



**2. AGENDA MODIFICATIONS (1-0252)** - Emergency Medical Services Battalion Chief Vince Pirozzi requested Item 8. B., a second reading of an ordinance regarding ambulance service, be deferred until the Hospital's issues could be resolved. Mayor Masayko explained his reasons for wishing to proceed with the ordinance as it will allow the transfer to commence. Supervisor Livermore described the discussions which had occurred on this ordinance regarding how the gurney patients are to be transferred. The Hospital is, at this time, interested in acquiring services from the Fire Department for this transport and not interested in rewriting the ordinance. He also wished to move forward with the second reading. Battalion Chief Pirozzi reiterated Fire Chief Buckley's request that the item be pulled to allow time to resolve the issue. He felt that the delay would be one or two weeks at the most. Supervisor Livermore reiterated his reasons for moving forward with the ordinance. Mr. Berkich explained the request to continue the matter rather than having to reconsider the ordinance at a future date. The negotiations will provide a cleaner ordinance and avoid the necessity to codify it twice. Supervisor Livermore explained that the Hospital is currently in violation of the ordinance as it provides transport for wheelchair patients. Hospital Chief Operations Officer Ed Epperson requested the Board move forward with the ordinance and indicated that the Hospital is "happy" with the discussions which have occurred on the other issues. Mayor Masayko ruled that the item would be heard as agenda. No modifications were made to the Agenda.

**3. SPECIAL PRESENTATIONS** - Personnel Manager Judie Fisher

**A. ACTION ON RETIREMENT RESOLUTION FOR MAXINE FORTINO, ACCOUNTING CLERK I (1-0368)** - Ms. Fisher's introduction included reasons Ms. Fortino was not present and wished her success in her retirement. Mayor Masayko noted her work in the City Manager's office over the last two years, read the resolution into the record, and wished her success in her retirement. Supervisor Plank moved to adopt Resolution No. 1999-R-27, RESOLUTION COMMENDING MAXINE FORTINO ON HER RETIREMENT. Supervisor Bennett seconded the motion. Motion carried 5-0. Mayor Masayko then presented a plaque and read it into the record. Parks and Recreation Director Steve Kastens explained her work in his office, her husband's retirement from Washoe County, and wished her luck in her retirement.

**B. RECOGNITION OF VOLUNTEER EFFORTS MADE BY CERTAIN INDIVIDUALS AND BUSINESSES TO LOWER THE WATER LEVEL AT HOMES LOCATED AT PAT LANE (1-0441)** - Mayor Masayko explained the work performed by Marlowe Heinz, read a plaque recognizing his work, and presented it to him. Mr. Heinz indicated that the joint effort had been performed with the assistance of others including the The Nevada Appeal, City Streets Department Superintendent John Flansberg, Assistant Superintendent Chuck Knowlton, and Senior Equipment Operator Marnell Heinz, and several suppliers. He requested that all of the participants be recognized. His reasons for assisting were noted. Supervisor Bennett thanked him for setting the example. Mayor Masayko read and distributed Certificates of Commendation to Chuck Knowlton, Marnell Heinz, and William Heinz. Marnell Heinz explained Mr. Flansberg's absence and urged the Board to recognize his role as well as the Pat Lane neighbors who had participated. William Heinz thanked the Board for the recognition. Mr. Knowlton explained his reasons for participating and felt that the Heinzes had done the majority of the work. Mayor Masayko noted that the work had been done after hours and on the weekends. A Certificate of Commendation in recognition of the supplies which were donated was read and given to Carson Valley Oil. Certificates of Commendation for Western Nevada Supplies, Canyon Creek Construction, United Rentals, and Cinderlite Rock and Sand Trucking were to be given to them later. Mayor Masayko thanked the individuals and firms for their assistance and generosity.

**LIQUOR AND ENTERTAINMENT BOARD** - Mayor Masayko then recessed the Board of Supervisors session and immediately convened the Liquor and Entertainment Board. The entire Board was present, including Sheriff Banister, constituting a quorum.

**4. TREASURER** - Business License and Compliance Officer Beth Huck

**A. ACTION ON A PACKAGED LIQUOR LICENSE FOR JED BYERLY, LIQUOR MANAGER OF 7-ELEVEN, INC. (1-0591)** - Jed Byerly explained his position and the transfer of the store from

a franchise to the corporation. He assured the Board that he was aware of the Nevada Liquor Laws and that current and future employees would be fully trained in them. Member Banister noted the favorable Sheriff's report. Supervisor Plank moved to approve a packaged liquor license for Jed Byerly, Liquor Manager for 7-Eleven, Inc., located at 3083 Highway 50 East, under Carson City Municipal Code 4.13.120; fiscal impact is \$500 Investigation fee, \$1,000 New Application fee, and \$200 per quarter fee. Member Livermore seconded the motion. Motion carried 6-0.

**B. ACTION ON A REQUEST TO WAIVE THE APPLICATION AND PERMIT FEES OF \$100 EACH FOR THE SILVER DOLLAR CAR CLASSIC (1-0643)** - Judie Fisher explained that this will be the event's fifth anniversary and that the proceeds will be donated to the Advocates Against Cancer. Member Plank moved to waive the application and permit fee of \$100 each for the Silver Dollar Car Classic under Carson City Municipal Code 4.28.030; fiscal impact is \$20.50 promoter fee per day and a \$2.05 per booth per day fee. Member Livermore seconded the motion. Motion carried 6-0.

**BOARD OF SUPERVISORS (1-0689)** - There being no other matters for consideration as the Liquor and Entertainment Board, Chairperson Masayko adjourned the Liquor and Entertainment Board and immediately reconvened the session as the Board of Supervisors. (The entire Board was present constituting a quorum.)

**5. CONSENT AGENDA (1-0691)**

**A. TREASURER - ACTION ON REMOVAL OF 1996-1997, 1997-1998, AND 1998-1999 REAL PROPERTY TAXES FOR PARCEL NO. 10-363-25 DUE TO CARSON CITY ACQUISITION OF PROPERTY THROUGH JUDGEMENT**

**B. INTERNAL AUDITOR - ACTION ON RATIFICATION OF THE EXPENDITURE APPROVAL LISTINGS FOR THE MONTHS OF JULY 1998 THROUGH MAY 1999**

**C. LIBRARY - ACTION TO APPOINT SHIRLEE B. VEVERKA TO THE LIBRARY BOARD OF TRUSTEES**

**D. PERSONNEL MANAGER**  
**i. ACTION TO REAPPOINT CASEY JONES TO THE BOARD OF APPEALS UNIFORM BUILDING/FIRE CODE**

**ii. ACTION TO REAPPOINT BRIAN SMITH TO THE CONVENTION AND VISITORS BUREAU IN THE HOTEL/MOTEL CATEGORY**

**iii. ACTION TO REAPPOINT THREE MEMBERS TO THE BOARD OF MASSAGE EXAMINERS**

**E. DEVELOPMENT SERVICES - UTILITIES - ACTION ON A NOTICE OF SATISFACTION OF DEVELOPMENT AGREEMENT FOR SILVER OAK DEVELOPMENT COMPANY, A LIMITED PARTNERSHIP, AND THE STATE OF NEVADA PUBLIC WORKS BOARD REGARDING THE SILVER OAK PLANNED UNIT DEVELOPMENT, ASSESSOR'S PARCEL NUMBER 8-061-64, AND THE WESTERN NEVADA COMMUNITY COLLEGE, ASSESSOR'S PARCEL NO. 7-091-82 IN CARSON CITY, NEVADA, FOR WATER MAIN EXTENSION**

**F. DEVELOPMENT SERVICES - ENGINEERING**  
**i. ACTION ON IMPROVEMENT AGREEMENT FOR MOUNTAIN PARK SUBDIVISION, UNIT NO. 11, KNOWN AS ASSESSOR'S PARCEL NO. 002-101-70 PRIOR TO RECORDING THE FINAL MAP**

**ii. ACTION ON A NOTICE OF SATISFACTION OF A WATERLINE REIMBURSEMENT AGREEMENT REGARDING ASSESSOR'S PARCEL NO. 010-143-08 AND A RELEASE OF THE WATERLINE REIMBURSEMENT OBLIGATION ON ASSESSOR'S PARCEL NO. 010-142-07 AND 010-142-12 PLACED BY ORDINANCE NO. 1988-32, AN ORDINANCE APPROVING A WATERLINE REIMBURSEMENT AGREEMENT BETWEEN CARSON CITY AND JUAN AND DOROTHY ARRAIZ REGARDING ASSESSOR'S PARCEL NO. 010-143-08 LOCATED AT 3261 CONTE DRIVE**

**iii. ACTION ON A NOTICE OF SATISFACTION OF A SEWER MAIN**

**REIMBURSEMENT AGREEMENT REGARDING ASSESSOR'S PARCEL NO. 009-153-01 AND 009-153-02 LOCATED AT 3700 SOUTH CARSON STREET PLACED BY ORDINANCE NO. 1996-22, AN ORDINANCE APPROVING A SEWERLINE REIMBURSEMENT AGREEMENT BETWEEN CARSON CITY AND MICHAEL AND KAREN HOHL FAMILY TRUST REGARDING ASSESSOR'S PARCEL NO. 009-153-01 AND 009-153-02 LOCATED AT 3700 SOUTH CARSON STREET**

