

## **CARSON CITY PARKS AND RECREATION COMMISSION**

### **Minutes of the May 5, 2009 Meeting**

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, May 5, 2009 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Donna Curtis  
Vice Chairperson James Smolenski  
Commissioner Charles Adams  
Commissioner Lynette Conrad  
Commissioner Steve Lasco  
Commissioner Sean Lehmann  
Commissioner Pete Livermore  
Commissioner Todd Westergard  
Ex Officio Commissioner Molly Walt

**STAFF:** Roger Moellendorf, Parks and Recreation Department Director  
Scott Fahrenbruch, Parks and Recreation Director of Operations  
Nick Providenti, Finance Director  
Tom Grundy, Public Works Engineer  
Vern Krahn, Park Planner  
Kurt Meyer, Recreation Operations Manager  
Thorah Towler, Deputy District Attorney  
Jano Barnhurst, Recording Secretary

**NOTE:** A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours.

**CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM (5:31:19)** - Chairperson Curtis called the meeting to order at 5:31 p.m. Roll was called; a quorum was present. Commissioner Keeton was absent. Commissioner Lasco arrived after roll call. Chairperson Curtis welcomed Commissioner Conrad to the meeting.

**CITIZEN COMMENTS ON NON-AGENDIZED ITEMS (5:32:16)** - Chairperson Curtis introduced the item and invited the public to approach. George Johnson lives in Douglas County and is a member of the Bonanza Kennel Club (BKC). He received a letter on March 11<sup>th</sup> and would like some questions answered and meet with the PRC and staff. The letter creates a situation where they may not be able to continue their dog shows and believes there is some confusion relating to the terminology. He handed out 'Talking Points' to the Commissioners which provides a history of the BKC and addresses the issues they want to present to the PRC as well as the economic issues regarding the BKC and Carson City. He said they are revenue makers and provided an AKC brochure to the Commissioners showing how dog shows can be good for everyone. Chairperson Curtis advised that she met briefly with Mr. Johnson prior to the meeting and explained that pursuant to the Open Meeting Law, the PRC cannot discuss the matter now as it's not agendized. The issues apparently have not been resolved and she suggested they meet in that format and if it still needs discussion, to put it on the next agenda.

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**1. ACTION ON APPROVAL OF MINUTES (5:36:04) - Commissioner Westergard moved to approve the minutes of the April 7, 2009 meeting. Commissioner Smolenski seconded the motion. Motion carried 8-0.**

**2. MODIFICATIONS TO THE AGENDA (5:36:47) - Chairperson Curtis advised that Item 4-C will be heard first. Commissioner Livermore moved to modify the agenda showing Item 4-C as the first official business of the Commission. Commissioner Smolenski seconded the motion. Motion carried 8-0.**

### **3. STAFF UPDATES - DISCUSSION ONLY - NO DELIBERATION**

**3-A. DOUGLAS COUNTY SANITARY SEWER INTERTIE PROJECT AND OLD CLEAR CREEK ROAD IMPROVEMENTS (6:07:05) -** Mr. Grundy advised that sewage from the Douglas County Wal-Mart is being treated by the Indian Hills Treatment Plant but they are out of capacity. They plan to expand the north valley plant but don't have the funding right now. The Carson City Waste Water Treatment Plant has unused capacity of almost two million gallons a day and in October 2008, the Board of Supervisors (BOS) approved a resolution authorizing Carson City and Douglas County to enter into an interlocal agreement allowing Douglas County to send 50,000 gallons a day to Carson City for treatment. The term of agreement is a maximum of ten years but the flows can be stopped at any time. Carson City can give eighteen months notice to terminate the agreement. He narrated a slide presentation of the location, a copy of which is incorporated into the record. The bulk of the pipe will be bored so a hole is dug at each end to connect it. There will be no impact to the fairgrounds, however the main disturbance will be near Old Clear Creek Road. He expects construction to start within four weeks. In response to a question, Mr. Grundy replied that the pipe is 4 inches. Commissioner Livermore suggested installing a T to accommodate the restrooms when they are built at the south end of the park. In response to a question, Mr. Grundy replied that it is a pressurized sewer line so it can't be tapped into for sewage and an additional line would have to be run to accommodate a restroom. Commissioner Livermore suggested running two lines at the same time it's bored. Mr. Moellendorf reiterated that it's a pressurized system so it couldn't be tapped as it would create an 'old faithful geyser'. In response to a question, Mr. Grundy replied that the low point in the sewer line is south of Clear Creek. A lith station could be installed to continue to use the line and pump sewage into it. Mr. Moellendorf commented that it makes sense to put it in at the same time but had a concern about funding. In response to a question, Mr. Grundy replied that the interlocal agreement gives Douglas County permission to construct, operate and maintain the sewer line. They asked for a formal easement but there wasn't a need for it. In response to a comment, Mr. Moellendorf reiterated that costs would be involved but if a lith station was installed it could be used as a sewer line. In response to a question, Commissioner Livermore replied that Douglas County is paying for its sewer. Mr. Grundy advised that Douglas County is paying the costs to treat the sewage and install the line.

