

## **CARSON AREA METROPOLITAN PLANNING ORGANIZATION**

### **Minutes of the May 12, 2010 Meeting**

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, May 12, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson James Mallery  
Vice Chairperson Paul Esswein  
Member Shelly Aldean  
Member Russell Carpenter  
Member Robert Crowell  
Member Charles Des Jardins  
Member Jeff Foltz  
Ex-Officio Member Jason Van Havel

**STAFF:** Andy Burnham, Public Works Department Director  
Darren Schulz, Deputy Public Works Director  
Patrick Pittenger, Transportation Manager  
Dan Doenges, Senior Transportation Planner  
Ken Smithson, Transit Coordinator  
Jeff Sharp, City Engineer  
Kim Belt, Capital Projects Manager  
Joel Benton, Senior Deputy District Attorney  
Kathleen King, Recording Secretary

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF A QUORUM** (4:31:08) - Chairperson Mallery called the meeting to order at 4:31 p.m. Roll was called; a quorum was present. Chairperson Mallery reviewed the contents of a letter from NDOT Assistant Director - Planning Tracy Larkin Thomason advising that Jason Van Havel will serve as Ex-Officio Member Taylor's alternate. Chairperson Mallery welcomed Ex-Officio Member Van Havel.

**B. ACTION ON APPROVAL OF MINUTES - April 14, 2010** (4:32:56) - Member Aldean moved to approve the minutes, as presented. Member Carpenter seconded the motion. Motion carried 6-0-1, Member Foltz abstaining.

**C. MODIFICATION OF AGENDA** (4:33:20) - None.

**D. PUBLIC COMMENT** (4:33:31) - None.

**E. DISCLOSURES** (4:34:02) - None.

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#### **F. PUBLIC MEETING ITEMS:**

**F-1. ACTION TO APPROVE AN AMENDMENT TO THE CAMPO PUBLIC PARTICIPATION PLAN** (4:34:15) - Chairperson Mallory introduced this item, and Mr. Doenges reviewed the agenda report. He advised that Member Aldean's comments, from the April meeting, had been incorporated, but no other revisions had been made. In response to a question, Mr. Doenges explained the terms "positive cost estimate," and "advance construct" as relevant to a project. Chairperson Mallory entertained additional CAMPO member comments and public comments. When none were forthcoming, he entertained a motion. **Member Carpenter moved to approve an amendment to the CAMPO Public Participation Plan. Member Aldean seconded the motion. Motion carried 7-0.**

**F-2. ACTION TO APPROVE AN AMENDMENT TO THE CAMPO TRANSPORTATION IMPROVEMENT PROGRAM ("TIP")** (4:37:53) - Chairperson Mallory introduced this item, and Mr. Doenges reviewed the agenda report. In response to a question, Mr. Doenges reviewed the proposed amendments, as outlined on the spreadsheet included in the agenda materials. In response to a further question, Mr. Pittenger explained the agreement between the Carson City RTC and the South Tahoe Area Transit Authority ("STATA") Board that \$100,000 in Federal Transit Administration funds can be "funneled through our urbanized area to the BlueGo service." He further explained that as much 5316 funding will be used as possible because of its applicability limitations. This leaves 5307 funding available for other uses. Mr. Pittenger advised of having been recently informed, by NDOT representatives, that approximately \$40,000 has become available. At Member Crowell's request, Mr. Doenges reviewed the V&T Railway Commission grants, as delineated on the spreadsheet. He responded to corresponding questions of clarification.

Chairperson Mallory entertained additional CAMPO member and public comments. When none were forthcoming, he entertained a motion. **Member Des Jardins moved to approve a proposed amendment to the CAMPO Transportation Improvement Program. Member Aldean seconded the motion. Motion carried 7-0.**

**F-3. ACTION TO APPROVE THE CAMPO FISCAL YEAR 2011 UNIFIED PLANNING WORK PROGRAM ("UPWP")** (4:45:57) - Chairperson Mallory introduced this item, and Mr. Pittenger reviewed the agenda materials. Member Aldean suggested a correction to Work Element 1.0 - Administration, Task 1.2, at page 7 of the UPWP. In response to a question, Mr. Pittenger reviewed the percentages of local match paid by Douglas and Lyon Counties and Carson City. He agreed to specifically delineate the percentages in the UPWP. Member Crowell noted a correction to Work Element 3 - Street and Highway Planning, Task 3.2. Chairperson Mallory entertained public comment and, when none was forthcoming, a motion. **Member Carpenter moved to approve the CAMPO fiscal year 2011 Unified Planning Work Program ("UPWP"). Member Crowell seconded the motion. Motion carried 7-0.**

**F-4. ACTION TO APPROVE AGREEMENT #PR 451-09-802 WITH NDOT FOR FTA SECTION 5309 FUNDS IN THE AMOUNT OF \$402,298 FOR BUS FACILITY AND VEHICLE IMPROVEMENTS WITHIN THE CAMPO BOUNDARY** (4:53:33) - Chairperson Mallory introduced this item, and Mr. Smithson reviewed the agenda materials. In response to a question, Mr. Smithson reviewed the various amenities which can be purchased with the 5309 funds. He acknowledged the outcome of the bus stop amenities study, just approved as part of the UPWP, will provide guidance as to how to spend the money. Chairperson Mallory expressed concern with regard to the match funding

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“com[ing] along with the federal funds ... at the same time; the federal funds not being spent prior to having the local matching funds in hand, at least within an agreement.” Mr. Smithson advised of assurances from NDOT representatives that the State matching agreement “is in the pipeline.” Chairperson Mallory expressed the hope that CAMPO action would include this understanding. Mr. Pittenger explained that the State’s portion of the match only represent a portion of the matching funds required. The federal share of the total \$500,000 is approximately \$400,000; the value of the State match is approximately \$37,500. Douglas County and Carson City would also contribute matching funds.

Chairperson Mallory entertained public comment and, when none was forthcoming, a motion. **Member Crowell moved to approve Agreement #PR 451-09-802 with NDOT for FTA Section 5309 funds in the amount of \$402,298 for bus facility and vehicle improvements within the CAMPO boundary, with the understanding that none of the funds will be spent until matching funds from NDOT and the State have both been received in hand.** Member Carpenter seconded the motion. Member Aldean suggested a clarification, and **Member Crowell amended his motion to indicate the matching funds should be formally obligated by agreement.** Member Carpenter continued his second. Motion carried 7-0.

### **G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**G-1. FUTURE AGENDA ITEMS** (4:58:45) - Mr. Pittenger reviewed the tentative agenda for the June CAMPO meeting. Chairperson Mallory requested Mr. Pittenger to request NDOT representatives to be prepared to discuss “the freeway, the price of the freeway, inflation costs ... that may have gone down ...”

**H. ACTION ON ADJOURNMENT** (5:00:20) - Member Aldean moved to adjourn the meeting at 5:00 p.m. Member Crowell seconded the motion. Motion carried 7-0.

The Minutes of the May 12, 2010 Carson Area Metropolitan Planning Organization minutes are so approved this 9<sup>th</sup> day of June, 2010.

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JAMES MALLERY, Chair