



Day: Thursday
Date: April 2, 2009
Time: Beginning at 8:30 a.m.
Location: Community Center, Sierra Room
851 East William Street
Carson City, Nevada

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation - Bill McCord, First Methodist Church, Retired**
- 4. Pledge of Allegiance**
- 5. Action on Approval of Minutes**
- 6. Action to Adopt the Agenda**
- 7. Public Comments and Discussion:**

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board and the Carson City Redevelopment Authority. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

- 8. Special Presentation**

Presentation of a proclamation for "Child Abuse Prevention Month" April 2009.

- 9. Consent Agenda**

All matters listed under the consent agenda are considered routine and may be acted upon by the Board of Supervisors with one action and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. The Mayor, or the Mayor Pro-Tem, retains discretion in deciding whether or not an item will be pulled off the consent agenda.

9-1. Public Works - Planning

Action to approve and authorize the mayor to sign a Community Development Block Grant (CDBG) program contract between the City of Carson City and the Boys and Girls Club of Western Nevada for funding in the amount of \$253,500.00 to be paid from approved CDBG funding, for the Multi-Purpose Playing Fields project. *(Lee Plemel)*

Staff Summary: The original contract between the City of Carson City and the Boys and Girls Club of Western Nevada was awarded in FY 2007-08 and expired on June 30, 2008. In essence this action will extend the contract until June 30, 2010. The Boys and Girls Club plans to proceed with the project this year.

9-2. Parks and Recreation

Action to adopt a Resolution Adopting and Approving an Intrastate Interlocal Contract Between Carson City Board of Supervisors, Carson City, Nevada and State of Nevada-Department of Conservation and Natural Resources; Division of Environmental Protection for the Urban Fishing Pond Project located at the Carson City Fairgrounds/Fuji Park which resolution will allow the State to give a grant to the City to support the installation and implementation of Best Management Practices (BMP's) associated with the Urban Fishing Pond and action to authorize Roger Moellendorf, Parks and Recreation Director, to sign the Nevada Division of Environmental Protection's work plan for the project. *(Vern Krahm)*

Staff Summary: Carson City has been awarded a \$92,665.00 grant from the State of Nevada-Department of Conservation and Natural Resources; Division of Environmental Protection (NDEP), for the Carson City Fairgrounds/Fuji Park. This grant is to support the installation and implementation of Best Management Practices (BMP's) designed to reduce the amount of storm water and non-point source pollution discharge from the Urban Fishing Pond project area into Clear Creek. Along with accepting the grant and signing an Intrastate Interlocal Contract, NDEP requires a work plan for project implementation and monitoring. As a result, City staff is requesting that Roger Moellendorf, Parks and Recreation Director be authorized to review, approve, and sign the project's work plan on the City's behalf.

9-3. City Manager

Action to authorize the Mayor to sign the Subordination Agreement required pursuant to the Amended and Restated Commitment Agreement for Continuing Business Operations by and between Carson City and Richard Campagni. *(Larry Werner)*

Staff Summary: Carson City and Richard Campagni entered into an Amended and Restated Commitment Agreement for Continuing Business Operations ("Commitment Agreement") by which Richard Campagni agreed to continue business operations of Carson City Toyota-Scion, Carson City Mazda-Hyundai and Capital Ford in Carson City for twenty (20) years and Carson City provided an incentive of Three Million Six Hundred Thousand Dollars (\$3,600,000) to Mr. Campagni for the purpose of assisting Mr. Campagni in purchasing property for the construction of a new facility for the Carson Toyota dealership. In conjunction with the Commitment Agreement, a Deed of Trust in favor of Carson City was executed to secure the obligations of Mr. Campagni under the Commitment Agreement. Pursuant to the Commitment Agreement, Carson City has agreed to subordinate that Deed of Trust to a Deed of Trust used to secure construction financing for the new facility for the Carson Toyota dealership.

(End of Consent Agenda)

Ordinances, Resolutions, and Other Items

10. Any item(s) pulled from the Consent Agenda will be heard at this time.

11. Human Resources

Action to approve the Supplemental Military Leave Compensation policy. (*Jennifer Schultz*)

Staff Summary: At the request of the Carson City Manager, the City's Policies and Procedure Task Force drafted a policy addressing supplemental compensation for employees called to active duty while employed by the City. The policy provides impacted employees up to twelve (12) months supplemental military compensation. During this twelve (12) month time period, impacted employees will be provided supplemental compensation for the difference, if any, between their total military compensation and their Carson City base rate of pay.

12. Brewery Arts Center

Presentation by the Brewery Arts Center on its Access Activities Plan and Budget outlining activities and programs planned for the following fiscal year with funds and channels received by the City. (*John Procaccini*)

Staff Summary: The Board of Supervisors approved an agreement on June 21, 2007 with the Brewery Arts Center (BAC) to provide public education and governmental access programming and services.