In response to a question, Mr. Grundy replied that frontage and landscape improvements are a separate project from the fairgrounds and the Old Clear Creek Road frontage improvement started out as an intersection of three bus services. It made sense to clean up the Fuji Park frontage and install parking at the same time. It runs from the west entrance of Bodine's to the west entrance of Fuji Park and consists of a bus stop, shelter, parking, curbs, gutters, sidewalk, landscaping and re-striping. It adds 38 parking spaces along the frontage road, eight foot sidewalks, and cleans up entrances to Fuji Park and the fairgrounds. Commissioner Livermore advised that it is a direct benefit as the City was responsible for curb, gutter and completion of Fuji Park at a cost of \$700,000. In response to a question, Mr. Krahm replied

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that when going through the SUP process, they asked the Planning Commission to defer it. Andy Burnham tried to find funding and estimates were in the \$366,000 range. Design of the landscape frontage and civil improvements in house is another way to save money. In response to a question, Commissioner Livermore replied that Clear Creek used to be the road to Lake Tahoe. Mr. Grundy advised that construction will begin after the Douglas County Intertie is finished and plans for it to go out to bid in early June to start construction in August.

**3-B. TREADWAY PARK DEDICATION** (6:22:32) - Mr. Fahrenbruch gave a staff report and advised that the Park was recently rededicated to the City from Carson Tahoe Hospital. It was formerly a City owned park but when the hospital moved, it became available to the City again. He credited Supervisor Livermore as the driving force in getting it rededicated. The Park was named after Aaron Treadway and is located near the intersection of John and Minnesota Streets on what used to be part of his ranch. Parks staff is maintaining and making minor improvements to it. There will be a rededication celebration on July 4<sup>th</sup> with a barbecue and entertainment. Commissioner Livermore advised that the process of reacquiring the park began last year. It's the oldest park in Carson City and at one time served as a Spanish American war camp. Through the process, the hospital managed it and when it was transferred from a public to a non-profit hospital, the area was cut out and transferred to City property. The hospital was sold and moved to its new location. He opined that the most important park in Carson City should be reacquired and returned to public ownership and it has a very significant history. Part of the rededication will be a monument or marking. It was over 400 acres, the only park in the region and everyone would take the train to attend events at the park. He thanked Mr. Fahrenbruch and Mr. Moellendorf in helping to regain it.

**3-C. KOREAN WAR VETERANS MEMORIAL PARK PAGODA PROJECT** (6:30:01) -

Mr. Fahrenbruch gave a staff report and advised that the Korean War Veterans Association Chapter 198 of Northern Nevada has been working with Parks staff to install a 4,000 pound monument at the Korean War Veterans Memorial Park. It was previously named Riverview Park until 2005 when the Korean War Veterans received approval to rename the neighborhood portion to the Korean War Veterans Memorial Park. The wetlands and trails are still Riverview Park. The foundation is installed and the monument has been shipped from Korea for assembly by a monument contractor. The ceremony will be held May 16<sup>th</sup> at 9:45 a.m. The Korean War Veterans Chapter, Korean dancers and Mayor Crowell will attend and the monument will be unveiled. In response to a question, Mr. Fahrenbruch replied that the positioning of some of the boulders and monuments depicts different battlegrounds or hills in Korea and there are Nevada and Reno hills. When the foundation was constructed, the positioning of the hills was taken into consideration. Inlaid bricks have the names of veterans engraved who have served in the Korean conflict.

