

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the September 8, 2010 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin immediately following adjournment of the Carson Area Metropolitan Planning Organization meeting, on Wednesday, September 8, 2010, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson Russell Carpenter
Commissioner Robert Crowell
Commissioner Charles Des Jardins
Commissioner James Mallory

STAFF: Patrick Pittenger, Transportation Manager
Dan Doenges, Senior Transportation Planner
Joel Benton, Senior Deputy District Attorney
Kathleen King, Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:51:03) - Chairperson Aldean called the meeting to order at 4:51 p.m. Roll was called; a quorum was present.

B. ACTION ON APPROVAL OF MINUTES - August 11, 2010 (4:51:43) - Commissioner Crowell moved to approve the minutes. Vice Chairperson Carpenter seconded the motion. Motion carried 5-0.

C. MODIFICATION OF AGENDA (4:51:59) - None.

D. PUBLIC COMMENT (4:52:04) - None.

E. DISCLOSURES (4:52:32) - None.

F. PUBLIC MEETING ITEMS:

F-1. ACTION TO ADOPT RESOLUTION NO. 2010-RTC-R-3, APPROVING THE COOPERATIVE AGREEMENT BETWEEN THE CARSON CITY RTC AND THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) FOR THE SAFE ROUTES TO SCHOOL SIGNAGE AND STRIPING PROJECT (4:52:44) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda materials. Mr. Pittenger responded to questions of clarification regarding the traffic control signs to be installed in the vicinity of the schools. He acknowledged the possibility of utilizing the City's sign shop to manufacture the signs, and advised that the crosswalk painting will be contracted.

Chairperson Aldean entertained additional commissioner questions or comments and public comments. (4:56:45) Safe Routes to School Coordinator Dan Allison advised that the subject agreement reflects the original recommendations made by the School District and the Safe Routes to School Program. He expressed excitement over the project moving forward, and advised of having continued to work with Mr. Pittenger to identify and prioritize projects and locations. He expressed the belief that the elements of the

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subject project will “all contribute greatly to the Safe Routes to School Program and the safety of students around school.” Chairperson Aldean expressed appreciation for Mr. Allison’s passion over the subject matter.

Chairperson Aldean entertained additional public comment and, when none was forthcoming, a motion. **Vice Chairperson Carpenter moved to approve the cooperative agreement between the Carson City RTC and the Nevada Department of Transportation for the Safe Routes to School signage and striping project; fiscal impact \$88,000.** In response to a question, Mr. Benton provided direction regarding the associated resolution. Chairperson Aldean entertained an amendment. **Vice Chairperson Carpenter amended his motion to adopt Resolution No. 2010-RTC-R-3, and to approve the cooperative agreement between the Carson City RTC and the Nevada Department of Transportation for the Safe Routes to School signage and striping project.** Commissioner Mallery seconded the motion. Motion carried 5-0.

F-2. ACTION TO APPROVE AND AUTHORIZE THE CHAIR TO SIGN AN AGREEMENT, BY AND BETWEEN THE STATE OF NEVADA DEPARTMENT OF TRANSPORTATION, AND CARSON CITY, WHEREBY THE STATE OF NEVADA DEPARTMENT OF TRANSPORTATION AGREES TO RELINQUISH ALL OF SR-520 (STEWART STREET), TOGETHER WITH ANY AND ALL REVOCABLE LEASES AND LICENSES ENTERED INTO BETWEEN THE STATE OF NEVADA DEPARTMENT OF TRANSPORTATION AND THE ADJOINING OWNERS FOR MULTIPLE USE OF THE RIGHT-OF-WAY (4:59:22) - Chairperson Aldean introduced this item, and Mr. Pittenger reviewed the agenda materials. In response to a question, Mr. Pittenger advised that NDOT completed “significant pavement maintenance activity in the summer of 2008.” He was unaware of any specific problem areas. He responded to questions of clarification regarding the distinction between SR-520, which begins at William Street and proceeds south, and that portion of Stewart Street proceeding north from William Street which was constructed by the City.

