

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 1

A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin immediately following the adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, October 8, 2008 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson Russell Carpenter
Charles DesJardins
Larry Hastings
Richard Staub

STAFF: Patrick Pittenger, Transportation Manager
Harvey Brotzman, Senior Project Manager
Daniel Doenges, Transportation Planner
Keith Pearson, Transit Coordinator
Joel Benton, Senior Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk-Recorder's Office. These materials are available for review during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:40:05) - Chairperson Aldean called the meeting to order at 5:40 p.m. Roll was called; a quorum was present.

B. ACTION ON APPROVAL OF MINUTES - June 11, 2008, June 23, 2008, and September 10, 2008 (5:40:33) - Ms. King advised that Transportation Division staff had submitted written corrections. Chairperson Aldean advised that she would submit corrections as well. **Commissioner Staub moved to approve the minutes of June 11, 2008, June 23, 2008, and September 10, 2008, with the amendments to be submitted. Commissioner Hastings seconded the motion. Motion carried 5-0.**

C. MODIFICATION OF AGENDA (5:41:32) - At Mr. Pittenger's request, Chairperson Aldean modified the agenda to address item G-4 immediately following item G-1.

D. PUBLIC COMMENT (5:41:54) - Dan Allison advised of his recent appointment to the position of Safe Routes to School Program Coordinator. He discussed the successful "Walk to School Day" event which took place earlier in the day. One third of the Seeliger Elementary School students "walked, rode, or rolled ... to school today." Mr. Allison expressed the understanding that the event was also very successful at Mark Twain Elementary School. He requested to present information, at a future meeting, on the Safe Routes to School Program. Mr. Pittenger noted that Mr. Allison's position is grant funded, and advised that grant funding has also been secured for improvements at several of the schools. Mr. Allison listed the three schools to receive grant funding, as follows: Fremont Elementary, Bordewich-Bray, and Seeliger Elementary.

(7:19:18) Chairperson Aldean re-opened public comment. Mary Wiscomb expressed strong support for public transportation. She commended the JAC Transit System, and thanked the commissioners and staff for "the time you spend on this issue and also our streets and things you've been talking about tonight."

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 2

E. DISCLOSURES (5:43:58) - Commissioner DesJardins advised of having received a couple calls on the Brewery Arts Center proposal, which is the subject of item G-1.

F. CONSENT AGENDA (5:44:40) - Chairperson Aldean entertained requests to hear items separate from the consent agenda. When none were forthcoming, she pulled item F-1 and entertained a motion to approve the balance of the consent agenda. **Commissioner Staub moved to approve items F-2, F-3, F-4, and F-5 on the consent agenda. Commissioner Hastings seconded the motion. Motion carried 5-0.**

F-1. ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT IN THE AMOUNT OF \$19,576.55 FOR CONTRACT NO. 0809-055, TITLED 2008 STREET MAINTENANCE PROJECT, TO SIERRA NEVADA CONSTRUCTION, INC. (5:45:41) - Chairperson Aldean noted a cost savings associated with the subject project in the amount of approximately \$103,000 "because certain streets were not sealed." In response to a question, Mr. Brotzman explained that crack filling is done prior to sealing and "some of that wasn't accomplished." He advised of the possibility that the streets left unsealed could be added to next year's contract. Mr. Pittenger explained that Arrowhead Drive had been scheduled for micropaving, and advised of concerns over the contractor's ability to "do that different type of treatment." Chairperson Aldean noted the list of streets related to the change order which was included in the agenda materials. Mr. Brotzman clarified that Arrowhead Drive was the primary street, and acknowledged that the listed streets would be added to next year's contract.

Chairperson Aldean called for commissioner comments and, when none were forthcoming, entertained a motion. **Vice Chairperson Carpenter moved to accept the work as completed, to accept the contract summary as presented, and to approve the release of final payment in the amount of \$19,576.55 for Contract No. 0809-055, titled 2008 Street Maintenance Project, to Sierra Nevada Construction, Inc. Commissioner Staub seconded the motion.** Chairperson Aldean entertained public comment and, when none was forthcoming, a vote on the pending motion. **Motion carried 5-0.**

F-2. ACTION TO ACCEPT THE WORK AS COMPLETED AND TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, CONTRACT NO. 2007-030, TITLED 2007 PATCH PROGRAM TO RaPiD CONSTRUCTION, INC.

