

**MINUTES
of the Meeting of the
CARSON CITY
9-1-1 SURCHARGE ADVISORY COMMITTEE**

September 30, 2009

1. Call to Order

Chair Anne Keast called the meeting to order at 8:35 a.m.

2. Roll Call and Determination of a Quorum

Members present were Dan Berger, Anne Keast, Karin Mracek, and Bernard Sease, which constituted a quorum. Absent was Tina Petersen.

Also present was Stacey Giomi, Carson City Fire Chief.

3. Approval of June 5, 2009, Meeting Minutes

It was moved by Bernard Sease, seconded by Dan Berger, with motion carried, that the June 5 meeting minutes be approved as presented.

4. Public Comments on Non-Agendized Items

There were no public comments.

5. Report on Funds Collected from the 9-1-1 Surcharge

Stacey distributed printouts of the special revenue account created for the receipt of this surcharge, showing that just under \$30,000 was collected in fiscal year 2009 (ending June 30) and that over \$22,000 has been received to date in fiscal year 2010. Also distributed were copies of the logs showing the payments received by the Treasurers' Office from the various companies.

There was then some discussion regarding these payments, with Stacey mentioning that he has been working with the Treasurer's Office to help them find a contact for AT&T (the former Nevada Bell) to follow up on this matter as no payments have yet been received from that company. However, as penalty language was built into the ordinance, a penalty will be levied on those companies not making their payments within the allotted time frame.

6. Discussion and Possible Action to Approve Purchase of Recorder

Karin said that Dispatch was in desperate need of a new recorder (used for recording all incoming 911 calls) and that she was currently waiting for a bid on a new one. She said that they have three options—one is to have AT&T provide an upgrade path to their current equipment (which she doesn't feel would be worthwhile as they don't like the piece of equipment they now have); one is a piece of equipment from NICE which has all the bells and whistles to get ready for the next generation 911 (but which was quite expensive and they were at least five years away from needing such equipment); and the preferred option of JEI equipment which has basically what they need. Karin said that JEI goes through Sierra Electronics and that this was the bid they were currently waiting on, with a verbal guesstimate of approximately \$20,000 (which would be half the cost of what they paid for Pixus).

It was mentioned that quotes could be received rather than bids for purchases under \$50,000, and Karin distributed information regarding the JEI equipment for the committee to review. Stacey said that the committee did not need to be involved in the purchasing process itself as Karin would need to follow City procedures in regard to this matter.

It was then moved by Bernard Sease, seconded by Dan Berger, with motion carried, that the committee approve Karin pursuing the purchase of a recorder, up to \$35,000.

7. Discussion and Possible Action to Update Master Plan

Stacey mentioned that no action needed to be taken on this item at this meeting as the year was not yet up on the Master Plan and that the item would be brought back to the Committee at its first meeting of next year. He mentioned that all that would probably need to be updated would be to roll the dates over and change the limit.

In response to what was expected in regard to emerging technologies, Stacey replied that the next generation 911 would be the biggest emerging technology and that the service agreement with AT&T will be ending at the close of fiscal year 2012. More, however, will be known regarding this time line by the middle of next year as Douglas County was currently in this conversion process and the committee could see what they had in place at that time. Stacey also mentioned that the counties were now forming a users' group for a multi-county internet pipeline to move either 911 data or radio traffic (which still needed to be defined by the users group), which would be another potential source of an emerging technology.

8. Next Meeting Date

The next meeting date was scheduled for Tuesday, December 8, at 8:30 a.m. in the meeting room of Fire Station #1.

Stacey mentioned that Dan's, Anne's, and Tina's terms will be expiring on December 31, so they will be receiving letters asking if they'll wish to reapply. These positions will be opened on October 15, closed on November 15, and taken to the Board on December 3.

9. Adjournment

It was moved by Dan Berger, seconded by Karin Mracek, with motion carried, that the meeting be adjourned at 9:00 a.m.

Recorder: Judy Dietrich