**iv. ACTION ON A NOTICE OF SATISFACTION OF A WATERLINE REIMBURSEMENT AGREEMENT REGARDING ASSESSOR'S PARCEL NO. 009-112-45 LOCATED AT 3059 SOUTH CARSON STREET PLACED BY ORDINANCE NO. 1993-61, AN ORDINANCE APPROVING A WATERLINE REIMBURSEMENT AGREEMENT BETWEEN CARSON CITY AND A. M. CRYER FAMILY TRUST REGARDING ASSESSOR'S PARCEL NO. 009-112-45 LOCATED AT 3059 SOUTH CARSON STREET**

**v. ACTION ON A NOTICE OF SATISFACTION OF A WATERLINE REIMBURSEMENT AGREEMENT REGARDING ASSESSOR'S PARCEL NO. 009-151-38 LOCATED AT 509 MOSES STREET PLACED BY ORDINANCE NO. 1995-23, AN ORDINANCE APPROVING A WATERLINE REIMBURSEMENT AGREEMENT BETWEEN CARSON CITY AND GARY AND JODI LIEBHARD REGARDING ASSESSOR'S PARCEL NO. 009-151-38 LOCATED AT 509 MOSES STREET**

**vi. ACTION ON A NOTICE OF SATISFACTION OF A SEWER MAIN REIMBURSEMENT AGREEMENT REGRADING ASSESSOR'S PARCEL NO. 008-053-11 LOCATED AT 4239 NORTH CARSON STREET PLACED BY ORDINANCE NO. 1989-23, AN ORDINANCE APPROVING A SEWER MAIN REIMBURSEMENT AGREEMENT BETWEEN CARSON CITY AND STANLEY AND VIRGINIA PARSONS REGARDING ASSESSOR'S PARCEL NUMBER 008-053-11 LOCATED AT 4239 NORTH CARSON STREET**

**vii. ACTION ON A NOTICE OF SATISFACTION OF SEWER MAIN REIMBURSEMENT AGREEMENT REGARDING ASSESSOR'S PARCEL NO. 009-151-49 LOCATED AT 531 MOSES STREET PLACED BY ORDINANCE NO. 1996-10, AN ORDINANCE APPROVING A SEWERLINE REIMBURSEMENT AGREEMENT BETWEEN CARSON CITY AND R. B. REALTY, INC., REGARDING ASSESSOR'S PARCEL NO. 009-151-49 LOCATED AT 531 MOSES STREET**

**viii. ACTION ON A NOTICE OF SATISFACTION OF A SEWER MAIN REIMBURSEMENT AGREEMENT REGARDING ASSESSOR'S PARCEL NO. 008-151-22 KNOWN AS MOUNTAIN PARK SUBDIVISION PLACED BY ORDINANCE NO. 1991-42, AN ORDINANCE APPROVING A SEWER MAIN REIMBURSEMENT AGREEMENT BETWEEN CARSON CITY AND STANTON PARK DEVELOPMENT, INC., REGARDING PARCEL NO. 008-151-22 KNOWN AS MOUNTAIN PARK SUBDIVISION**

**G. CARSON-TAHOE HOSPITAL**

**i. ACTION ON A LEASE FOR AN OFF-SITE WAREHOUSE LOCATED ON METRIC WAY, CARSON CITY, NEVADA, FROM HERMAN BAUER**

**ii. ACTION ON A LEASE WITH EVEN L. ALLRED, DMD, FOR MEDICAL OFFICE SPACE LOCATED AT 915 NORTH MOUNTAIN STREET, CARSON CITY, NEVADA**

**H. PURCHASING DIRECTOR**

**i. ACTION ON CONTRACT NO. 9899-268 - CARSON CITY FAIRGROUNDS BLEACHERS, AWARD**

**ii. ACTION ON CONTRACT NO. 9899-267 - VALLEY VIEW SEWER EXTENSION, AWARD**

**iii. ACTION ON CONTRACT NO. 9899-240 - COLLECTION SERVICES**

**iv. ACTION ON AMENDMENT NO. 1 FOR CONTRACT NO. 9798-260 - IBM HARDWARE MAINTENANCE**

**v. ACTION ON AMENDMENT NO. 1 FOR CONTRACT NO. 9697-250 - JANITORIAL SERVICES (UTILITY AND FIRE)**

**vi. ACTION ON CONTRACT NO. 9899-289 - ASPHALT ROAD PRODUCTS JOINDER CONTRACT WITH THE STATE OF NEVADA, REQUEST FOR CONTRACT APPROVAL -**

Board comments pulled Items C and D for discussion. Supervisor Williamson moved to approve the remaining 19 items on the Consent Agenda. Supervisor Plank seconded the motion. Motion carried 5-0.

**D. (1-0735)** - Personnel Manager Fisher explained that the Board normally interviews applicants for the Board of Appeals and Convention and Visitors Bureau, however, in this case the only applicants had been the individuals who had applied for reappointment. The vacancies had been advertised. Supervisor Plank moved to reappoint Casey Jones to the Board of Appeals Uniform Building and Fire Code. Supervisor Bennett seconded the motion. Supervisor Plank then amended his motion to include and to reappoint Brian Smith to a second two year term in the Hotel/Motel category on the Convention and Visitors Bureau Board and to reappoint the three members to the Board of Massage Examiners who are: Phil Dubois, Kim Paige, and Yolanda Garcia-Tella. Supervisor Bennett seconded the motion. Supervisor Livermore commended the individuals for their willingness to continue to serve, specifically, Mr. Dubois who has served for 16 years. Comments also noted the narrow criteria for these positions. The motion to approve the reappointments as indicated was voted and carried 5-0.

**C. (1-0826)** - Mayor Masayko explained Peggy Twedt's resignation and the Library Board of Trustees' recommendation that Shirlee Veverka be appointed to fill out the remainder of her term. Supervisor Williamson moved to appoint Ms. Veverka to the one year term to the Library Board of Trustees, which will expire June 30, 2000, and explained her knowledge of Ms. Veverka. Supervisor Livermore seconded the motion and also explained his knowledge of Ms. Veverka and her dedication. The motion was voted and carried 5-0.

Supervisor Bennett suggested as a matter of courtesy that such appointments be scheduled for discussion with the Board. Mayor Masayko indicated he would ask Ms. Fisher to ascertain whether the applicants wished to be interviewed. The item will be agendaized based on their answers. Ms. Fisher agreed.

## **6. BOARD OF SUPERVISORS**

**A. ACTION ON SELECTION OF DATE, TIME AND LOCATION FOR A BUDGET WORKSHOP (1-08862)** - Following discussion of several dates and times, Supervisor Plank moved that the Board schedule the budget workshop for the Board of Supervisors on Wednesday, August 18, between the hours of 8:30 a.m. and 1 p.m. Supervisor Livermore seconded the motion. Mayor Masayko indicated the workshop would be held in the Sierra Room. Motion carried 5-0.

**B. ACTION ON A REQUEST FROM MARK AND SHERRY KINGSLEY FOR A RENTAL FEE WAIVER FOR THE USE OF THE COMMUNITY CENTER PORTABLE STAGE (1-0945)** - Ms. Kingsley explained the block party her neighborhood holds annually, the \$25 donation assessed each of the neighbors, the use of these funds, the purpose of this year's event, and the intent to donate any money over the cost of the event to the High Desert Soccer League. Parks and Recreation Director Steve Kastens explained the rental and staff costs involved with moving, setting up and removing the stage. Supervisor Williamson described the dilemma the request posed for her--the benefits of the proposal versus similar fundraisers which pay the fees. The Board had clearly indicated to Mr. Kastens that his Department needed to be self-supporting. The waiver of this fee would open the door for others. Supervisor Livermore also felt that it would become an annual request approved today. Mayor Masayko indicated the stage had been acquired with Convention and Visitors funds for the promotion of tourist activities at the Pavilion. The stage is used for a meridian of purposes without charge, i.e., the Silver Dollar Car Classic, the Rendezvous. He suggested a fee reduction be considered and that future applicants be considered by the Board. He did not feel that there would be a lot of areas having similar events. Supervisor Bennett pointed out that the Board waives fees continuously. The Kingleys had requested a fee modification. She suggested that the benefits be used to offset the fee reduction and that a policy be established which considers the benefits and numbers. Mayor Masayko felt that as long as the waiver is considered every year, the Board had control over granting the fee waiver based on the event's viability and the community's support. If the requests get out of hand, a line could be drawn. Discussion with Mr. Kastens indicated staff costs may total \$100. Mayor Masayko indicated to Ms. Kingley that she still be responsible for the refundable security deposit. Ms. Kingsley indicated this is acceptable. Supervisor Williamson explained that the different organizations with which she is involved had always paid the fees without requesting a waiver. Ms. Kingsley responded by indicating that the neighborhood does not benefit from the fees. Other nonprofit organizations benefit from any excess funds. Supervisor Plank explained his original concern with the request and the feeling

that the situation was different from a fundraiser in the park. The neighborhood is attempting to provide a benefit for the community and had expressed a willingness to pay the City's costs. Supervisor Plank then moved to approve the request from Mark and Sherry Kingsley for a rental fee reduction from \$250 to \$100 with the \$250 refundable deposit required for use of the Community Center portable stage for the block party in River Knolls. Supervisor Bennett seconded the motion. Motion carried 4-1 with Supervisor Williamson voting Naye. Board comments wished Ms. Kingsley a successful event.