**3-D. MEXICAN DITCH TRAIL BRIDGES PROJECT'S RIBBON CUTTING CEREMONY AND FUN RUN SCHEDULED FOR SATURDAY, JUNE 13, 2009** (6:35:00) - Mr. Krahn gave a staff report and reviewed the handouts which are incorporated into the record. He noted the dedication/ribbon cutting will be held on June 13, 2009, at 9:00 a.m., and the 5K run/1 mile walk and kids run begin at 9:15. T-shirts will be offered. Ann Bollinger has been working with Fleet Feet to coordinate the event. Commissioner Lehmann expressed his appreciation as he is a runner and this provides the community a chance to attend an organized run with the option of purchasing a t-shirt. He hopes it will become an annual event and suggested staggering the starting times for the 5K and kids' race to cause less confusion. In response to a question, Mr. Moellendorf said that Mayor Crowell will be running.

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#### **4. NON-ACTION ITEMS - DISCUSSION AND PRESENTATION ONLY**

##### **4-A. DISCUSSION AND PRESENTATION ONLY REGARDING THE OPERATIONS,**

**USE, AND SCHEDULE OF THE CARSON CITY AQUATICS FACILITY (6:41:28)** - Mr. Meyer reviewed the staff report and scheduling handout which are incorporated into the record. In response to a question, he replied that the pool is open for lap swimming and tot pool times. Two to three more staff members would be required for open swim throughout the day. To adequately guard the pool, someone would need to be on the top pool and the deep end. A guard is in the chair for lap swim, but not on the top pool. Commissioner Lehmann commented that his family goes to Minden because it's open at times that are more conducive to their age group. Mr. Meyer explained that for people coming in after work, the pool wouldn't have room for an open swim as there are swim lessons at the shallow end and the swim team at the deep end. Three nights a week, a swim team from Reno uses the lanes and Special Olympics and water polo have practice. In response to a question, Mr. Meyer replied that there is a joint use agreement with the Carson City School District which does not charge the students to swim if they are part of an organized team. A swim club and diving team are scheduled between 2:00-4:30 and the team is allowed to have swim meets to generate money. In response to another question, he replied that the swim meet has been going on since the pool was built, is their signature meet and is the first long course meet of the season. To satisfy lap swimmers, he can squeeze in lap swimming in the outdoor pool. In response to another question, he replied that the facility has a 50 meter pool, a small top pool, therapy pool and an outdoor pool. The outdoor pool used to be an indoor pool and in disrepair when Question 18 was passed. The swim team lobbied to keep both as indoor pools so the facility could be utilized year round but decided to make it the outdoor pool. The plan was to make the 50 meter pool an indoor pool and install a therapy pool. The groups that made it possible were very involved with the club aspect of swimming. In response to another question, he replied that a leisure pool would be greatly received by the community as a lot of people migrate south because of the features. The lobby was very strong for rectangles and competitive meets are hosted all the time. Commissioner Westergard stated that the pool used to be outside of the Sierra Room and the Recreation Department did a great job in making the most of that facility. He recalled when the process for the new pool started, it was distinctly for multi purpose use. In response to a question, Mr. Meyer replied that children have to be 48 inches tall for the slide and have to know how to swim. He opined that a Family Swim Night on Fridays might be well received. A pool east of the top pool can be rented out for parties for a nominal fee but there isn't room inside for parties. In response to another question, he replied there could be family fees as they have them for other family nights. He plans to open the outdoor pool on Thursday and schools will bring in 3<sup>rd</sup> and 4<sup>th</sup> graders for end of the year parties. The slide opens with the summer schedule. In response to another question, he replied that adjustments to the schedule are done over spring break and winter break, with an open swim schedule similar to the summer schedule. Mr. Moellendorf commented that the pool was designed prior to the current trend of leisure pools. The decision was to go with rectangles because there was a strong competition element that drove the design of the pool. Most of the pools in Reno and Sparks will be closed this Summer and he anticipates an increase in the use of this facility which could create additional revenues. He commended Mr. Meyer for the great job in managing the pool.

