

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the December 10, 2008 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin immediately following the adjournment of the Carson Area Metropolitan Planning Organization meeting scheduled for 5:30 p.m. on Wednesday, December 10, 2008 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson Russell Carpenter
Charles DesJardins
Larry Hastings

STAFF: Andrew Burnham, Public Works Department Director
Patrick Pittenger, Transportation Manager
Dan Doenges, Transportation Planner
Keith Pearson, Transit Coordinator
Kim Belt, Capital Projects Manager
Joel Benton, Senior Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (6:06:25) - Chairperson Aldean called the meeting to order at 6:06 p.m. Roll was called; a quorum was present. Commissioner Staub was absent.

B. ACTION ON APPROVAL OF MINUTES - November 12, 2008 (6:06:53) - Commissioner Hastings moved to approve the minutes. Commissioner DesJardins seconded the motion. Motion carried 4-0.

C. MODIFICATION OF AGENDA (6:07:17) - None.

D. PUBLIC COMMENT (6:07:27) - Safe Routes to School Program Coordinator Dan Allison advised of having been working closely with Transportation Division staff, and expressed appreciation for the support received. He discussed infrastructure and engineering-related matters that "the district simply doesn't have the expertise for." "Because of that positive experience," the current plan for the next round of Safe Routes to School funding is to submit a joint application with Public Works / RTC "so that the district is responsible for the education, encouragement, enforcement, and evaluation aspects of the grant and public works ... would be responsible for the engineering side of things." Mr. Allison anticipates a positive result from the joint application.

E. DISCLOSURES (6:10:19) - None.

F. CONSENT AGENDA (6:10:27) - Chairperson Aldean entertained requests to hear items separate from the consent agenda. Vice Chairperson Carpenter requested to hear each item separately.

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F-1. ACTION TO DETERMINE THAT CONTRACT NO. 0809-149 FOR ROOP STREET WIDENING, PHASES 2 AND 3, IS A CONTRACT FOR THE SERVICES OF A PROFESSIONAL ENGINEER; THAT THE SELECTION WAS MADE ON THE BASIS OF THE COMPETENCE AND QUALIFICATIONS OF THE ENGINEER FOR THE TYPE OF SERVICES TO BE PERFORMED AND NOT ON THE BASIS OF COMPETITIVE FEES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING PURSUANT TO NRS 625.530; AND TO APPROVE CONTRACT NO. 0809-149 WITH MANHARD CONSULTING, LTD. THROUGH JUNE 30, 2010 FOR A NOT-TO-EXCEED COST OF \$629,377 TO BE FUNDED FROM THE RTC ROAD CONSTRUCTION FUND, AS PROVIDED IN FY 2008 / 2009 AND 2009 / 2010 (6:11:17) - Mr. Burnham introduced this item and reviewed the agenda report.

(6:14:03) In response to a question, Manhard Consulting, Ltd. Senior Project Manager Ken Dorr estimated 20 parcels will require temporary construction easements for phase 2. He estimated eight parcels for which “sliver rights-of-way will be required.”

In response to a comment, Mr. Burnham advised that the phase 2 portion of the project previously had many of the construction permits because the project had previously been bid. “We have let those go because we didn’t know when we were going to come back ...” Mr. Burnham anticipated the new permits will not be difficult to acquire, but advised that the right-of-way work had never been completed. Due to improvements constructed within the City’s right-of-way, Mr. Burnham acknowledged the need for some mitigation associated with phase 3 of the project.

Mr. Dorr discussed an additional project component, as requested by Mr. Burnham, to include the John Street and Washington Street intersections as part of phase 2. This additional component will be presented to the commission as part of a project status report. Mr. Burnham discussed the importance of the presentation relative to the public process.

