

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the June 9, 2010 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin immediately following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, June 9, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson Russell Carpenter
Commissioner Robert Crowell
Commissioner Charles Des Jardins
Commissioner James Mallery

STAFF: Darren Schulz, Deputy Public Works Director
Patrick Pittenger, Transportation Manager
Dan Doenges, Senior Transportation Planner
Ken Smithson, Transit Coordinator
Jeff Sharp, City Engineer
Kim Belt, Capital Projects Manager
Joel Benton, Senior Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:23:37) - Chairperson Aldean called the meeting to order at 5:23 p.m. Roll was called; a quorum was present.

B. ACTION ON APPROVAL OF MINUTES - May 12, 2010 (5:24:02) - Commissioner Des Jardins moved to approve the minutes, as presented. Commissioner Crowell seconded the motion. Motion carried 5-0.

C. MODIFICATION OF AGENDA (5:24:23) - None.

D. PUBLIC COMMENT (5:24:29) - None.

E. DISCLOSURES (5:24:52) - None.

F. CONSENT AGENDA (5:25:02) - Chairperson Aldean entertained requests to hear items separate from the consent agenda. When none were forthcoming, she noted the errata sheet provided to the commissioners and staff prior to the start of the meeting relative to item F-2, and entertained a motion. **Commissioner Crowell moved to approve the consent agenda, items F-1, F-2, F-3, and F-4, with the change to item F-2, revising the contract amount to reflect \$24,491.75. Commissioner Mallery seconded the motion.** Chairperson Aldean entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 5-0.**

F-1. ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT BY AND BETWEEN VAMA PROPERTIES, LLC AND CARSON CITY, WHEREBY VAMA PROPERTIES, LLC AGREES TO: (1) SELL AND CONVEY A PORTION

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OF CERTAIN REAL PROPERTY, DESCRIBED AS ASSESSOR'S PARCEL NUMBER 002-122-08; (2) GRANT PERMISSION TO CONSTRUCT UPON, OVER, AND ACROSS CERTAIN REAL PROPERTY, DESCRIBED AS ASSESSOR'S PARCEL NUMBER 002-122-08; AND (3) CONVEY A UTILITY AND SITE EASEMENT UPON, OVER, AND ACROSS CERTAIN REAL PROPERTY, DESCRIBED AS ASSESSOR'S PARCEL NUMBER 002-122-08 FOR THE PURPOSE OF ROADWAY CONSTRUCTION RELATED TO THE ROOP STREET WIDENING PROJECT

F-2. ACTION TO ACCEPT PUBLIC WORKS DEPARTMENT RECOMMENDATION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 0910-139 WITH V & C CONSTRUCTION, INC., TITLED "EAST WASHINGTON STREET C.D.B.G. PEDESTRIAN IMPROVEMENTS," TO EXPAND THE SCOPE OF WORK AND INCREASE THE CONTRACT IN AN AMOUNT NOT TO EXCEED \$24,491.75 FROM THE RTC FUND, AS PROVIDED FOR IN FY 2009 / 2010

F-3. ACTION TO AUTHORIZE THE REGIONAL TRANSPORTATION COMMISSION CHAIR TO EXECUTE AMENDMENT NO. 1 TO AGREEMENT NO. PR189-08-063, COOPERATIVE STEWARDSHIP AGREEMENT FOR THE CARSON CITY FREEWAY LANDSCAPE PROJECT FOR PHASE 1 (NORTHERN LEG)

F-4. ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT BY AND BETWEEN FALCON CABLE SYSTEMS COMPANY II, L.P., A CALIFORNIA LIMITED PARTNERSHIP, AND CARSON CITY, WHEREBY FALCON CABLE SYSTEMS COMPANY II, L.P., A CALIFORNIA LIMITED PARTNERSHIP, AGREES TO: (1) GRANT PERMISSION TO CONSTRUCT UPON, OVER, AND ACROSS CERTAIN REAL PROPERTY, DESCRIBED AS ASSESSOR'S PARCEL NUMBER 002-123-02; AND (2) CONVEY A PERMANENT UTILITY EASEMENT UPON, OVER, AND ACROSS CERTAIN REAL PROPERTY, DESCRIBED AS ASSESSOR'S PARCEL NUMBER 002-123-02 FOR THE PURPOSE OF ROADWAY CONSTRUCTION RELATED TO THE ROOP STREET WIDENING PROJECT

