

**MINUTES  
of the meeting of the  
CARSON CITY  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

**March 3, 2009**

The Carson City LEPC held a public meeting on March 3, 2009, beginning at 1:30 p.m. in the meeting room of Fire Station No. 1, 777 S. Stewart Street, Carson City.

**1. Call to Order**

The meeting was called to order by Chair Stacey Giomi.

**2. Roll Call and Determination of a Quorum**

Voting members present were Robert Charles, Jonathan Crawford, Brian Crowe, Stacey Giomi, Linda Hurst, Hank Lucas, Lee Radtke, Ray Saylo, Tom Tarulli, and Marena Works (which constituted a quorum).

Voting members absent were Steve Albertsen, William Bergquist, Kevin Curnes, Dave Dawley, Phillip Harrison, Bonnie Parnell, and Darren Selby. Non-voting members absent were Jerry Evans, Keith Forbes, and Rhett Milne.

Also present were Stacey Belt, Carson City Health & Human Services; Mary Ellen Radtke; and Lily Reedy, Carson City School District.

**3. Approval of December 2, 2008, Meeting Minutes**

It was moved by Lee Radtke, seconded by Jonathan Crawford, with motion carried, that the minutes of the December 2 meeting be approved.

**4. Public Comments and Discussion**

There were no public comments or discussion.

**5. Discussion and Action to Approve the FY 2010 State Emergency Response Commission (SERC) Planning, Training, and Equipment Grant Application**

The proposed grant application had been e-mailed to the committee members for review prior to the meeting and was also distributed at the meeting. Stacey Giomi said that this grant application was used each year to obtain items for the HazMat Team, with the following items being requested this year (for a total of \$18,883):

- A thermal imaging camera.
- Tiger Cat kits for treating people who have been exposed or contaminated in a hazardous materials incident. This process will allow the Team to contain contaminated people on the gurney, decontaminate them (with the material remaining in the container), and then deliver the decontaminated patients to the hospital.
- Biodetection test kits.
- Basic protective coveralls.
- A computer for the haz-mat vehicle to be used for referencing all the databases needing to be accessed.

As everyone had a chance to review this grant application and there were no questions or further discussion, it was moved by Brian Crowe, seconded by Hank Lucas, with motion carried, that the grant application be approved for submission.

## **6. Report of the January 8 Quarterly SERC Meeting**

Stacey Giomi reported on some of the items addressed at this meeting as follows:

- He had spoken briefly at the meeting regarding a couple of white powder incidents that had occurred in December at three facilities over a one-week period—one at the State Mail Complex, one at the U.S. Mail Facility, and one at a CPA firm in town. The HazMat Team responded to all of those incidents in cooperation with state and local law enforcement, and some gaps in their response procedure were discovered.

While plans were in place with the Sheriff's Office to handle these sorts of events, the same plans were not in place for buildings where the Sheriff's Office did not have jurisdiction—namely, state facilities, so there were no delineated responsibilities for state complexes for which the Capitol Police were responsible. They therefore learned quite a bit from a response capacity during this incident. And, fortunately, the powder turned out to be flour in two incidents and Acetaminophen in one, but because flour can sometimes have bacteria similar to that found in Anthrax, there were some positive hits on their test kits before sending the substance to the State Lab for definitive testing.

- The State hazardous materials database was now on line for those in the industry who required to report their on-site chemicals. Stacey said that he will set up a demonstration on this for those interested following the committee's next meeting.
- The Governor issued an executive order that moved the administrative oversight of the State Emergency Response Commission to the Department of Public Safety, Division of Emergency Management (DEM). As several members of the Commission believed that this order was contrary to the Nevada Revised Statutes, the issue was extensively discussed

at the meeting and an opinion was now being sought from the Attorney General's Office as to whether the Governor can take a Commission which employs people and move those employees out of that Commission's control and over to DEM.

## 7. Reports from LEPC Members

- Ray Saylo reported on a multi-agency exercise held in January in regard to the Capitol Complex, which involved the Fire Department, Sheriff's Office, State Department of Public Safety, Legislative and Capitol Police, Public Works, and Nevada Department of Transportation. Ray said that he was tasked with accumulating all the data from this exercise and generating a report. He said that he has just finished the executive summary which will be submitted to the Exercise Committee, which will let them know what the exercise showed, which was basically a need for training in communications and the command structure. Ray said that they will now do some training in these areas for all the first line people who respond to such an incident and that hopefully in a couple of years, they will be able to conduct some type of a live exercise in this regard.

Ray said that they will be planning an active shooter tabletop exercise for first line supervisors probably in October.

- Brian Crowe said that the college did lock-down drills at its campuses the beginning of this semester and will be doing them every semester from now on. He said that they learned a lot from these drills and will be taking appropriate action based on that knowledge.
- Marena Works said that the Health Department will be doing its flu clinic again this year on October 10. There will be two sites—one drive-through and one walk-in, and the Nevada National Guard has indicated they would like to partner with them on the drive-through.

Marena mentioned that they recently did a call-down and that they needed to do four call-downs by August. They must attain a certain percentage of call-backs within an hour (60-70-80-90 percent each of those times) and they did exceed the required percentage on their first one.

Marena said that Stacey Belt has been conducting some Dispatch, ICS, and NIMS training.

- Hank Lucas said that the hospital was required to conduct a hazard vulnerability analysis on one of their in-patient health care facilities every year and that they have to share that report with their community partners. It was originally thought to take it before this committee, but it was then decided to take it instead to the Carson City Public Health Care Coalition. Stacey mentioned, however, that it could be brought before both groups and that the LEPC could perhaps help in obtaining training dollars in the future to assist in this regard. Hank said that he would send a copy of that report to the LEPC staff to distribute to the committee prior to the next meeting.

Hank mentioned that a couple of months ago, St. Mary's had to partially evacuate their ICU and shut down their Surgery because of issues with their generators. One of their recently acquired emergency systems worked relatively well in updating their status as to number of staff and beds available, and although they only had to move relatively few people, they had the information to be able to move a much greater number. This system will continue to expand as the State is working on including the rural health cares in it.

**8. Next Meeting Date**

The next committee meeting is scheduled for June 2 at 1:30 p.m. in the meeting room of Fire Station #1.

**9. Adjournment**

It was moved by Lee Radtke, seconded by Marena Works, with motion carried, that the meeting be adjourned at 1:55 p.m.

Recorder: Judy Dietrich