

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CARSON CITY BOARD OF SUPERVISORS
AND CARSON CITY REDEVELOPMENT AUTHORITY**



Day: Thursday
Date: October 2, 2008
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

Call to Order

Roll Call

Invocation - Don Baumann, Hilltop Community Church

Pledge of Allegiance

Public Comments and Discussion: *The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board and the Carson City Redevelopment Authority. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.*

1. Action on Approval of Minutes

2. Changes to the Agenda

3. Special Presentations

- A) Presentation of a proclamation in support of AARP's "Divided We Fail" initiative on health care and financial security.

Staff Summary: AARP's goal is to raise awareness, stimulate public discussion and educate voters to make their voices heard to get action and answers on the issues of health and financial security. AARP will be hosting a series of events in Carson City engaging community leaders, opinion leaders, community members, seniors and students.

- B) Recognition and presentation to Fire Chief Stacey Giomi for his exceptional performance while taking on the additional role of Interim Human Resources Director.

Board of Supervisors

4. Consent Agenda

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All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

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4-1. Sheriff

Action to approve the acceptance of the Office of Traffic Safety Speed Reduction grant in the amount of \$13,704.

Staff Summary: Carson City experiences over 400 vehicle crashes each year. Twenty-five percent of those crashes are injury related. Vehicles driving over the speed limit are one of the primary contributing factors in accidents. This grant will facilitate the reduction of accidents through innovative combined speed enforcement and driver education. Equipment and publications purchased with this grant will be used in conjunction with Joining Forces events to educate drivers on the dangers of speeding.

4-2. Fire

Action to adopt a resolution adopting and approving an interlocal agreement between Douglas County, Carson City, Lyon County and Storey County to build a multi-county Ethernet microwave interconnect and other matters properly related thereto.

Staff Summary: The four county region has received a federal grant from the Department of Commerce to construct an information transportation infrastructure. The total grant award is for \$1,196,000. This system will be designed to enable information to be moved between counties and will provide a means for interoperability between public safety agencies, general government, and special districts. The microwave interconnect will use internet protocol technology to link mountaintop repeaters and computer network facilities within each county. This will allow for the transmission of data for; GIS mapping, crime/terrorism databases, control/manage radio frequencies, regionalized command network, digitalized/trunked radio system, next generation 9-1-1 system, and other information based data.

4-3. Parks and Recreation

- A) Action to approve a funding agreement amendment between Carson City (Grantee) and the State of Nevada, Department of Conservation and Natural Resources, Division of State Lands (Grantor) and authorize the Parks and Recreation Director to sign a time extension from December 31, 2008 to June 30, 2009 on the Mexican Ditch Trail Bridge project.

Staff Summary: On October 18, 2007, the Board of Supervisors approved a funding agreement with the State of Nevada, Department of Conservation and Natural Resources, Division of State Lands, Question 1 Conservation and Resource Protection Grant Program for \$85,000 to be used towards the purchase, grading, and construction work of two new prefabricated bridges across the Mexican Ditch. Project construction will begin this fall. However, a time extension is required to allow City staff time to close out the project and complete the necessary grant funding paperwork requirements.

- B) Action to approve the State of Nevada, Department of Conservation and Natural Resources, Division of State Parks (Grantor), Recreational Trails Program Project Agreement to provide \$100,000 in grant funds for improvements at the Fulstone Wetlands.

Staff Summary: Over the past nine months, City staff has been working on identifying alternate (non-City) funding sources to complete improvements to the Fulstone Wetlands. With that in mind, City staff has applied for and been awarded grant funding from the State of Nevada, Department of Conservation and Natural Resources, Division of State Parks to be used towards the trail improvements and site amenities at the Fulstone Wetlands. Board of Supervisors approval of the Project Agreement will allow

City staff to proceed with finalizing the construction documents and bid this project in the summer of 2009.

- C) Action to approve the revised use agreement between Carson City and the High Sierra Radio Control Club, Inc.

Staff Summary: The current use agreement in force was initiated in 2001, and the revised use agreement is presented in order to update the current agreement and also to provide more specific language in regard to liability at the facility. The District Attorneys Office has reviewed and approved this version, the board of the High Sierra Radio Control Club has endorsed it, and at their meeting held on September 2, 2008 the Parks & Recreation Commission voted unanimously to recommend approval by the Board of Supervisors.

- D) Action to approve the revised lease agreement between Carson City and the Carson City Historical Society.

