

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 7, 1999, Meeting
Page 1

A regularly scheduled meeting of the Carson City Board of Supervisors was held on Thursday, October 7, 1999, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 8:30 a.m.

PRESENT:	Ray Masayko	Mayor
	Robin Williamson	Supervisor, Ward 1
	Pete Livermore	Supervisor, Ward 3
STAFF PRESENT:	John Berkich	City Manager
	Alan Glover	Clerk-Recorder
	Al Kramer	Treasurer
	Gary Kulikowski	Internal Auditor
	Daren Winkelman	Health Director
	Steve Kastens	Parks and Recreation Director
	John Iratcabal	Purchasing Director
	Mark Forsberg	Chief Deputy District Attorney
	Bill Callahan	Undersheriff
	Rob Joiner	Principal Planner
	Katherine McLaughlin	Recording Secretary

(B.O.S. 10/7/99 Tape 1-0001)

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE - Mayor Masayko convened the meeting at 8:30 a.m. Roll call was taken. A quorum of the Board was present although Supervisors Bennett and Plank were absent. A moment of silence was held in lieu of the Invocation. Mayor Masayko lead the Pledge of Allegiance.

CITIZEN COMMENTS (1-0026) - Treasurer Al Kramer described the Nevada prepaid college tuition program and encouraged all Nevada residents to participate in it. Supervisor Williamson supported the program due to the increasing cost of a college education. Mr. Kramer then explained the participant's ability to transfer the funds to another child or Nevada college. Mayor Masayko repeated the address and telephone numbers where information could be obtained. Copies of the advertising brochure were given to the Clerk and Board. Additional public comments were solicited but none given.

1. APPROVAL OF MINUTES - July 1, 1999 (1-0088) - Mayor Masayko noted the corrected pages 16 and 17 which had been distributed to the Board prior to the meeting. Supervisor Livermore moved to approve the Minutes of July 1 with the corrections as noted on Pages 16 and 17. Supervisor Williamson seconded the motion. Motion carried 3-0.

2. AGENDA MODIFICATIONS (1-0097) - The items under Environmental Health were to be deferred to the next meeting.

3. SPECIAL PRESENTATIONS - Principal Planner Rob Joiner

A. ACTION ON A RESOLUTION COMMENDING KATHI LAWRENCE (1-0099) - Mayor Masayko noted the dedication of both Kathi Lawrence and Tara Hullinger and read the resolution commending Ms. Lawrence into the record. Supervisor Livermore moved to adopt Resolution No. 1999-R-44, A RESOLUTION COMMENDING KATHI LAWRENCE. Supervisor Williamson seconded the motion and

thanked Ms. Lawrence for her dedication, hard work, and commitments to Community Development and the Affordable Housing Program. She wished her and her family the best in the future. The motion was voted and carried 3-0. Mayor Masayko expressed the Board's regret to see her leave and wished her and her family the best of luck. Ms. Lawrence thanked the Board for the opportunity to work for the community and Supervisor Plank and Mr. Berkich for their assistance with the Down Payment Program. She expressed her enjoyment of the position and hoped to be able to return within a few years.

B. ACTION ON A RESOLUTION COMMENDING TARA HULLINGER (1-0197) - Mayor Masayko read the resolution into the record. Supervisor Williamson moved to adopt Resolution No. 1999-R-45, A RESOLUTION COMMENDING TARA HULLINGER. Supervisor Livermore seconded the motion. Mayor Masayko expressed regret that Ms. Hullinger was not present to receive the resolution and wished her success in her new position. The motion was voted and carried 3-0.

LIQUOR AND ENTERTAINMENT BOARD - Mayor Masayko recessed the Board of Supervisors session and immediately reconvened the Liquor and Entertainment Board. A quorum of the Board was present as Undersheriff Bill Callahan was present. Board Members Plank and Bennett were absent.

4. TREASURER - Al Kramer

A. ACTION TO CHANGE THE LIQUOR LICENSE MANAGER FOR B.P.O. ELKS LODGE #2177, INC., TO LARRY E. RACKLEY (1-0235) - Chairperson Masayko disclosed his membership in the Elks Lodge and indicated that he did not have a financial interest in the operation. Mr. Rackley assured the Board that the City and State liquor laws would be adhered to and that the employees would be trained in them. Member Callahan noted the favorable Sheriff's Departmental Report. Member Livermore moved to approve Larry Rackley as the new liquor license manager for B.P.O. Elks Lodge #2177, Inc., located at 515 North Nevada Street pursuant to CCMC 4.13.070 and 4.13.120, fiscal impact is a \$75 Investigation Fee. Member Williamson seconded the motion. Motion carried 4-0.

