

**City of Carson City
Agenda Report**

Date Submitted: November 22, 2010

Agenda Date Requested: December 2, 2010

Time Requested: Consent

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: Action to appoint two members to the 9-1-1 Surcharge Advisory Committee for two year terms that will expire on December 31, 2012. *(Larry Werner)*

Staff Summary: Carson City Municipal Code 4.05.030 creates a five member advisory committee called the "9-1-1 Surcharge Advisory Committee." There are two openings due to members' terms expiring. Karin Mracek and Bernard Sease have requested reappointment. There are no other applicants.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to reappoint Karin Mracek and Bernard Sease to the 9-1-1 Surcharge Advisory Committee to two year terms expiring on December 31, 2012.

Explanation for Recommended Board Action: See Staff Summary

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C., Chapter 4.05, Section 4.05.030.

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

Alternatives: Reopen the position announcement for additional applicants.

Supporting Material: Requests for reappointment, roster, recruitment announcement, CCMC 4.05.030.

Prepared By: Heidi Eskew-Herrmann, Grants Coordinator

Reviewed By: _____

(City Manager)

Date: _____

11/22/10

(District Attorney)

Date: _____

11/22/10

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Heidi Herrmann - 911 Surcharge Advisory Committee

RECEIVED

From: Karin Mracek
To: Heidi Herrmann
Date: 10/11/2010 9:58 AM
Subject: 911 Surcharge Advisory Committee

OCT 11 2010

CARSON CITY
EXECUTIVE OFFICES

I am requesting to be reappointed to the 911 Surcharge Advisory Committee once my appointment expires on December 31, 2010.

I would be honored to continue my participation and membership with the committee.

Thank you for your consideration.

Karin Mracek

Karin Mracek
Communications Manager
Carson City Sheriff's Office
911 East Musser Street
Carson City, NV 89701
775 887-2570 x221
FAX 775 887-2222
kmracek@carson.org

Heidi Herrmann - Re: Surcharge Committee

From: <Lyon1008@aol.com>
To: <HHerrmann@carson.org>
Date: 10/12/2010 12:35 PM
Subject: Re: Surcharge Committee
CC: <SGiomi@carson.org>

OCT 12 2010

Heidi,

Yes, I would like to remain on the 9-1-1 Surcharge Committee. I will be back in Carson City October 28. If need me to do anything additional.

Thank you,

Bernard Sease

In a message dated 10/11/2010 1:35:22 P.M. Pacific Daylight Time, HHerrmann@carson.org writes:

Hi Stacey and Bernie,
My email address has 2 n's at the end--I know it is an unusual spelling. Just wanted to let both of you know!
Thanks,

Heidi Eskew-Herrmann, AICP
Grants Coordinator/Associate Planner
Carson City Executive Offices
Direct Phone Number: 775-283-7068
hherrmann@carson.org

>>> Stacey Giomi 10/11/2010 1:33 PM >>>
Hi Bernie,

Hope things are going well for you guys. Just wanted to remind you that your appointment to the 9-1-1 Surcharge Committee is over at the end of this year. I am hopeful that you will agree to serve again. If you are interested, please shoot and e-mail expressing your interest to:

Heidi Herrmann @ hherrman@carson.org

Call me if you have any questions. Thank you.

9-1-1 SURCHARGE ADVISORY

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Local Exchange Carrier</u> Tina Petersen 645 E. Plumb Lane Rm. A103 Reno, NV 89502 688-5199 (w) 882-7668 (h) 762-5116(c) tinap@att.com	Initial Term 07/08 reappt. 12/09	12/2011
Daniel Berger (Vice-Chair) 5525 S. Edmonds Dr. Carson City, NV 89701 888-7884 (w) 721-8327 dbergers@sbcglobal.net	Initial Term 07/08 reappt. 12/09	12/2011
Anne Keast (Chair) 1801 Pyrenees Street Carson City, NV 89703 883-8728 (h) Ark39to@att.net	Initial Term 7/08 reappt. 12/09	12/2011
Karin Mracek 1513 Pinto Ct. Carson City, NV 89701 837-2007 (w) 220-1589 (h) 220-1589 (c) kmracek@carson-city.nv.us	Initial Term 7/08 reappt. 12/08	12/2010
Bernard Sease 1314 E. Telegraph St. Carson City NV 89701 882-8244 (h) 720-8244 (c) Lyon1008@aol.com	Initial Term 7/08 reappt. 12/08	12/2010

AUTHORITY: C.C.M.C, Chapter 4.05 provides for creation of a five member advisory committee appointed by the Board of Supervisors. Members shall be appointed for a term of 2 years which commence & end on December 31st.

MEETINGS

The committee must hold a public meeting not less than quarterly.

PURPOSE: The primary advisory committee to the Board of Supervisors to:

Develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting emergencies in Carson City and to oversee any money allocated for that purpose. To impose a surcharge for the enhancement or improvement of the telephone system for reporting an emergency in Carson City on:

- 1 Each access line or trunk line of each customer to the local exchange of any telecommunications provider providing those lines in Carson City; and
- 2 The mobile telephone service provided to each customer of that service whose place of primary use is in Carson City.

INTERNAL USE ONLY - NOT FOR DISTRIBUTION

Coordinator: Stacey Giomi, Fire Chief 887-2210 x 7105, sgiomi@carson.org

Attorney Assignment: Joel Benton
District Attorney's Office
887-2070 ext. 30087

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9-1-1 Surcharge Advisory Committee

The Carson City Board of Supervisors is seeking applications from individuals who may be interested in serving on the 9-1-1 Surcharge Advisory Committee.

