

**CARSON CITY HISTORIC RESOURCES COMMISSION**  
**Minutes of the January 13, 2011 Meeting**

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A meeting of the Carson City Historic Resources Commission (HRC) was scheduled for 5:30 p.m. on Thursday, January 13, 2011, in the Carson City Community Center, Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Michael Drews  
Vice Chairperson Robert Darney  
Commissioner Gregory Hayes  
Commissioner Mark Lopiccolo  
Commissioner Lou Ann Speulda

**STAFF:** Lee Plemel, Planning Director  
Jennifer Pruitt, Principal Planner  
Tamar Warren, Recording Secretary

**NOTE:** A recording of these proceedings, the Commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record, on file in the Clerk's Office. These materials are available for review, in the Clerk's office, during regular business hours.

- A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:30:33)** – Chairperson Drews called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioner Ossa was absent.
- B. ACTION ON APPROVAL OF MINUTES (5:31:33)** – Commissioner Speulda moved to approve the minutes from the December 9, 2010 meeting as recorded. Vice Chairperson Darney seconded the motion. Motion carried 4-0-1.
- C. MODIFICATION OF AGENDA (5:32:11)** – None.
- D. DISCLOSURES (5:32:20)** – None.
- E. PUBLIC COMMENTS (5:32:35)** – None.
- F. PUBLIC HEARING MATTERS:**

**F-1 HRC-10-111 ACTION TO ELECT A HISTORIC RESOURCES COMMISSION CHAIRMAN AND VICE CHAIRMAN FOR THE PERIOD FEBRUARY 2011 TO JANUARY 2012.** (5:33:42) – Chairperson Drews introduced the item. Vice Chairperson Darney moved to nominate Chairperson Drews as the HRC Chairperson for the period of January 2011 to December 2011. Commissioner Speulda seconded the motion. Chairperson Drews called for other nominations, and when none were forthcoming, a vote. Motion carried 5-0.

(5:35:03) – Chairperson Drews requested nominations for the position of Vice Chairperson. Commissioner Speulda moved to nominate Vice Chairperson Darney as the HRC Vice Chairperson for the period of January 2011 to December 2011. The motion was seconded by Commissioner Hayes. Chairperson Drews called for other nominations, and when none were forthcoming, a vote. Motion carried 5-0.

**F-2 HRC-10-112 DISCUSSION AND POSSIBLE ACTION: AMENDING THE QUALIFICATIONS FOR MEMBERSHIP IN CCMC 18.06.025.** (5:35:40) – Chairperson Drews introduced the item. Ms. Pruitt stated that this agenda item had been requested by Chairperson Drews. She

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explained that the Commission comprised of seven members, however, for the last two years, the seventh seat had not been filled. She read the HRC membership requirements from the Carson City Municipal Code. Ms. Pruitt clarified that the Commission was unable to fulfill the requirement that called for “at least two members of the HRC must be professionally qualified as an architect or design professional with experience in historic preservation”. She added that the membership had been advertised for several months and had not generated any interest. She explained that should the Commission decide to change the criteria for membership, a vote must be taken, and a written request must be provided to the State Historic Preservation Officer. She added that once the state accepted the alternative for qualification of membership, then the Planning Division Staff would address, at a future meeting, a modification to the Carson City Municipal Code and an amendment to the Commission’s rules and regulations. Vice Chairperson Darney requested clarification on the term “design professional” and was told an architect, an engineer, an interior designer, or a landscape designer would qualify. Discussion ensued regarding qualifications. **Vice Chairperson Darney moved to direct staff to make modifications of qualifications in CCMC 18.06.025, items 2-6 be amended to read “at least one member but no more than two” in each of the five categories. The motion was seconded by Commissioner Lopiccolo. Motion carried 5-0.**

**F-3 HRC-10-097 DISCUSSION AND ACTION TO APPROVE THE HISTORIC RESOURCES COMMISSION ANNUAL REPORT FOR 2010 TO BE PRESENTED TO THE BOARD OF SUPERVISORS.** (5:53:52) – Chairperson Drews introduced the item. Ms. Pruitt presented the 2020 annual report, incorporated into the record. She also reminded the Commission that per the HRC’s rules and guidelines, this report would also be presented to Board of Supervisors in February. **Commissioner Speulda moved to approve HRC-10-097 Historic Resources Commission Annual Report for 2010 as written by staff. The motion was seconded by Commissioner Hayes and carried 5-0.**

**F-4 HRC-10-004 DISCUSSION ONLY REGARDING AN UPDATE OF THE HISTORIC PRESERVATION FUND (HPF) GRANT FOR 2010.** (6:03:27) – Chairperson Drews introduced the item. Ms. Pruitt reminded the Commission that this item had been discussed during the presentation of the Annual Report in item F-3. She stated that Staff was working with a consultant and that they were in the data-gathering stages. She added that they were gathering photographs for the consultant, prior to his site visit, to provide him with as much information as possible. Ms. Pruitt disclosed that a few minor contract issues were still being worked on.

**G. STAFF REPORTS** (6:05:17) – Ms. Pruitt suggested that the commissioners think about the Historic Preservation Awards, for the March meeting, and recommended starting the scavenger hunt early.

**G-1. COMMISSIONER REPORTS/COMMENTS.** (6:06:20) – Chairperson Drews reported that he had received a request for announcements regarding Historic Preservation Month. He also requested a closing date for the scavenger hunt to be published on the State web site. Commissioner Hayes asked when would be the best time to have schools involved in the scavenger hunt. Ms. Pruitt suggested researching the timeframe and coming up with a recommendation. She also advised on having significant prizes. Commissioner Hayes requested scavenger hunt ideas in advance of the March meeting.

(6:1138) – Chairperson Drews also reported that he had met with Mr. Herman Bauer and reviewed the new plans for the carport. He stated that, according to Mr. Jed Block, the Community Greenhouse Project was interested in taking the apple and plum trees. He hoped to have several of the lilac plants there as well. He opined that the project was turning into an “admirable demolition project” as the V&T Foundation was also glad to have the materials. In response to Commissioner Hayes’ question, Chairperson Drews confirmed that the finalized design would be reviewed by the Commission after the Major Project Review.

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**FUTURE AGENDA ITEMS – None.**

**H. ACTION ON ADJOURNMENT (6:14:28) – Chairperson Drews entertained a motion to adjourn. Vice Chairperson Darney moved and Commissioner Speulda seconded the motion to adjourn. The meeting was adjourned at 6:15 p.m.**

The minutes of the January 13, 2011 meeting of the Carson City Historic Resources Commission are approved on this 10<sup>th</sup> day of March, 2011.

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Michael Drews, Chairperson