F-3. ACTION TO APPROVE A REVISION TO A STORM SEWER PARTICIPATION IMPROVEMENT AGREEMENT BY AND BETWEEN CAMPAGNI, RICHARD AND MARY FAMILY TRUST (CARSON CITY TOYOTA) AND THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION TO ALLOW FOR THE AGREEMENT TO TERMINATE UPON COMPLETION OF THE PROJECT AND REIMBURSEMENT OF THE COSTS

F-4. ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT BY AND BETWEEN DONALD J. REYES AND CYNTHIA REYES, TRUSTEES OF THE ANTARES TRUST AND CARSON CITY, WHEREBY DONALD J. REYES AND CYNTHIA REYES, TRUSTEES OF THE ANTARES TRUST, AGREE TO: (1) SELL AND CONVEY A PORTION OF CERTAIN REAL PROPERTY DESCRIBED AS APN 002-099-07; AND (2) GRANT PERMISSION TO CONSTRUCT UPON, OVER, AND ACROSS CERTAIN REAL PROPERTY, DESCRIBED AS APNs 002-099-01 AND 002-099-07, FOR THE PURPOSE OF A ROADWAY CONSTRUCTION RELATED TO THE EXTENSION OF NORTH STEWART STREET

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 3

F-5. ACTION TO RECOMMEND APPROVAL TO THE CARSON CITY BOARD OF SUPERVISORS TO SIGN AN AGREEMENT BETWEEN GREGG STREET PARTNERS, LLC, AND CARSON CITY WHEREBY GREGG STREET PARTNERS, LLC AGREES TO PURCHASE A PORTION OF THAT CERTAIN REAL PROPERTY DESCRIBED AS APN 009-161-01, WHICH IS OWNED BY CARSON CITY FOR TEN THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$10,450.00); AND TO APPROVE THE SIGN AND ELECTRICAL EASEMENT FOR APN 009-161-01

G. PUBLIC MEETING ITEMS:

G-1. ACTION TO AUTHORIZE THE CHAIR TO TRANSMIT A LETTER TO THE CARSON CITY PLANNING COMMISSION AND THE CARSON CITY BOARD OF SUPERVISORS INDICATING THAT THE REGIONAL TRANSPORTATION COMMISSION HAS DETERMINED THAT NO SIGNIFICANT IMPACT TO THE CITY'S TRANSPORTATION SYSTEM WOULD BE EXPECTED WITH THE PROPOSED ABANDONMENT OF SOUTH MINNESOTA STREET FROM WEST KING STREET TO WEST SECOND STREET; THE LETTER WOULD ALSO STATE THAT THE REGIONAL TRANSPORTATION COMMISSION RECOMMENDS THAT THE ABANDONMENT NOT OCCUR UNTIL A FORMAL DEVELOPMENT PLAN IS REVIEWED AND APPROVED BY THE CARSON CITY PLANNING COMMISSION AND THE CARSON CITY BOARD OF SUPERVISORS (5:48:10) - Mr. Pittenger reviewed the agenda report, including the Results of Traffic Volume Counts contained therein, and staff's recommended action. He noted the recommendation that the street abandonment should not take place until a formal development plan is submitted to the City and approved. "Abandoning [the street] without imminent development to take place would certainly be problematic" from liability and maintenance standpoints. Mr. Pittenger noted other issues associated with the proposed abandonment, including utilities, stormwater, and noise, and advised that these would be considered at future meetings. He requested the commissioners to consider the item strictly from a transportation standpoint. He acknowledged that public notice was provided within three hundred feet of each of the east and west sides of the street. "Approximately 40 properties were noticed." In response to a question, he advised of having received one telephone call from a citizen expressing concern over noise. He informed the caller that the issue was beyond the purview of this commission. He advised of having communicated with Parks and Recreation Department staff "from a bicycle and pedestrian standpoint." He further advised of having communicated with School District and school bus operation representatives, who indicated no issue with the proposal.

At Chairperson Aldean's request, Commissioner DesJardins advised of having received phone calls expressing opposition to closing any north / south route on the west side of town. In response to a question, Mr. Pittenger explained the terminology "no significant negative impact" indicated that 343 average daily trips did not warrant staff's opposition to the proposed abandonment. In response to a further question, he advised that until such time as a formal development plan is submitted, the potential benefits of abandoning the street are unknown. The proposals for development of the property will be considered by the Planning Commission and the Board of Supervisors. Chairperson Aldean noted there are no "positive impacts" relative to traffic; that there may be "offsetting positive impacts to other aspects" of the proposal in terms of recreation and public uses. Mr. Pittenger acknowledged the accuracy of the statement.

