A regularly scheduled meeting of the Carson City Board of Supervisors was held on Thursday, December 1, 2005, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 8:30 a.m.

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| PRESENT: | Marv Teixeira | Mayor |
| | Robin Williamson | Supervisor, Ward 1 |
| | Shelly Aldean | Supervisor, Ward 2 |
| | Pete Livermore | Supervisor, Ward 3 |
| | Richard S. Staub | Supervisor, Ward 4 |
| STAFF PRESENT: | Linda Ritter | City Manager |
| | Alan Glover | Clerk-Recorder |
| | Ken Furlong | Sheriff |
| | Al Kramer | Treasurer |
| | Andrew Burnham | Development Services Director |
| | Stacy Giomi | Fire Chief |
| | Melanie Bruketta | Chief Deputy District Attorney |
| | Cheryl Adams | Purchasing and Contracts Manager |
| | Katherine McLaughlin | Recording Secretary |
| | Tom Grundy | Assistant Engineer |
| | (BOS Recording 12/1/05 8:30:25) | |

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Agenda Report and/or supporting documentation. Staff members making the presentation are listed following Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

**CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, AND INVOCATION -** Mayor Teixeira convened the meeting at 8:30 a.m. Roll call was taken. The entire Board was present, constituting a quorum. City Manager Linda Ritter led the Pledge of Allegiance. Rev. Elaine Morgan of the Nevada Diocese of the Episcopal Church gave the Invocation.

**CITIZEN COMMENTS ON NON-AGENIZED ITEMS (8:33:01) -** None.

**1. APPROVAL OF MINUTES OCTOBER 20, 2005 (8:33:15) -** Supervisor Aldean corrected Page 11, midway down, to reflect that her comment had been that "the project was contrary to the policies that will be adopted for the new master plan". She asked that the word "not" be removed from the sentence. She advised that Assemblywoman Bonnie Parnell is still an Assemblywoman and asked that the word "Former" be removed from her title on Page 16. Supervisor Aldean then moved to approve the Minutes of the Carson City Board of Supervisors meeting of October 20, 2005, as amended. Supervisors Williamson and Staub seconded the motion. Motion carried 5-0.

**2. AGENDA MODIFICATIONS (8:34:45) -** None.

**3. LIQUOR AND ENTERTAINMENT BOARD (8:35:20) -** Mayor Teixeira recessed the Board of Supervisor session and immediately convened the Liquor and Entertainment Board. For Minutes of the Liquor and Entertainment Board, see its folder.

**BOARD OF SUPERVISORS** - Following adjournment of the Liquor and Entertainment Board, Mayor Teixeira reconvened the Board of Supervisors session. The entire Board was present, constituting a quorum.

**4. CONSENT AGENDA**

**4-1. CITY MANAGER - ACTION TO APPOINT TWO MEMBERS TO THE SHADE TREE COUNCIL, TERMS TO EXPIRE JANUARY 1, 2008**

**4-2. PURCHASING AND CONTRACTS - ACTION TO ADOPT A RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO DETERMINE THAT THE USED SPORT COURT FLOORING TILES HAVE REACHED THE END OF THEIR USEFUL LIVES AND ARE THEREBY DONATED TO CARSON CITY SOCCER LEAGUE, A NONPROFIT ORGANIZATION CREATED FOR EDUCATIONAL PURPOSES AS SET FORTH IN NEVADA REVISED STATUTES 372.3261 (FILE 00506-089)**

**4-3. DEVELOPMENT SERVICES - CONTRACTS - ACTION TO APPROVE AMENDMENT NO. 1 TO CONTRACT 2005-043, A CONTRACT WITH CXS CONSULTING FOR ASSISTING IN THE DEVELOPMENT OF A GEOGRAPHIC INFORMATION SYSTEM (GIS) STRATEGIC PLAN. THE AMENDMENT MODIFIES THE SCOPE OF WORK, EXTENDS THE COMPLETION DATE FROM OCTOBER 31, 2005, TO FEBRUARY 28, 2006, AND INCREASES THE CONTRACT AMOUNT FROM $24,875 TO $42,200**

