

CARSON CITY SHADE TREE COUNCIL
Minutes of the December 1, 2010 Meeting
Page 1

A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Wednesday, December 1, 2010 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lee-Ann Keever
Vice Chairperson Gianna Shirk
Member Carole Brewer
Member Kyle Horvath
Member Terrill Ozawa
Member Roy Trenoweth

STAFF: Roger Moellendorf, Parks and Recreation Department Director
Tamar Warren, Recording Secretary

NOTE: A recording of these proceedings, the council's agenda materials, and any written comments or documentation provided to the recording secretary are public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

CALL TO ORDER, ROLL CALL AND DETERMINATION OF QUORUM – Chairperson Keever called the meeting to order at 5:30 p.m. Roll was called and a quorum was present. Member Peermann was absent as excused.

CITIZEN COMMENTS ON NON-AGENDIZED ITEMS – None

1. **ACTION ON APPROVAL OF MINUTES** (5:30:43) – Member Ozawa moved to accept the minutes of the October 6, 2010 meeting. The motion was seconded by Member Brewer and carried unanimously.
2. **MODIFICATIONS TO THE AGENDA** (5:30:57) – None
3. **AGENDA ITEMS:**

A. DISCUSSION AND ACTION REGARDING THE ABSENCE OF ANY COUNCIL MEMBER FROM THIS MEETING. – Member Peermann was absent as excused.

B. DISCUSSION ONLY OF POTENTIAL APPLICANT(S) FOR THE SHADE TREE COUNCIL REGARDING MEMBERSHIP VACANCY AND POSSIBLE MEMBERSHIP APPOINTMENT TO THE SHADE TREE COUNCIL. (5:31:15) – Chairperson Keever introduced the item and reviewed the three open positions on the Council. She mentioned that there were four applicants, three of which were present. Chairperson Keever suggested interviewing one applicant at a time, and asked for the other applicants to leave the room. Mr. Moellendorf offered to call each applicant in. The applicants comprised of three current Council members, Brewer, Ozawa, and Trenoweth. The fourth applicant was Mr. Jed Bloch. Chairperson Keever explained that the candidates would be asked eight pre-determined questions, incorporated into the record, however, a vote could not be taken until the following meeting, due to lack of quorum.

(5:35:30) – Member Ozawa was the first candidate to be interviewed. She introduced herself as a 14-year veteran with Nevada state parks and a Carson City resident since 1984. She expressed a “long-abiding interest in the Canopy of Carson City”, said she had enjoyed her service on the Shade Tree Council and would like to continue it. In response to a question about previous employment, she stated that she had been employed by several nurseries. Member Brewer also introduced herself as a member of the Shade Tree Council for 10 years. She stated her occupation as a CNA, who took care of seniors in their homes, and said that she had moved to Carson City 27 years ago from Chicago. Member Brewer said that she would like to see people stop topping their trees, and giving tree trimmers more supervision to ensure they knew “what they’re doing”. Member Trenoweth introduced himself as a former Massachusetts, New York and Montana resident, and a retired colonel of the U.S. Army. He also stated that he had graduated from the University of Montana

CARSON CITY SHADE TREE COUNCIL
Minutes of the December 1, 2010 Meeting
Page 2

with a degree in Forestry and was a retired State Forester. Member Trenoweth expressed an interest in seeing more trees planted in Carson City, especially in the parks.

C. ACTION TO RECOMMEND TO THE BOARD OF SUPERVISORS APPLICANT(S) FOR MEMBERSHIP TO THE SHADE TREE COUNCIL. (5:47:39) – Deferred due to lack of quorum. The Council will act on this item in the February 2, 2011 meeting.

D. DISCUSSION AND ACTION REGARDING THE 2010 FALL TREE CARE SEMINAR. (5:48:34) – Chairperson Keever introduced the item and added that she had heard favorable comments regarding holding the event at an earlier date than the previous years. She stated that there was positive feedback regarding the puzzle, the catering, and the speakers. Chairperson Keever, who asked for feedback from the members, also said that there were 50 attendees, 10 more than the previous year. Member Ozawa also thought that it went extremely well, with interesting presentations and good food. She informed the Council that she was planning to create a different challenge for next year's event, involving pictures of trees, leaves, and branches for the participants to identify. Member Horvath suggested using microphones for the external presenters. Chairperson Keever explained that in her conversations with Mr. Moellendorf, they had discovered that their budget would allow the purchase of a microphone, to be used at other events as well. Member Horvath also proposed having a video camera for a satellite feed, which would provide great information to homeowners. He also believed that Carson Public Access would train users on using and editing equipment. Chairperson Keever volunteered her son since he owned much of the equipment. She also said that the attendees had received their ISA continuing education units. She added that one of the speakers, Sean Colvin, from the Sacramento Tree Foundation, was thankful for the invitation and had offered his assistance in the future. Mr. Moellendorf also thanked the Council for a successful seminar and agreed with Member Horvath regarding the outdoor recordings. He offered his department's help to look into the purchase of the microphones. Chairperson Keever thanked everyone and proposed putting the following year's seminar on the February 2011 meeting agenda.

