

CARSON CITY PLANNING COMMISSION

Minutes of the April 22, 2009 Meeting

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A regular meeting of the Carson City Planning Commission was scheduled for 5:00 p.m. on Wednesday, April 22, 2009 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Vice Chairperson Craig Mullet
Commissioner John Peery
Commissioner William Vance
Commissioner George Wendell

STAFF: Lee Plemel, Planning Division Director
Joel Benton, Senior Deputy District Attorney
Jano Barnhurst, Recording Secretary
Transcribed by: Recording Secretary Kathleen King

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are available for review in the Clerk-Recorder's Office during regular business hours.

A. CALL TO ORDER, DETERMINATION OF QUORUM, AND PLEDGE OF ALLEGIANCE (5:06:05) - Vice Chairperson Mullet called the meeting to order at 5:06 p.m. Roll was called; a quorum was present. Chairperson Kimbrough and Commissioners Bisbee and Reynolds were absent. Commissioner Peery led the pledge of allegiance.

B. COMMISSION ACTION ON APPROVAL OF MINUTES - March 25, 2009 (5:07:00) - Commissioner Peery moved to approve the minutes. Commissioner Wendell seconded the motion. Motion carried 4-0.

C. MODIFICATION OF AGENDA (5:07:27) - As Chairperson Kimbrough was absent, Mr. Plemel advised that item H-2 would be continued to a future meeting.

D. PUBLIC COMMENT (5:07:52) - None.

E. STAFF PUBLIC SERVICE ANNOUNCEMENTS (5:08:55) - Mr. Plemel advised of the impending expiration of two commissioners' terms, one of whom had informed Planning Division staff of his intention not to reapply. Mr. Plemel announced that applications are being accepted for the two positions at the City Hall Executive Offices.

F. DISCLOSURES (5:09:53) - None.

G. CONSENT AGENDA (5:10:09) - None.

H. PUBLIC HEARING MATTERS:

H-1. MISC-09-021 PRESENTATION BY THE DISTRICT ATTORNEY'S OFFICE REGARDING THE NEVADA OPEN MEETING LAW (5:10:16) - Vice Chairperson Mullet introduced this item, and Mr. Benton provided a presentation of the Nevada Open Meeting Law Manual as outlined in the agenda materials. In response to a question, he explained that the Open Meeting Law requires the

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majority of a quorum to pass an action but that the commission could establish its own majority in its bylaws. He provided additional clarification of a “walking quorum” in response to a further question. In response to a previous question, Mr. Plemel read from the commission’s bylaws requiring action to be taken by a vote of a simple majority of the commissioners present. He noted master plan amendments, requiring a two-thirds majority of the entire commission, as an exception. Vice Chairperson Mullet called for additional questions or comments and, when none were forthcoming, thanked Mr. Benton for his presentation.

H-2. DISCUSSION ONLY REGARDING PLANNING COMMISSION MEETING PROCEDURES FOR REVIEWING APPLICATIONS (5:25:18) - Mr. Plemel advised that he would contact Chairperson Kimbrough to discuss reagendizing this item.

I. STAFF REPORTS

I-1. COMMISSIONER REPORTS / COMMENTS (5:25:52) - None.

I-2. DIRECTOR’S REPORT TO THE PLANNING COMMISSION; and I-3. FUTURE AGENDA ITEMS (5:26:02) - Mr. Plemel reviewed the Director’s Report, copies of which had been provided to the commissioners. He reviewed the tentative agenda for the May commission meeting. He advised that Associate Planner Heidi Eskew-Herrmann had recently been moved to the position of City Grants Coordinator in the City Manager’s Office. He further advised that Planning Commission and Board of Supervisors meetings are available to view on demand via links available on the City’s website. Commission agendas and back up materials are available on the Planning Division website.

J. ACTION ON ADJOURNMENT (5:31:56) - Commissioner Peery moved to adjourn the meeting at 5:31 p.m. Commissioner Vance seconded the motion. Motion carried 4-0.

The Minutes of the April 22, 2009 Carson City Planning Commission meeting are so approved this _____ day of May, 2009.

MARK KIMBROUGH, Chair