Chairperson Aldean entertained public comment and, when none was forthcoming, a motion. **Commissioner Des Jardins moved to approve and authorize the Chair to sign an agreement, by and between the State of Nevada Department of Transportation, and Carson City, whereby the State of Nevada Department of Transportation agrees to relinquish all of SR-520, Stewart Street, together with any and all revocable leases and licenses entered into between the State of Nevada Department of Transportation and the adjoining owners for the multiple use of the right-of-way; fiscal impact is negligible.** Commissioner Crowell seconded the motion. Motion carried 5-0.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS:

G-1. STREET OPERATIONS REPORT - AUGUST 2010 (5:03:39) - Chairperson Aldean introduced this item, and entertained questions or comments. Mr. Pittenger acknowledged the possibility that Streets Division crews may have been painting crosswalks yesterday. He offered to confirm whether the painting was done “within the bounds of what is possible as far as wind constraints.” With regard to Hells Bells Road, Commissioner Des Jardins reported that the company installing the water line accomplished the majority of their dewatering and began digging the trench to “close the north and the south end” earlier in the day. He advised that Hells Bells Road will “be greatly impacted” by the project.

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G-2. PROJECT STATUS REPORT (5:05:53) - Chairperson Aldean introduced this item, and entertained questions or comments. With regard to the Silver Oak Drive and North Carson Street intersection, Mr. Pittenger acknowledged a previous report that there would be no infrastructure installed for the traffic signal. In response to a further question, he advised that the improvements "will be able to be used if we do install a signal." He reviewed details of the project, including lengthening the left-turn lanes. He explained that a traffic signal is not yet warranted; once it is, "the boring ... is fairly standard ... so there's not a necessity to ... rip the whole thing out ..." Chairperson Aldean recalled the commission designating the Silver Oak / North Carson intersection as a higher priority due to the potential for a retailer to locate on one of the two corners. She explained that "the street improvements were made to honor a previous commitment made to the Silver Oak developer."

Commissioner Crowell inquired as to the extension of College Parkway through to Arrowhead Drive. Mr. Pittenger referred to the project as the "airport connector," and described its route. He advised that the project has been considered for some time and is "on the long-range element of the Regional Transportation Plan ..." He further advised that the funding is not yet programmed. A brief discussion followed, and Commissioner Crowell expressed concern over the effect of such a project on the Apollo Drive residents.

Mr. Pittenger reported that improvements needed to provide a left-turn lane from northbound U.S. 395 to West Appion Way have been completed, as well as a median island to prevent left-outs at U.S. 395 and Snyder Avenue. He explained that the last step of the U.S. 395 and Snyder Avenue project was to provide micropaving within the project limits. At the same time, the contractor also finished several other significant micropaving and striping projects, including Eagle Station Lane, the Old Clear Creek Road frontage, and Goni Road. Mr. Pittenger advised that the Silver Oak Drive / North Carson Street intersection improvement project is anticipated to be complete within the next couple weeks. Long line striping is nearly complete, as well. Chairperson Aldean advised that temporary signage has yet to be retrieved from Goni Road.

At Chairperson Aldean's request, Mr. Pittenger provided a status report on the City's freeway landscape project. Design has yet to be completed and construction is not anticipated to begin until next year. Mr. Pittenger advised that the NDOT landscape project will be implemented before the end of September, with the two-dimensional artwork to be installed and multiple boulders to be placed at the Fairview Drive and Fifth Street overpasses. A brief discussion ensued, and Chairperson Aldean entertained additional commissioner and public questions or comments. None were forthcoming.

G-3. FUTURE AGENDA ITEMS (5:15:14) - Mr. Pittenger reviewed the tentative agenda for the October commission meeting. Chairperson Aldean requested Mr. Pittenger to agendize a status report on Old Clear Creek Road. Vice Chairperson Carpenter expressed an interest in discussing signal timing with Mr. Pittenger, which he agreed to accommodate.

H. ACTION ON ADJOURNMENT (5:19:39) - Commissioner Des Jardins moved to adjourn the meeting at 5:19 p.m. The motion was seconded and carried 5-0.

The Minutes of the September 8, 2010 Carson City Regional Transportation Commission meeting are so approved this 13th day of October, 2010.

SHELLY ALDEAN, Chair