**4-4. FIRE - MEMORANDUM OF UNDERSTANDING BETWEEN CARSON CITY AND THE CARSON CITY FIREFIGHTERS ASSOCIATION**

**4-5. DEVELOPMENT SERVICES - ACTION TO RESCIND AND CANCEL ORDINANCE NO. 1995-48, A WATERLINE REIMBURSEMENT AGREEMENT BETWEEN CARSON CITY AND DEAN AND MICHAEL ANDERSON REGARDING PROPERTY ASSESSOR'S PARCEL NO. 009-252-01, LOCATED AT 4460 VOLTAIRE STREET, CARSON CITY, NEVADA, FOR WATER MAIN CONSTRUCTION; AND AUTHORIZE THE MAYOR TO SIGN THE CANCELLATION**

**4-6. HEALTH AND HUMAN SERVICES - ACTION TO APPROVE A GRANT AWARD IN THE AMOUNT OF $221,375 FROM THE NEVADA DEPARTMENT OF HUMAN RESOURCES, HEALTH DIVISION, FOR PUBLIC HEALTH PREPAREDNESS AND TERRORISM RESPONSE ACTIVITIES (8:40:00) -** Supervisor Livermore moved to approve the Consent Agenda as recommended consisting of six items in total, one item from the City Manager for the appointments to the Shade Tree Council, two (one) from Purchasing and Contracts with one being a resolution to be known as Resolution No. 2005-R-40, one item from Development Services - Contracts, one item from the Fire Department, one item from Development Services, and one item from Health and Human Services as presented. Supervisor Staub seconded the motion. Supervisor Williamson thanked the Shade Tree applicants for volunteering their services. The motion was voted and carried 5-0.

**6. CARSON CITY SENIOR CITIZENS CENTER -** Director Janice McIntosh **- ACTION TO APPROVE A TWO YEAR LEASE WITH SHARE THE DAY ADULT CARE CENTER TO BE LOCATED AT THE CARSON CITY SENIOR CITIZENS CENTER (8:42:15) -** Tammy Simpson, Open Space and City Property Manager Juan Guzman - Ms. McIntosh described the purpose of the adult care center and the firm that would be operating it. She felt that their services would be a good blend with those provided by the Center. She assured the Board that Senior Deputy District Attorney Michael Suglia had made the requested changes to the contract as suggested by the Board previously. The insurance policy was provided before the contract was drafted. It is a two-year lease. The operator can request release from the contract if no clients materialize. She has already signed up half of the number of clients that she plans to have. She will provide the service, personnel, furnishings, and janitorial services. Supervisor Aldean suggested that the "early out" clause, Section 21, include the ability for the City to terminate the contract should an unforeseen event occur. Dates were not included in the contract due to the uncertainty as when the State licensors will approve the program. Ms. Simpson explained that her packet will be complete after the Board acts on the lease. The State will then investigate her and issue the license, if it is favorable. She explained the administrative process for enrollment. Her insurer had seen the lease clause and is "happy" with it. The insurer is aware of the plan to use the entire Senior Center and not just one room. Ms. McIntosh advised that Johnson and Perkins had performed the assessment and established the rental rate. Mr. Guzman described the firm's function in the process. The rate is $1,000 per month. Ms. McIntosh introduced the manager and indicated that she had operated a similar facility in Washoe County. Mayor Teixeira wished them success in the venture and requested a status report on how it functions. Ms. McIntosh advised that a lot of preparatory work had already been done at the Center. They have a list of individuals who want the service. She hoped that it will serve the community and save the City some funds. Supervisor Staub moved to approve a two-year lease with Share The Day Adult Day Center to be located at the Carson City Senior Citizens Center with a fiscal impact of $1,000 per month to be assigned to the Senior Center. Supervisor Livermore seconded the motion. Motion carried 5-0.

**7. DEVELOPMENT SERVICES - ENGINEERING -** Assistant Engineer Tom Grundy **- ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A SEWER AND WATERLINE PARTICIPATION AGREEMENT, COST SHARING AND REIMBURSEMENT AGREEMENT BY AND BETWEEN JAMES AND BARBARA RANSPOT ( PONDEROSA BAPTIST CHURCH), AND CITY OF CARSON CITY, A POLITICAL SUBDIVISION OF THE STATE OF NEVADA, FOR WORK INCLUDED, BUT NOT LIMITED TO, THE CONSTRUCTION OF A SEWERLINE AND WATERLINE IN ACCORDANCE WITH APPROVED PLANS AND SPECIFICATIONS FOR THE MARK WAY AND EMERSON DRIVE SEWER AND WATERLINE EXTENSION (8:52:56) -** Assistant Engineer Tom Grundy, Development Services Director Andrew Burnham - Mr. Burnham explained that the desired depth of the line is more than that required for the developer's project. The extra depth is needed in order to serve the remaining lots in the vicinity. The extra depth requires shoring for the safety of the workers. Clarification indicated that the Code needs to be revised to match staff's interpretation as the Code indicates the City will pay for upsizing lines over eight inches. The extra depth was felt to be expensive. Supervisor Aldean moved to approve and authorize the Mayor to sign a Sewer and Waterline Participation Agreement, Cost Sharing and Reimbursement Agreement by and between James and Barbara Ranspot, Ponderosa Baptist Church, and City of Carson City, a political subdivision of the State of Nevada, work including, but not limited to the construction of a sewerline and a waterline in accordance with approved plans and specifications for the Mark Way and Emerson Drive sewer and waterline extension, fiscal impact to the City will be $216,490 from various accounts. Supervisor Livermore seconded the motion. Motion carried 5-0.