Commissioner DesJardins advised of having recently visited the subject location. He was on site for approximately 15 minutes and there were no vehicles traveling north / south on Minnesota Street. He further advised of having driven on Minnesota Street, and expressed understanding for "why people don't use it." He concurred with staff's recommendations.

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 4

Chairperson Aldean opened this item to public comment. (5:56:43) Gregory Hayes advised that he and his wife use Minnesota Street, as residents a few blocks south of the Brewery Arts Center. He expressed support for the subject proposal although it means choosing another route.

(5:57:17) Joan Wright expressed appreciation for staff's prompt response to conduct the traffic study. She requested the commission to consider staff's recommendation, and noted the presence of Architect John Copoulos, who helped to design the campus plan, Brewery Arts Center Executive Director John Procaccini, and Brewery Arts Center board members. She acknowledged Chairperson Aldean's previous statement that the benefits of the proposed street abandonment are not relative to traffic. "The positives are on other issues. Traffic was an issue that had to be addressed because it was clearly a negative." Ms. Wright acknowledged no need to abandon the street until such time as the property will be developed. She expressed concern that "no one is going to ask us to do everything that we want to do there at once." She expressed understanding over issues of liability. "Don't abandon it to us until we ... can insure it and make sure there are no safety issues ..." Ms. Wright advised that the Brewery Arts Center Board and a number of Brewery Arts Center members canvassed the neighborhood and received "a number of good responses and ... some petitions signed" which will be presented to the Planning Commission. "The neighborhood seems to be very supportive."

(5:59:34) Peter Smith advised of having lived and worked in the neighborhood of the Brewery Arts Center for the past thirty years. "I've been going back and forth through this neighborhood ... three to five times a day for that whole period" using various modes of transportation. Mr. Smith advised that his experience mirrors the traffic study. Thompson and Division Streets are wider than Minnesota Street, and he reviewed the typical route used to travel north. He expressed support for the proposed abandonment of the subject portion of Minnesota Street "as being relatively unnecessary and unused for through traffic." He suggested "the proposal seems like a much better use for the property."

(6:01:19) Tom Johnson, owner of property at 301 South Minnesota Street, expressed support for the proposed abandonment.

Chairperson Aldean called for additional public and commissioner comments and, when none were forthcoming, entertained a motion. **Commissioner Staub moved to authorize the chair to transmit a letter to the Carson City Planning Commission and the Carson City Board of Supervisors indicating that the Regional Transportation Commission has determined that no significant impact to the City's transportation system would be expected with the proposed abandonment of South Minnesota Street, from West King Street to West Second Street; the letter would also state that the Regional Transportation Commission recommends that the abandonment not occur until a formal development plan is reviewed and approved by the Carson City Planning Commission and the Carson City Board of Supervisors. Commissioner DesJardins seconded the motion. Motion carried 5-0.**

G-2. ACTION TO APPROVE AN AGREEMENT WITH CARSON GAMING, LLC, CARSON CITY, AND THE CARSON CITY REDEVELOPMENT AUTHORITY REGARDING THE FUTURE INSTALLATION OF A TRAFFIC SIGNAL AT THE INTERSECTION OF SOUTH CARSON STREET AND EAGLE STATION LANE (6:12:30) - Mr. Pittenger referred to the revised agreement distributed to the commissioners and staff prior to the start of the meeting, and reviewed the agenda report. Chairperson Aldean advised of having been involved in negotiation of the agreement. She noted the benefit to the intersection of installation of the signal in consideration of the soon-to-be-vacant Mervyn's store. She further noted that redevelopment funds will be saved "as long as we eventually install

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 5

this light in accordance with this agreement.” She discussed the importance of this commission working together with other government entities toward the common goal of improving the City’s economy.

At Chairperson Aldean’s request, Mr. Benton reviewed the most recent revisions to the agreement. He acknowledged that the item had been agendaized for the October 16th Board of Supervisors meeting. He further acknowledged the requirement for the Redevelopment Authority to pay the \$375,000 on or before November 1st pursuant to the terms of the agreement. Mr. Pittenger requested to include a reference to the Manual of Uniform Traffic Control Devices at paragraph 3, Traffic Signal, on page 2. In response to a question, Mr. Brotzman explained the distinction between traffic warrants and traffic volume.