B. ACTION ON A BEER AND WINE LICENSE FOR C&S BURGERS, INC., DOING BUSINESS AS JUICY'S GIANT HAMBURGERS; LIQUOR MANAGERS CARLA JO MARTINO-PRICE AND STEPHEN B. PRICE (1-0288) - Mr. and Mrs. Price assured the Board that they would adhere to the liquor laws and train their employees in them. Member Callahan noted the favorable Sheriff's Departmental Report. Member Williamson wished them success in their venture and moved to approve a beer and wine license for C&S Burgers, Inc., doing business as Juicy's Giant Hamburgers, located at 2000 North Carson Street; the liquor managers will be Carla Jo Martino-Price and Stephen B. Price; pursuant to CCMC 4.13; fiscal impact is \$500 new fee, \$575 investigative fee, and \$150 per quarter. Member Livermore seconded the motion. Motion carried 4-0.

C. ACTION ON A PACKAGED LIQUOR LICENSE FOR MARKET MANAGEMENT, INC., DOING BUSINESS AS SHORT STOP MARKET; LIQUOR MANAGERS: DEBRA D. KELLEY AND TERRY J. KELLEY (1-0329) - Ms. Kelley assured the Board that she would adhere to the liquor laws and train her employees in them. Member Livermore cautioned her about selling liquor to minors and expressed the feeling that mini-markets are used by minors as a source to obtain liquor. Member Callahan noted the favorable Sheriff's Departmental Report. Member Livermore moved to approve a packaged liquor license for Market Management Inc., doing business as Short Stop Market, located at 1321 North Carson Street; liquor managers will be Debra D. Kelley and Terry J. Kelley pursuant to CCMC 4.13; fiscal impact is \$1,000 new fee, \$575 investigation fee, and \$200 per quarter. Member Williamson seconded the motion. Motion carried 4-0.

D. ACTION ON A PACKAGED LIQUOR LICENSE FOR THRIFTY PAYLESS, INC., DOING BUSINESS AS RITE AID #6354; LIQUOR MANAGER CHARLES L. LOCKHART (1-0370) - Mr. Lockhart assured the Board that the firm would adhere to the liquor laws and train their employees appropriately. Member Callahan noted the favorable Sheriff's Departmental Report. Mr. Lockhart indicated the firm would open

on Monday, October 11, at 9 a.m. Member Williamson moved to approve a packaged liquor license for Thrifty Payless, Inc., doing business as Rite Aid #6354, located at 1980 North Carson Street; Mr. Charles L. Lockhart will be the liquor license manager pursuant to CCMC 4.13; fiscal impact is \$1,000 new fee, \$500 investigation fee, and \$200 per quarter. Member Livermore seconded the motion. Motion carried 4-0.

E. ACTION TO CHANGE THE LIQUOR LICENSE MANAGER FOR PAC PIZZA, LLC, DOING BUSINESS AS PIZZA HUT TO EMMETT BARNEY DOWNING (1-0421) - Mr. Downing assured the Board that he was familiar with the liquor laws and would train the employees and supervisors appropriately. Member Callahan noted the favorable Sheriff's Departmental Report. Member Livermore moved to approve Emmett Barney Downing as the new liquor license manager for Pac Pizza, LLC., doing business as Pizza Hut, located at 2441 North Carson Street, pursuant to CCMC 4.13.0070 and 4.13.120; fiscal impact is a \$75 investigation fee. Member Williamson seconded the motion. Motion carried 4-0.

F. ACTION ON A BEER AND WINE LICENSE FOR JOSE J. RODRIGUEZ, DOING BUSINESS AS TAQUERIA LA MEXICANA #2 (1-0459) - Mr. and Mrs. Rodriguez assured the Board that they would train their employees and adhere to the liquor laws. Member Callahan noted the favorable Sheriff's Departmental Report. Member Williamson wished them success in their new venture and moved to approve a beer and wine license for Jose J. Rodriguez, doing business as Taqueria La Mexicana #2, located at 1701 North Carson Street, pursuant to CCMC 4.13, fiscal impact is \$500 new fee, \$500 investigation fee, and \$150 per quarter. Member Livermore seconded the motion. Discussion indicated the business would open on Saturday. The motion was voted and carried 4-0. Discussion wished them a successful venture and explained the location of Taqueria La Mexicana #1.

BOARD OF SUPERVISORS - There being no other matters for consideration as the Liquor and Entertainment Board, Chairperson Masayko adjourned the Board and immediately reconvened the session as the Board of Supervisors. A quorum of the Supervisors was present although Supervisors Bennett and Plank were absent.