Staff Summary: The previous lease agreement between Carson City and the Landmarks Society, Inc., was entered into in 1997, and since that time the lease agreement has expired and the Nevada Landmarks Society, Inc., has dissolved and is now known as the Carson City Historical Society. They are still a non-profit corporation and it is the same organization managing the operations of the Foreman-Roberts House Museum. Given these changes and the fact the previous lease agreement has expired, we are introducing a revised lease agreement. The District Attorneys Office has reviewed and approved this version, the board of the Carson City Historical Society has endorsed it, and at their meeting held on September 2, 2008 the Parks and Recreation Commission voted unanimously to recommend approval by the Board of Supervisors.

4-4. Purchasing and Contracts

- A) Action to determine that Atlas Contractors, Inc. is the lowest responsive and responsible bidder pursuant to NRS Chapter 338, and to award Contract No. 0809-105 to Atlas Contractors, Inc. for a base bid amount of \$100,411.40, \$1,600.00 for the Additive/Alternate, if needed, and a contingency amount not to exceed \$10,201.14 be funded from the Q1 & FHA - Mexican Ditch Trail and Mexican Ditch Trail Bridges Project as provided in FY 2007/2008.

Staff Summary: Carson City accepted sealed bids for all labor, materials, tools, and equipment necessary for the Carson City Mexican Ditch Trail Bridges Project. Project includes, but is not limited to, dewatering, excavation, construction of concrete forms, placement of reinforcing steel and pouring concrete for bridge abutments; installation of two City furnished pre-manufactured bridges, installation of rip-rap, site grading and revegetation.

- B) Action to determine that Wilson Construction, Inc. is the lowest responsive and responsible bidder pursuant to NRS Chapter 338, and to award Contract No. 0809-108 Multi-Use Path Improvements - Route 6 Path Paving Project to Wilson Construction, Inc. for a bid amount of \$153,476.30 plus a contingency amount not to exceed \$7,673.82 to be funded from the Nevada State Lands Q1 as provided in FY 2007/2008.

Staff Summary: Carson City accepted bids for all labor, materials, tools, and equipment necessary for the Multi-Use Path Improvements - Route 6 Path Paving Project. The Project consists of construction of approximately 3,000 lineal feet of 12-foot wide asphalt concrete multi-use pathway at various locations near the Carson Freeway, Carson City Wastewater Treatment Plant and next to the Mexican Ditch, including excavating, grading existing decomposed granite pathway, placing aggregate base and decomposed granite, drainage, signs, striping and related work.

- C) Action to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment in the amount of \$184,128.49 for Contract No. 2007-073 titled Carson City Freeway Phase 2A Utility Relocation, Highway 50 East Project to Aspen Developers Corporation.

Staff Summary: Carson City was required to relocate various utility facilities to accommodate the construction of the Carson City Freeway Bypass. The above listed contract was necessary for relocations in Highway 50 East on both sides of the Freeway corridor. Project included construction of approximately 78 linear feet of sanitary sewer, approximately 805 linear feet of water main, and approximately 310 linear feet of water and sewer abandonment and appurtenances. All work has been completed, all claims settled and project is ready for approval of release of final payment.

- D) Action to approve Contract No. 0809-112 a request to have the Board of Supervisors determine that the listed City property is no longer required for public use and deem its sale by public auction desirable and in the best interest of Carson City.

Staff Summary: Staff has requested vehicles and/or equipment to be declared surplus and authorize their disposal by public auction to be conducted by TNT Auctions on October 18, 2008.

4-5. Public Works

Action to approve and authorize the Mayor to sign an agreement between William Schneider and Waltraud Schneider as “Trustees of the William and Waltraud Schneider Trust” and Carson City whereby William Schneider and Waltraud Schneider as “Trustees of the William and Waltraud Schneider Trust” agree(s) to convey a portion of certain real property described as Assessor's Parcel Number 009-161-16; in exchange for a portion of that certain real property described as APN 009-161-01 which is owned by Carson City and seven thousand, six hundred fifty dollars (\$7,650.00); and to approve the sign and electrical easement for APN 009-161-01.

Staff Summary: At the August 13, 2008, Regional Transportation Commission meeting the commission recommended that the Board of Supervisors approve the agreement between William Schneider and Waltraud Schneider as “Trustees of the William and Waltraud Schneider Trust” and Carson City for the acquisition of real property necessary to construct roadway improvements for Clearview Drive including Clearview/Carson Street Intersection. William Schneider and Waltraud Schneider as “Trustees of the William and Waltraud Schneider Trust” have agreed to purchase the remainder portion of APN 009-161-01, including the sign and electrical easement.

4-6. Health and Human Services

Action to approve a grant award in the amount of \$16,000 from the Nevada Department of Health & Human Services, Child, Family & Community Wellness for funds to support nursing activities at the Carson City Community Health Clinic.

Staff Summary: This grant will be used to supplement the community health nursing activities at the Carson City Community Health Clinic.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

5. City Manager

Action to support an application to the Nevada Commission on Economic Development from Universal Analyzers, Inc. for economic incentives as a result of their business expansion in Carson City.