Commissioner DesJardins inquired as to the possibility of the Roop Street project being eligible for economic stimulus funding. Mr. Burnham expressed the opinion that none of the Roop Street widening project components could be ready for the 120-day time frame. There are, however, a little over \$8 million “in projects that we could put on the street in about 120 days or less that we have currently designed and are ready to move forward.” He listed the Curry Street and Lompa Lane projects, as examples. He noted that this would, in turn, free up funding in order to move forward with other projects. Chairperson Aldean advised that Mr. Burnham had drafted a letter, for Mayor Teixeira’s signature, itemizing some of the projects. Mr. Burnham advised that the letter was sent to Senator Reid earlier in the day. Chairperson Aldean acknowledged that copies could be e-mailed to the commissioners.

Mr. Burnham acknowledged that funding is available for phases 2 and 3 of the Roop Street Widening Project. The funding was “programmed ... last month as part of the transportation improvement program.” Mr. Burnham advised of \$13 million in programmed projects through this year’s budget, some of which was spent on the Fairview Drive project. In response to a comment, he assured the commissioners that Finance Department staff ensures “we can’t spend money that we don’t have.” In response to a further comment, he advised of the anticipation that the bidding climate will stay fairly stable through the next year. He acknowledged that the commission will be provided a running balance on each construction project.

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Chairperson Aldean opened this item to public comment and, when none was forthcoming, entertained a motion. **Commissioner DesJardins moved to determine that Contract No. 0809-149 for Roop Street Widening, phases 2 and 3, is a contract for the services of a professional engineer; that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees and, therefore, not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-149 with Manhard Consulting, Ltd. through June 30, 2010 for a not-to-exceed cost of \$629,377 to be funded from the RTC road construction fund, as provided in FY 08 / 09 and FY 09 / 10; fiscal impact \$629,377.** Vice Chairperson Carpenter seconded the motion. Motion carried 4-0.

F-2. ACTION TO DETERMINE THAT CONTRACT NO. 0809-150 FOR THE CURRY STREET, SOUTH STEWART STREET, AND SOUTH CARSON STREET IMPROVEMENT PROJECTS IS A CONTRACT FOR THE SERVICES OF A PROFESSIONAL ENGINEER; THAT THE SELECTION WAS MADE ON THE BASIS OF THE COMPETENCE AND QUALIFICATIONS OF THE ENGINEER FOR THE TYPE OF SERVICES TO BE PERFORMED AND NOT ON THE BASIS OF COMPETITIVE FEES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING PURSUANT TO NRS 625.530; AND TO APPROVE CONTRACT NO. 0809-150 WITH MANHARD CONSULTING, LTD. THROUGH JUNE 30, 2010 FOR A NOT-TO-EXCEED COST OF \$464,145 TO BE FUNDED FROM THE RTC ROAD CONSTRUCTION FOR \$330,220 AND STORMWATER FUNDS FOR \$133,925, AS PROVIDED IN FY 2008 / 2009 AND 2009 / 2010

(6:23:59) - Mr. Burnham introduced this item, provided background information, and reviewed the agenda report. He acknowledged that the previous contracts will be closed out based on the work completed to date, and the balance of those tasks merged into the subject contract.

(6:26:32) Manhard Consulting, Ltd. Senior Project Manager Ken Dorr reviewed the Proposal for Engineering Services included in the agenda materials. He explained the “basic concept is that every one of these, whether it be a roadway or a storm drainage project, tends to be inter-related to the other type of projects.” He reviewed details of each of the project components listed in the November 13, 2008 cover letter to the Proposal. He responded to questions of clarification regarding the US 395 phase 3 drainage improvements.

Mr. Pittenger acknowledged having discussed the subject project with the U.S. Forest Service Lands Officer. In response to a comment, Mr. Burnham advised that “long before” any design work is done, schematic work will be done, including review in a public process. Chairperson Aldean suggested the project will likely represent drainage improvement to the U.S. Forest Service property. Mr. Burnham advised of having gained support for the project from former U.S. Forest Service District Ranger Gary Schiff, who has now moved to a new position in Washington, D.C. “We ... have to start over with a new ranger at this point.” Mr. Dorr discussed the possibility of moving the Carson Street / Curry Street connection “a little bit further to the north.” He explained that a previous alignment, considered in 2000, “took a really big chunk of that Forest Service property.” Chairperson Aldean acknowledged the need to develop information for presentation purposes, but cautioned against spending funding needlessly without first having confirmed U.S. Forest Service cooperation. Mr. Dorr agreed that a conceptual design would be prepared first.