##### **4-B. DISCUSSION AND PRESENTATION ONLY REGARDING NEVADA**

**RECREATION AND PARKS SOCIETY AWARDING THE CARSON CITY PARKS AND RECREATION DEPARTMENT THE 2009 PROGRAM EXCELLENCE AWARD FOR THE SELF-PACED TRIATHALON AND THE ELMER H. ANDERSON PARK EXCELLENCE AWARD FOR THE CARSON CITY FAIRGROUNDS RENOVATION PROJECT AND THE**

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**RONALD D. WILSON MEMORIAL PARK PROJECT.** (7:10:45) Mr. Krahn reviewed the staff report and advised that earlier this year, Carson City submitted a recreation application and two park projects to the Nevada Recreation and Parks Society in order to compete with other park facilities statewide in providing unique recreational aspects to their programs. Mr. Meyer explained that the Self Paced Triathlon gave people a time frame and opportunity to choose what kind of triathlon in which to participate. A nominal fee was charged to pay for t-shirts that were awarded. He then explained the process and said it generated a lot of camaraderie and had a lot of interest. It received a Program Excellence Award.

Mr. Krahn then narrated Fairgrounds Renovation Project slides and explained that the Fairgrounds was literally falling apart and turned into a gem for the City. The application discussed the project purpose, scope, design criteria, budget, and funding sources as well as how the Master Plan relates to the Fairgrounds, Fuji Park and Bodine's Casino. It also discussed the public partnership for the parking lot and the separation of spectators and participants in providing amenities in a safe access. He noted that the grandstands were saved from the old arena and some items were sent to Lyon County. Handicapped access at the bleachers, restrooms and parking, and the installation of different types of water quality improvement basins and other aspects of trying to protect Clear Creek were also emphasized. It received a Park Excellence Award in the Renovation category.

Regarding the Ronald Wilson Memorial Park, Mr. Krahn explained that Donna Wilson wrote a biography which included, "Ron truly loved this community and strived to make Carson City a better place to live." The park is divided into three main areas and is the first neighborhood hybrid park. They brought in a variety of natural components with plant material selections and trail systems that work through parks and loops. It has natural areas for walking paths, active areas for kids, passive areas for relaxation, and it's bike and dog friendly. Amenities include a 'long and linear' structure, a climbing rock, and ADA accessibility. Side drainage issues provided an opportunity to create natural looking drainage swales for water harvesting and saved money by not having to install an underground infrastructure. It received a Park Excellence Award for a Neighborhood Park. Commissioner Livermore acknowledged Mrs. Wilson as instrumental in assisting the Commission and BOS through the development process and he complimented her and her family. Mr. Krahn acknowledged and thanked Daria Petrenko and Stella Hyatt for their first Powerpoint presentations.

**4-C. DISCUSSION ONLY REGARDING VARIOUS COMMUNITY VOLUNTEER CLEAN UP EVENTS INCLUDING THE CHAMBER OF COMMERCE'S MONTHLY CLEAN-UP EVENT, THE CARSON ROTARY CLUB'S RECENT CITY HALL LANDSCAPE AND DOWNTOWN CLEAN UP EVENT, THE SUNSET ROTARY CLUB'S PONY EXPRESS PAVILION RETAINING WALL PROJECT, AND THE PINENUT MOUNTAIN TRAILS ASSOCIATION'S PINENUT MOUNTAIN CLEAN UP EVENT.** (5:37:59) Mr. Krahn advised that Parks has slowly been losing staff which has affected maintenance service for the community. The Carson City Chamber of Commerce (COC) and Parks and Recreation are working together in a series of monthly clean ups. Ronni Hannaman of the COC led the effort and compiled photos of the first two cleanups. Ms. Hannaman advised that she got the business community together because people won't move into a community that doesn't look like it has pride in itself. They've called it 'trimming our waists to trim Carson City's waste' and is a joint partnership between the COC, Parks and Recreation and the business community. She then narrated a Powerpoint presentation beginning with the Lone Mountain Park cleanup. She advised that Greater Nevada Credit Union had 14 people start about 8:30 and worked for three hours. The second cleanup was staged at Home Depot and involved 54 volunteers, including GNCU, 22 from