G. PUBLIC MEETING ITEMS:

G-1. ACTION TO APPROVE THE PROPOSED BUS DISPOSAL PLAN WITH (A) UNIT 4218 GOING TO STOREY COUNTY RTC; (B) UNIT 4219 GOING TO THE CARSON CITY PARKS AND RECREATION DEPARTMENT; (C) UNIT 4220 GOING TO THE BOYS AND GIRLS CLUBS OF WESTERN NEVADA; AND (D) UNIT 4223 GOING TO AUCTION (5:26:26) - Chairperson Aldean introduced this item. Mr. Smithson reviewed the agenda materials, and responded to questions of clarification. Chairperson Aldean recognized representatives of the organizations requesting the surplus buses, and offered them an opportunity to comment. When none were forthcoming, she commended Mr. Smithson's presentation and entertained a motion. Vice Chairperson Carpenter moved to approve the proposed bus disposal plan with Unit 4218 going to Storey County RTC, Unit 4219 going to the Carson City Parks and Recreation Department, Unit 4220 going to the Boys and Girls Clubs of Western Nevada, and Unit 4223 going to auction. Commissioner Des Jardins seconded the motion. Chairperson Aldean entertained public comment and, when none was forthcoming, a vote on the pending motion. Motion carried 5-0.

G-2. INFORMATION REGARDING THE DISCONTINUATION OF THE VIRGINIA CITY EXPRESS BUS SERVICE (5:28:32) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda materials. He acknowledged receipt of formal notice of the discontinuation. (5:30:01) Storey County Senior Planner Austin Osborne expressed appreciation to the commission, Mr. Pittenger,

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Mr. Doenges, and Transportation Division staff for their assistance. "It's unfortunate that this didn't work out as we expected. The ridership just is not there despite what we thought." Mr. Osborne reviewed efforts to increase ridership, and expressed appreciation for the City's cooperation. At Commissioner Crowell's request, he reviewed anecdotal information relative to attempts to recruit riders and the likely reasons for the lack of ridership. Chairperson Aldean expressed appreciation for the effort and the experimentation, and agreed with Mr. Osborne's suggestion to consider the service again at some time in the future. She entertained public comment; however, none was forthcoming.

G-3. INFORMATION ON BLUEGO 21X PERFORMANCE FOR THE FIRST QUARTER

OF 2010 (5:34:10) - Chairperson Aldean introduced this item. Mr. Pittenger introduced BlueGO Interim Transit Manager Jot Bennett, provided background information on this item, and reviewed the agenda report. (5:35:31) Mr. Bennett advised that the South Tahoe Area Transit Authority ("STATA") hired Transit Resource Center to conduct a fleet organization and financial assessment of the BlueGO operation, and provided an overview of the same. He requested that "CAMPO, in partnership with BlueGO and DART, should continue to conduct the survey started by the RTC and evaluate, with the short-range transit plan, and come up with a viable, fully funded ... service in conjunction with the service that we're going to incorporate ... in the Lake Tahoe area." He advised that an extension of the existing interlocal cooperative agreement may be requested "while we complete our study."

In response to a question, Mr. Pittenger explained that the expanded service to be considered would have several advantages, one of which would be no transfers. In response to a question, Mr. Bennett advised that the budget "would indicate ... a substantial amount of private funding to cover quite a bit of the public funding." He discussed the intent to identify additional private funding sources "in the valley area." He acknowledged that the Casino Express and the ski shuttle services are still in operation. In response to a further question, he explained that STATA is considering a "more streamlined methodology of administration. There will still be an administrator or manager between the bus operator and STATA. That position will be filled on a full-time basis." He explained his interim manager status "until we've gone through the full organization re-evaluation and come up with a final plan. That's in the works right now." In response to a further question, he advised that "MV [Transportation] and STATA had a contractual falling out ...; there's been a termination of the contract." Mr. Bennett's firm was requested to provide interim management of the bus service.

Commissioner Mallory discussed the importance of "continuity from the work you're doing right now through the process ... describ[ed] so that when it goes to permanent, there's not a lot of changes and it just takes off and keeps on going." Mr. Bennett anticipates "more continuity," and provided background information on his organization. Commissioner Mallory provided background information on his 30 years' experience representing NDOT at Lake Tahoe, and historic information on various proposals to provide bus service around the Lake. Mr. Bennett described the "short-range transit plan" as more simplified and "provides for more connective service, more understandable service ..." He expressed the belief that "this will provide additional revenues and support for the service which is the essence of continuity." Commissioner Mallory noted that the Casino Express service doesn't stop in Carson City but "operates at a profit." He suggested "there needs to be something brought together to make Article 9 of the TRPA compact, going back to 1980, ... where the Tahoe Transportation District is supposed to provide this service even to convenient airports and Amtrak stations ... outside the basin." He further suggested involving CalTrans and TART. Mr. Bennett explained the focus on "local needs ... at this juncture," and the importance of getting BlueGO and the service operated in the South Tahoe area "financially firm and providing consistent service."