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Chairperson Aldean opened this item to public comment and, when none was forthcoming, entertained a motion. **Commissioner Hastings moved to determine that Contract No. 0809-150 for the Curry Street, South Stewart Street, and South Carson Street improvement projects is a contract for the services of a professional engineer; that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees and, therefore, not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-150 with Manhard Consulting, Ltd. through June 30, 2010 for a not-to-exceed cost of \$464,145 to be funded from the RTC Road Construction for \$330,220 and Stormwater funds for \$133,925, as provided in FY 08 / 09 and 09 / 10.** Chairperson Aldean noted that the fiscal impact statement was missing from the agenda report. **Commissioner DesJardins seconded the motion.** **Motion carried 4-0.**

F-3. ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT BY AND BETWEEN LILLIAN M. WOODS, AS TRUSTEE OF TRUST A OF THE ELLIS AND LILLIAN WOODS FAMILY REVOCABLE TRUST, ESTABLISHED MAY 2, 1995, AS TO AN UNDIVIDED 25 PERCENT INTEREST, AND LILLIAN M. WOODS, AS TRUSTEE OF TRUST B OF THE ELLIS AND LILLIAN WOODS FAMILY REVOCABLE TRUST, ESTABLISHED MAY 2, 1995, AS TO AN UNDIVIDED 25 PERCENT INTEREST, AND ERNEST LELAND COURTRIGHT AND LYNNE GAYLORD COURTRIGHT, CO-TRUSTEES OF THE ERNEST LELAND COURTRIGHT AND LYNNE GAYLORD COURTRIGHT REVOCABLE LIVING TRUST, DATED MARCH 7, 2002, AS TO AN UNDIVIDED 50 PERCENT INTEREST, AND CARSON CITY, WHEREBY LILLIAN M. WOODS, AS TRUSTEE OF TRUST A OF THE ELLIS AND LILLIAN WOODS FAMILY REVOCABLE TRUST, ESTABLISHED MAY 2, 1995, AS TO AN UNDIVIDED 25 PERCENT INTEREST, AND LILLIAN M. WOODS, AS TRUSTEE OF TRUST B OF THE ELLIS AND LILLIAN WOODS FAMILY REVOCABLE TRUST, ESTABLISHED MAY 2, 1995, AS TO AN UNDIVIDED 25 PERCENT INTEREST, AND ERNEST LELAND COURTRIGHT AND LYNNE GAYLORD COURTRIGHT, CO-TRUSTEES OF THE ERNEST LELAND COURTRIGHT AND LYNNE GAYLORD COURTRIGHT REVOCABLE LIVING TRUST, DATED MARCH 7, 2002, AS TO AN UNDIVIDED 50 PERCENT INTEREST AGREE TO: (1) SELL AND CONVEY A PORTION OF CERTAIN REAL PROPERTY, DESCRIBED AS ASSESSOR'S PARCEL NUMBER 009-111-02; AND (2) GRANT PERMISSION TO CONSTRUCT UPON, OVER, AND ACROSS CERTAIN REAL PROPERTY, DESCRIBED AS ASSESSOR'S PARCEL NUMBER 009-111-02, FOR THE PURPOSE OF ROADWAY CONSTRUCTION RELATED TO THE WIDENING OF SOUTH CURRY STREET (6:40:11) - Ms. Belt reviewed the agenda report. In response to a question, Mr. Burnham estimated that relocating a fence and a gate will cost several hundred dollars. Chairperson Aldean suggested adding the cost into the bottom line, and Ms. Belt agreed to do so. Ms. Belt responded to questions of clarification regarding the interest percentages, as delineated in the recommended action. She acknowledged that a separate line item will be included in the future to estimate the cost of ancillary expenses.