E. DISCUSSION AND ACTION REGARDING A TREE INVENTORY OF CARSON CITY'S URBAN FOREST. (5:54:03) – Chairperson Keever introduced the item and explained that Alan Dixon, from NV Energy, had informed her that they had begun an inventory of trees in Carson City, on properties serviced by NV Energy, and that he could present the findings to the Council, in addition to how the information was gathered. Chairperson Keever also mentioned that the Council had previously discussed involving the boy scouts and the girl scouts in a tree inventory project, however, she believed that the implementation could be kicked off during the Arbor Day celebration. Member Ozawa wondered whether NV Energy would be conducting an Areal Survey. Mr. Moellendorf explained that there were areal photographs of Carson City, but was not certain how they would be used in the survey. He also acknowledged tree identification as a key function of a tree inventory, which he believed would be a difficult task for boy or girl scouts without proper training. He suggested exploring grants for tree surveys through the Nevada Division of Forestry, and offered to explore that avenue.

F. DISCUSSION AND ACTION REGARDING THE 2011 ARBOR DAY CELEBRATION IN CARSON CITY. (5:57:08) – Chairperson Keever introduced the item and suggested looking for possible locations for the event, and for possible recipients of the George Washington Ferris Award. Vice Chairperson Shirk suggested getting the schools involved by contacting them immediately after the Holidays. Member Ozawa suggested planting a fruit tree at Carson High School, in support of the Greenhouse Project. Chairperson Keever recommended the Silver Saddle Ranch as well, however, she was concerned about the tree being watered and nurtured. Member Horvath suggested a bird-friendly tree at Silver Saddle Ranch, to complement the community recreating there. Mr. Moellendorf advised against considering Silver Saddle Ranch at the moment, as it was still a Bureau of Land Management (BLM) property. He explained that the City was working on a conservation easement with BLM for the exchange of that property to the City. He added that the easement would have an accompanying management document which would specify the uses allowed at the ranch. Chairperson Keever reminded the Council to consider City properties, due to the challenges presented last year when planting on State property. It was recommended to invite Supervisor Abowd to a future meeting since she was the driving force behind the Greenhouse Project. Member Horvath received clarification that the Arbor Day Celebration would be on the last Friday of April. He also suggested an underprivileged area in need of a tree, as a good way of reaching out to the community. The members were advised to bring suggestions to the February 2, 2011 meeting. Chairperson Keever

CARSON CITY SHADE TREE COUNCIL
Minutes of the December 1, 2010 Meeting
Page 3

clarified that once the site was determined, Mr. Moellendorf and Supervisor Walt would select a tree. She also asked Vice chairperson Shirk if she would be able to invite Smokey, who was a “big hit” in the past.

G. DISCUSSION AND ACTION REGARDING THE COUNCIL’S WEB PAGES ON CARSON CITY’S WEB SITE. (6:04:12) – Chairperson Keever introduced the item and explained that she had invited the City’s Director of Information Technology to the meeting, however he was unable to attend due to travel. She suggested that members compile a list of items they would like to see on the Council’s web page and e-mail them to her or to the Director prior to the next meeting. She also acknowledged that Vice chairperson Shirk and Mr. Peermann had ideas and error corrections to the site.

H. DISCUSSION AND ACTION REGARDING A CASH OR IN-KIND CONTRIBUTION TO THE FRIENDS OF THE CARSON CITY LIBRARY FOR EITHER AN IN-KIND OR CASH DONATION. (6:07:31) – Chairperson Keever introduced the item. Vice Chairperson Shirk presented background information. She stated that she had received information regarding the Friends of the Carson City Library needing trees. She had later found out that they had been looking for two live trees or plants at the library entrance. She wondered if the Council would be interested in donating these indoor trees or plants, which would be maintained by the library. A plaque would indicate the donation was from the Carson City Shade Tree Council. When asked about cost, Vice Chairperson Shirk estimated around \$100 per tree, and hoped the Council could select an appropriate one for the space. Discussion ensued on the types of trees that would be appropriate. Member Brewer questioned why the Friends of the Library were not willing to purchase a tree. Vice Chairperson Shirk explained that she had been initially involved to select an outdoor tree, which had later evolved into an indoor one. Mr. Moellendorf asked whether buying indoor plants was part of the Council’s mission. **Member Horvath made a motion “that the board offer to be willing to buy two trees in the amount not to exceed \$200, if a representative from the Friends of the Library Council would come and assure the board that certain things like tree care, long-term watering, container size, was taken care of to the Board’s satisfaction”.** The motion was seconded by Vice Chairperson Shirk. Chairperson Keever called for discussion, and then for a vote. **The motion failed 3-3. Member Horvath moved to invite representatives from the Friends of the Library to the Council’s February meeting. The motion was seconded by Vice Chairperson Shirk and carried 5-1.**