Staff Summary: Universal Analyzers, Inc. is a manufacturer of sample conditioning systems. Their facility is located on Convair Drive in Carson City. They are expanding their operations, buying additional equipment and creating eight new jobs at an average wage of \$21.33/hr.

6. Human Resources

Action to approve the collective bargaining agreement between Carson City and the Carson City Sheriff's Supervisory Association on behalf of the Carson City Sheriff's Sergeants for the period July 1, 2007 to June 30, 2011.

Staff Summary: Negotiations between Carson City and the Carson City Sheriff's Supervisory Association have successfully concluded, resulting in a proposed four year contract with the Carson City Sheriff's Sergeants. This contract satisfies the interests of both the City and the employees.

7. Development Services - Planning

Action to adopt Bill No.133, on second reading, an ordinance to change the zoning of two parcels located at 501 and 505 West King Street, APNs 003-206-01 and 003-206-02, from Residential Office (RO) to Public Regional (PR). (ZMA-08-082)

Staff Summary: The proposed amendment would change the zoning of these parcels from Residential Office (RO) to Public Regional (PR) to be consistent with the Brewery Arts Center located across the street from this site.

8. Public Works

Action to approve a Resolution to authorize entering into an Interlocal Agreement between Carson City and Douglas County to provide for Carson City to accept and treat sewer flows for an interim period of time not to exceed 10 years for the existing commercial center in northern Douglas County just south of Fuji Park.

Staff Summary: This action will allow Carson City to accept and treat sewer flows from the existing commercial area while giving Douglas County time to expand the North Valley Wastewater Treatment Plant. The sewer flows represent less than 1% of total Carson City flows.

9. Supervisor Staub

- A) Motion to reconsider the motion to repay the General Fund for the \$2,000,000 provided to the Redevelopment Authority for the Burlington Coat Factory.

Staff Summary: Supervisor Staub desires to have the Board of Supervisors reconsider its motion to repay the General Fund. As a member of the majority vote on the motion it is proper for him to request such an action.

- B) Discussion and possible action to rescind the action to require the repayment of the \$2,000,000 from the Redevelopment Fund to the General Fund and discussion and possible action to require the repayment

to the General Fund for funds and services provided to the Redevelopment Authority by charging the Redevelopment Authority 10% of the Redevelopment Authority's total annual revenues.

Staff Summary: Supervisor Staub desires to have the Board of Supervisors reconsider its motion to repay the General Fund. Supervisor Staub has proposed a strategy to (1) account for the funds for each project area independently and (2) charge the funds an amount equal to 10% of the total redevelopment fund revenues to repay the general fund for services and money provided to the Redevelopment Authority.

10. Board of Supervisors

Non-Action Items:

Internal communications and administrative matters

Correspondence to the Board of Supervisors

Status reports and comments from the members of the Board

Staff comments and status report

RIBBON-CUTTING & DEDICATION CEREMONIES - 5:00 P.M.

Location – Laxalt Plaza (located south of the Carson Nugget at 507 N. Carson Street)

All members of the Board of Supervisors have been invited to attend the Ribbon-Cutting & Dedication Ceremonies at the Laxalt Plaza. There is a possibility that a quorum of the Board of Supervisors will be present at this function. No action will be taken by the Board of Supervisors.

EVENING SESSION - 6:00 P.M.

Reconvene – Sierra Room, Community Center

Public Comments and Discussion: *The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board and the Carson City Redevelopment Authority. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.*

(Recess as Board of Supervisors)

Redevelopment Authority

Call to Order & Roll Call

Action on Approval of Minutes

11. Office of Business Development

Action to accept and endorse the recommendations of each of the Downtown Consortium's seven action groups and direct the Office of Business Development to facilitate the timely implementation of the recommendations and action plans and make quarterly progress reports to the Redevelopment Authority

Staff Summary: Earlier this year, the Office of Business Development helped to form the Downtown Consortium in response to a set of imperatives that came out of our Project Analysis Session held last year by the Urban Land Institute in Las Vegas. This notable grass-roots effort consists of many hundreds

of citizens, business operators and property owners coming together with a common purpose, the continued revitalization of Downtown Carson City. The Consortium is made of seven action groups, each of which will be making recommendations to the Board of Supervisors for accomplishment in the areas of transportation, hospitality, events & promotions, business development, beautification, safety, in-town living, and civic investment.

Action to Adjourn as Redevelopment Authority

Board of Supervisors

12. Action to Adjourn

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Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.
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Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.
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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.
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This meeting can be viewed on Channel 26. For specific dates and times - www.bactv.org.
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*This agenda and backup information are available on the City's website at
www.carson-city.nv.us*
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This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street

Date: September 25, 2008