**8. CITY MANAGER -** Linda Ritter

**A. ACTION TO APPROVE AN AGREEMENT BETWEEN CARSON CITY AND SIERRA NEVADA COMMUNITY ACCESS TELEVISION (SNCAT) TO PROVIDE PUBLIC, EDUCATION AND GOVERNMENTAL ACCESS PROGRAMMING AND SERVICES FROM JANUARY 1, 2006 THROUGH JUNE 30, 2006 (8:57:59) -** David Morgan - Ms. Ritter's introduction indicated that CATF had not submitted a bid. The proposed contract is for an interim period. It provides staff with time to evaluate the needs and go out to bid on the ultimate service. SNCAT provides community access services for Reno and Sparks. They understand that occasional emergency meetings are conducted and may need to be aired. The contract establishes an hourly rate and provides for 55 hours of airing time. The program listing indicates a cost of $32,000. This provides ample time for that have yet to be determined programs to be aired. An emergency meeting will not be required to submit a written request for service. Supervisor Aldean suggested a correction to Page 6 revising the reference to Section H (A) to be Section 2. Ms. Ritter agreed to verify this citation and the term "programming negligent and/or intentional programming" in Section C. She also agreed to add "by endorsement" to Section D on Page 10. She then explained that discussions will be held with SNCAT over the next six months and that a proposal to continue the services should be submitted prior to June 30, 2006. The City retains the ability to say no at that time. Supervisor Aldean recommended including "at least 30 days prior to" June 30 to Section 19A and that the reference regarding submittal of the renewal in the final paragraph of Page 13 should be corrected to be Section 19 and not the indicated Section 20. Supervisor Livermore pointed out that the contract merely provides an interim six month service provider. It is not a guarantee that the provider will be the ultimate contractor. He also noted that there is a local individual(s) who is capable of providing the service and that the RFP will allow such an individual(s) to compete for the contract. Ms. Ritter advised that two letters of interest had been received in response to the City's advertisement. One was from SNCAT. The other was from the Brewery Arts Center. Clarification also indicated that the operation will be run from the Sierra Room and not the present office. Ms. Ritter indicated that staff will work with the provider and, if there is a group of individuals interested in programming who need training, SNCAT will be asked to provide it locally. Otherwise, it may be necessary for the individual(s) to travel to Reno for the training. Supervisor Aldean disclosed her tour of SNCAT's facility and concurred that they have a good training center. Public comments were solicited.

Mr. Morgan concurred that they have the training expertise. He felt that the community service needs should span a wide communication spectrum that includes the internet. He looked forward to this opportunity. He hoped that the provider will be able to provide the services desired without using City funds as the community will support it if handled correctly.

Supervisor Livermore moved to approve an agreement between Carson City and Sierra Nevada Community Access Television to provide public, education and governmental access programming and services from January 1, 2006, through June 30, 2006; fiscal impact is not to exceed $55,000, with the noted changes as noted by Supervisor Aldean. Supervisor Staub seconded the motion. Motion carried 5-0.