5. CONSENT AGENDA (1-0505)

- A. TREASURER**
 - i. ACTION ON TREASURER REPORT FOR THE MONTH OF AUGUST 1999**
 - ii. ACTION ON PARTIAL REMOVAL OF TAXES TO THE 1999-2000 REAL PROPERTY TAX ROLL FOR PARCEL NO. 2-062-11**
- B. CLERK-RECORDER - ACTION TO APPROVE A RESOLUTION TO INCREASE THE CASH DRAWER FOR THE COURT CLERK TO \$300, RECORDER'S TO \$200, MARRIAGE BUREAU TO \$200, AND TO CREATE A PETTY CASH FUND FOR THE COURT CLERKS OF \$100**
- C. FINANCE DIRECTOR - ACTION ON RATIFICATION OF THE EXPENDITURE APPROVAL LISTINGS FOR THE MONTH OF AUGUST 1999**
- D. LIBRARY - ACTION TO APPOINT KAREN DENIO TO A FOUR YEAR TERM ON THE LIBRARY BOARD OF TRUSTEES**
- E. DEVELOPMENT SERVICES**
 - i. ACTION ON A NOTICE OF SATISFACTION OF DEVELOPMENT AGREEMENT FOR WILLIAM AND LOUISE M. GONI, REGARDING ASSESSOR'S PARCEL NUMBER 8-821-13, LOCATED IN GONI CANYON ESTATES SUBDIVISION, PARCEL A, CARSON CITY, NEVADA, FOR WATERLINE CONSTRUCTION**
 - ii. ACTION ON DEDICATION OF THREE PUBLIC UTILITY EASEMENTS FROM RICHARD AND DIANA SERMONE AND LESLIE AND JODY KYNETT BEING A PORTION OF PARCELS C AND D OF MAP NO. 2274 FOR THE INSTALLATION AND MAINTENANCE OF PUBLIC UTILITIES AND APPURTENANCES**
 - iii. ACTION ON DEDICATION OF A PUBLIC UTILITY EASEMENT FROM CAMP-N-TOWN FOR A PORTION OF THE NORTHWEST CORNER OF APN 001-032-30 FOR THE INSTALLATION AND MAINTENANCE OF PUBLIC UTILITIES AND APPURTENANCES**
- F. PURCHASING DIRECTOR**

- i. **ACTION ON CONTRACT NO. 9900-049 - WATER TREATMENT PLANT FILTER MEDIA VEHICLE**
- ii. **ACTION ON CONTRACT NO. 9900-83 - SURPLUS AND DONATION OF CITY VEHICLES**
- iii. **ACTION ON CONTRACT NO. 9900-81 - SURPLUS AND DONATION OF CITY VEHICLES**
- iv. **ACTION ON CONTRACT NO. 9900-085 - TEST WELL DRILLING AND PRODUCTION WELL INSTALLATION, REQUEST FOR CONTRACT APPROVAL**
- v. **ACTION ON CONTRACT NO. 9900-069 - CARSON RIVER PARK PHASE I IMPROVEMENTS**
- vi. **ACTION ON CONTRACT NO. 9900-092 - REQUEST FOR CONTRACT APPROVAL TO PURCHASE LIVE SCAN SYSTEM**

Mayor Masayko pulled Item D. Supervisor Livermore moved to approve the Consent Agenda for the 13 items from five functional areas with the exception of the Library appointment of Karen Denio to be heard separately as presented. Supervisor Williamson seconded the motion. Supervisor Livermore amended his motion to include Resolution No. 1999-R-46 to the Clerk-Recorder's item. Supervisor Williamson concurred. The motion was voted and carried 3-0.

D. (1-0557) Library Director Sally Herman introduced the request by explaining the Library Board of Directors' selection of Ms. Denio as a Board member and John Sparbell's retirement. Mayor Masayko complimented Mr. Sparbell on his 12 years of loyal service and dedication. He expressed the hope that Mr. Sparbell would continue to be active in the library and its functions. Supervisor Livermore requested a resolution of commendation be agendized for a future meeting. Mayor Masayko agreed and explained his knowledge of Ms. Denio's work on behalf of the library. Ms. Denio acknowledged her role as an advocate of the library and the honor to be allowed to serve the community. Supervisor Williamson moved to approve the appointment of Karen Denio to a four year term to the Library Board of Trustees and disclosed her long-term friendship with Ms. Denio. Supervisor Livermore seconded the motion and expressed his feeling that there are a lot of boards who would be envious of the Library's ability to have her serve. Ms. Herman indicated that the Board had been attempting to get her for several years. The motion was voted and carried 3-0. Mayor Masayko congratulated her on her appointment.

