

City of Carson City
Agenda Report

Item # 9-5

Date Submitted: May 26, 2009

Agenda Date Requested: June 4, 2009
Time Requested: Consent

To: Mayor and Supervisors

From: Parks and Recreation Department

Subject Title: Action to authorize the Open Space Manager to execute grant forms and an agreement between the U.S. Department of Agriculture Natural Resources Conservation Service and Carson City for the Carson City Erosion Control Project, Construction Phase #2.

Staff Summary: This grant will secure \$242,200 to be used by Carson City for drainages and flood mitigation improvements, in accordance with the City lands affected by the Waterfall Fire. The grantor will be the Natural Resources Conservation Service, and a match is not required. Funds must be obligated by September 30, 2009.

Type of Action Requested: (check one)

- Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to authorize the Open Space Manager to execute grant forms and an agreement between the U.S. Department of Agriculture Natural Resources Conservation Service and Carson City for the Carson City Erosion Control Project, Construction Phase #2.

Explanation for Recommended Board Action: In 2005, Mayor Teixeira and City Manager Linda Ritter were successful in obtaining through Senator Reid's office a grant for approximately \$309,000 for the rehabilitation of resources within private and City lands affected by the Waterfall Fire. The grant was used to assess the condition of the western watersheds in Carson City. The condition and proposed mitigation conceptual projects were previously adopted by the Board of Supervisors. The grant funds may be used for implementation or treatments, design and construction, implementation of vegetation treatments, and other measures within the limits of grant funding and as previously approved in the assessment and mitigation document prepared by Resource Concepts, Inc.

Applicable Statute, Code, Policy, Rule or Regulation:

- (1) Public Law 109-97 (House Report 109-255 at 16)
- (2) 16USC 590a-590-f, 5909, 7CFR part 610 (Conservation Assistance Program)
- (3) N.R.S. 244.265, Care and Preservation of Property
- (4) Carson City Charter 2.140, Power of Board

Fiscal Impact: Carson City will have the ability to use \$242,200 for erosion control related projects within the Waterfall Fire area.

Explanation of Impact: The monies may be used on private and City lands, but not on federal lands.

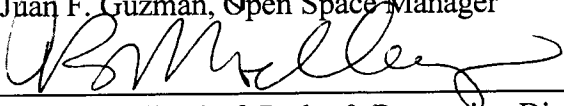
Funding Source: National Resource Conservation Service grant

Alternatives: (1) Not to accept the grant. (2) To amend the grant requirements.

Supporting Material:

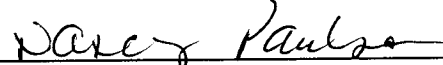
Letter of Intent No. 68-9327-6
Application for Federal Assistance

Prepared By:  **Date:** 5/26/09
Juan F. Guzman, Open Space Manager

Reviewed By:  **Date:** 3/26/09
Roger Moellendorf, Parks & Recreation Director

 **Date:** 5/26/09
Larry Werner, City Manager

 **Date:** 5/26/09
District Attorney's Office

 **Date:** 5/26/09
Finance Department

Board Action Taken:

Motion: _____ 1: _____ Aye/Nay
2: _____

(Vote Recorded By)

United States Department of Agriculture



Natural Resources Conservation Service
1365 Corporate Blvd.
Reno, Nevada 89502
Phone: (775) 857-8500
Fax: (775) 857-8524

May 14, 2009

Carson City Parks and Recreation Department
Attn: Juan Guzman
Open Space/Property Manager
3303 Butti Way, Building #9
Carson City, Nevada 89701

RE: 2009 Funding for the Carson City Waterfall Fire Restoration

Mr. Guzman,

The Natural Resources Conservation Service has received funding for fiscal year 2009 Carson City Waterfall Fire Restoration to be conducted in Nevada. We have kept 10 percent of the funding for costs associated with the award and administration of this agreement. We are planning on entering into a new agreement with your organization this year in the amount of \$242,200.

In order for us to do this we will need the attached SF 424's filled out with a detailed cost breakdown attached. This should be a fairly accurate projection of how this federal funding will be spent. Please include a detailed work plan of what will be accomplished with this funding.

The Technical Point of Contact for this funding is John Harrington, State Engineer. He can be reached at john.harrington@nv.usda.gov or (775) 857-8500 ext 150 for any questions regarding the project or of a technical nature.

Please be advised that this office must have any requests for time extensions or proposed changes to the project after the award is made at least 30 days prior to the original agreement expiration.

The administrative Point of Contact on this agreement is Maggie Liebel. She can be reached at Maggie.liebel@nv.usda.gov or (775) 857-8500 ext 111. Please contact her if you need any assistance with the filling out the required forms.

We need both the above requested items returned to this office by June 15, 2009. If you any

questions please feel free to contact me at (775) 857-8500 ext 110 or at cassie.storms@nv.usda.gov.

Sincerely,

A handwritten signature in black ink that reads "Cassie Storms". The signature is written in a cursive, flowing style.

CASSIE STORMS

State Administrative Officer

Enclosures

Cc: Contracting Officer
Budget Officer

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED	Applicant Identifier
			3. DATE RECEIVED BY STATE	State Application Identifier
			4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION				
Legal Name: Carson City		Organizational Unit: Department: Parks & Recreation		
Organizational DUNS: 073787152		Division: Open Space		
Address: Street: 3303 Butti Way Bldg. #9		Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr. First Name: Juan		
City: Carson City		Middle Name: F.		
County: Carson City		Last Name: Guzman		
State: NV. Zip Code: 89701		Suffix:		
Country:		Email: jguzman@ci.carson-city.nv.us		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 88-6000189		Phone Number (give area code) (775) 887-2262 x 30341		Fax Number (give area code) (775) 887-2145
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)		7. TYPE OF APPLICANT: (See back of form for Application Types) N Other (specify) City-County		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Conservation Technical Assistance Program		9. NAME OF FEDERAL AGENCY: Nevada Resource Conservation Service		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Conservation Erosion Control Project		
13. PROPOSED PROJECT Start Date: 7/1/09 Ending Date: 6/30/11		14. CONGRESSIONAL DISTRICTS OF: a. Applicant b. Project		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 242,200	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON		
b. Applicant	\$	DATE:		
c. State	\$	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
d. Local	\$	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other	\$	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
f. Program Income	\$	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
g. TOTAL	\$ 242,200			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix Mr.	First Name Juan	Middle Name F.		Suffix
Last Name Guzman		c. Telephone Number (give area code) (775) 887-2262 x 30341		
b. Title Open Space Manager		e. Date Signed		
d. Signature of Authorized Representative				