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Carson Nugget and 20 from Wal-Mart. She advised that all liability issues are covered. The Carson Nugget team showed up in force and plans to attend the next cleanup. Participants receive a certificate of appreciation and she estimated that 75 participants saved the Department \$4,500. A press release was sent out in the Northridge area for local residents to attend. Mr. Krahn advised that they will also be doing the Moffett Open Space Property, Mexican Ditch Trail and Silver Saddle Ranch, City corporate yard, other City properties, Hells Bells Road, and possibly some State properties. Ms. Hannaman advised that Home Depot was so pleased with the condition of their parking lot that they donated 10 boxes of bags. The Nugget will be donating water and donuts. In response to a question, Ms. Hannaman replied that children have attended and enjoyed it, would be on flat land rather than rocks, and would be pretty safe. Chairperson Curtis thanked Ms. Hannaman and advised the audience to contact the COC and Parks and Recreation Department for more information. Ms. Hannaman indicated that the Nevada Appeal has provided great support by printing photos. Mr. Moellendorf commented that it's a great program and thought it more of a \$4,500 gift to the City rather than a savings because they are projects for which Parks may not have time. He expressed his appreciation to the volunteers for their generosity.

Mr. Krahn introduced Chick James of Carson City Rotary. Mr. James advised that Rotary is a cross representation of the business community and on April 25, over a million Rotarians worldwide participated in 'Rotary at Work Day' by doing community oriented projects. They chose doing something for the City or downtown area. Seventy five percent of the Club attended and there was good effort and coordination between the Parks Department and Rotarians. A load of bark was brought in for various planters in the 4<sup>th</sup> Street market area and every bit was used. They weeded and did general cleanup. Mr. Krahn advised that they did some planting and finished the landscaping and irrigation at City Hall. Some Rotarians brought their own trailers and tools, accomplished a lot and provided quality workmanship. He estimated the gift to the City at \$3,600 and thanked Mr. James for their hard work. In response to a question, Mr. James replied that he thought it would continue to be an annual event in the downtown area.

Mr. Fahrenbruch advised that the Sunset Rotary Club built a retaining wall on the east side of the Pony Express Pavilion. The slope of the planter required 214 linear feet and three rows of cement block. The wall was needed as the soil from the planter kept spilling out onto the asphalt and plant material couldn't be maintained. Twenty five volunteers worked for a half day to build the wall and do general cleanup around the Pavilion. An added benefit is the creation of more seating. Commissioner Livermore commented that the Sunset Rotary Club has been very generous and supportive to Parks and Recreation over the years. They built equipment structures at Governor's Field and Edmonds Park. He suggested thanking them in a more significant way by presenting them with a plaque or something similar. Mr. Fahrenbruch noted that two maintenance shops would have been difficult for Parks to build with their available capital funds. Chairperson Curtis expressed her thanks.

Mr. Krahn commended Juan Guzman for his help and efforts on the Pinenut Trails cleanup as he spent two full weekend days with the Association. Two 30 cubic yard dumpsters were filled and over 12,000 pounds of trash was hauled in their own personal vehicles and trailers. He estimated this gift at \$22,800 in manpower and use of heavy equipment brings it closer to \$30,000. He acknowledged Terry McTimmons for organizing the event and stated that it has been a great opportunity and morale booster for the Department. As Parks is being asked to do more with less because of budget cuts, they are excited to share it with the community and encourage other organizations to participate. Bella Salon also raised cash as part of Earth Month to apply towards hard costs. In response to a question, Mr. Krahn replied that the Pinenut Mountain Trails Association used their own personal heavy equipment. Commissioner Livermore

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suggested a volunteer coordinator could come in to coordinate these weekend projects. Chairperson Curtis would like to see it continue and thanked staff for their reports.