Chairperson Aldean opened this item to public comment and, when none was forthcoming, entertained a motion. **Vice Chairperson Carpenter moved to approve and authorize the chair to sign an agreement between Lillian M. Woods, as Trustee of Trust A of the Ellis and Lillian Woods Family Revocable Trust, established May 2, 1995, as to an undivided 25 percent interest, and Lillian M. Woods, as Trustee of Trust B of the Ellis and Lillian Woods Family Revocable Trust, established May 2, 1995, as to an undivided 25 percent interest; and Ernest Leland Courtright and Lynne Gaylord Courtright,**

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Co-Trustees of the Ernest Leland Courtright and Lynne Gaylord Courtright Revocable Living Trust, dated March 7, 2002, as to an undivided 50 percent interest and Carson City, whereby Lillian M. Woods, as Trustee of Trust A of the Ellis and Lillian Woods Family Revocable Trust, established May 2, 1995, as to an undivided 25 percent interest, and Lillian M. Woods, as Trustee of Trust B of the Ellis and Lillian Woods Family Revocable Trust, established May 2, 1995, as to an undivided 25 percent interest; and Ernest Leland Courtright and Lynne Gaylord Courtright, Co-Trustees of the Ernest Leland Courtright and Lynne Gaylord Courtright Revocable Living Trust, dated March 7, 2002, as to an undivided 50 percent interest, agree to: (1) sell and convey a portion of certain real property described as APN 009-111-02; (2) grant permission to construct upon, over, and across certain real property described as APN 009-111-02 for the purpose of roadway construction related to the widening of South Curry Street; fiscal impact being \$70,000 plus the cost of a fence and a gate. Commissioner Hastings seconded the motion. Motion carried 3-1.

F-4. ACTION TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION (“RTC”) AND THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) TO ALLOW FOR NDOT TO REIMBURSE CARSON CITY FOR PARTIAL COSTS INCURRED TO GRIND AND PAVE THE PORTION OF HOT SPRINGS ROAD THAT LIES WITHIN THE CARSON STREET RIGHT-OF-WAY (6:46:58)

- Mr. Pittenger reviewed the agenda report. Chairperson Aldean opened this item to public comment and, when none was forthcoming, entertained a motion. **Commissioner DesJardins moved to approve an interlocal agreement between the Carson City Regional Transportation Commission and the Nevada Department of Transportation to allow for NDOT to reimburse Carson City for partial costs incurred to grind and pave the portion of Hot Springs Road that lies within the Carson Street right-of-way; fiscal impact \$90,000 of additional cost to contract, with NDOT reimbursing the City \$49,545 for the work completed within its right-of-way.** Commissioner Hastings seconded the motion. Motion carried 4-0.

G. PUBLIC MEETING ITEMS:

G-1. ACTION TO DETERMINE THAT A&K EARTHMOVERS, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 0809-123, STEWART STREET EXTENSION PROJECT TO A&K EARTHMOVERS, INC. FOR A BID AMOUNT OF \$3,236,570.00, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$323,657.00, TO BE FUNDED FROM THE RTC ROAD CONSTRUCTION FUND, AS PROVIDED FOR IN FY 2008 / 2009 (6:48:53) - Mr. Pittenger introduced this item and reviewed the agenda report. He advised that, pending award of the contract, the contractor intends to begin work on December 22nd. Mr. Burnham advised that, “because the bids were so good,” the water, sewer, and stormwater funds can “afford to pay their share ... which is almost \$1 million.”

Vice Chairperson Carpenter advised of having averaged the eleven bids, and noted that the \$3.2 million bid from A&K Earthmovers is “twenty percent below the average.” He expressed concern, and inquired as to the reason. Mr. Pittenger advised of having been cautioned by Mr. Benton that “we can’t ask A&K why they bid like they did.” He reviewed recently completed projects by A&K Earthmovers, including Hot Springs Road for the City, and U.S. Highway 50 over Spooner Summit for the Nevada Department of Transportation. He advised that A&K Earthmovers is a reputable contractor, with which the City has had recent positive experience. He reiterated the current bidding environment is “very beneficial.” Chairperson

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Aldean advised of having recently spoken to local contractors who are anxious to keep their crews working. Mr. Burnham advised of similar circumstances with many other construction projects.