**C. SUPERVISOR BENNETT - ACTION TO APPOINT A REPLACEMENT FOR SUPERVISOR KAY BENNETT TO THE TAHOE REGIONAL PLANNING AGENCY'S MEETING ON JUNE 23, 1999 (1-1245)** - Supervisor Bennett moved that the Board of Supervisors appoint Jon Plank to take her place on the Tahoe Regional Planning Agency for the meeting on June 23. Mayor Masayko seconded the motion. Motion carried 5-0.

**D. NON-ACTION ITEMS - INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-1302)** - Supervisor Bennett reported on a meeting about the Subconervancy's ability to acquire water rights as enabled under AB 380 had , the hiring of a project coordinator to oversee the Tahoe Bond Act monies, her tour of the Graves Lane project, the Subconservancy meeting, and her tour of the Sheriff's Department with Supervisor Plank. Supervisor Williamson reported on an in-house City Departmental development team which is working to improve services; the Open Space Advisory Committee meeting; Western Nevada Development District meeting; a Sierra Business Council meeting which was held in Grass Valley; the R.S.V.P. Volunteer Appreciation Dinner; a meeting with Street Superintendent John Flansberg, Art Hannafin, Steve Browne, and Don Loft on the Telegraph Square project; an NDOT meeting which Supervisor Bennett had also attended; her tour of the Farmers Market at the Pony Express Pavilion and the Third Street Craft and Market and her intent to implement a shuttle program from the High School parking lot if additional parking is required for the Pavilion; the Redevelopment Authority Citizens Committee meeting; and her inability to attend the Taste of Downtown this week as she had tickets to the women's pro-soccer meet in San Jose. Supervisor Plank reported on the Western Nevada Development District meeting and benefits he felt Carson City would gain from the Storey County's large industrial project; the Regional Transportation Commission meeting; the Sheriff's Department meeting/tour which Supervisor Bennett had attended; the NDOT meeting at Fuji Park on the freeway connector road plans; his tour of the Farmers Market including his feeling that the parking situation at the Pavilion was working; the cancellation of the Senior Center's monthly Advisory Council meeting as well as the Park and Recreation's bimonthly meeting for the summer; telephone calls he had received regarding the swimming pool contractor including the Palo Verde residents' problems with the swimming pool contractor's hours and sand blasting damage as well as on the closure of Airport Road for construction of Graves Lane. Mayor Masayko reported on his activities welcoming Thailand university professors; the Statewide Transportation Technical Advisory Committee (STTAC) meeting, its grant awards, and concerns regarding the City's failure to spend the grant award given for the V&T bicycle path which indicates that the City should either move forward with the project or return the funds. Board discussion supported this position and described the proposed location and Washoe County's work on its V&T bicycle path. Mr. Berkich briefly described the reasons for the delay and his feeling that progress will soon occur. Mayor Masayko continued his report by describing the STTAC grant awards; the Rendezvous and the feeling that the Highway 50 parking issue needs to be resolved; the Flag Day activities; the Airport Authority meeting; his involvement with Bill Hartman and individual only identified as Lee in repairing the Laxalt Building clock including State Building and Grounds Director Mike Mizell's reception of the volunteers' offer and his willingness to accept other viable offers. Discussion explained the reasons the clock does not chime and had never chimed. A Department of Tourism employee named Nancy had volunteered to wind the clock every two weeks. He also reported on his welcoming of the Association of Retired Public Employees in Nevada at their State convention; his tour of the Farmers Market; and his feeling that its parking turnover had and would work as envisioned. He did not feel that the shuttle would be required at this time. Supervisor Livermore reported on the Hospital Building and Finance Board Committee and Hospital Board meetings; the Hospital's web site; the Convention and Visitors Bureau meeting including its commendation of Marc Reynolds willingness to step forward and provide the shuttle service for the Rendezvous and the projected impact the closure of Highway 50 to parking had had on the event even though the sales had been up over \$4,000; the Bureau's decision

concerning the transient stay ordinance and its inclusion of the slot machine in the millennium activities; and announced the Little League Annual Fathers' Day Breakfast from 7 a.m. to 1 p.m. at Seelinger School. Supervisor Bennett announced a meeting she was having tomorrow with Marc Reynolds and Candace Duncan concerning Paratransit's role in providing shuttle service for special functions at Mills Park. She then elaborated on her meeting at NDOT with Sandy McGrew concerning the reverse commute/inner-city job access program and the role that the Public Transit Advisory Committee would play in the development of this program. She also explained her attendance at the Builders Association of Western Nevada's monthly meeting and dedication of the Reynolds Center at Western Nevada Community College. Mayor Masayko then explained the funding provided by STTAC and SB 415 for Ms. McGrew's reverse commute and access to the rural communities programs as well as for local commute programs.

**E. STAFF COMMENTS AND STATUS REPORTS (1-2229) - None.**

BREAK: A recess was declared at 10:33 a.m. The entire Board was present when Mayor Masayko reconvened the meeting at 10:50 a.m., constituting a quorum.

**7. BUILDING DEPARTMENT - Building Official Phil Herrington - ORDINANCE - SECOND READING - ACTION ON BILL NO. 106 - AN ORDINANCE AMENDING SECTION 15.05.018 OF THE CARSON CITY MUNICIPAL CODE (AMENDMENTS TO CHAPTER 1 OF THE UNIFORM BUILDING CODE) TO INCREASE THE VALUATION BASE FOR THE COLLECTION OF BUILDING PERMIT FEES AND OTHER MATTERS PROPERLY RELATING THERETO (1-2242) -** The Builders Association had purportedly indicated support for the fee increase. The one-stop shop team meets on Tuesdays and Thursdays between 8:30 and 11:30 a.m. The program has expedited the review process. Mr. Herrington distributed a copy of the fees to the Board. (A copy was not given to the Clerk.) Supervisor Plank explained his personal positive experience with the Department and the fees. Supervisor Plank moved to adopt ordinance 1999-5 on second reading of Bill No. 106, AN ORDINANCE AMENDING SECTION 15.05.018 OF THE CARSON CITY MUNICIPAL CODE (AMENDMENTS TO CHAPTER 1 OF THE UNIFORM BUILDING CODE) TO INCREASE THE VALUATION BASE FOR THE COLLECTION OF BUILDING PERMIT FEES AND OTHER MATTERS PROPERLY RELATING THERETO, fiscal impact is an increase in revenues by approximately \$50,000 per year (above) the Fiscal Year 98-99 increase; funding source is self-funding through the collection of Building Permit Fees. Supervisor Bennett seconded the motion. Clarification indicated that the fees generated by the increase will be added to the General Fund. Mr. Herrington did not at this time have an account for the one-stop shop fees. Supervisor Livermore emphasized that the funds will not hire additional staff for the one stop shop or provide additional services. Mayor Masayko indicated that when the next budget is considered the Board should be aware of these funds and make necessary funding decisions based upon that knowledge particularly if the one stop shop needs additional enhancements. The motion to adopt the ordinance on second reading was voted and carried 5-0.

**8. FIRE DEPARTMENT - EMS Battalion Chief Vince Pirozzi**

**A. ORDINANCE - FIRST READING - ACTION ON AN ORDINANCE AMENDING CHAPTER 5.18 (AMBULANCE SERVICES), SECTION 5.18.040 (FEES AND RATES.) BY INCREASING THE FEE AND RATE SCHEDULE FIVE (5) PERCENT AND OTHER MATTERS PROPERLY RELATED THERETO (1-2412) -** Discussion noted the General Fund subsidy of the ambulance service. Supervisor Plank moved to introduce Bill 109 on first reading, AN ORDINANCE AMENDING CHAPTER 5.18 (AMBULANCE SERVICES.), SECTION 5.18.040 (FEES AND RATES) BY INCREASING THE FEE AND RATE SCHEDULE FIVE (5) PERCENT AND OTHER MATTERS PROPERLY RELATED THERETO, fiscal impact is an increase in revenues by approximately \$24,000. Supervisor Bennett seconded the motion. Discussion indicated the ordinance would not be effective on July 1. Supervisor Livermore indicated that the fee increase is similar to the Hospital's fee increase and created by the cost of doing business. The motion to introduce on first reading Bill 109 was voted and carried 5-0.