### **5. ACTION ITEMS**

#### **5-A. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPROVAL OF THE PARKS AND RECREATION DEPARTMENT'S TENTATIVE 2009-2010 ANNUAL BUDGET.**

(7:31:25) - Mr. Moellendorf reviewed the staff report incorporated into the record and introduced Finance Director, Nick Providenti. Mr. Moellendorf advised that items not covered at the previous meeting were internal services charges (ISC) and revenues. He explained that the ISC is a common public accounting procedure and that the general fund funds most of the City's activities and programs; enterprise funds have their own funding source and there are non-general fund budgets such as Question 18 (Q-18). The general fund provides supportive services to programs and the Recording Secretary and District Attorney (DA) are general fund services provided for Quality of Life issues and the Open Space Program. If those services weren't back charged, there wouldn't be an accurate picture of the program costs. Mr. Providenti added that other types of costs included in the allocations are human resources and accounting costs. The costs are allocated by taking payroll sheets and estimating time spent on various projects and allocating purchasing costs based on the dollar amount of the contracts. He said a systematic and rational method is used. In response to a question, he replied that the Quality of Life fund is an operating fund and the Recorder's charges are the Quality of Life portion which is based on an estimate of her time. In response to another question, he replied that the 500 percent increase is due to a lot of costs that were not being charged in the past. A lot of charges go into the general fund that help support parks programs as well. The City is doing a better job of capturing costs than ever before. In response to another question, he replied that Q-18 is the Quality of Life fund that supplements the general fund based on these charges. The general fund is providing the services and charging through this charge. Commissioner Livermore pointed out that a 500 percent increase of Quality of Life Funding hasn't been proven to be valid. In response to a question, Mr. Providenti replied that allocating the total costs based on the 40/40/20 split is basically an estimate. In response to a comment, he replied that if no maps are being done, the fund won't charge for them, however, there will be DA and accounting charges. Estimates are involved and the charge for GIS maps is based on what is believed to have been spent doing the maps for that particular purpose. Mr. Moellendorf commented that budgets are based on history, developed incrementally and just a plan. It's based on what the GIS has traditionally provided for the Quality of Life in terms of mapping. There's also five percent and cost of living increases, and CIP's. Advisory board meetings have been reduced which also reduces staff time. The DA's and Recorder's time have never been charged in the past but probably should have been. In response to a question, Mr. Providenti reiterated that the increase is charging for costs that haven't been charged in the past. The DA wasn't being charged to anyone but they spend a lot of time reviewing contracts, board items, and attending meetings. Recording meetings is a charge that wasn't being captured. He reiterated that the monies are going into the general fund and there are lot of parks that it helps support. If the monies weren't going into the general fund, more cuts would have to be made. The City is trying to do the best it can with the environment but is down \$6 million in sales tax from 2006 that it's trying to make up. Mr. Moellendorf commented that the ISC wasn't so exact but when things get tight, it requires looking at how to increase revenue or save money which has caused an impact of \$171,000. In response to a comment, Mr. Providenti replied that it was providing the service without charging. Commissioner Walt commented that the perception is whether this money should go into the general fund because it isn't going where the voters asked it to go. In response to a question, Mr. Moellendorf replied that if the majority recommends approving the budget, it doesn't mean every

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Commissioner necessarily agrees with it. In response to a question, Chairperson Curtis replied that the BOS can change any budget item at any time and that the details of what will happen with the rec center is a future agenda item. Mr. Moellendorf stated that the postponement of the rec center has not been brought to the PRC other than as his recommendation and it hasn't been brought to the BOS for approval. The money in Q-18 for the rec center is still there. Anytime during the course of the year, the BOS can redirect money and it doesn't affect the budget. Chairperson Curtis added that the PRC could approve the budget with a stipulation that they don't want funding for the DA out of Q-18 and that it can be approved with specific recommendations to the BOS. Commissioner Lasco expressed the understanding that budgets are based in history and that the five fold increase is facts, estimates, and rough ideas but he is not comfortable with it. Mr. Moellendorf explained that whenever a program is developed, a funding source such as Quality of Life is created and gave the Open Space Program as an example. Someone has to run the program which requires services from the general fund. He needs assistance from the DA to prepare contracts, agreements, etc. He also needs human resources and finance department support, so it's not just putting together a revenue generating stream but also building a program to accomplish it.