6. BOARD OF SUPERVISORS

A. ACTION TO APPROVE A RESOLUTION DECLARING "NEVADA DAY" ACTIVITIES ON SATURDAY, OCTOBER 30, 1999, AND "HALLOWEEN" ACTIVITIES ON SUNDAY, OCTOBER 31, 1999 (1-0655) - Discussion indicated a similar resolution would only be necessary every six or seven years due to the change in dates for the Nevada Day weekend. Supervisor Livermore moved that the Board of Supervisors adopt Resolution No. 1999-R-46, A RESOLUTION DECLARING "NEVADA DAY" ACTIVITIES ON SATURDAY, OCTOBER 30, 1999, AND "HALLOWEEN" ACTIVITIES ON SUNDAY, OCTOBER 31, 1999. Supervisor Williamson seconded the motion. Comments indicated the holiday falls on Monday and that schools will be closed on Monday. Following a request for an amendment to the motion, Supervisor Livermore amended his motion to adopt Resolution No. 1999-R-47. Supervisor Williamson concurred. Motion carried 3-0.

B. ACTION ON RESOLUTION OF SUPPORT FOR CARSON CITY'S CO-SPONSORSHIP OF THE "ONE REGION, ONE VISION" REGIONAL VISION PROJECT (1-0712) - Mayor Masayko explained the resolution and the Convention and Visitors Bureau support for the concept. He solicited a volunteer to serve on the steering committee. He also thanked Supervisor Williamson for representing the City and participating in the video on the program. The video was shown. Mayor Masayko then noted the support received for the V&T Railway project from Washoe and Douglas Counties. A legislative change will be requested to expand the Tri-County Railway Commission to include these counties. Regional cooperation is expanding and supports the concept. Supervisor Williamson thanked Mayor Masayko for the opportunity to participate in the video. It was professionally done as indicated by the showing. Supervisor Livermore supported the concept. Supervisor Williamson moved to adopt Resolution No. 1999-R-48, A RESOLUTION OF SUPPORT FOR

CARSON CITY'S CO-SPONSORSHIP OF THE "ONE REGION, ONE VISION" REGIONAL VISION PROJECT. Supervisor Livermore seconded the motion. Supervisor Williamson volunteered to serve on the steering committee. Mayor Masayko accepted her offer and indicated he would notify Candace Evert of her appointment. He thanked her for volunteering. Motion carried 3-0.

C. NON-ACTION ITEMS - INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-0875) - Supervisor Livermore reported on Eagle Valley Golf Course Advisory Committee meeting and his plan to attend its future meetings; the City's Emergency Management Planning session; the Chamber of Commerce Transportation Committee meeting; a meeting on the new communication center at the Sheriff's Department and requested another meeting on the different communication options; his tour of the Grass Valley Memorial Hospital and its cancer center; Hospital Board of Directors meetings; Carson Rehab Center's anniversary and announced its appointment of a new director--Dr. Whitney; the Hospital's flu vaccination program; Healthy Communities/Health Smart's presentation--which he requested also be agendized for the Board of Supervisors--and its "Hot Shots" program; the status of the Hospital's research on affiliation; and a meeting with Representative Bonnie Parnell and Senator Mark Amodei regarding HMOs and similar senior medical programs. Supervisor Williamson reported on the "One Region, One Vision" luncheon; a meeting with Redevelopment Director Rob Joiner and Tom Metcalf regarding Mr. Metcalf's new mini-mall project on South Carson Street; several organizational development meetings conducted with staff and the need for an on-going training program on CQI; a historic preservation driving tour/program for homes on the east side of Carson City which will be kicked off on Nevada Day at 9 a.m.; her participation in the emergency management seminar; a luncheon with Supervisor Bennett, Linda Johnson, and Mary Walker on legislative issues; the Library's Octoberfest fundraiser; her participation in the "Race for a Cure" in Reno; Carson City Firefighters' open house; the Carson River Advisory Committee meeting and announced its groundbreaking ceremony for the Carson River Park; a river bank stabilization project; the Carson River Subconservancy's notification to property owners along the River about Tall White Top; and the volunteer appreciation dinner. She then reported on the Carson High School soccer activities. Mayor Masayko thanked Recreation Supervisor Mitch Ames for the new lighting system in the Sierra Room and Supervisor Williamson for her attendance at the "One Region, One Vision" luncheon and participation in the video. He reported on the MIA-POW Day activities including his commitment to fly its flag at City Hall which may necessitate a modification to its flag pole; the Salsa-y-Salsa activities; the Health Smart 2000 mentoring program; his intent to have a City strategic planning session on youth safety and violence; the U.S. Post Office Ormsby Station opening ceremony; the Highway 50-Mills Park ad hoc committee meeting; the Nevada Department of Transportation Board of Directors meeting; the Board of Supervisors briefing on emergency services and complimented EMS Chief Dan Shirey on his presentation; the Carson Rendezvous volunteer appreciation dinner; the Laxalt Building clock project; the Advisory Committee on Participatory Democracy including his plans to discuss this program with NACO and the Committee's plans to participate in the consensus program; the Philippine American Association installation banquet; his plans to be out of town over the weekend and to attend the NACO conference in Las Vegas next week. He encouraged the other Board members to attend this conference.