**B. ORDINANCE - SECOND READING - ACTION ON BILL NO. 107 - AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE CHAPTER 5.18 AMBULANCE SERVICES, SECTION 5.18.010 (CARSON CITY TO EXERCISE EXCLUSIVE RIGHT TO PROVIDE AMBULANCE SERVICES.) TO ALLOW AGENCIES TO PROVIDE TRANSFER SERVICES TO THOSE INDIVIDUALS WHO DO NOT REQUIRE GURNEY TRANSPORT AND AMENDING SECTION 5.18.030 (DESCRIPTION OF SERVICES PROVIDED.) TO UPDATE THE TYPES OF SERVICES PROVIDED BY THE CARSON CITY FIRE DEPARTMENT AND OTHER MATTERS PROPERLY RELATED THERETO (1-2501) - Battalion Chief Pirozzi reiterated his original request to defer the matter. Carson-Tahoe Hospital Administrator Steve Smith commended the Fire Department for its response and support of the Hospital. The issue is one of administrative efficiencies and not regarding the ability and need for cooperation. The wheelchair transports will continue to be provided by the Hospital. If the other issue is not resolved, it will be brought to the Board. Mayor Masayko agreed. Supervisor Livermore moved to adopt Bill 107 on second reading, Ordinance No. 1999-6, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE CHAPTER 5.18 AMBULANCE SERVICES, SECTION 5.18.010 (CARSON CITY TO EXERCISE EXCLUSIVE RIGHT TO PROVIDE AMBULANCE SERVICES.) TO ALLOW AGENCIES TO PROVIDE TRANSFER SERVICES TO THOSE INDIVIDUALS WHO DO NOT REQUIRE GURNEY TRANSPORT AND AMENDING SECTION 5.18.030 (DESCRIPTION OF SERVICES PROVIDED.) TO UPDATE THE TYPES OF SERVICES PROVIDED BY THE CARSON CITY FIRE DEPARTMENT AND OTHER MATTERS PROPERLY RELATED THERETO, fiscal impact is not available. Supervisors Plank and Bennett seconded the motion. Motion carried 5-0.**

**9. TREASURER - Finance Director David Heath**

**A. ACTION ON A RESOLUTION AUTHORIZING THE CITY FINANCE DIRECTOR TO ARRANGE FOR THE SALE OF THE CARSON CITY, NEVADA, GENERAL OBLIGATION (LIMITED TAX) BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES); AND PROVIDING OTHER DETAILS IN CONNECTION THEREWITH (1-2608) - Supervisor Bennett moved to adopt Resolution No. 1999-R-28, A RESOLUTION AUTHORIZING THE CITY FINANCE DIRECTOR TO ARRANGE FOR THE SALE OF THE CARSON CITY, NEVADA, GENERAL OBLIGATION (LIMITED TAX) BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES); AND PROVIDING OTHER DETAILS IN CONNECTION THEREWITH. Supervisor Livermore seconded the motion. Motion carried 4-1 with Supervisor Williamson voting Naye.**

**B. ORDINANCE - SECOND READING - BILL NO. 104 - AN ORDINANCE AMENDING TITLE 4.28 (ASSEMBLIES), CHANGING ENTERTAINMENT EVENTS TO ASSEMBLIES; ADDING SECTION 4.28.005 (FINDINGS AND PURPOSES); 4.28.010 (DEFINITIONS), ADD DEFINITION OF ASSEMBLIES: 4.28.020 (PERMIT REQUIRED), CHANGED PERMIT REQUIRED TO LICENSE REQUIRED. ADD ASSEMBLY OF 1,000 OR MORE INDIVIDUALS AT ONE TIME REQUIRES A LICENSE. ADD TENT SHOWS AND CIRCUSES REQUIRE A LICENSE; 4.28.030 (LICENSE APPLICATION--TIME--CONTENTS) CHANGED PERMIT TO LICENSE. CHANGE CLERK TO TREASURER. CHANGE APPLICATION FEE FROM \$100.00 TO \$25.00, DEFINED AUTHORIZED SIGNERS. ADD REQUIREMENT FOR OWNERSHIP OR PERMISSION TO USE PREMISES; 4.28.040 (EVENT PLANS) CHANGE CLERK TO TREASURER; 4.28.050 (PROCESSING APPLICATIONS -- ISSUANCE OF PERMIT WITHOUT HEARING) IS DELETED; 4.28.055 (PROCESSING APPLICATION -- HEARING -- ISSUANCE OF PERMIT) CHANGE TO 4.28.050 AND CHANGE CLERK TO TREASURER. ALTERS FEES AND SPECIFIES NON-PROFIT; 4.28.060 (GROUNDS FOR DENIAL OF PERMIT -- NOTICE OF DENIAL) SECTION e. HAS BEEN ADDED TO DEFINE ADDITIONAL INDICATORS FOR CAUSE OF DENIAL; 4.28.065 (DURATION OF LICENSE) CHANGE FROM QUARTER TO YEAR; 4.28.070 (PERMIT CONDITIONS) CHANGE PUBLIC HEALTH SANITARIAN TO COUNTY HEALTH OFFICER. DETAILS THE REQUIREMENTS OF DEPOSIT AND INSURANCE; 4.28.080 (VIOLATIONS -- REMEDIES) DELETE THE \$500.00 PENALTY WHEN ATTENDANCE IS MORE THAN STATED; 4.28.085 (ALCOHOLIC BEVERAGES -- VIOLATIONS); 4.28.090 (DIVISIBILITY); 4.28.100 (REVOCATION OF PERMIT -- NOTICE OF INTENT TO REVOKE)**

**NO. 6 -- CHANGED BOARD MAY ISSUE EMERGENCY ORDER TO REVOKE TO THE SHERIFF MAY ISSUE SAME. NO. 7 -- LICENSE MAY BE REINSTATED WITH CONDITIONS; AND THE DELETION OF CHAPTER 4.26 (OUTDOOR MUSIC FESTIVALS), OF THE CARSON CITY MUNICIPAL CODE (1-2664) -** Business License and Compliance Officer Beth Huck - Discussion noted the proposed fee decrease for non-profit organizations. Supervisor Bennett moved that the Board of Supervisors adopt Bill 104 on second reading, Ordinance No. 1999-7, AN ORDINANCE AMENDING TITLE 4.28 (ENTERTAINMENT EVENTS) AND THE DELETION OF 4.26 (OUTDOOR MUSIC FESTIVALS) CHANGED ENTERTAINMENT EVENTS TO ASSEMBLIES; ADDING SECTION 4.28.005 (FINDINGS AND PURPOSES); 4.28.010 (DEFINITIONS), ADD DEFINITION OF ASSEMBLIES; 4.28.020 (PERMIT REQUIRED), CHANGED PERMIT REQUIRED TO LICENSE REQUIRED. ADD ASSEMBLY OF 1,000 OR MORE INDIVIDUALS AT ONE TIME REQUIRES A LICENSE. ADD TENT SHOWS AND CIRCUSES REQUIRE A LICENSE; 4.28.030 (LICENSE APPLICATION--TIME--CONTENTS) CHANGED PERMIT TO LICENSE. CHANGE CLERK TO TREASURER. CHANGE APPLICATION FEE FROM \$100.00 TO \$25.00, DEFINED AUTHORIZED SIGNERS. ADD REQUIREMENT FOR OWNERSHIP OR PERMISSION TO USE PREMISES; 4.28.040 (EVENT PLANS) CHANGE CLERK TO TREASURER; 4.28.050 (PROCESSING APPLICATIONS -- ISSUANCE OF PERMIT WITHOUT HEARING) IS DELETED; 4.28.055 (PROCESSING APPLICATION -- HEARING -- ISSUANCE OF PERMIT) CHANGE TO 4.28.050 AND CHANGE CLERK TO TREASURER. ALTERS FEES AND SPECIFIES NON-PROFIT; 4.28.060 (GROUNDS FOR DENIAL OF PERMIT -- NOTICE OF DENIAL) SECTION e. HAS BEEN ADDED TO DEFINE ADDITIONAL INDICATORS FOR CAUSE OF DENIAL; 4.28.065 (DURATION OF LICENSE) CHANGE FROM QUARTER TO YEAR; 4.28.070 (PERMIT CONDITIONS) CHANGE PUBLIC HEALTH SANITARIAN TO COUNTY HEALTH OFFICER. DETAILS THE REQUIREMENTS OF DEPOSIT AND INSURANCE; 4.28.080 (VIOLATIONS -- REMEDIES) DELETE THE \$500.00 PENALTY WHEN ATTENDANCE IS MORE THAN STATED; 4.28.085 (ALCOHOLIC BEVERAGES -- VIOLATIONS); 4.28.090 (DIVISIBILITY); 4.28.100 (REVOCAION OF PERMIT -- NOTICE OF INTENT TO REVOKE) **NO. 6 -- CHANGED BOARD MAY ISSUE EMERGENCY ORDER TO REVOKE TO THE SHERIFF MAY ISSUE SAME. NO. 7 -- LICENSE MAY BE REINSTATED WITH CONDITIONS; AND THE DELETION OF CHAPTER 4.26 (OUTDOOR MUSIC FESTIVALS), OF THE CARSON CITY MUNICIPAL CODE.** Supervisor Livermore seconded the motion. Following a request for a correction, Supervisor Bennett amended the motion to correct 4.28.050 to be 4.28.055. Supervisor Livermore concurred. Discussion noted that the amendments would not eliminate the Board's ability to waive fees for non-profit organizations. The Chamber of Commerce had originally been advised about the proposed changes. The proposals will not increase the fees for any event. The Board had waived a majority of the fees for events sponsored by non-profit organizations. The "Mumbo Gumbo" event conducted recently may apply for a refund as it had been for a non-profit organization although the application had not stated it. The enforcement procedure was discussed including the flexibility in controlling events with 1,000 or less people. Events were cited which had had over 1,000 people. The motion to adopt Ordinance No. 1999-7 was voted and carried 5-0.