I. DISCUSSION AND ACTION REGARDING THE SHADE TREE COUNCIL’S PROPOSED ART TREE PROJECT AND TREE INITIATIVE. (6:29:15) – Chairperson Keever introduced the item and invited Member Horvath to give an update. Member Horvath stated that after the Fall Tree Care Seminar he was approached by Tom Henderson who stated his willingness to be on the Canopy Committee. He also stated that feedback from the Seminar had been to plant trees around the Edmonds Sports Complex that would be able to handle the reclaimed water. Tree walks, windbreak workshops for rural homeowners, and planting trees in the sediment area of Fuji park were also suggested. Mr. Moellendorf clarified that no trees were planned near Baily Fishing Pond because there was no water for irrigation. Another suggestion, according to Member Horvath, was to have the tree sculpture represent the functions of a tree, such as fruiting or pine cones. He also stated that he had met with the grounds supervisor at Western Nevada College, who was ecstatic about the project, and volunteered his time to help. He also stated that the College would be on board with the Canopy Project.

4. NON-ACTION ITEMS

MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION (6:36:11) – Member Ozawa mentioned that she was in the process of redesigning the challenges for the next Fall Tree Care Seminar. Vice Chairperson Shirk informed the Council about an article in the newspaper on Fruit Barons. She also reported on a science project at Fritsch Elementary School where the students were learning about trees. She said she had been approached to help plant a tree on the school grounds. She added that she would invite the teacher to the February meeting for further discussion. Member Horvath questioned whether there would be trees around the ice skating rink. Mr. Moellendorf explained that volunteers had decorated the ice skating rink and had strung lights on existing trees along Robinson and Carson Streets. He added that the tents were also decorated with lights and that there was a Christmas tree inside the tent. Chairperson Keever asked the members to submit their hours to Member Brewer or to Daria in the Parks and Recreation Department, to be submitted for the Council’s annual recertification. She stated that they had submitted 640 hours of

CARSON CITY SHADE TREE COUNCIL
Minutes of the December 1, 2010 Meeting
Page 4

volunteer time the previous year. Chairperson Keever also suggested a tour of the parks to see "what trees are there" and invite the public.

(6:42:32) – Jed Block, another Shade Tree Council candidate arrived. Chairperson Keever explained to Mr. Block that three candidates had already been interviewed and that they would leave the room while his interview was being conducted. She also clarified that no vote could be taken during this meeting, due to lack of a quorum. Mr. Block apologized for not being there sooner and stated that he had not received a call from the City regarding the interview. Mr. Block was asked the same questions, incorporated into the record, as the previous candidates. Chairperson Keever stated for the record that her son and daughter-in-law were acquainted with the applicant. Mr. Block introduced himself as born and raised in Carson City, and said that he first became familiar with the Council when he "found out about the Street Tree Program". He shared how he planted several trees by taking advantage of the program. He stated that 35 trees were planted in remembrance of his friend who had died 35 years ago, however, he was disappointed that those trees had not survived. He also said that several trees were being "butchered", and suggested planting appropriate trees under power lines. Mr. Block stated his occupation as a 16-year Registered Agent, working on the corner of Curry and Musser Streets, and he stated that he would contribute on the Council with passion. He believed that anyone being in a tree service occupation must be a licensed arborist. Chairperson Keever thanked Mr. Block for coming and apologized for not being able to make a decision immediately. Mr. Moellendorf invited members Ozawa, Trenoweth, and Brewer back to the meeting.

5. RECURRING AGENDA ITEMS

2011 Fall Tree Care Seminar – previously discusses
Planning for Arbor Day 2011 – previously discussed
Proposed Art Tree Project and Tree Initiative – previously discussed.
Budget monitoring

6. FUTURE AGENDA ITEMS – previously discussed

7. ACTION ON ADJOURNMENT (6:53:25) – **Member Ozawa moved to adjourn. The motion was seconded by Member Horvath and the meeting adjourned at 6:53 p.m.**

The Minutes of the December 1, 2010 Carson City Shade Tree Council meeting are so approved this 2nd day of February, 2011.

LEE-ANN KEEVER, Chair