(1-1701) Supervisor Livermore complimented Amanda Hammon from the Nevada Appeal for her story on the Edmonds Park Sports Complex Phase I.

D. STAFF COMMENTS AND STATUS REPORTS (1-1595) - Mr. Berkich noted his recent absence from the City. He then explained the City's new telecommunication service known as "Carson City's Connection to City Hall On-Call" which is a 24-hour hot line on different topics. Mayor Masayko requested a statistical report on the contacts. A similar program will be part of the City's website.

BREAK: A ten minute recess was declared at 10:10 a.m. A quorum of the Board was present when Mayor Masayko reconvened the meeting at 10:20 a.m. although Supervisors Plank and Bennett were absent as indicated.

7. INTERNAL AUDITOR - Gary Kulikowski - ACTION ON APPROVAL OF THE 1999-00 INTERNAL AUDIT PLAN (1-1730) - Following discussion among the Board, Mr. Kulikowski and Mr. Berkich

regarding whether to retain Item 5 on the Grand Jury report, Mayor Masayko directed that Item 5 be amended to provide a status report in December with formal closure in February 2000 via a consolidated response from Messrs. Berkich and Kulikowski. The Sheriff's commissary audit, which was part of the Grand Jury report, is a separate item on the audit plan and is to remain. Mr. Kulikowski planned to perform this audit in November. He also felt that appropriate service charges should be assessed against the fund. Comments noted the sensitivity of this issue including various District Attorneys' opinions regarding the assessment of administrative fees against the fund. Comments supported inclusion of the Development Services cost allocation method in the plan. Justification for including the Public Safety System was discussed. The audit plan is dynamic and flexible as is required. Both the Board and Mr. Kulikowski felt confident in their abilities to bring the plan back for revisions/additions as warranted. Discussion indicated an audit of the Graves Lane project is to be included under Item 10. Informal monthly reports are to be provided to the Board. Supervisor Livermore moved to approve the Internal Audit Plan for the fiscal year 1999-2000 as submitted and modified at this meeting. Supervisor Williamson seconded the motion. Motion carried 3-0.

9. ENVIRONMENTAL HEATH

A. ACTION ON APPEAL OF THE STAFF DECISION TO DENY THE USE OF AN INDIVIDUAL SEWAGE DISPOSAL SYSTEM PER CCMC 12.05.020(3) FOR THE PROPOSED PICK-N-PULL DISMANTLING YARD LOCATED AT HIGHWAY 50 EAST (1-2190) - Deferred.

B. STATUS REPORT ON THE CARSON CITY SANITARY LANDFILL (1-2190) - Deferred.

8. FINANCE DIRECTOR - David Heath - ORDINANCE - FIRST READING - ACTION ON AN ORDINANCE REPEALING ORDINANCE NUMBER 1992-16 AND 1994-20 THE AMENDMENT TO 1992-16 (CAPITAL PROJECTS FUND ESTABLISHED PURSUANT TO NRS 354.604) IN THEIR ENTIRETY AND OTHER MATTERS PROPERLY RELATED THERETO (1-2192) - This program had provided the funding for the Public Safety Complex. The Board now feels that this program is no longer required and that the funds should be part of the General Fund for allocation by the Board and Internal Finance Committee. Mr. Heath indicated that the debt service for the Public Safety Complex had been moved into the General Fund and described the fund transfers to accomplish this. Landscaping is now being installed at the Complex. Supervisor Williamson moved to introduce Bill No. 128 on first reading, AN ORDINANCE REPEALING ORDINANCE NUMBER 1992-16 and 1994-20 THE AMENDMENT TO 1992-16 IN THEIR ENTIRETY; no fiscal impact. Supervisor Livermore seconded the motion. Motion carried 3-0.

BREAK: A lunch recess was declared at 10:55 a.m. A quorum of the Board was present when Mayor Masayko reconvened the meeting at 1:30 p.m. although Supervisors Bennett and Plank were absent as indicated.