In response to a question, Mr. Burnham explained the method by which projects are estimated with the goal of being “right in the middle.” He assured the commissioners that engineers estimates will be reviewed prior to estimating projects. In response to a question, Mr. Dorr speculated that the engineer’s estimate for the subject project “was probably last year’s prices.” Chairperson Aldean suggested that, for purposes of programming projects, having the engineer’s estimate too high is better than too low. Mr. Burnham noted the importance of reasonable accuracy in consideration of prioritizing future projects.

Chairperson Aldean entertained a motion. **Commissioner Hastings moved to determine that A&K Earthmovers, Inc. is the lowest responsive and responsible bidder pursuant to NRS 338, and to award Contract No. 0809-123, Stewart Street Extension Project, to A&K Earthmovers, Inc. for a bid amount of \$3,236,570.00, plus a contingency amount not to exceed \$323,657.00, to be funded from the RTC Road Construction fund, as provided for in FY 2008 / 2009; fiscal impact not to exceed \$3,560,227.00. Commissioner DesJardins seconded the motion. Motion carried 4-0.**

G-2. ACTION TO DETERMINE THAT CONTRACT NO. 0809-153 IS A CONTRACT FOR THE SERVICES OF A PROFESSIONAL ENGINEER; THAT THE SELECTION WAS MADE ON THE BASIS OF THE COMPETENCE AND QUALIFICATIONS OF THE ENGINEER FOR THE TYPE OF SERVICES TO BE PERFORMED AND NOT ON THE BASIS OF COMPETITIVE FEES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 625.530; AND TO APPROVE CONTRACT NO. 0809-153 WITH BOWLING MAMOLA GROUP TO PROVIDE CONTRACT ADMINISTRATION, CONSTRUCTION INSPECTION, AND MATERIALS TESTING SERVICES FOR STEWART STREET EXTENSION PROJECT THROUGH DECEMBER 31, 2009, FOR A NOT-TO-EXCEED COST OF \$593,920.00 AND A CONTINGENCY AMOUNT OF \$59,400.00, TO BE FUNDED FROM THE NORTH STEWART STREET EXTENSION FUND, AS PROVIDED IN FY 2008 / 2009 (6:56:30) - Mr. Burnham introduced this item and reviewed the agenda report. He advised of minor changes to the contract relative to insurance, recommended by the Bowling Mamola Group attorney, which had been reviewed by Mr. Benton. In response to a question, Mr. Burnham advised there has been no decrease in consulting fees commensurate with the recent decrease in construction fees. Discussion followed, and Commissioner Hastings disclosed a long-time friendship with Bowling Mamola Group Principal Randy Bowling.

(6:59:33) Mr. Bowling explained the construction management fee as based on the scope, complexity, and duration of the project.

In response to a question, Mr. Burnham explained allocation of funding from the North Stewart Street Extension Project fund. He advised that proportional costs for the subject project will be charged to the water, sewer, and storm drain funds. In response to a further question, he advised that proportional costs have always been allocated from the appropriate utilities funds. “This was going to be the first project where we anticipated that was not going to happen, but because the bids came in so low, we are still going to be able to do that.” Mr. Burnham advised that the Curry Street extension project has a “huge component of storm water costs; storm water costs are higher than the ... street costs.” He advised this is one of the projects “we’re going to struggle with,” and that a resolution will be presented to the Board of Supervisors providing for repayment to the RTC and the City if bonding is pursued.