Chairperson Aldean opened this item to public comment. (6:19:30) Kummer, Kaempfer, Bonner, Renshaw, and Ferrario Attorney John Griffin, representing Carson Gaming, LLC, indicated agreement with the proposed revisions. In response to a comment, he provided background information on the provisions of paragraph 2, Reimbursement Amount. Mr. Griffin expressed appreciation, on behalf of Carson Gaming, to this commission, Chairperson Aldean, and the City for their cooperation.

Chairperson Aldean called for additional public comment and, when none was forthcoming, entertained a motion. **Commissioner Staub moved to approve an agreement with Carson Gaming, LLC, Carson City, and the Carson City Redevelopment Authority regarding the future installation of a traffic signal at the intersection of South Carson Street; the fiscal impact is the yet-to-be-determined cost of the installation of a traffic signal at U.S. 395 and Eagle Station Lane, if the proposed signal meets requisite traffic warrants and is approved by NDOT; with the amendment to page 2, article 3, that the first sentence should read, “If the installation of a traffic signal at the intersection of U.S. 395 and Eagle Station Lane meets the requisite traffic warrants for signal construction under the Manual of Uniform Traffic Control Devices and is approved by the Nevada Department of Transportation, RTC agrees ...” as stated in the agreement. Commissioner Hastings seconded the motion. Motion carried 5-0.**

G-3. ACTION TO DIRECT STAFF TO PREPARE AND SUBMIT TRANSPORTATION ENHANCEMENT APPLICATIONS FOR THE NORTH ROOP STREET BIKE LANES AND PATHWAY IMPROVEMENT PROJECT AND THE U.S. HIGHWAY 50 EAST MULTI-USE SIDEWALK AND PATHWAY IMPROVEMENT PROJECT FROM THE PLAZA 50 SIGNAL TO SALIMAN ROAD TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION AND THE NEVADA DEPARTMENT OF TRANSPORTATION ON BEHALF OF CARSON CITY (6:23:11) - Mr. Pittenger introduced this item, and reviewed the agenda report, including staff’s recommended action. Vice Chairperson Carpenter inquired as to the reason for not recommending the interchange landscape project. Mr. Pittenger noted the need to address the unfunded liability and to continue addressing sidewalk and pathway improvements. He advised that the City is moving forward, under agreement with GROW, to expend over \$2 million in local, state, and federal funding for the freeway landscape project. He expressed the belief that the City should take advantage of the funding available for the recommended projects. He reminded the commission that the funding was previously not available for bicycle and pedestrian improvements due to the previous status of the regional transportation plan. He expressed continual concern over potential liabilities associated with unimproved sidewalks and pathways. In reference to the map included in the agenda materials, he advised of having allocated approximately \$57,000 in Community Development Block Grant and Regional Transportation funding to repair ADA ramps from a multi-family housing development to the school. The Highway 50 East Sidewalk / Pathway Improvements project is just to the north. Mr. Pittenger advised of having received a formal request on Monday, October 6th, pursuant to the new policy, to repair “the area in the middle.”

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 6

Mr. Pittenger acknowledged that the maximum allowance per project is \$650,000. Commissioner Staub noted the estimated costs of the two recommended projects, and Mr. Pittenger advised that he will be discussing project details with Senior Project Manager Robb Fellows to “get [the Highway 50 East project] closer to the \$650,000 level.” He explained that the \$650,000 is the federal share at 95 percent. “We’d still have a required local share that’s much smaller than that.” He acknowledged the project costs will be “whittled down” closer to the \$650,000 mark to ensure “we’re not putting in for something that we can’t afford the local share of.” Commissioner Staub pointed out that the interchange landscape project is within the \$650,000 range. Mr. Pittenger reiterated that the recommended projects will be slightly more than \$650,000 by the time the applications are submitted, but only to accommodate the local match funding requirement.

Chairperson Aldean opened this item to public comment. (6:36:54) GROW President Mary Fischer expressed understanding for important transportation issues within the community, especially in light of limited resources. She advised that the interchange landscape project will not be addressed with the funding available for landscaping the first phase of the freeway. She explained that GROW “went out and got the \$2 million ... and also GROW’s money was used as a match” for the additional \$500,000. She provided background information on GROW’s involvement in the freeway landscape concept, and reviewed the project time table for landscape from “Carmine [Street] north.” She discussed GROW’s desire “to see the Highway 50 interchange included in the design that we will shortly be starting.” She acknowledged a slight increase in design costs “but nothing like it would be if it was just a contract going out by itself.” She discussed the importance of the Highway 50 East interchange “setting the tone of what Carson City is all about.” She acknowledged the valid transportation needs recommended by staff, but advised “this is the only place that we can come to ... make certain that this interchange is landscaped in a timely manner. If this does not happen this year, it will be several years down the road ...” She requested the commissioners to consider the interchange landscape project over one of the other projects. In response to a question, Ms. Fischer advised that \$150,000 had been budgeted for project design. Other costs will be allocated from the grant funding. She responded to additional questions regarding available project funding and costs.

