

Item # 200

**City of Carson City  
Agenda Report**

**Date Submitted:** September 4, 2009

**Agenda Date Requested:** September 17, 2009

**Time Requested:** 20 minutes

**To:** Mayor and Supervisors

**From:** Public Works Department

**Subject Title:** Action to introduce on first reading, Bill No. \_\_\_\_\_, an ORDINANCE AMENDING TITLE 12, WATER, SEWERAGE AND DRAINAGE, CHAPTER 12.01, WATER CONNECTION CHARGES AND USE RATES, SECTION 12.01.030, SCHEDULE OF WATER CONNECTION CHARGES, LATERAL AND METER BOX SETS, AND METER SET FEES, BY REDUCING WATER CONNECTION FEES; AND OTHER MATTERS PROPERLY RELATING THERETO. (BURNHAM)

**Staff Summary:** Staff recommends the modification of the current method of calculating connection fees which results in a significant reduction in connection fees.

**Type of Action Requested:** (check one)  
☐ Resolution ☒ Ordinance  
☐ Formal Action/Motion ☐ Other (Specify)

**Does This Action Require A Business Impact Statement:** ( ) Yes, Completed (XX) No

**Recommended Board Action:** I move to introduce on first reading, Bill No. \_\_\_\_\_, an ORDINANCE AMENDING TITLE 12, WATER, SEWERAGE AND DRAINAGE, CHAPTER 12.01, WATER CONNECTION CHARGES AND USE RATES, SECTION 12.01.030, SCHEDULE OF WATER CONNECTION CHARGES, LATERAL AND METER BOX SETS, AND METER SET FEES, BY REDUCING WATER CONNECTION FEES; AND OTHER MATTERS PROPERLY RELATING THERETO.

**Explanation for Recommended Board Action:** Staff recommends the modification of the current method of calculating connection fees which results in a significant reduction in connection fees. Justifications: (1) The current expansions for both water and sewer are for the most part quality driven - almost none of the work would add additional capacity to our water and/or sewer system. Because of changing quality requirements the significant portion of the expansions are the cost of the existing user. We add capacity because of economy's of scale and timing; (2) Because there is no new growth to speak of, bonds are sold based on the water and sewer rates; and (3) The City has not budgeted more than \$250,000 water and sewer connection fees for the last several years. Additionally, the nature of the location of the infrastructure for Carson City throughout the entire City is different than most communities which grow outward. New growth within the City is in-fill and does not require extension of infrastructure. Whenever projects are proposed staff will evaluate them and recommend measures as needed to serve the project.

**Applicable Statue, Code, Policy, Rule or Regulation:** N/A

**Fiscal Impact:** Insignificant Impact

**Explanation of Impact:** Some minor loss of revenue from connection fees.

**Funding Source:** NA

**Alternatives:** Do Not Approve; Modify; Give additional direction to staff.

**Supporting Material:** Revised CCMC Chapter 12.01

**Prepared By:** Ken Arnold, Deputy Public Works Director

Reviewed By: \_\_\_\_\_

(Department Head)

Date: \_\_\_\_\_

9-8-09

Concurrences: \_\_\_\_\_

(City Manager)

Date: \_\_\_\_\_

9-8-09

(District Attorney)

Date: \_\_\_\_\_

9-8-09

(Finance Director)

Date: \_\_\_\_\_

9/8/09

Board Action Taken:

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
(Vote Recorded By)

ORDINANCE NO. \_\_\_\_\_

BILL NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE 12, WATER, SEWERAGE AND DRAINAGE, CHAPTER 12.01, WATER CONNECTION CHARGES AND USE RATES, SECTION 12.01.030, SCHEDULE OF WATER CONNECTION CHARGES, LATERAL AND METER BOX SETS, AND METER SET FEES, BY REDUCING WATER CONNECTION FEES; AND OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN:

SECTION I:

That Section 12.01.030 of the Carson City Municipal Code is hereby amended as follows:

12.01.030 Schedule of water connection charges, lateral and meter box sets, and meter set fees.

1. The water connection charges are as follows:

|                               | WERC |
|-------------------------------|------|
| Single-Family Residence       | 1.0  |
| Duplex (each living unit)     | 1.0  |
| Apartment (each living unit)  | 0.5  |
| Mobile Home – individual lot  | 1.0  |
| Mobile Home Park – (each pad) | 0.5  |

For the purpose of determining water connection charges, the water equivalent residential customer value, or portion thereof, is based upon a fee of [\$4,543.00] \$454.00. [effective October 7, 2005] per one WERC for every connection. For all other water connections not specified above, the connection charge is based on the "total WERCs" of the proposed development (Example: 1,250 gallons per day divided by 550 gallons per WERC equals 2.27 WERCs; 2.27 WERCs times \$454.00 per WERC equals \$1,030.58). The public works director or [his/her] designee will assign a total WERC value to each development based on water usage information provided to the City through completion and submittal of water usage information data or from previously supplied data generated through the review of similar or like uses and/or developments.

2. All fees for connection to the City water system shall be collected prior to the issuance of a building permit for construction [will be collected at the time the application is made for water service], unless otherwise required by this chapter.