**10. DEVELOPMENT SERVICES - RTC - Deputy City Manager Dan St. John - A. ACTION ON AGREEMENT WITH ROBERT BRADFORD HAWKINS FOR CARSON CITY TO PURCHASE APPROXIMATELY 452.67 SQUARE FEET OF PROPERTY LOCATED ON THE SOUTHEAST CORNER OF THE INTERSECTION OF NYE LANE AND CENTURY DRIVE AT 2983 FOR USE IN THE GRAVES LANE EXTENSION AND B. ACTION ON AGREEMENT WITH GLEN L. MEAD AND CATHERINE A. MEAD FOR CARSON CITY TO PURCHASE APPROXIMATELY 372.63 SQUARE FEET OF PROPERTY LOCATED ON THE NORTHEAST SIDE OF THE INTERSECTION OF NYE LANE AND TARA STREET AT 3931 FOR USE IN THE GRAVES LANE EXTENSION (1-3010) -** Supervisor Plank moved to approve an agreement with Robert Bradford Hawkins for Carson City to purchase 452.67 square feet of property located on the southeast corner of the intersection of Nye Lane and Century Drive at 2983 for use in the Graves Lane extension, fiscal impact is \$3,000. Supervisor Bennett seconded the motion. Motion carried 5-0.

Supervisor Plank moved to approve an agreement with Glen L. Mead and Catherine A. Mead for Carson City to

purchase approximately 372.63 square feet of property located on the northeast side of the intersection of Nye Lane and Tara Street at 3931 for use in the Graves Lane extension, fiscal impact is \$2,800. Supervisor Bennett seconded the motion. Motion carried 5-0.

**11. UTILITIES DEPARTMENT - Utility Operations Manager Tom Hoffert - ORDINANCES - FIRST READING**

**A. ACTION ON AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE, AND DRAINAGE.) CHAPTER 12.01 (WATER CONNECTION CHARGES AND USE RATES.) SECTION 12.01.010 (DEFINITIONS.) TO AMEND THE DEFINITION OF "BRANCH SERVICE"; SECTION 12.01.020 (SCHEDULE OF RATES.) TO DELETE A METER SIZE THAT IS 3/4" AND TO ADD "ARE PERMITTED TO" TAKE WATER FROM HYDRANTS OR STANDPIPES; SECTION 12.01.060 (ESTABLISHMENT AND REESTABLISHMENT OF CREDIT.) TO DELETE THE SECTION RELATING TO THE ESTABLISHMENT OF CREDIT AND TO ADD THE REQUIREMENT OF A DEPOSIT TO THE REESTABLISHMENT OF CREDIT; SECTION 12.01.120 (WASTE OF WATER PROHIBITED.) TO ADD THE PROHIBITION THAT IT IS UNLAWFUL TO ALLOW EXCESS WATER FROM A PRIVATELY OWNED PROPERTY TO RUN ONTO ANOTHER PRIVATELY OWNED PROPERTY AND TO ALLOW A TWENTY-FIVE DOLLAR FEE TO BE ADDED TO A UTILITY BILL IF A REQUEST FOR THE WATER TO BE TURNED ON AFTER A PERSON'S WATER WAS SHUT OFF DUE TO WASTE OF WATER; SECTION 12.01.130 (LIMITATIONS ON IRRIGATION.) TO DEFINE THE WORD CALENDAR DAY, ADD CALENDAR BEFORE THE WORD DAY AND TO CHANGE THE EXEMPTION IN THIS SECTION TO APPLY TO LAWNS PLANTED PRIOR TO JUNE 15TH INSTEAD OF PRIOR TO JUNE 1ST; SECTION 12.01.140 (PERMIT REQUIRED FOR CONNECTION AND CONSTRUCTION.) TO DELETE CITY MAINTENANCE WORKERS FROM CONSTRUCTING OR ALTERING CONNECTIONS, DIVERSIONS, OR FACILITIES RELATING TO WATER SYSTEM'S WITHIN THE CITY; SECTION 12.01.170 (APPLICATION FOR SERVICE.) TO REMOVE THE ABILITY OF A TENANT TO APPLY FOR WATER SERVICE; SECTION 12.01.220 (FIRE PROTECTION.) TO DELETE THE WORDS "OFFICE OF THE" SO THE CUSTOMER IS DIRECTED TO THE UTILITY DIVISION FOR FLOW TESTING APPLICATIONS AND PAYMENT OF FEES; SECTION 12.01.230 (TEMPORARY SERVICE.) TO DELETE THE WORD "HIS" AND THEREBY MAKE THE SECTION GENDER NEUTRAL AND OTHER MATTERS PROPERLY RELATED THERETO (1-3094) - Discussion noted the City's ability to lien the property if the water bill is unpaid; the proposed penalties for wasting water onto another's property; the \$25 penalty to turn water on once it is turned off; the number of emergency turnoffs occurring monthly; the homeowner's and plumber's ability to turnoff water with his/her own valve without contacting the Department and the liability for turning off/on the City's valve; and the contact with the Builders Association and apartment/commercial property owners/managers. Supervisor Bennett moved that the Board of Supervisors introduce Bill 110 on first reading, AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE, AND DRAINAGE.) CHAPTER 12.01 (WATER CONNECTION CHARGES AND USE RATES.) SECTION 12.01.010 (DEFINITIONS.) TO AMEND THE DEFINITION OF "BRANCH SERVICE"; SECTION 12.01.020 (SCHEDULE OF RATES.) TO DELETE A METER SIZE THAT IS 3/4" AND TO ADD "ARE PERMITTED TO" TAKE WATER FROM HYDRANTS OR STANDPIPES; SECTION 12.01.060 (ESTABLISHMENT AND REESTABLISHMENT OF CREDIT.) TO DELETE THE SECTION RELATING TO THE ESTABLISHMENT OF CREDIT AND TO ADD THE REQUIREMENT OF A DEPOSIT TO THE REESTABLISHMENT OF CREDIT; SECTION 12.01.120 (WASTE OF WATER PROHIBITED.) TO ADD THE PROHIBITION THAT IT IS UNLAWFUL TO ALLOW EXCESS WATER FROM A PRIVATELY OWNED PROPERTY TO RUN ONTO ANOTHER PRIVATELY OWNED PROPERTY AND TO ALLOW A TWENTY-FIVE DOLLAR FEE TO BE ADDED TO A UTILITY BILL IF A REQUEST FOR THE WATER TO BE TURNED ON AFTER A PERSON'S WATER WAS SHUT OFF DUE TO WASTE OF WATER; SECTION 12.01.130 (LIMITATIONS ON IRRIGATION.) TO DEFINE THE WORD CALENDAR DAY, ADD CALENDAR BEFORE THE WORD DAY AND TO CHANGE THE EXEMPTION IN THIS**

SECTION TO APPLY TO LAWNS PLANTED PRIOR TO JUNE 15TH INSTEAD OF PRIOR TO JUNE 1ST; SECTION 12.01.140 (PERMIT REQUIRED FOR CONNECTION AND CONSTRUCTION.) TO DELETE CITY MAINTENANCE WORKERS FROM CONSTRUCTING OR ALTERING CONNECTIONS, DIVERSIONS, OR FACILITIES RELATING TO WATER SYSTEM'S WITHIN THE CITY; SECTION 12.01.170 (APPLICATION FOR SERVICE.) TO REMOVE THE ABILITY OF A TENANT TO APPLY FOR WATER SERVICE; SECTION 12.01.220 (FIRE PROTECTION.) TO DELETE THE WORDS "OFFICE OF THE" SO THE CUSTOMER IS DIRECTED TO THE UTILITY DIVISION FOR FLOW TESTING APPLICATIONS AND PAYMENT OF FEES; SECTION 12.01.230 (TEMPORARY SERVICE.) TO DELETE THE WORD "HIS" AND THEREBY MAKE THE SECTION GENDER NEUTRAL AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Williamson seconded the motion. Motion carried 5-0.

