:17) - Transportation Manager Patrick Pittenger - Chair Aldean corrected Paragraph 2 to remove the second "of" in the fourth line. Discussion noted that Carson City is not being required to enact any policy. Chair Aldean disclosed that she had reviewed NDOT's policy which also contained latitude. Comments were solicited but none were given. Commissioner Des Jardins moved to approve a policy to mitigate noise impacts due to the construction

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of new streets or the addition of capacity to existing streets and the fiscal impact will be determined for individual projects as they arise. Commissioner Carpenter seconded the motion. Chair Aldean noted the one small correction to the policy. Motion carried 4-0.

F-15. ACTION TO ADOPT RESOLUTION NO. _____, A RESOLUTION AUTHORIZING THE REGIONAL TRANSPORTATION COMMISSION TO ENTER INTO A SUB-RECIPIENT AGREEMENT WITH THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (9:32:17) - Transportation Manager Patrick Pittenger - A revised resolution was distributed. It mirrored the resolution consider earlier by CAMPO. Commissioner Des Jardins moved to adopt Resolution No. 2008-RTCR-2, A RESOLUTION AUTHORIZING THE REGIONAL TRANSPORTATION COMMISSION TO ENTER INTO A SUB-RECIPIENT AGREEMENT WITH THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION. Commissioner Carpenter seconded the motion. Comments were solicited but none were given. Motion carried 4-0.

F-16. ACTION TO AUTHORIZE THE PUBLISHING OF PROPOSED ANNUAL DBE GOAL (9:35:05) - Transportation Manager Patrick Pittenger - Commissioner Hastings moved to authorize publishing of the proposed annual DBE goal of 1.7% for Fiscal Year 2008. Commissioner Des Jardins seconded the motion. Public comments were solicited but none were given. Motion carried 4-0.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (NON-ACTION ITEMS)

G-1. STREET PROJECT REPORT (9:35:44) - RTC Engineer Harvey Brotzman, Public Works Director Andrew Burnham - Comments explained that two more parcels need to be acquired before going to bid on Stewart Street. One parcel is being held up due to the owner's desire to move the duplex. Staff does not believe it is possible to move it. A description of the failing Clearview Drive area was provided. Additional right-of-way may be needed from two or three parcels for its improvements. Next month's report will include new projects which are part of the Transportation Improvement Program. No formal action was required or taken.

G-2. STREET OPERATIONS REPORT (9:38:51) - Public Works Director Andrew Burnham - Street patchwork is continuing. No formal action was required or taken.

G-3. NEW JAC TRANSIT SYSTEM MAP AND SCHEDULE (9:39:16) - Transportation Manager Patrick Pittenger - Copies of the new map and schedule are included in the file. Riders can now transfer from JAC to DART and vice versa. A status report on JAC's ridership was provided. Discussion explained that flyers have been distributed to the riders advising that DART does not operate on the weekends nor provide as many pickups as JAC. Mr. Pittenger disclosed that he had personally taken a flyer and posted it in the Wal-Mart employee break area. Chair Aldean suggested that one be posted in the shelter. The new JAC maps have been distributed at its 55 distribution points. When additional maps are needed, they advise staff. Chair Aldean suggested that the DART schedule also be posted at the Old Clear Creek shelter. Mr. Pittenger described the route used to reach Wal-Mart from the shelter.

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Commissioner Des Jardins disclosed his personal observation of individuals who were walking to Wal-Mart. Discussion ensued regarding an accident involving a JAC vehicle. Mr. Pittenger advised that there have been half-a-dozen accidents since JAC started. The majority of them were not the JAC driver's fault. The accident referenced was described. It was determined to be the driver's fault. The City owns the vehicle. The operator is required to insure them. The driver involved in the accident was tested immediately. A problem was not found. Discussion also indicated that MV Transit has a recognition program for its drivers. Additional comments were solicited but none were given. No formal action was required or taken.

G-4. RESULTS OF REQUEST FOR ADA SIDEWALK IMPROVEMENT ON FIFTH STREET (9:45:22) - Transportation Manager Patrick Pittenger - The improvements have been completed. The process for responding to requests was limned. The individual who had requested the improvements is allegedly happy with the results. Mr. Pittenger disclosed that he had personally been taken on a tour with a person in a wheel chair so that he is familiar with the problems on Fifth Street. There is \$305,000 in CDBG funds for ADA improvements in the downtown area which includes the library. Comments were solicited but none were given. No formal action was required or taken.

G-5. MAP OF FAIRVIEW DRIVE PROJECT AREA (9:48:49) - Transportation Manager Patrick Pittenger - The map had been included for informational purposes. Efforts are underway to contact all of the occupants. The Chamber of Commerce is to be given a copy of the map. Additional comments were solicited. None were given. No formal action was required or taken.

G-6. NDOT PROJECT STATUS REPORT FOR CARSON CITY (9:48:31) - Transportation Manager Patrick Pittenger - The information covered the Carson City area only and had been provided by NDOT. Comments were solicited but none were given. No formal action was required or taken.

G-7. FUTURE AGENDA ITEMS (9:49:31) - No discussion occurred.

I. ADJOURNMENT (9:49:40) - Commissioner Carpenter moved to adjourn. Commissioner Hastings seconded the motion. Motion carried 4-0. Chair Aldean adjourned the meeting at 9:50 p.m.

The Minutes of the March 12, 2008, Carson City Regional Transportation Commission meeting

ARE SO APPROVED ON April 9, 2008.

/s/
Shelly Aldean, Chair