

**City of Carson City
Request for Board Action**

Item #8-5A

Date Submitted: 7/6/10

Agenda Date Requested: 7/15/10

Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Nick Providenti, Director of Finance

Subject Title: Action to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$33,857.81 out of estimated billings through June 30, 2010 of approximately \$2,600,000.

Staff Summary: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

Type of Action Requested: (Check One)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does this action require a Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve the application to remove uncollectible accounts receivable from the records of the Landfill division of the General Fund in the amount of \$33,857.81 out of estimated billings through June 30, 2010 of approximately \$2,600,000.

Explanation for Recommended Board Action: NRS 354.256 requires that the County Auditor apply to the Board for permission to remove uncollectible accounts receivable from the records of the County.

There presently exist a number of accounts receivable on the records of the Landfill division in the General Fund which are deemed to be uncollectible. These accounts were worked by members of the Public Works Department and it has been determined the accounts are either out of business or in bankruptcy court.

A listing of the accounts deemed uncollectible is attached including the amounts and the name of the debtor.

Staff hereby applies for permission to remove the accounts listed on the attached documents from the records of the Landfill division of the General Fund.

Applicable Statute, Code, Policy, Rule or Regulation: NRS 354.256

Fiscal Impact: \$33,857.81

Funding Source: General Fund

Explanation of Impact: Reduction of accounts receivable and increase in non cash bad debt expense off \$33,857.81.

Alternatives:

- 1) Reject Application
- 2) Modify Application

Supporting Material: Listing of accounts deemed uncollectible as of April 30, 2010.

Prepared By: Nickolas Providenti

Reviewed By: [Signature]
(Department Head)

Date: 7/2/2010

: [Signature]
(City Manager)

Date: 7/6/10

: [Signature]
(District Attorney)

Date: 7/6/10

: [Signature]
(Finance Director)

Date: 7/6/10

Board Action Taken:

Motion _____ 1) _____ Aye/Nay
2) _____

(Vote Recorded By)

LANDFILL ACCOUNTS TO BE WRITTEN OFF

ACTION CONSTRUCTION	\$690.42	Sent letter at 120 days overdue did receive a payment so didn't put on cash only Sent letter in Feb 09 regarding account was still past due and would be going on CASH ONLY on April 1, 2009 Sent letter in Feb 10 regarding account with no reponse from customer
AM HAIRE TRUCK BODIES, INC.	\$679.41	Sent letter at 90 days informing customer would be going to cash only Put on CASH ONLY on November 28, 2008 Finally received phone call from owner stating that the company is foreclosed and no monies to pay the bills.
BLUEGRASS BARS, LLC.	\$7,592.15	In bankruptcy court
BSA CONSTRUCTION, LLC.	\$777.80	Sent letter at 150 days overdue stating that would go to CASH ONLY status on March 15, 2010 Statements are still being mailed with no response or payments received
COMSTOCK METALS, INC.	\$190.23	Received paperwork account is in bankruptcy court
CONELY EQUIPMENT	\$741.82	Sent letter at 120 days informing customer would be going to cash only Did receive a few payments but not the full amount Still mailing statements with no reponse to those statements no payments being made
DOORS PLUS	\$33.93	Sent letter at 180 days informing customer would be going to cash only Letter came back as unable to forward Mailed statement has been returned with no forward address known & telephone is disconnected
DOWN 2 EARTH LAWN MAINTENANCE	\$151.15	Sent letter stating that customer would be going on CASH ONLY on November 20, 2009 Still mailing statements with no reponse to those statements no payments being made
GAIL WILLEY LANDSCAPING	\$12,510.11	Put on CASH ONLY on April 1, 2009 Did speak to the owner of the company and he said that he would try to pay \$500.00 a month and received only 2 payments. Statements are still being mailed with no response or payments received
HILKE CONSTRUCTION	\$27.40	Sent letter at 150 days informing customer would be going to cash only Customer did call and stated that he would make a payment on April 3, 2009 didn't receive that payment Statements are still being mailed with no response or payments received
INTERIOR DIMENSIONS	\$57.62	Sent letter stating account would go to CASH ONLY on May 4, 2009 Certified letter was sent to customer letter was returned as unable to forward Mailed statement has been returned with no forward address known & telephone is disconnected

KOFFLER MASONARY	\$468.75	Company was put on cash only on November 20, 2009 Received paperwork account is in bankruptcy court
L.M. MUNNS GENERAL ENGINEERI	\$2,124.47	Sent letter at 120 days informing customer would be going to cash only Sent letter to business owner at resident to let him know account was on CASH ONLY Still mailing statements with no response to those statements no payments being made
MC QUEARY EXCAVATING, MARV	\$2,408.30	Sent letter stating that customer would be going on CASH ONLY on November 20, 2009 Sent another letter in February, 2010 that this account was on CASH ONLY Still mailing statements with no response to those statements no payments being made
PAVING STONES RUS	\$480.58	Sent letter in February, 2010 stating that account would be going to cash only on March 15, 2010 Still mailing statements with no response to those statements no payments being made
RASNER CONSTRUCTION	\$236.10	Account was put only cash only in November of 2008 Received phone call from Mr. Rasner that he would pay only \$400.00 still owes FC Still mailing statements with no response to those statements no payments being made
SEAR'S	\$83.66	Sent letter in October 29, 2009 stating that account would be going to cash only on Nov. 20, 2009 Received a phone call from Rick Stoneman old owner Jill Mitchell returned the company back to the corporation so he has reopened the store back in Carson City
SIERRA CUSTOM CONCRETE, LLC.	\$1,371.73	Sent letter in March 2009 stating that account would be going to cash only on April 20, 2009 Still mailing statements with no response to those statements no payments being made Then received in October paperwork stating that the company is in bankruptcy court.
SIERRA TRUSS COMPANY, LLC.	\$696.65	Sent letter in February, 2009 stating that account would be going to cash only on April 1, 2009 Still mailing statements with no response to those statements no payments being made Then received in September 2009 paperwork stating that the company is in bankruptcy court.
SNELLING CONSTRUCTION	\$237.84	Sent letter in October 29, 2009 stating that account would be going to cash only on November 20, 2009 Mailed statement has been returned with no forward address known & telephone is disconnected Sent letter to business owner at resident to let him know account was on CASH ONLY No response from the company or business owner.
STEFFAN TRUCKING	\$62.99	Sent letter in October 29, 2009 stating that account would be going to cash only on November 20, 2009 Sent another letter in February, 2010 that this account was on CASH ONLY letter was unclaimed Still mailing statements with no response to those statements no payments being made
SUNSHINE CONSTRUCTION	\$169.37	Sent letter in October 29, 2009 stating that account would be going to cash only on November 20, 2009 Mailed statement has been returned with no forward address known & telephone is disconnected Sent letter to business owner at resident to let him know account was on CASH ONLY No response from the company or business owner.
WES CONSTRUCTION COMPANY, I	\$2,065.33	Received paperwork account is in bankruptcy court
	\$33,857.81	