**B. ACTION ON AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE AND DRAINAGE.) CHAPTER 12.07 (CROSS-CONNECTION CONTROL.) SECTION 12.07.040 (BACKFLOW PREVENTION ASSEMBLIES) SUBSECTION (B)(1)(b) TO DELETE "A MINIMUM OF TWELVE INCHES ABOVE GRADE AND NOT MORE THAN THIRTY-SIX INCHES ABOVE GRADE, MEASURED FROM THE BOTTOM OF THE ASSEMBLY, AND WITH A MINIMUM OF TWELVE INCHES SIDE CLEARANCE", AND ADD "IN ACCORDANCE WITH STANDARD DETAIL FOR PUBLIC WORKS CONSTRUCTION, CARSON CITY SECTION"; SECTION 12.07.040(B)(1)(c) TO DELETE " A VAULT SUCH THAT THERE IS A MINIMUM OF SIX INCHES BETWEEN THE BOTTOM OF THE VAULT AND THE BOTTOM OF THE ASSEMBLY, SO THAT THE TOP OF THE ASSEMBLY IS A MAXIMUM OF EIGHT INCHES BELOW GRADE, SO THERE IS A MINIMUM OF TWENTY-FOUR INCHES OF CLEARANCE BETWEEN THE SIDE OF THE ASSEMBLY WITH THE TEST COCKS AND THE SIDE OF THE VAULT, AND SO THERE IS A MINIMUM OF TWELVE INCHES CLEARANCE BETWEEN THE OTHER SIDE OF THE ASSEMBLY AND THE SIDE OF THE VAULT" AND "VAULTS WHICH DO NOT HAVE AN INTEGRATED BOTTOM MUST BE PLACED ON A THREE INCH LAYER OF GRAVEL", AND ADD "ACCORDANCE WITH STANDARD DETAIL FOR PUBLIC WORKS CONSTRUCTION, CARSON CITY SECTION"; SECTION 12.07.040 (C) TO ADD THE WORDS "CITY MUST BE"; SECTION 12.07.090 (TABLE 1-TYPE OF BACKFLOW PROTECTION REQUIRED.) TO DELETE THE REFERENCE TO THE 1991 EDITION OF THE UNIFORM PLUMBING CODE (UPC) AND ADD THE REFERENCE TO THE EDITION ADOPTED BY CARSON CITY IN CCMC 15.09.010 AND OTHER MATTERS PROPERLY RELATED THERETO (2-0060) - Discussion indicated all of the Utility ordinances had been presented to the Builders Association for comments. The Association had supported the revisions. Supervisor Bennett moved that the Board of Supervisors introduce Bill 111 on first reading, AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE AND DRAINAGE.) CHAPTER 12.07 (CROSS-CONNECTION CONTROL.) SECTION 12.07.040 (BACKFLOW PREVENTION ASSEMBLIES) SUBSECTION (B)(1)(b) TO DELETE "A MINIMUM OF TWELVE INCHES ABOVE GRADE AND NOT MORE THAN THIRTY-SIX INCHES ABOVE GRADE, MEASURED FROM THE BOTTOM OF THE ASSEMBLY, AND WITH A MINIMUM OF TWELVE INCHES SIDE CLEARANCE", AND ADD "IN ACCORDANCE WITH STANDARD DETAIL FOR PUBLIC WORKS CONSTRUCTION, CARSON CITY SECTION"; SECTION 12.07.040(B)(1)(c) TO DELETE " A VAULT SUCH THAT THERE IS A MINIMUM OF SIX INCHES BETWEEN THE BOTTOM OF THE VAULT AND THE BOTTOM OF THE ASSEMBLY, SO THAT THE TOP OF THE ASSEMBLY IS A MAXIMUM OF EIGHT INCHES BELOW GRADE, SO THERE IS A MINIMUM OF TWENTY-FOUR INCHES OF CLEARANCE BETWEEN THE SIDE OF THE ASSEMBLY WITH THE TEST COCKS AND THE SIDE OF THE VAULT, AND SO THERE IS A MINIMUM OF TWELVE INCHES CLEARANCE BETWEEN THE OTHER SIDE OF THE ASSEMBLY AND THE SIDE OF THE VAULT" AND "VAULTS WHICH DO NOT HAVE AN INTEGRATED BOTTOM MUST BE PLACED ON A THREE INCH LAYER OF GRAVEL", AND ADD "ACCORDANCE WITH STANDARD DETAIL FOR PUBLIC WORKS CONSTRUCTION, CARSON CITY SECTION"; SECTION 12.07.040 (C) TO ADD THE WORDS "CITY MUST BE"; SECTION 12.07.090 (TABLE 1-TYPE OF BACKFLOW PROTECTION REQUIRED.) TO DELETE THE REFERENCE TO THE 1991 EDITION OF THE UNIFORM PLUMBING CODE (UPC) AND ADD THE REFERENCE TO THE EDITION**

ADOPTED BY CARSON CITY IN CCMC 15.09.010 AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Livermore seconded the motion. Clarification indicated the revision would removed the construction criteria from the Code, therefore, the Board will not have to revise the Code each time technology changes. The standards will be revised administratively. The motion to introduce Bill 111 was voted and carried 5-0.

**C. ACTION ON AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE AND DRAINAGE.) CHAPTER 12.10 (RECLAIMED WATER USE RATES.) SECTION 12.10.010 (DEFINITIONS.) TO AMEND THE DEFINITION OF "BRANCH SERVICE"; SECTION 12.10.020 (SCHEDULE OF RATES.) TO DELETE A METER SIZE THAT IS 3/4"; SECTION 12.10.055 (ESTABLISHMENT AND REESTABLISHMENT OF CREDIT.) TO DELETE THE SECTION RELATING TO THE ESTABLISHMENT OF CREDIT AND TO ADD THE REQUIREMENT OF A DEPOSIT TO THE REESTABLISHMENT OF CREDIT; SECTION 12.10.140 (PERMIT REQUIRED FOR CONNECTION AND CONSTRUCTION.) TO DELETE CITY MAINTENANCE WORKERS FROM CONSTRUCTING OR ALTERING A PUBLIC RECLAIMED WATER MAIN OF THE CITY OR OTHER RECLAIMED WATER FACILITIES WITHIN THE CITY; SECTION 12.10.170 (APPLICATION FOR SERVICE.) TO REMOVE THE ABILITY OF A TENANT TO APPLY FOR RECLAIMED WATER SERVICE AND OTHER MATTERS PROPERLY RELATED THERETO (2-0200)** - Supervisor Bennett moved that the Board of Supervisors introduce Bill 112 on first reading, AN ORDINANCE AMENDING TITLE 12 OF THE CARSON CITY MUNICIPAL CODE (WATER, SEWERAGE AND DRAINAGE.) CHAPTER 12.10 (RECLAIMED WATER USE RATES.) SECTION 12.10.010 (DEFINITIONS.) TO AMEND THE DEFINITION OF "BRANCH SERVICE"; SECTION 12.10.020 (SCHEDULE OF RATES.) TO DELETE A METER SIZE THAT IS 3/4"; SECTION 12.10.055 (ESTABLISHMENT AND REESTABLISHMENT OF CREDIT.) TO DELETE THE SECTION RELATING TO THE ESTABLISHMENT OF CREDIT AND TO ADD THE REQUIREMENT OF A DEPOSIT TO THE REESTABLISHMENT OF CREDIT; SECTION 12.10.140 (PERMIT REQUIRED FOR CONNECTION AND CONSTRUCTION.) TO DELETE CITY MAINTENANCE WORKERS FROM CONSTRUCTING OR ALTERING A PUBLIC RECLAIMED WATER MAIN OF THE CITY OR OTHER RECLAIMED WATER FACILITIES WITHIN THE CITY; SECTION 12.10.170 (APPLICATION FOR SERVICE.) TO REMOVE THE ABILITY OF A TENANT TO APPLY FOR RECLAIMED WATER SERVICE AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Williamson seconded the motion. Motion carried 5-0.

**D. ACTION ON AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND THE SILVER OAK DEVELOPMENT COMPANY, A LIMITED PARTNERSHIP AND THE BOARD OF REGENTS OF THE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA ON BEHALF OF WESTERN NEVADA COMMUNITY COLLEGE REGARDING ASSESSOR'S PARCEL NO. 8-061-53 AND 7-091-82 LOCATED AT THE SILVER OAK PLANNED UNIT DEVELOPMENT AND THE WESTERN NEVADA COMMUNITY COLLEGE, 2201 WEST COLLEGE PARKWAY, CARSON CITY, NEVADA, FOR WATER TANK CONSTRUCTION (2-0255)** - Discussion noted the cost sharing amounts, Wellington Crescent's agreement, and the construction dates. Supervisor Plank moved to introduce Bill 113 on first reading, AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT BETWEEN CARSON CITY AND THE SILVER OAK DEVELOPMENT COMPANY, A LIMITED PARTNERSHIP AND THE BOARD OF REGENTS OF THE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA ON BEHALF OF WESTERN NEVADA COMMUNITY COLLEGE REGARDING ASSESSOR'S PARCEL NO. 8-061-53 AND 7-091-82 LOCATED AT THE SILVER OAK PLANNED UNIT DEVELOPMENT AND THE WESTERN NEVADA COMMUNITY COLLEGE, 2201 WEST COLLEGE PARKWAY, CARSON CITY, NEVADA, FOR WATER TANK CONSTRUCTION, fiscal impact is \$123,998.75. Supervisor Bennett seconded the motion. Motion carried 5-0.

**CITIZEN COMMENTS (2-0334)** - Jack Anderson, representing the Karson Kruzers, invited the Board and public to attend the Club's brunch and distributed "Run Wha' 'Cha Brung" flyers to the Board. (A copy was not given to the Clerk.)