10. DEVELOPMENT SERVICES

A. STATUS REPORT ON CARSON CITY FREEWAY (1-2358) - NDOT Project Leader Jim Gallegos and Jim Dotson of PBS&J used aerial maps/drawings and computer enhanced photo simulations to discuss and illustrate the preliminary plans and status of both Phase I and II. The College Parkway intersection redesign had delayed the project, however, it should not impact the completion date. The impact of the court's ruling on the value of the Serpa property and the redesign of the Spooner interchange were described. Additional redesigns are being discussed to reduce the impact even more. Clarification indicated Fifth Street and Fairview will both cross over the freeway. The sound walls are still being discussed. They may be constructed as "tilt ups". They must be strategically located to block sounds. Their location will have to accommodate the landscaping needs. The right-of-way for Phase I had been set on October 4. The drawings will be finalized within 30 days. Adequate information should be available at the bicycle workshop to be able to discuss landscaping. The revisions will save approximately \$16 million. A funding commitment has yet to be made on Phase II. The barriers in Phase I provide additional space for an auxiliary lane and easier access to the businesses at the northern interchange. Mr. Gallegos felt that there is area available for landscaping, however, no funding had been provided.

Gardeners Reclaiming Our Waysides (GROW) has been working on funding opportunities. Phase Ia includes conduit in the fill areas and under the side streets which are included in the project. Supervisor Livermore expressed the hope that as the community is paying a portion of the freeway that its concerns with the Spooner interchange will carry more weight than Douglas County's comments. The need to keep the project on schedule was emphasized. Phase Ia is felt to cost approximately \$12.1 million. "Q" funds which had been used for right-of-way acquisition will have to be repaid prior to construction and have already been repaid for Phase Ia. Clarification indicated that these costs were considered a separate budget item and had not been included in the project. For this reason the final costs will swell by \$70 to \$90 million. The use of colored blocks in the sound wall design were discussed. PBS&J will make a presentation on the sound walls at a future meeting.

Mayor Masayko explained for Jay Meierdierck the status of the sound walls and bicycle trails/paths. Until the final design is developed, the trails/paths will not be finalized. Once the right-of-way needs are developed, the trails/paths will be discussed in depth. The current budget does not include them. The public will be involved in the final decision(s).

Board concerns that the entire project, both Phase I and II, stay on schedule were emphasized. Value engineering benefits on Phase II were noted. Justification for raising Fairview over the freeway was noted.

(2-0005) Mr. Gallegos described the freeway elevations for Phase II for GROW President Mary Fischer. Clearview and Koontz will be able to pass over the freeway without being raised as there will be 20+ feet between them.

Mayor Masayko indicated that efforts are being pursued to keep the project on track and get the southern phase ready for design and funding, which may occur in 2003-4. He encouraged Mr. Gallegos to keep City staff aware of his needs to accomplish the project within the established timeframes.

Mr. Berkich then explained that an office at the Street Department will house all of the summary detailed information on the project. A terminal will be installed along with modest information centers at the City library and City Hall. Handouts will direct the public to the appropriate City/NDOT personnel for additional information.

Mr. Dotson then described the website and hot line. Their addresses - 828-4797 and www.ccfreewy.com - and the desire for Carson City to be able to access it from its website were noted. Comments also indicated the desire to advertise the website for the public to access it as desired and for a computer terminal to be available at the informational centers. No formal action was required or taken.

BREAK: A five minute recess was declared at 2:40 p.m. A quorum of the Board was present when Mayor Masayko reconvened the meeting at 2:45 p.m. although Supervisors Bennett and Plank were absent.

B. STATUS REPORT ON THE STORM DRAINAGE MASTER PLAN (2-0309) - Deputy City Manager Dan St. John used a computer enhanced program to highlight the plan, diagram the benefits, and illustrate the location of the basins. His comments included revised figures and indicated the final report for the northwest alternative analysis had been distributed to the Board prior to the meeting. (The Clerk did not have a copy of this report.) Development standards are being drafted which have included comments from several public hearings. Difficulties encountered retrofitting developed areas including the exorbitant costs were noted. Clarification indicated that the area involved is within the Eagle Valley Basin and not outside Carson City's boundaries. Funding remains to be developed. A supplemental request may be submitted through the budget process for a financing and budget master plan for storm water. Cooperative agreements with the Subconservancy District and NDOT were noted and will/do include financial support. He then limned the freeway drainage plans including the water quality benefits. His comments emphasized the desire to develop the Shenandoah Heights basins in a fashion which may allow future park uses. Preliminary costs for the freeway drainage improvements are \$5.6 million. Staff hopes to have the City's portion completed by 2001 to serve the freeway. State reimbursement costs are estimated at \$4.1 million. Some of the \$1.4 million remaining projects may be constructed by NDOT. Utility