13. Finance

A) Action to approve the application to remove the uncollectible accounts receivable specified in the application from the records of the Ambulance Fund for a total amount of \$717,960.89 in uncollectible accounts receivable. (*Nick Providenti & Stacey Giomi*)

Staff Summary: NRS 354.256 requires that the Controller apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

B) Action to adopt a resolution concerning the financing of drainage and flood control projects; providing for the reimbursement of expenditures from the proceeds of bonds; and providing the effective date hereof. (*Nick Providenti*)

Staff Summary: Pursuant to 7.030 of the Charter (the "Project Act"), the City is authorized to borrow money for any corporate purpose and to evidence such borrowing by the issuance of bonds or other securities pursuant to the Local Government Securities Law (being cited as Nevada Revised Statutes ("NRS") 350.500 through 350.720 (the "Bond Act"); the Board of Supervisors (the "Board") proposes to acquire, construct, improve and equip drainage and flood control projects as defined in NRS 244A.027 (the "Projects"). The City reasonably expects to incur expenditures with respect to the Projects prior to the issuance of bonds for financing the Projects and to reimburse those expenditures from the issuance of bonds.

C) Public hearing on the intent of Carson City, Nevada to authorize a loan in the principal amount of \$4,800,000 to the Redevelopment Authority and providing other matters properly related thereto. (*Nick Providenti*)

Staff Summary: The City is having a public hearing on the intent of Carson City, Nevada to authorize a loan in the principal amount of \$4,800,000 to the Redevelopment Authority. The City has determined that a sufficient amount of money is available for the Loan, that the money is not restricted as to its use and the Loan will not compromise the economic viability of the General Fund for which the money is loaned.

All persons interested are hereby advised that the Board will hold a public hearing on the proposal for public comment.

D) Action to adopt a resolution making an appropriation to and consenting to a Project for the Carson City Redevelopment Authority; authorizing a loan in the principal amount of \$4,800,000 to the Authority and providing other matters properly related thereto. (*Nick Providenti*)

Staff Summary: The Carson City Redevelopment Authority is authorized pursuant to NRS 279.610 and 279.620, with the consent of the Board of Supervisors of Carson City, Nevada, to pay from moneys appropriated by the Board of Supervisors for deposit to the Redevelopment Administrative Fund established pursuant to NRS 279.614, expenditures of the authority in accordance with NRS 279.610 and 279.614 and to the Revolving Fund established pursuant to NRS 279.620, expenditures of the Authority in accordance with NRS 279.628 (collectively, the “Project”); and NRS 279.610 and 279.620, in effect, provide that the City may appropriate money to the Authority for the Project as a loan to be repaid upon such terms and conditions as the Board of Supervisors may provide, and the Authority may enter into a contract with the City under which it agrees to reimburse the City for the cost of the Project pursuant to such terms and conditions.

14. Recess as Board of Supervisors

Redevelopment Authority

15. Call to Order & Roll Call – Redevelopment Authority

16. Action on Approval of Minutes

17. Finance

Action to adopt a resolution authorizing issuance of a redevelopment note to Carson City in the principal amount of \$4,800,000 and providing other matters properly related thereto. (*Nick Providenti*)

Staff Summary: The Carson City Redevelopment Authority is authorized pursuant to NRS 279.610 and 279.620, with the consent of the Board of Supervisors of Carson City, Nevada, to pay from moneys appropriated by the Board of Supervisors for deposit to the Redevelopment Administrative Fund established pursuant to NRS 279.614, expenditures of the authority in accordance with NRS 279.610 and 279.614 and to the Revolving Fund established pursuant to NRS 279.620, expenditures of the Authority in accordance with NRS 279.628 (collectively, the “Project”); and NRS 279.610 and 279.620, in effect, provide that the City may appropriate money to the Authority for the Project as a loan to be repaid upon such terms and conditions as the Board of Supervisors may provide, and the Authority may enter into a contract with the City under which it agrees to reimburse the City for the cost of the Project pursuant to such terms and conditions.

18. Action to Adjourn as the Redevelopment Authority

19. Reconvene as the Board of Supervisors

20. Public Works - Planning and Zoning

A) Action to adopt, Bill No. 103, on second reading, an ordinance amending the Carson City Municipal Code Title 18 Zoning, Chapter 18.03, Definitions, Section 18.03.010, Words and Terms Defined, to modify the definition of “Wind Energy/Conversion Facility” to “Wind Energy Conversion System, Private Use” and to add a definition for “Wind Machine”; and amending the Carson City Municipal Code Title 18 Zoning, Chapter 18.05, General Provisions, by adding Section 18.05.080, Private Use Wind Energy Conversion Systems to set forth specific standards and criteria for these systems, and other matters properly related thereto. (ZCA-08-127) (*Lee Plemel*)

Summary: The proposed ordinance would create standards for the placement and use of small wind turbines for personal use in all areas of Carson City, including residential and commercial areas. Small wind turbines are typically for personal use to offset the cost of electricity to a home or business. There are currently no specific standards for such devices in the Carson City Municipal Code.