BREAK: A lunch recess was declared at 12:05 p.m. The entire Board was present when Mayor Masayko reconvened the meeting at 1:30 p.m., constituting a quorum.

**12. FINANCE DIRECTOR - David Heath**

**A. ACTION ON APPLICATION TO REMOVE UNCOLLECTIBLE ACCOUNTS RECEIVABLE FROM THE RECORDS OF THE AMBULANCE FUNDS (2-0348)** - Supervisor Plank explained his experience with the billing process and his concern for other individuals who may find themselves in a similar situation. EMS Battalion Chief Vince Pirozzi indicated that the list is of individuals who fail to respond to the collection efforts. The bills are over one year old. There are several payment options available. Individuals who refuse to pay/respond are sent to collection. The list was provided by the collection agency and is several months old. Payments may have been received in the interim, however, the list is not updated. Discussion indicated the list was dated April 29. Supervisor Bennett relayed two friends' collection experiences to support her suggestion that the collection agencies be audited and held to a high standard of accountability. Battalion Chief Pirozzi briefly explained that a new contract was issued this morning to the collection agency which the City had used for five years and the need for the collection agency to aggressively seek repayment. He agreed that the timing unfortunately occurs as a result of health problems which may be at the worst period in the individual's life. Few complaints have been received regarding the agency out of the thousands and thousands of accounts which are being handled. They are audited constantly. The new contract mandates the accounts be computerized and monitored from his office. Supervisor Plank indicated that his problem had been between the Hospital and the Fire Department and not with the collection agency. Battalion Chief Pirozzi explained the problem in more detail which is created by the lag time between entering the Hospital and the Hospital's furnishing insurance information to the Fire Department. If and when this insurance information is incorrect, additional time is lost and the account may be forwarded to collections. Supervisor Livermore explained the Hospital's role in the process. Efforts are being made to expedite the process. He felt that the individuals were the same ones which the Hospital must write-off and that the service provider should be responsible for the information. Supervisor Williamson moved to approve the application to remove uncollectible account receivables from the records of the Ambulance Fund in the amount of \$285,654.35 out of billings through May 31, 1999, of a total of \$1,946,991.29; there is no fiscal impact. Supervisor Plank seconded the motion. Motion carried 5-0.

**B. ACTION ON RESOLUTION FOR TEMPORARY INTERFUND LOAN FROM THE GENERAL FUND TO THE CARSON CITY TRANSIT SPECIAL REVENUE FUND (2-06608)** - Reasons for feeling that the loan would be repaid within six months were noted. The Statutes only allow a one year loan. Mayor Masayko suggested that the budget process consider a "permanent loan" or change in the funding level. Supervisor Bennett indicated that she would discuss this issue with the Public Transit Advisory Committee and the hope that a program could be developed. It does not have a constant or consistent funding source. Mr. Heath indicated that Senator Jacobsen's bill will provide an additional \$50,000 of which the Board could allocate a portion or the entire amount toward the capital balance. Supervisor Bennett felt that these funds were for the reverse commute program. Mr. Heath elaborated on his comments and the funding sources. Mayor Masayko felt that this issue should be considered later and that the amount could be established at that time. Supervisor Plank moved to adopt Resolution No. 1999-R-29, A RESOLUTION FOR TEMPORARY INTERFUND LOAN FROM THE GENERAL FUND TO THE CARSON CITY TRANSIT FUND, fiscal impact is \$50,000 from the General Fund. Supervisors Bennett and Livermore seconded the motion. Motion carried 5-0.

**C. ACTION ON APPROVAL OF A RESOLUTION TO AUGMENT AND AMEND CARSON CITY FISCAL YEAR 98-99 BUDGET (2-0684)** - Discussion noted the unemployment compensation costs, the need to structure contracts to avoid this expense, and the ordinance delineating the SCCRT fund allocation formula. Board comments directed that this ordinance be included as a topic for discussion during the budget workshop and reasons for reconsidering this program. Comments also noted the increase in sales tax and decrease in building permits, the need to address the Sheriff's administrative facility, and the need to end the funding commitment for the Public Safety Complex. Supervisor Williamson moved to adopt Resolution No. 1999-R-30, A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FISCAL YEAR 98-99 BUDGET IN THE

AMOUNT OF \$1,043,392. Supervisor Bennett seconded the motion. Motion carried 5-0.

**D. REVIEW OF FISCAL YEAR 98-99 SUMMARY (1-1141)** - Mr. Heath used a computer enhanced program to display and explain the summary. (A copy is in the file.) Supervisor Livermore requested an historical summary for the same timeframe be included in the packet to reflect the trends. Mayor Masayko encouraged him to not average the figures as it may "tilt" the figures. No formal action was required or taken on this item.

**13. PURCHASING DIRECTOR - John Iratcabal**

**A. ACTION ON CONTRACT NO. 9899-276 - CARSON CITY PUBLIC SAFETY COMPLEX LANDSCAPING AND IRRIGATION PROJECT, AWARD (2-1258)** - Parks Planner Vern Krahn described the proposal to upgrade the landscaping based on the good bids that had been received. Examples were displayed illustrating the size differences. Funding was explained. Supervisor Plank voiced his support for the upgrade. Mayor Masayko reminded the Board of its decision approximately six weeks ago to not fund other items--District Attorney's furniture, Health Department training aids, Library training, Purchasing Department envelope stuffing machine, etc. The proposal may be the correct thing to do but so was the decision to not fund the other items. He felt that both issues should have been discussed at the same time. Mr. Heath explained that the Public Safety Complex had included a funding level for the landscaping. He felt that no more money than is necessary should be spent without the Board's consideration. Discussion indicated that it is not possible to predict the period required for the plants to grow to the larger size. The pros and cons of the proposal were debated. The plants which had been included in the bid had met City Code. The upgrade would go beyond the Code requirement. The timetable for planting and the tree sizes were described. Supervisor Plank moved to accept the Purchasing Department's recommendation and award Contract No. 9899-276 to Bidder No. 1, Cassinelli Landscaping and Construction, P. O. Box 21201, Carson City, Nevada 89721, as the lowest responsive and responsible bidder pursuant to the requirements of N.R.S. Chapters 332, 338, 339, and 624 for a contract amount of \$163,535.00 and a contingency amount of \$25,000; funding source is the excess SCCRT Sales Tax - Capital Facilities Fund 330 in Fiscal Year 9899; and the project estimate is \$230,000. Supervisor Bennett seconded the motion. Supervisor Livermore expressed his understanding of the contingency's purpose and cautioned staff against returning with a request to acquire larger trees. Mr. Krahn assured him this would not occur. Mayor Masayko indicated that the previous conversation regarding the Public Safety Complex also applied to this project. The total amount is \$188,535. Supervisor Livermore indicated that if unforeseen circumstances are encountered, such as soil contamination, that could not have been envisioned, the contingency funds should be used for that purpose. Modification of the plant sizes is not a verified use of the contingency funds. Mr. Krahn agreed that the contingency funds would only be use for items which are required but had not been included in the design or if a discrepancy in the drawings occurs which must be corrected. The funds would not be used for other items or projects beyond the realm of the contract. Discussion indicated that if the funds are not required, they will remain unspent. The motion to approve the contract as indicated was voted and carried 5-0.

**B. ACTION ON A RESOLUTION PROVIDING NOTICE AND AUTHORIZING THE LEASE OF UNIMPROVED LAND LOCATED IN THE LONE MOUNTAIN CEMETERY AND REQUEST FOR SEALED/ORAL BIDS THROUGH THE PROCESS AS DETAILED IN NEVADA REVISED STATUTES CHAPTER 244 (2-1691)** - Cemetery Sexton David Schultz discussed with the Board the purpose of the request and the reasons for feeling that the proposed contractor would not be interested in providing a building for his office. The proposal is to rent bare land for use to display cemetery monuments. Mr. Schultz assured the Board that a structure would not be allowed in the space. Supervisor Livermore felt that an RFP should be issued to determine whether there were others interested in leasing the site who may be willing to construct the office and shop area. Consensus supported continuing with the proposal and revisiting/revising the process in the future when circumstances warrant. Funds generated by the lease will be placed in the Cemetery Enterprise Fund. Supervisor Bennett moved to adopt Resolution No. 1999-R-31, A RESOLUTION PROVIDING NOTICE AND AUTHORIZING THE SALE OF UNIMPROVED LAND LOCATED IN THE LONE MOUNTAIN CEMETERY AND REQUEST SEALED/ORAL BIDS THROUGH THE PROCESS AS DETAILED IN NEVADA REVISED

STATUTES CHAPTER 244. Following a request for an amendment, Supervisor Bennett amended her motion to authorize the LEASE of unimproved land.... Supervisor Williamson seconded the motion. Supervisor Plank indicated that the motion would allow staff to modify the lease to comply with the terms as discussed while providing an opportunity to determine any options. Chief Deputy District Attorney Forsberg responded by explaining that the resolution should include a term indicating that an acceptable lease will be negotiated by the City and approved by the Board. Discussion indicated that anyone interested in leasing cemetery property should bid, however, the property under consideration will be limited to that as described, i.e., 100 feet by 100 feet. Mayor Masayko requested direction and/or a modification to the motion if any other area is to be included in the lease. A change was not made to the motion. The motion to adopt Resolution No. 1999-R-31 as indicated was voted and carried 5-0.