(6:49:40) As a resident of a neighborhood to the northwest of the Roop Street project, Dan Allison expressed support for the North Roop Street project. In reference to Mr. Pittenger’s earlier comments, he discussed “significant gaps in the walking and biking transportation system in Carson City.” He discussed the difficulty associated with traveling north / south “as a walker and a biker. The most significant gap of all is the North Roop one. ... Some of the gaps in the transportation system are merely inconvenient, but that one’s inconvenient and unsafe and it pushes people either to the west of 395 which is not pleasant and not safe or to the east to the bicycle path along the freeway which is pleasant but leads into a different part of town.” Mr. Allison expressed the opinion that a bicycle pathway “along this piece of North Roop would considerably improve the traffic flow in town and bring a lot of safety to that part of town.”

Chairperson Aldean called for additional public comment; however, none was forthcoming. Vice Chairperson Carpenter inquired as to the possibility of “moving some of the figures around” in order to find funding for the interchange landscape project. Mr. Pittenger explained the process for prioritizing projects, and suggested “it may not be the worst strategy to have a project at the top of the ticket that was \$650,000 and have a number two that was something less that may give it a better chance ...” In response to a question regarding the Highway 50 East project, Mr. Pittenger advised of having received no public requests. Transportation Division staff has been working with the Statewide Bicycle / Pedestrian Coordinator, who pointed out the State’s desire to link their nearly completed improvements with the City’s

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 7

improvements along the corridor. Mr. Pittenger advised that the key safety issues had been addressed because of the sidewalks constructed beneath the overpass.

Commissioner Hastings expressed no opposition to designating the interchange landscape project as priority number two. He suggested that NDOT may consider it more favorably than any other project. Discussion followed, and Commissioner DesJardins agreed with Commissioner Hastings' comments. He reiterated previously stated comments regarding concern over NDOT not having done "something like this in the first place."

Chairperson Aldean entertained a motion. **Commissioner Staub moved to direct staff to prepare and submit a transportation enhancement application for the North Roop Street Bike Lane and Pathway Improvement Project and the U.S. Highway 50 East Carson City Freeway Interchange Landscape Project, at the reduced amount of \$250,000. Commissioner Hastings seconded the motion. Motion carried 5-0.** Chairperson Aldean thanked the citizens for their attendance and participation.

G-4. ACTION ON REQUEST TO ADVANCE THE SILVER OAK / CARSON STREET INTERSECTION PROJECT AS PART OF THE OVERALL RTC TRANSPORTATION IMPROVEMENT PROGRAM ("TIP") (6:02:43) - Chairperson Aldean introduced this item. Mr. Pittenger provided background information and reviewed the agenda report. Chairperson Aldean read into the record a portion of paragraph 2(b) of the Gift Agreement attached to the staff report. In response to a question, Mr. Brotzman advised of ten warrants required to be met in the Manual of Uniform Traffic Control Devices. He acknowledged there are no additional requirements used to evaluate intersections for signalization. Chairperson Aldean expressed an interest in determining whether development would proceed at the intersection without the addition of a traffic signal. Mr. Pittenger responded to questions regarding the project time table.

Chairperson Aldean opened this item to public comment. (6:06:44) Tom Johnson introduced Gold Lock Corporation Owner Al Fiegehen; Julius Ballardini, owner of the 20+ acres "just to the north" of the subject property; and Tom and Del Brown, owners of property along Silver Oak Boulevard. Mr. Johnson provided background information on the Gift Agreement, advised that the corner property is currently in escrow, and that the street is required to be completed in order to close escrow. He clarified that the buyers are aware the traffic signal will be installed once the particular warrants are met, as described in the agreement. He requested the commission to move the project forward as quickly as possible in light of the pending sale. In response to a question, Mr. Johnson expressed the hope to close escrow by the end of the year. In response to a further question, he expressed doubt that the transaction would conclude without formal update of the transportation improvement plan. In response to a question, Mr. Pittenger advised that the transportation improvement plan could be updated "without NDOT if we need to. We can make other adjustments. We'd just have to come back and do it again if we can't get things resolved with NDOT." He advised of having spoken with Public Works Director Andrew Burnham; that "there are a lot of moving parts in this whole funding scenario ..., but we feel pretty strongly that we'll be able to accommodate it."