3. The board may by resolution establish for specific geographical areas conditions for the waiver of the sewer connection fee created by this section where public health would be benefitted thereby. If an application for a waiver meets the requirements set forth in the resolution, the waiver may be approved by the director of the department.
4. On or before September 30, 2011, the Board of Supervisors will, at a properly noticed and agendized public meeting, review the effects of the amendment to this section.

(Ord. 2003-12 § 3, 2003: Ord. 1995-15 § 1, 1995: Ord. 1994-61 § 4, 1994: Ord. 1993-44 § 13, 1993: Ord. 1991-11 § 4, 1991: Ord. 1988-28 § 1, 1988: Ord. 1988-15 § 2, 1988: Ord. 1987-5 § 2, 1987: Ord. 1985-16 § 3, 1985: Ord. 1980-30 § 2, 1980: Ord. 1980-22 § 3 (part), 1980).

### CITY INSTALLED SERVICE

#### Applicability:

All connections to the city water system by the city will include all piping, connectors, trenching, backfill and resurfacing necessary to install a service lateral and make its connection to an adjacent and acceptable main waterline. The city will also furnish, install and connect a water meter box or pit setter to the service lateral, and furnish and install a radio frequency water meter of the size ordered by the customer, in accordance with the following fee schedule:

| Lateral and Meter Size | City Installed Service     |
|------------------------|----------------------------|
| 5/8" x 3/4"            | \$1,430.21 (eff. 7/01/09)  |
| 1"                     | \$1,679.52 (eff. 7/01/09)  |
| 1-1/2"                 | \$2,635.58 (eff. 7/01/09)  |
| 2"                     | \$3,452.53 (eff. 7/01/09)  |
| 3"                     | \$5,524.93 (eff. 7/01/09)  |
| 4"                     | \$9,108.79 (eff. 7/01/09)  |
| 6"                     | \$13,349.32 (eff. 7/01/09) |

### CITY INSTALLED DUAL PIT SETTER

#### Applicability:

The city will install water service to supply 2 separate customers through a dual pit setter connected to an adjacent and acceptable main waterline by a 1-inch service lateral. This service will include all connectors, trenching, backfill and resurfacing necessary to accomplish the installation to supply the 2 adjoining customers, parcels or developments. The fee for this installation is \$1,507.00 effective July 1, 2009. Each 5/8-

inch by 3/4-inch water meter furnished and installed in the dual pit setter will cost an additional \$380.65 effective July 1, 2009.

### **CUSTOMER INSTALLED SERVICE**

**Applicability:**

All connections to the city water system by persons other than city will be performed by persons properly licensed by the state of Nevada and Carson City to accomplish the type of work contemplated, and all work performed and all materials placed will be in accordance with the Carson City Code of Standard Specifications for Public Works Construction. Prior to placement of a customer installed service, the applicable meter and meter set fee under the following schedule must be remitted. Under this fee schedule, no other work will be performed and no materials other than the prescribed water meter if requested by the customer will be furnished by Carson City.

| <b>Meter Size</b> | <b>Contractor Installed Service</b> |
|-------------------|-------------------------------------|
| 5/8" x 3/4"       | \$380.65 (eff. 7/01/09)             |
| 1"                | \$455.22 (eff. 7/01/09)             |
| 1-1/2"            | \$618.83 (eff. 7/01/09)             |
| 2"                | \$761.29 (eff. 7/01/09)             |
| 3"                | \$2,190.38 (eff. 7/01/09)           |
| 4"                | \$3,716.31 (eff. 7/01/09)           |
| 6"                | \$6,893.92 (eff. 7/01/09)           |

3. The applicable meter and meter set fees described above include 1 trip by the public works department to set the meter. If additional trips are required as a result of failure by the customer to complete all requirements of the permit for installation of the water service, the customer will be assessed a \$82.36 effective July 1, 2009 fee on the building permit for each return trip, extenuating circumstances as approved by the public works director or designee may be cause for exemption of this requirement.

4. The connection charges described above do not apply for service under "private fire protection" provided no other service or connections are made to that line. (Ord. 2007-3 § 2, 2007: Ord. 2005-6 § 2, 2005: Ord. 2003-11 § 2, 2003: Ord. 1997-61 § 1, 1997: Ord. 1997-52 § 1, 1997: Ord. 1996-12 § 1, 1996: Ord. 1994-60 § 1, 1994: Ord. 1993-44 § 3, 1993: Ord. 1991-12 § 3, 1991: Ord. 1990)

SECTION III:

That no other provisions of the Carson City Municipal Code are affected by this ordinance.

PROPOSED \_\_\_\_\_ 2009.

PROPOSED BY \_\_\_\_\_

PASSED \_\_\_\_\_ (month) \_\_\_\_\_ (day), 2009.

VOTE: AYES: SUPERVISORS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS: SUPERVISORS: \_\_\_\_\_

\_\_\_\_\_

ABSENT: SUPERVISORS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Robert L. Crowell, Mayor

ATTEST:

ALAN GLOVER, CLERK/RECORDER.

This ordinance shall be in force and effect from and after the \_\_\_\_\_ day of the month of \_\_\_\_\_ of the year, 2009.