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In response to a question, Mr. Bennett explained that STATA administers BlueGO. BlueGO does not own any equipment. STATA, the Tahoe Transportation District, the City of South Lake Tahoe, and Douglas and El Dorado Counties all own equipment which has been leased to BlueGO to operate the bus service. STATA will consider a private operator to provide management, oversight, and maintenance of the operation, together with operating authority. BlueGO Transit Management, Inc. has been formed and will have California DOT authority and will operate the service on behalf of STATA, “with ... a direct pipeline from operations directly to STATA, providing a direct cost reimbursement ...,” plus a ten percent management fee. Mr. Bennett acknowledged that BlueGO is now a trade name and will be operated by BlueGO Transit Management, Inc., a subcorporation of Transit Resource Center of Nevada. In response to a further question, he explained that he works “on behalf of the [STATA] Board as a contractor through Transit Resource Center ...”

In reference to elements of Mr. Bennett’s presentation, Chairperson Aldean suggested that unless the buses are going in both directions, there will be difficulties in capturing the ridership from Spooner Summit to Carson City and Kingsbury Grade to the Carson Valley. “If we’re only going in a counterclockwise mode, then you’re going to have a very long trip to get from point A to point B.” Mr. Bennett acknowledged the accuracy of the observation, and suggested a “BlueGO bus parked in Carson to start the service in the morning. We currently operate some early service at 6:30 and 7:30.” Mr. Bennett acknowledged the importance of providing service out of the Carson Valley to Tahoe as “the gemstone of the operation to serve the commuters.” He suggested the possibility of starting one or two buses in Carson City and one bus at the lake “in a counterclockwise triangle service with only revenue based miles rather than all the deadheads going on right now.”

Commissioner Mallory suggested a larger parking lot at the bottom of Kingsbury Grade for casino employees who live in the valley. He further suggested talking with the casino owners to assist in “free[ing] up parking places ... by helping us fund rides on our bus from the Carson Valley employees ...” Mr. Bennett acknowledged the suggestion, and discussed the intent to employ a business development and marketing professional, an accountant’s assistant, and a transit planner. He acknowledged the casinos’ “equity factor in this concept,” and discussed the balance between equity and efficiency. Commissioner Mallory suggested the priority of marketing to the employers and then to the tourists. Discussion followed.

Chairperson Aldean thanked Mr. Bennett for his presentation, and expressed the hope to meaningfully participate in the success of the BlueGO Route 21X. Chairperson Aldean entertained public comment; however, none was forthcoming.

G-4. ACTION TO DETERMINE THAT A & K EARTHMOVERS, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 0910-210, SNYDER AVENUE REALIGNMENT MEDIAN MODIFICATION TO A & K EARTH MOVERS, INC. FOR A BID AMOUNT OF \$173,000.00, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$17,300.00, TO BE FUNDED FROM THE RTC SNYDER AVENUE RE-ALIGNMENT, AS PROVIDED IN FY 2009 / 2010 (6:08:44) -

Chairperson Aldean introduced this item, and Mr. Schulz reviewed the agenda materials. Chairperson Aldean noted a correction to page 1 of the contract, under Required Approval. She entertained public comment and, when none was forthcoming, a motion. **Commissioner Crowell moved to determine that A&K Earth Movers, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 0910-210, Snyder Avenue Realignment Median Modification to A&K Earth Movers, Inc., for a bid amount of \$173,000.00, plus a contingency amount not to exceed \$17,300.00, to be funded from the RTC Snyder Avenue Realignment account, as provided for in FY**

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2009 / 2010, subject to the correction to the contract to indicate approval of the Regional Transportation Commission. Commissioner Mallery seconded the motion. Motion carried 5-0.

G-5. STREET OPERATIONS REPORT (6:10:57) - Chairperson Aldean entertained comments or questions relative to the report included in the agenda materials. Vice Chairperson Carpenter inquired as to the status of the pot hole repair on Roop Street, adjacent to the Community Center southwest parking lot. In response to a comment, he described the location of the pot hole in the southbound lane. Mr. Schulz advised that he would address the problem tomorrow, and explained that he had directed repair of a different pot hole following Vice Chairperson Carpenter's comments at the May commission meeting. Chairperson Aldean entertained additional questions or comments; however, none were forthcoming.

G-6. PROJECT STATUS REPORT (6:12:36) - Chairperson Aldean introduced this item, and Mr. Schulz provided an overview of the status report included in the agenda materials. In response to a question, Mr. Sharp explained the time table associated with installation of conduits at the Silver Oak Drive and North Carson Street intersection. He responded to additional questions of clarification. Chairperson Aldean entertained additional questions or comments; however, none were forthcoming.