relocations will be done at the City's expense. The NDOT cooperative agreement will be presented to the Board for approval later this month. The project should go to bid early next summer for completion by 2001. Discussion included reasons the drainage plan had been changed from crossing at Broadleaf to running along North Carson Street to Arrowhead before crossing over to the freeway right-of-way. Alternative analysis had helped develop the current plan. The City will be responsible for acquisition of any right-of-way for its project. The City's project must be accomplished so that freeway construction can occur in February 2002. The appraisal process has commenced for the right-of-way. Some of the property is already owned by the State/City. Market forces are involved in the acquisition process which cannot be controlled by the City. NDOT should be willing to consider these costs in the partnership. Mr. St. John agreed that a master plan project description is being developed and may include a request for funding consideration during the budget process. He felt that this may be a "small six figure" sum. Other funding options/programs are being pursued at this time. The project may be bid in multiple "schedules" which may include more than one contractor. He was certain it would be phased. The final designs for several of the detention basins and the channels including their public meetings were limned. Mayor Masayko pointed out the benefits which would be provided by the freeway drainage programs which may remove some of the area(s) from FEMA's flood plain maps and reduce the residents' flood insurance requirements/costs. Mr. St. John delineated those areas. Mayor Masayko reiterated the need to have the financial and technical information to NDOT early enough to meet the freeway deadlines. Mr. St. John responded that staff is aware of his concerns and is working on this effort. Mayor Masayko suggested that one of the basins be used as an ice skating area. Mr. St. John then agreed to provide the foregoing drainage information on the City's website. Ms. Fischer is working on GROW's website. It should be interlinked to the City's. The main area of concern at this point is related to the market forces issues and right-of-way acquisitions. No problems are foreseen at this time which will delay the schedule.

(2-1075) Al Bernhard noted the impact the plan would have on his gravel pit access and indicated he had not been contacted by anyone as of this date regarding this issue. Mr. St. John indicated that he would follow through on this matter. Mr. Bernhard explained that he had not been aware of the plan to divert water into that area rather than run it along the highway to Arrowhead. Mr. St. John then explained the plan at that location including the access routes. He did not feel that Mr. Bernhard's access would be impacted, however, NDOT will be doing the work in this area. Mayor Masayko volunteered to assist if problems are encountered. Mr. St. John noted that work had been going on without the agreement and that the agreement will be presented at the next or a subsequent Board meeting. No formal action was required or taken.

C. 1999 CONSUMER CONFIDENCE REPORTS (2-1185) - Utility Operations Manager Tom Hoffert distributed a pamphlet containing the reports to the Board and Clerk. (A copy is in the file.) He used a computer enhanced program to highlight the report which is required by the State. Its purpose and contents were described. Carson City's water meets all of the State and Federal standards. The report is also available in Spanish. Next year's distribution date is July. The Board should receive it in May. Clarification indicated that the high and low recordings per site were in the pamphlet. The average range was established from these figures. Other test data which is not required to be published is available at the office if an individual wishes to see it. The number of copies which had been distributed with the water bills was 15,450. It cost \$2500 to produce 17,000 copies. Mayor Masayko complimented him on the professional job and reasonable cost. Supervisor Livermore noted the small print required to include all of the data. He suggested that the map include the supply sources and that copies of the information be distributed to residents on wells. Mr. Hoffert explained the reasons for the restricted information provided within the brochure. It was felt that the pamphlet was a beginning and that revisions would be made. Supervisor Livermore suggested that a disclosure be included on the pamphlet indicating that the water sources are a combination of municipal and residential with private wells. Mr. Hoffert felt that a better map could be provided. Additional comments were solicited on the information as it is an annual endeavor which should meet the public's needs. He then limned the reasons the City had originally commenced the monitoring program and reasons for the cycles. Customer comments had been received from 15 individuals which were positive. Individuals involved in preparing the document were introduced. No formal action was required or taken.

D. ORDINANCE - SECOND READING - ACTION ON BILL NO. 126 - AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND JABA, LLC, A NEVADA LIMITED LIABILITY COMPANY, AND THE ANDERSEN FAMILY ASSOCIATES, A NEVADA LIMITED PARTNERSHIP, RELATED TO THE DEVELOPMENT OF ASSESSOR'S PARCEL NO.S 4-015-06 AND 4-021-13, LOCATED ALONG LITTLE LANE EAST OF SOUTH ROOP STREET IN CARSON CITY, NEVADA (2-1495) - Deputy City Manager Dan St. John - Supervisor Livermore moved to adopt Ordinance No. 1999-26, Bill 126 on second reading, AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND JABA, LLC, A NEVADA LIMITED LIABILITY COMPANY, AND THE ANDERSEN FAMILY ASSOCIATES, A NEVADA LIMITED PARTNERSHIP, RELATED TO THE DEVELOPMENT OF ASSESSOR'S PARCEL NO.S 4-015-06 AND 4-021-13, LOCATED ALONG LITTLE LANE EAST OF SOUTH ROOP STREET IN CARSON CITY, NEVADA. Supervisor Williamson seconded the motion. Motion carried 3-0.