Chairperson Curtis requested that the Q-18 figures be consolidated into one sheet rather than several to make it easier to see everything at a glance. Commissioner Westergard prefaced his motion with the statement, "most often everyone doesn't agree with what's in the budget. They're not a science but based on history and you guesstimate the best you can and when the actuals come in you're accountable in terms of what things cost and who's charging what and getting what in return." **Commissioner Westergard moved to recommend to the Board of Supervisors approval of the Parks and Recreation Department's tentative 2009-2010 annual budgets. Commissioner Smolenski seconded the motion.** In response to a question, Mr. Providenti replied that the total received 'Other Activities' revenues for 2008-2009 is \$378,000 and the unrealized amount is what is expected to be received between now and the end of June. A lot will be seen in May and June. Mr. Moellendorf commented that the unrealized amount is \$298,000 which is 56 percent of where it should be but revenues don't run parallel with the calendar year. He explained that the revenue coming in now is for next fiscal year programs. They are working with Finance to break down 'Other Activities' into more specific activities because it's the biggest revenue service but not necessarily a good management tool. **Motion carried 7-1.**

**5-B. ACTION TO REQUEST AND SELECT A DATE FOR A JOINT MEETING WITH THE BOARD OF SUPERVISORS TO DISCUSS PARKS AND RECREATION COMMISSION GOALS AND ISSUES.** (8:10:42) Chairperson Curtis advised that she's had an opportunity to talk individually with members of the BOS regarding having a joint meeting or appear at a BOS meeting and present the goals to them. The Mayor's preference is to have the Chair appear. Another Supervisor said either way is fine and another said a joint meeting is fine. Commissioner Walt stated that she would like to have a joint meeting as the PRC differs from other advisory boards because a lot of the projects come out of Q-18 funding and it has to be more transparent. Chairperson Curtis commented on the preference to have a joint meeting before the budget meeting, but is too soon to ensure everyone's availability. Mr. Moellendorf suggested taking a board action request to the BOS asking if they would agree to a joint meeting. Commissioner Livermore commented that if two Supervisors request something it's going to happen and he supports a joint meeting as does Supervisor Walt. Commissioner Lasco advocated a joint meeting. Commissioner Livermore discussed it with the Mayor who would rather have a presentation but would listen to the PRC if they requested it. Mr. Moellendorf suggested the motion be just making a request and not selecting a date. Commissioner Lehmann commented that the Volunteer Coordinator goal is the only one that is budget specific and asked if Commissioner Livermore or Walt could interject it into

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the budget discussions. Commissioner Livermore replied that it could take some time and only 30 minutes have been allowed for a budget presentation. Chairperson Curtis entertained a motion. **Commissioner Smolenski moved to request a joint meeting between the Parks and Recreation Commission and the Board of Supervisors. Commissioner Lasco seconded the motion. Motion carried 8-0.** Mr. Moellendorf expressed his understanding that the request can come through either the present Board members or a formal request for board action.

**6. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION** (8:17:53) - Chairperson Curtis circulated background information about forming subcommittees and advised that they have to follow the rules of the Open Meeting Law. She advised that she and Mr. Moellendorf are preparing a guideline letter to send to the Commissioners. Commissioner Lasco commented that the City of San Francisco is considering increasing latchkey fees from \$32 to \$72 per week so Carson City shouldn't feel too bad about its increases.

**6-A. REPORT FROM SCHOOL BOARD LIAISON** (8:19:34) - Commissioner Conrad indicated that the School Board has the same budget dilemma. Bordewich Bray is doing a pilot project for all-day kindergarten which may bring in revenue by charging for daycare. Solar panels are being planned for Eagle Valley Middle School. In response to a comment, Commissioner Conrad replied that the senior projects coordinator position is being eliminated but the senior projects are going forward.

Mr. Moellendorf advised that National Bike to Work week is next week. Commissioner Livermore requested a copy of the volunteer position application in the Open Space packet. Mr. Moellendorf replied that there are a lot of questions and it needs more work but there are a couple of volunteers who want to assist with the Open Space Rangers.

**7. FUTURE AGENDA ITEMS** (8:24:25) - None.

**8. ACTION ON ADJOURNMENT** (8:24:30) - Commissioner Smolenski moved to adjourn. The motion was seconded by Commissioner Lehmann. Motion carried 8-0.

The Minutes of the May 5, 2009 Carson City Parks and Recreation Commission meeting are so approved this 4<sup>th</sup> day of August, 2009.

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DONNA J. CURTIS, Chair