THE MEETING WAS MOVED TO A JAC BUS FOR A TOUR OF POTENTIAL SITES FOR THE SOUTHERN GATEWAY SIGNAGE WHICH IS THE SUBJECT OF ITEM G-7; A BRIEF OVERVIEW OF OTHER ONGOING PROJECTS PASSED ALONG THE WAY TO AND FROM THE SOUTHERN GATEWAY SIGNAGE LOCATION WERE DISCUSSED, BUT NO ADDITIONAL STOPS WERE MADE (6:15:32) - Chairperson Aldean recessed the meeting at 6:16 p.m. to provide the opportunity for the commissioners, staff, and citizens to board the JAC bus. Commissioner Crowell advised of a previous commitment to welcome the Air Force Band, and that he would be unable to participate in the tour.

(1-001) Mr. Pittenger provided an overview of the JAC bus, and responded to corresponding questions of clarification. He pointed out the Carson City freeway, as the bus traveled east on Highway 50, and provided a description of the interchange. He acknowledged coordination between NDOT, City staff, and GROW to ensure complimentary design. He noted the new micropaving and striping on Edmonds Drive, as the bus traveled south. He pointed out new curb and gutter along Fifth Street, adjacent to the round-about, as part of an enhancement fund project. Mr. Sharp responded to questions regarding the micropaving and striping on Edmonds Drive. Mr. Pittenger and Mr. Sharp pointed out and described the recently-installed turn lane at the entrance to the National Guard Emergency Management Center; the recent, permanent closure of Colorado Street; the freeway drainage channel adjacent to Edmonds Drive; the widened intersections at Koontz Lane and Clearview Drive; the recent Koontz Lane micropaving; the possibility of connecting Hillview Drive from Saliman Road to Koontz Lane; improvements to the Clearview Drive intersection with Carson Street; and the Appion Way project.

The commissioners and staff exited the JAC bus to view the potential southern gateway signage sites. (2-026) Mr. Sharp provided background information on previous consideration given to the location of the southern gateway signage. He pointed out the location of the Douglas County / Carson City boundary line, and described the previously considered sign location on the west side of Highway 395. He discussed the benefits of locating the sign on the east side of Highway 395, and requested the commissioners' consideration. He noted the NDOT right-of-way boundary and the Douglas County line, and advised that Jeff Foltz had indicated no problem with installing the sign across the Douglas County line within the NDOT right-of-way. He described the dimensions of the gateway signage, and pointed out the suggested location. NDOT Manager Stephen Lani responded to questions regarding the slope, the associated drainage

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facilities, and the height of the guard rail. In response to a further question, he advised of no intent to dispose of the NDOT property to the east of the subject location. In response to a question, Mr. Sharp noted that the City's gateway signage would be installed under NDOT permission and may have to be moved at some time in the future. Discussion followed, and Mr. Sharp and the commissioners thanked Mr. Lani for his assistance.

(2-130) The commissioners and staff re-boarded the JAC bus to return to the Sierra Room. Mr. Pittenger pointed out the new Eagle Station signal as the bus traveled north on Highway 395, and Mr. Sharp discussed the project financing. Mr. Pittenger pointed out the recently-completed sidewalk improvements at the intersection of Fourth and Carson Streets, along the south side of City Hall, and the CDBG-funded sidewalk improvements along Washington Street from Carson Street to Roop Street. The commissioners and staff thanked the bus driver, and Chairperson Aldean recessed the meeting in order to return to the Sierra Room.

G-7. ACTION TO APPROVE THE FINAL SITE LOCATION FOR THE SOUTH GATEWAY SIGN ON THE EAST SIDE OF HIGHWAY 395 AT THE COUNTY LINE (7:18:51) - Chairperson Aldean reconvened the meeting in the Sierra Room at 7:18 p.m., and entertained comments of the commissioners. Commissioner Des Jardins thanked Chairperson Aldean for arranging the tour, and expressed support for locating the southern gateway signage at the Douglas County and Carson City boundary line. He commended staff on researching the matter. Chairperson Aldean provided background information on previous consideration and tentative approval given to locating the southern gateway sign on the west side of Highway 395, above the urban fishing pond, and the field trip to consider the alternate location on the east side of Highway 395. She noted there were no citizens present in the meeting room, and entertained a motion. **Commissioner Des Jardins moved to approve the final site location for the southern gateway sign on the east side of Highway 395 at the county line. Commissioner Mallory seconded the motion. Motion carried 4-0.**

G-8. FUTURE AGENDA ITEMS (7:21:27) - Mr. Pittenger reviewed the tentative agenda for the July commission meeting.

H. ACTION ON ADJOURNMENT (7:21:56) - Commissioner Mallory moved to adjourn the meeting at 7:21 p.m. Commissioner Des Jardins seconded the motion. Motion carried 4-0.

The Minutes of the June 9, 2010 Carson City Regional Transportation Commission meeting are so approved this 14th day of July, 2010.

SHELLY ALDEAN, Chair