11. DISTRICT ATTORNEY - Chief Deputy District Attorney Mark Forsberg - **ACTION ON BILL NO. 127 - AN ORDINANCE AMENDING CHAPTER 17.44 (RESIDENTIAL CONSTRUCTION TAX) OF THE CARSON CITY MUNICIPAL CODE (DEFINITIONS) WHICH AMENDS SECTION 17.44.040 (DEFINITIONS); AND SECTION 17.44.050 (IMPOSITION AND RATE OF THE RESIDENTIAL CONSTRUCTION TAX) AND OTHER MATTERS PROPERLY RELATED THERETO (2-1545) -** Supervisor Williamson moved to adopt Bill No. 127 on second reading, Ordinance No. 1999-28, AN ORDINANCE AMENDING CHAPTER 17.44 (RESIDENTIAL CONSTRUCTION TAX) OF THE CARSON CITY MUNICIPAL CODE (DEFINITIONS) WHICH AMENDS SECTION 17.44.040 (DEFINITIONS); AND SECTION 17.44.050 (IMPOSITION AND RATE OF THE RESIDENTIAL CONSTRUCTION TAX) AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Livermore seconded the motion. Motion carried 3-0.

12. CITY MANAGER - John Berkich - **STATUS REPORT ON BUDGET PROCESS, POLICIES AND PROCEDURES (2-1580) -** Finance Director David Heath - The finalized process will be presented to the Board for approval at the next meeting. Procedures for the two year process were limned. Under this concept staff will present budget documents for two years. Only Departments which make changes to the second year's budget will be presented to the Board. Those Departments without any changes will be automatically included in the budget and their supporting documentation copied. Utility increases will be handled automatically within the base budget. The proposed process should handle 80 percent of the budget. Comments expressed concerns that when the third year budget is created, the savings in staff time will be lost. Mr. Berkich committed to telling the Board the amount of savings created by the process. Mayor Masayko felt that elimination of the requirement that each Department make a presentation to the Board would reduce the time required to go through the annual budget. Mr. Berkich indicated that efforts are being made to align the Board's goals with the budget. The econometric model is being developed and will be shown to the Board as soon as possible. The CIP committee will be meeting next week on the Board's comments. A comprehensive draft of the process will be presented to staff next week. The organizational and development team is working on the CQI changes suggested by the Board. Its plan will be submitted to the Board at the next meeting.

Mr. Heath then reviewed the proposed budget calendar. The goal setting session was to be in October. Board concerns created by the election year and lack of knowledge concerning the individuals who will be selected for those three seats were voiced. Mr. Berkich suggested that the goal setting sessions be conducted in November after the election rather than October. The Board agreed. The revised program has the Board allocate the funding level to the CIP program. Sales tax models will be developed and monitored throughout the year. The tax estimates should be conservative. Updated forecasts are to be provided periodically throughout the budget process. Mayor Masayko directed Mr. Heath to give all of the Board members copies of the periodical State sales tax information and that spread sheet comparison be developed illustrating the current and historical trends for the last two years. Comments indicated that the City would be able to modify the budget if drastic changes occur in the financial picture between April 15 and June 1 when the final budget must be filed with the State. Mr. Berkich felt that the two year process will allow staff to plan and develop better programs. Mayor Masayko suggested

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 7, 1999, Meeting
Page 10

having Departments who have not participated in the budget process make periodic presentations to the Board throughout the year. This presentation should include its operational plans and justifications. This will make the Departments accountable to the public. Comments indicated that the date for the goal setting sessions will be discussed at the next Board meeting. Staff's goals are to be presented at the Board goal setting session. Mr. Berkich also indicated that the advisory committees/commissions will continue to submit goals and funding requests to the Board via staff. No formal action was required or taken on this item.

There being no other matters for consideration, Supervisor Livermore moved to adjourn. Supervisor Williamson seconded the motion. Motion carried unanimously. Mayor Masayko adjourned the meeting at 4:25 p.m.

The Minutes of the October 7, 1999, Carson City Board of Supervisors meeting

A R E S O A P P R O V E D

ON__December_16____, 1999.

_____/s/_____

Ray Masayko, Mayor

ATTEST:

_____/s/_____
Alan Glover, Clerk-Recorder