B) Action to approve an Abandonment of Public Right-of-Way application from Voltaire Green Homes, LLC, to abandon a 600 foot long, 60 foot wide portion of West Willow Street west of Voltaire Street, and also the 30 foot wide right-of-way extending from the west end of West Appion Way north approximately 568 feet to the northwest corner of the subject property, on property located at 4500 and 4600 Voltaire Street, APNs 009-253-10 and 009-255-01, and authorize the mayor to sign the Order of Abandonment. (AB-09-002) (*Lee Plemel*)

Summary: The total area of abandonment is approximately 53,956 square feet of right-of-way where no road improvements currently exist due to steep slopes. This abandonment request is being processed concurrently with TSM-09-003 to facilitate the development of a residential subdivision.

C) Action to approve a request for a Tentative Subdivision Map from Voltaire Green Homes, LLC, for an 8-unit Common Open Space subdivision known as City View Greenhomes, located at 4500 and 4600 Voltaire Street, APNs 009-253-10 and 009-255-01. (TSM-09-003) (*Lee Plemel*)

Summary: The request would result in eight single family residential units with approximately 30% open space (2.47 acres) on approximately 8.16 acres (including proposed abandonment AB-09-002) on property zoned Single Family One Acre (SF1A). This Common Open Space development request is being processed concurrently with AB-09-002.

21. City Manager

Action to adopt a resolution declaring Halloween activities be held on Friday, October 30, 2009. (*Larry Werner*)

Staff Summary: This year's Nevada Day Committee activities will be held on Saturday, October 31. This resolution will move Halloween, traditionally observed on October 31, to Friday, October 30 to avoid any confusion between these two events.

22. Health and Human Services

Action to introduce on first reading, an ordinance amending Carson City Municipal Code Title 4 Licenses and Business Regulations, by repealing Chapter 4.29, Massage Establishments, and other matters properly related thereto. (*Larry Werner*)

Staff Summary: This action will repeal Chapter 4.29 of the Carson City Municipal Code, Massage Establishments.

23. Board of Supervisors

Non-Action Items:

Internal communications and administrative matters
Correspondence to the Board of Supervisors
Status reports and comments from the members of the Board
Staff comments and status report

24. Action to Adjourn as the Board of Supervisors

– LUNCH BREAK –

RETURN – APPROXIMATE TIME – 1:30 P.M.

Board of Health

25. Call to Order & Roll Call – Board of Health

26. Public Comments and Discussion:

The public is invited at this time to comment on and discuss any item not on the agenda that is relevant to, or within the authority of, the Carson City Board of Health. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public comment during individual agenda items will be taken on the item at the time the item is called for hearing.

27. Action on Approval of Minutes

28. Health and Human Services

A) Information only to provide the Board with a summary presentation of Carson City Health and Human Services (CCHHS) activities. (*Marena Works*)

Staff Summary: Since the last Board of Health meeting held in October, 2006, there are new board members as well as updates on services offered at CCHHS. This is an opportunity to review programs offered at CCHHS and inform the Board of Health of current activities.

B) Information only by Dr. Bower to provide the Board with a summary from his attendance at the annual Public Health Preparedness Summit held February 18-20, 2009. (*Marena Works*)

Staff Summary: The CCHHS Public Health Preparedness program sent Dr. Bower to the Public Health Preparedness Summit in San Diego. Upon his return, Dr. Bower asked that discussion begin to prepare a plan for Carson City, should the need for an isolation and/or quarantine order ever arise. Additionally, Dr. Bower would like to give a general update from the conference to the Board.

C) Action to approve, per Nevada Revised Statute 439.550, the adoption of updated immunization requirements for requiring the immunization of children in the public schools, private schools and child care facilities in Carson City. (*Marena Works*)

Staff Summary: The Nevada Revised Statutes require that the county health officer establish and enforce time limits and schedules for the immunization of Carson City children. Since the Board's last action in December 2004, new vaccines have been introduced and schedules for some existing vaccines have changed slightly.

29. Action to Adjourn as the Board of Health

Copies of information related to the above items can be viewed at the reference desk at the Carson City Public Library.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agendized item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775)887-2100 at least 24 hours in advance.

This meeting can be viewed on Channel 26. For specific dates and times - www.bactv.org.

*This agenda and backup information are available on the City's website at
www.carson-city.nv.us*

This notice has been posted at the following locations:

Community Center 851 East William Street
Public Safety Complex 885 East Musser Street
City Hall 201 North Carson Street
Carson City Library 900 North Roop Street

Date: March 26, 2009