Commissioner Hastings expressed support for the project. Chairperson Aldean called for additional public comment and, when none was forthcoming, entertained a motion. **Commissioner Staub moved to direct staff, with all due expediency, to evaluate the request to advance the Silver Oak / Carson Street intersection project as part of the next annual update of the overall transportation improvement plan; fiscal impact estimated at \$410,000.** Mr. Pittenger acknowledged his understanding of "expeditious" as "bringing it back to the commission prior to the end of the year with or without NDOT." **Commissioner Hastings seconded the motion. Motion carried 5-0.**

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 8

G-5. REVIEW OF RTC AND STREETS FINANCIAL STATUS FOR FISCAL YEAR 2007 / 2008 (6:57:10) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda report and supporting materials. Vice Chairperson Carpenter noted several typographical corrections. Chairperson Aldean called for public comment; however, none was forthcoming.

H. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

H-1. PROJECT STATUS REPORT (7:01:44) - Mr. Pittenger advised that the North Stewart Street project would be “in the newspaper tomorrow morning.” Mr. Brotzman referred to the Project Description Report included in the agenda materials. In response to a question, he provided a status report on the Fairview Drive widening project. “We are going to work towards getting one lane open in each direction within the next two weeks.” In response to a further question, Mr. Brotzman explained that the light poles to be installed along Fairview Drive were designed to accommodate 34 inches ADA clearance from the edge of the curb to the base of the light pole.

In response to a question regarding the funding sources listed in each project description report, Mr. Pittenger requested Commissioner Hastings to send staff an e-mail with specific questions, the answers for which can be worked out prior to the next meeting. Chairperson Aldean called for additional commissioner questions or comments and for public comments; however, none were forthcoming.

H-2. STREET OPERATIONS REPORT (7:05:54) - Chairperson Aldean introduced this item, and referred to the monthly status report prepared by Public Works Operations Chief Curtis Horton and included in the agenda materials. Mr. Pittenger acknowledged that the new corporate yard fence had been hit by a vehicle shortly after having been installed. The damaged portion has been replaced.

Mr. Pittenger advised of difficulties associated with the design of the intersection at King and Division Streets in conjunction with the First Presbyterian Church’s sidewalk project. Following redesign of the intersection by City engineers, Mr. Pittenger expressed the opinion “it’s a much better facility and provides much better access to both the church, the Brewery Arts Center, and that whole area.” He invited the commissioners to visit the recently completed intersection.

In response to a question, Mr. Brotzman advised he would look into extraneous material attached to the sign at Mallory Way and Roop Street. Commissioner Staub requested Mr. Brotzman to advise him of measures taken to address the situation. Chairperson Aldean provided a recommendation with regard to addressing the matter.

Mr. Pittenger advised that the Transportation Division continues to address concerns expressed by citizens regarding speeding. There are currently four traffic counters located throughout the community, and Transportation Division staff has been sharing the results with the Sheriff’s Office.

H-3. SENIOR CITIZEN BUS PASS PROGRAM UPDATE (7:12:25) - Mr. Pearson reviewed the September 30, 2008 memo included in the agenda materials. He advised that two new buses will be delivered on October 9th. He anticipates the buses will be ready for service by December or January. He referred to monthly ridership information which was distributed to the commissioners, and noted that “for the second consecutive month ... on the JAC fixed route system, we surpassed 11,000 rides.” This represents an increase of over 3,000 trips for the same time period last year. In response to a question, Mr. Pittenger advised that the new buses have factory-installed advertising mounting plates on both sides. For the first few months, public service announcements will be displayed. Discussion followed.

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the October 8, 2008 Meeting

Page 9

H-4. FUTURE AGENDA ITEMS (7:20:13) - Mr. Pittenger advised of a special commission meeting scheduled for 12:00 p.m. on Thursday, October 30th.

I. ACTION ON ADJOURNMENT (7:22:30) - Vice Chairperson Carpenter moved to adjourn the meeting at 7:22 p.m. Commissioner Hastings seconded the motion. Motion carried 5-0.

The Minutes of the October 8, 2008 Carson City Regional Transportation Commission meeting are so approved this 12th day of November, 2008.

SHELLY ALDEAN, Chair