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Chairperson Aldean entertained a motion. **Commissioner Hastings moved to determine that Contract No. 0809-153 is a contract for the services of a professional engineer; that the selection was made on the basis of the competence and qualifications of the engineer for the type of services to be performed and not on the basis of competitive fees and, therefore, not suitable for public bidding pursuant to NRS 625.530; and to approve Contract No. 0809-153 with Bowling Mamola Group to provide contract administration, construction inspection, and materials testing services for Stewart Street Extension Project through December 31, 2009 for a not-to-exceed cost of \$593,920.00, and a contingency amount of \$59,400.00 to be funded from the North Stewart Street Extension fund, as provided in FY 2008 / 2009; fiscal impact \$653,320.00. Commissioner DesJardins seconded the motion.** Chairperson Aldean opened this item to public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 4-0.**

G-3. WITHDRAWN

G-4. ACTION TO DIRECT STAFF TO SUBMIT AN APPLICATION FOR THE NEVADA DEPARTMENT OF TRANSPORTATION'S LANDSCAPE AND AESTHETICS COMMUNITY MATCH PROGRAM (7:06:10) - Mr. Pittenger reviewed the agenda report. Vice Chairperson Carpenter commended everyone involved, but noted the importance of the RTC having the option to decline if both the transportation enhancement and community match program funds are not awarded. He suggested agendizing earlier in the meeting items for which community representatives are likely to be present.

Chairperson Aldean opened this item to public comment. (7:11:39) Mary Fischer of GROW provided background information on previous community match program funding which GROW matched with a \$2 million federal grant. She expressed appreciation for submission of the application, and understanding for the caveat included in the staff report.

Chairperson Aldean entertained a motion. **Commissioner DesJardins moved to direct staff to submit an application for the Nevada Department of Transportation Landscape and Aesthetics Community Match Program; fiscal impact, assuming award of the transportation enhancement funding, \$263,160 in enhancement funds of which 95 percent or \$250,000 in federal funds and five percent or \$13,160 in local funds, for a local match plus \$263,160 reimbursed through the Community Match Program for a total cost of \$526,320.00 in improvements. Commissioner Hastings seconded the motion.** Motion carried 4-0.

H. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

H-1. PROJECT STATUS REPORT (7:14:02) - Mr. Burnham pointed out that the "project-to-date" costs had been included in the format of the status report. Chairperson Aldean suggested adding a project description report for the signal at the Eagle Station Lane intersection. She called for commissioner and public comments; however, none were forthcoming.

H-2. STREET OPERATIONS REPORT (7:15:15) - Chairperson Aldean introduced this item and entertained commissioner and public comments; however, none were forthcoming.

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H-3. FAIRVIEW DRIVE IMPROVEMENT PROJECT - QUAIL RUN WINDOW SOUNDPROOFING REIMBURSEMENT (7:15:50) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the December 10, 2008 memo included in the agenda materials. In response to a question, Mr. Pittenger advised that a "before and after" study could be conducted. He clarified that the actual attenuation would vary by homeowner depending upon the improvements selected. Mr. Burnham suggested postponing further sound studies until such time as the freeway is completed. In response to a comment, Mr. Pittenger referred to the RTC's noise policy adopted last year.

H-4. FUTURE AGENDA ITEMS (7:19:08) - Mr. Pittenger reviewed the tentative January agenda.

I. ACTION ON ADJOURNMENT (7:21:31) - Chairperson Aldean wished Commissioner Hastings a fond farewell, and expressed appreciation for his service to the commission. Mr. Pittenger presented an asphalt core sample from the Clearview Drive project upon which an appreciation plaque was mounted. The commissioners, City staff, and the citizens present applauded Commissioner Hastings, who commended Chairperson Aldean on her attention to detail. Commissioner Hastings commended Transportation Division and Public Works Department staff, and expressed appreciation for the opportunity to have worked together.

Chairperson Aldean read a letter of appreciation from Mary Ann Bennett into the record, entertained a motion to adjourn, and wished everyone a Merry Christmas. (7:24:09) Commissioner Hastings moved to adjourn the meeting at 7:24 p.m. Vice Chairperson Carpenter seconded the motion. Motion carried 4-0.

The Minutes of the December 10, 2008 Regional Transportation Commission meeting are so approved this 14th day of January, 2009.

SHELLY ALDEAN, Chair