There are two positions open for two year terms to expire December 31, 2012.

Applicants must be;

- **A resident of Carson City**
- **Possess knowledge concerning telephone systems for reporting emergencies**
- **NOT an elected public officer**

The purpose of the 9-1-1 Surcharge Advisory Committee is to serve as the official advisor to the Carson City Board of Supervisors in developing a 5-year master plan for the enhancement or improvement of the telephone system for reporting an emergency in Carson City and to oversee any money allocated for that purpose

The Committee meetings are held at least quarterly. Applicants should be prepared for a minimum commitment of up to ten hours a month. The positions shall serve without compensation.

Volunteer applications may be obtained from and returned to the Carson City Executive Offices. **Applications will be accepted until November 15, 2010.**

Let it be known all applications submitted to this office will be considered public information.

Thank you for your interest in helping Carson City.

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
Carson City, Nevada 89701
(775)887-2100 FAX(775)887-2286
E-Mail Rgardner@ci.carson-city.nv.us
Web Page <http://www.carson-city.nv.us>
AN EQUAL OPPORTUNITY EMPLOYER

Chapter 4.05 SURCHARGE FOR ENHANCEMENT OR IMPROVEMENT OF TELEPHONE SYSTEM USED FOR REPORTING EMERGENCIES

Sections:

4.05.010 Authority and purpose.

4.05.020 Definitions.

4.05.030 Establishment of an advisory committee to develop a plan to enhance or improve telephone system for reporting emergency.

4.05.040 Chairman, election and duties.

4.05.050 Rules, regulations and bylaws.

4.05.060 Quorum.

4.05.070 Meetings.

4.05.080 Imposition of telephone surcharge.

4.05.090 Creation of special revenue fund; use of money in fund.

4.05.100 Penalty for failure to remit surcharges

4.05.010 Authority and purpose.

1. This chapter is enacted pursuant to NRS 244A.7641 through 244A.7647 for the following purposes:

- a. To establish an advisory committee to develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting emergencies in Carson City and to oversee any money allocated for that purpose.
- b. To impose a surcharge for the enhancement or improvement of the telephone system for reporting an emergency in Carson City on:
 1. Each access line or trunk line of each customer to the local exchange of any telecommunications provider providing those lines in Carson City; and
 2. The mobile telephone service provided to each customer of that service whose place of primary use is in Carson City.

(Ord. 2008-21 § 3, 2008).

4.05.020 Definitions.

As used in this chapter, the words and terms defined in this section have the meanings ascribed to them unless the context requires otherwise.

"Incumbent local exchange carrier" has the meaning ascribed to it in 47 U.S.C. § 251(h)(1), as that section existed on October 1, 1999, and includes a local exchange carrier that is treated as an incumbent local exchange carrier pursuant to that section.

"Mobile telephone service" means cellular or other service to a telephone installed in a vehicle or which is otherwise portable.

"Place of primary use" has the meaning ascribed to it in 4 U.S.C. § 124(8), as that section existed on August 1, 2002.

"Supplier" means a person authorized by the Federal Communications Commission to provide mobile telephone service.

"Trunk line" means a line that provides a channel between a switchboard owned by a customer of a telecommunications provider and the local exchange of the telecommunications provider.

(Ord. 2008-21 § 4, 2008).

4.05.030 Establishment of an advisory committee to develop a plan to enhance or improve telephone system for reporting emergency.

1. The board hereby creates a five member advisory committee called the "9-1-1 surcharge advisory committee" to develop a 5-year master plan for the enhancement or improvement of the telephone system for reporting an emergency in Carson City and to oversee any money allocated for that purpose. The master plan must include an estimate of the cost of the enhancement or improvement of the telephone system and all proposed sources of money for funding the enhancement or improvement.

a. Members will serve without compensation.

b. A member appointed to the committee must:

(1) Be a resident of Carson City.

(2) Possess knowledge concerning telephone systems for reporting emergencies; and

(3) Not be an elected public officer.

c. As Carson City has a population of less than 100,000, at least one member of the committee must be a representative of an incumbent local exchange carrier which provides service to persons in Carson City.

2. Members will be selected at large by the board at its discretion.

3. The board must appoint members for a term of two years, except for the initial terms. In order to stagger the terms, the board must set the initial appointed members' terms to provide for terms of three of the appointed members to end on December 31, 2009, and for the terms of two of the appointed members terms to end on December 31, 2008. A member may be reappointed to subsequent terms of two years. Any vacancy occurring during a member's term will be filled by the board. A person appointed to fill a vacancy occurring during a term must serve out the unexpired term of the member replaced. (Ord. 2008-21 § 5, 2008).

4.05.040 Chairman, election and duties.

1. The committee must elect from its membership a chairman and vice-chairman.

2. The chairman will preside at meetings and be the signatory of any correspondence necessitated by operation of the committee.

3. The vice-chairman will carry out the duties of the chairman in his/her absence.

(Ord. 2008-21 § 6, 2008).

4.05.050 Rules, regulations and bylaws.

The committee may adopt rules, regulations and/or bylaws regarding its meetings and procedures.

(Ord. 2008-21 § 7, 2008).

4.05.060 Quorum.

Three members of the committee will constitute a quorum. The approval of a majority of all members present to vote is necessary on any action the committee desires to take.

(Ord. 2008-21 § 8, 2008).

4.05.070 Meetings.