**5. PARKS AND RECREATION -** Open Space Manager Juan Guzman **- ACTION TO ADOPT A RESOLUTION PURSUANT TO N.R.S. 277.050, DECLARING THE BOARD OF SUPERVISORS' INTENTION TO SELL THE FORMER GILBERT PROPERTIES LOCATED IN UPPER KINGS CANYON ON THE SOUTHEAST SIDE OF KINGS CANYON ROAD (END OF PAVEMENT), APN 7-061-72 THROUGH 75 TO THE U. S. FOREST SERVICE, AND FIXING A TIME LINE FOR A SUBSEQUENT PUBLIC MEETING IN ORDER TO RECEIVE ANY OBJECTIONS TO THE SALE**

**(9:07:26) -** Mr. Guzman distributed a new resolution to the Board and Clerk. It changed the public hearing date to January 17 and corrected "Recorder" to be the "Clerk". Discussion pointed out that a sunset date was not included in the documents. The original agreement had indicated that the offer was valid for six months. Board comments directed Mr. Guzman to amend the documents to reflect an effective date of 10/20/05. Supervisor Staub moved to adopt Resolution 2005-R-41, A RESOLUTION PURSUANT TO N.R.S. 277.050, DECLARING THE BOARD OF SUPERVISORS' INTENTION TO SELL THE FORMER GILBERT PROPERTIES LOCATED IN UPPER KINGS CANYON ON THE SOUTHEAST SIDE OF KINGS CANYON ROAD, END OF PAVEMENT, APN 7-061-72 THROUGH 75 TO THE U. S. FOREST SERVICE, AND FIXING A TIME LINE FOR A SUBSEQUENT PUBLIC MEETING IN ORDER TO RECEIVE ANY OBJECTIONS TO THE SALE with the changes as requested by Supervisor Aldean. Supervisor Williamson seconded the motion. Motion carried 5-0.

Discussion explained that any funds received from the sale will be used as to match Question 1 funds for the acquisition of additional properties. Several potential acquisitions were listed. It was also indicated that some of the funds may be used to enhance Open Space projects. It was also pointed out that the value of the property had increased since Open Space had acquired the property. No formal action was taken regarding this discussion.

**8. B. UPDATE REPORT FROM JAY JOHNSON, APS ENERGY, REGARDING THE PROPOSED BIO-MASS ENERGY PROJECT AT THE NORTHERN NEVADA CORRECTIONAL CENTER (9:15:19) -** Jay Johnson, City Manager Linda Ritter - Justification for providing the update was provided. They had been able to reduce the particulate matter by 80% which is 50 lbs. of emissions per day. Their attorney has talked with and given the information to Jason Woodbury and the three individuals who had protested their application. Clarification indicated that this technology had always been available, however, the cost of the equipment was a large concern and may have impacted the ability to include the photovoltaic power plant as a part of the project. The particulate matter produced by the original equipment was below the NEPA's standards. Therefore, it was felt that the need to reduce the particulate matter further was not necessary. Mayor Teixeira explained that the Board had imposed the requirement in an effort to obtain the best product for the community. The technology and information were there. The Board should have been told about the financial concern. The Board hopes that there is an ample wood supply to keep the equipment operating. Mr. Johnson felt that there is an ample supply of wood due to the Waterfall Fire. He also indicated that the photovoltaic power plant's size had been reduced to 10 KWs. He then defined the status of the project and its timetable. He indicated that a followup status report may be provided in February. Supervisor Livermore complimented the individuals who had opposed the original project for educating the Board on the technology. Their opposition had provided a better product for the community and created better communications between the prison and City. Mr. Johnson reiterated that their attorney had contacted Mr. Woodbury and the three individuals who had opposed the original plant. All of the information on the plant has allegedly been provided to those individuals. Mayor Teixeira felt that, while it was a contentious issue for the City, it had set a higher standard for other communities. It also resulted in the prison and City becoming a team. No formal action was required or taken.

RECESS: A recess was declared at 9:24. The entire Board was present when Mayor Teixeira reconvened the meeting at 9:34 a.m., constituting a quorum.

**C. PRESENTATION BY RON WEISINGER, EXECUTIVE DIRECTOR, NORTHERN NEVADA DEVELOPMENT AUTHORITY(NNDA), REGARDING CURRENT AND FUTURE ACTIVITIES OF THE AUTHORITY (9:34:34) -** City Manager Ritter, Western Nevada Development District (WNDD) Executive Director Ron Radio - Mr. Weisinger explained a real estate based software program which had been installed on his website and is available to the City. It will list all nonresidential properties within the City and is accessible to NNDA members, including realtors. The other eight Counties who are NNDA members are able to access the listing for properties in their respective counties. The Counties were listed. NNDA paid for the entire program. Neither the City nor the NNDA realtor/member is charged for the service. Justification for the service was provided. He felt that the service provides a "tremendous GIS report" as illustrated by his examples of reports which can be obtained. The proposed V&T site is included in the information. Justification for inclusion of tourist sites was provided. Mayor Teixeira noted the escalating price of homes and commercial properties. The service will continue escalating property values. Mr. Weisinger indicated that he would leave a brochure on the service with Ms. Ritter. Training for staff is available and was described. Discussion indicated that the City will be responsible for updating the information under a memorandum of understanding which includes a requirement that properties that have been sold be removed within a specified period. Mr. Weisinger then explained the Regional Economic Development Strategy Issue (REDSI) which was funded by the Nevada Commission on Economic Development. It combines NNDD's four Counties with three Counties from WNDD, who were identified. REDSI's purpose was limned. Angelo Economics was retained to develop the program and do the economic development planning. Mr. Radio is the project manager. The study will begin in January and should end in late June or early July. The visioning process includes the establishment of focus groups. It was hoped that the Board would lead this process. As the City already has developed major plans for its future, they will be added to the program and used to develop the balance of the document(s). Discussion indicated that Ms. Ritter is on the steering committee for EDAWN. EDAWN is working with the same firm. Its project and the REDSI will be tied together. Mr. Radio justified combining the NNDA and WNDD strategic issue programs. Benefits of a combined program were noted. He also emphasized the need to include all media, ethnic groups, and naysayers in the process in order to create a balanced regional economic strategy. The strategy will include smaller strategies for communities. The City's strategy will be used as the base. The base will be expanded to include the entire region. Mayor Teixeira pointed out the amount of work that had already gone into the City's master plan update and expressed the hope that it does not have to be redone. Mr. Radio advised that Supervisor Aldean is a member of the steering committee. The Board is to provide direction to Angelo Economics. He also indicated that additional status reports will be provided to the Board. Mayor Teixeira welcomed the reports. No formal action was required or taken.

Discussion between Mayor Teixeira and Mr. Weisinger explained the status of an EDA grant for the V&T Railway. No formal action was required or taken.

**9. BOARD OF SUPERVISORS - NON-ACTION ITEMS (9:53:28)**

**A. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS -** Mayor Teixeira explained his attendance at the Sheriff's Reserve Officers graduation ceremony at the Brewery Arts Center. He complimented the graduates on their dedication and attendance. Eleven individuals had signed up for the classes from Carson City, Douglas and Lyon Counties. All 11 had attended each class and graduated. He complimented Sheriff Furlong on implementing the program. He noted the service provided by the volunteers and reservists during the Waterfall Fire. They are an asset to the community as indicated. He complimented them on their services to the community. Supervisor Aldean announced that City Code has been posted by LexisNexis on its website and that hard copies have been received by the Clerk. Discussion explained that a link to the LexisNexis site will be placed on the City's website and thanked the Code Committee for its dedication and effort to update and get the Code on the web. Supervisor Aldean also advised that Former Supervisor Janice Ayres' sister had died. Discussion indicated that the funeral may be held on Saturday. Board condolences were expressed to Former Supervisor Ayres. Mayor Teixeira urged City Manager Ritter to make the website update a high priority. It should mirror the vitality of the community. If funding is needed, it should be provided for this project. Ms. Ritter expressed her belief that the Board will be impressed with the final product. Supervisor Williamson invited the public to participate in the Silver and Snowflake Christmas Tree Lighting Ceremony commencing at 5:30 p.m. this evening. Mayor Teixeira indicated that he will make his remarks at the Ceremony and that Mayor Pro Tem Williamson will lead the group from the State Tree Lighting Ceremony to the City's tree at the corner of Musser and Nevada. Supervisor Livermore reminded the Board and public that the Hospital will be relocating to the new regional facility on December 3. The Fire Department will be involved with relocating the patients. He hoped that the public had taken advantage of the opportunity to tour the facility. The access road has been opened. The emergency room at the Hospital on Fleischmann will close when the last patient is moved. Eight thousand people toured the new facility. No formal action was required or taken.

**B. STAFF COMMENTS AND STATUS REPORT -** None.

**10. ACTION TO ADJOURN (10:01:05) -** Supervisor Aldean moved to adjourn. Supervisors Livermore and Williamson seconded the motion. Motion carried 5-0. Mayor Teixeira adjourned the meeting at 10:02 a.m.

The Minutes of the December 1, 2005, Carson City Board of Supervisors meeting

ARE SO APPROVED ON _February 2_____, 2006.

_/s/_______________________________________
Marv Teixeira, Mayor

ATTEST:

_/s/_________________________________
Alan Glover, Carson City Clerk-Recorder