**14. COMMUNITY DEVELOPMENT DEPARTMENT - Director Walter Sullivan**

**A. ORDINANCE - FIRST READING - ACTION ON Z-98/99-6 - AN ORDINANCE AFFECTING A CHANGE OF LAND USE ON APPROXIMATELY 29,333 SQUARE FEET FROM SINGLE FAMILY 6,000 (SF6000) TO RESIDENTIAL OFFICE (RO) ON PROPERTY LOCATED AT 1304 NORTH DIVISION STREET, 3 PINE VIEW WAY, AND THE PROPERTY FALLING BETWEEN 1304 NORTH DIVISION STREET AND 3 PINE VIEW WAY, ASSESSOR'S PARCEL NUMBERS 1-141-51, 1-141-52 AND 1-141-63, AND OTHER MATTERS PROPERLY RELATED THERETO (2-1958) -** Principal Planner Rob Joiner, Applicant's Representative John Copoulos - Mr. Joiner's introduction included an announcement that the medical office zoning and master plan development standards meeting would be held on June 22 at the Brewery Arts Center. Supervisor Livermore indicated, as the Board's representative on the Hospital Board, that the Hospital does not plan to go beyond the land which was donated to it. The location and its donor were noted. Mr. Joiner indicated that the property is within the two parcel limitation established by the master plan. He also explained an error on the master plan map which included other property within the office zone. A correction will be requested. Supervisor Plank explained his support for the request. Discussion indicated that a lot line adjustment will not be required. The location of the donated Hospital property was described by both Mr. Joiner and Mr. Copoulos by using a map. Mr. Copoulos also described how Dr. Van Patten had acquired his parcel which is the subject of the application. Supervisor Livermore explained his personal knowledge of the proposed project and his support for it. Public comments were solicited but none given. Mayor Masayko noted for the record the petition containing 38 home owners' signatures which had been presented to the Planning Commission. No-one had contacted him personally regarding the proposal. Public comments were again solicited.

(2-2230) Dr. Bill Van Patten indicated that the project will blend with the neighborhood, be something the community would be proud of, and explained its proposed use. Supervisor Bennett complimented him and his colleagues on their reinvestment in the community.

Mayor Masayko explained his tour of the site and noted the zone change which had been previously granted for the Hospital parking lot. He expressed a hope that that lot would be paved in the near future. Supervisor Livermore indicated that it is out to contract now. Mr. Joiner indicated that earlier in the day he had worked on this project. Problems encountered with the project were briefly noted.

Supervisor Livermore moved that the Board of Supervisors approve Z-98/99-6, Bill No. 114, a first reading of AN ORDINANCE AFFECTING A CHANGE OF LAND USE ON APPROXIMATELY 29,333 SQUARE FEET FROM SINGLE FAMILY 6,000 (SF6000) TO RESIDENTIAL OFFICE (RO) ON PROPERTY LOCATED AT 1304 NORTH DIVISION STREET, 3 PINE VIEW WAY, AND THE PROPERTY FALLING BETWEEN 1304 NORTH DIVISION STREET AND 3 PINE VIEW WAY, ASSESSOR'S PARCEL NUMBERS 1-141-51, 1-141-52 AND 1-141-63, AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Plank seconded the motion. Motion carried 5-0.

**B. ORDINANCES - SECOND READING**

i. **ACTION ON BILL NO. 105 - AN ORDINANCE EFFECTING A CHANGE OF LAND USE ON APPROXIMATELY 2.23 ACRES FROM SINGLE FAMILY ONE ACRE (SF1A) TO SINGLE FAMILY 12,000 (SF12000) ON PROPERTY LOCATED WEST OF BAKER DRIVE, APPROXIMATELY 300 FEET NORTH OF KOONTZ LANE, BORDERED BY SOUTH POINTE, PHASE 1, TO THE WEST, CARSON CITY, NEVADA, ASSESSOR'S PARCEL NUMBERS 9-131-02 AND 9-131-03, AND OTHER MATTERS PROPERLY RELATED THERETO (2-2358)** - Supervisor Plank moved to adopt Bill No. 105 on second reading, Ordinance No. 1999-8, AN ORDINANCE EFFECTING A CHANGE OF LAND USE ON APPROXIMATELY 2.23 ACRES FROM SINGLE FAMILY ONE ACRE (SF1A) TO SINGLE FAMILY 12,000 (SF12000) ON PROPERTY LOCATED WEST OF BAKER DRIVE, APPROXIMATELY 300 FEET NORTH OF KOONTZ LANE, BORDERED BY SOUTH POINTE, PHASE 1, TO THE WEST, CARSON CITY, NEVADA, ASSESSOR'S PARCEL NUMBERS 9-131-02 AND 9-131-03, AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Livermore seconded the motion. Motion carried 5-0.

ii. **ACTION ON BILL NO. 108 - AN ORDINANCE EFFECTING A CHANGE OF LAND USE ON APPROXIMATELY 74,719 SQUARE FEET FROM RESIDENTIAL OFFICE (RO) TO PUBLIC (P) ON PROPERTY LOCATED AT 1204 NORTH DIVISION STREET, 990 NORTH MINNESOTA STREET, AND 608 WEST WASHINGTON STREET, RESPECTIVELY, ASSESSOR'S PARCEL NUMBERS 1-172-02, 1-201-04, AND 1-201-15, AND OTHER MATTERS PROPERLY RELATED THERETO (2-2421)** - Supervisor Plank moved that the Board of Supervisors approve Z-98/99-5, Bill No. 108, Ordinance No. 1999-9, a second reading of AN ORDINANCE EFFECTING A CHANGE OF LAND USE ON APPROXIMATELY 74,719 SQUARE FEET FROM RESIDENTIAL OFFICE (RO) TO PUBLIC (P) ON PROPERTY LOCATED AT 1204 NORTH DIVISION STREET, 990 NORTH MINNESOTA STREET, AND 608 WEST WASHINGTON STREET, RESPECTIVELY, ASSESSOR'S PARCEL NUMBERS 1-172-02, 1-201-04, AND 1-201-15, AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Livermore seconded the motion. Motion carried 5-0.

**REDEVELOPMENT AUTHORITY (2-2482)** - Mayor Masayko then recessed the Board of Supervisors session and passed the gavel to Chairperson Williamson who convened the Redevelopment Authority. For Minutes of the Redevelopment Authority, see its folder. Following adjournment of the Redevelopment Authority, Mayor Masayko reconvened the Board of Supervisors session. The entire Board was present, constituting a quorum.

**15. REDEVELOPMENT DIRECTOR - Rob Joiner**

**A. ACTION REGARDING A REQUEST FROM CARSON CINEMA GROUP, LLC, FOR REDEVELOPMENT DISTRICT INCENTIVE PROGRAM FUNDING FOR REHABILITATION OF THE FORMER CHUCK'S GOLDEN SPIKE CASINO BUILDING LOCATED AT 716 NORTH CARSON STREET, APN 3-283-04, FOR AN AMOUNT NOT TO EXCEED \$100,000 (3-0200)** - Supervisor Williamson moved to approve the request from the Carson Cinema Group, LLC, for Redevelopment District Incentive Program funding for rehabilitation of the former Chuck's Golden Spike Casino Building located at 716 North Carson Street, AP 3-283-04, for an amount not to exceed \$100,000 and that the project funding be extended to June 2000, fiscal impact is \$100,000 from the Redevelopment Revolving Account. Supervisor Bennett seconded the motion. Motion carried 5-0.

**B. ACTION REGARDING A RECOMMENDATION FROM THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE FOR ADDING DIAGONAL STREET SIDE PARKING SPACES IN PLACE OF EXISTING PARALLEL PARKING SPACES ON PORTIONS OF NORTH CURRY STREET AND WEST TELEGRAPH STREETS; RELOCATION OF TRUCK LOADING ZONE ON WEST TELEGRAPH STREET; FUNDING OF TRAFFIC CALMING AND LANDSCAPING FEATURES**

**AT THE INTERSECTION OF NORTH CURRY AND WEST TELEGRAPH STREETS; APPROVING ONE-WAY, WESTBOUND TRAFFIC CIRCULATION ON WEST TELEGRAPH STREET FROM NORTH CARSON STREET TO NORTH NEVADA STREET; FOR AN AMOUNT NOT TO EXCEED \$75,000, AND OTHER MATTERS PROPERLY RELATED THERETO (3-0231)** - Supervisor Williamson moved that the Board of Supervisors approve the recommendation from the Redevelopment Authority Citizens Committee for adding diagonal street side parking spaces in place of existing parallel parking spaces on portions of North Curry Street and West Telegraph Streets; relocation of truck loading zone on West Telegraph Street; funding of traffic calming and landscaping features at the intersection of North Curry and West Telegraph Streets; approving one-way westbound traffic circulation on West Telegraph Street from North Carson Street to North Nevada Street; for an amount not to exceed \$75,000; and other matters properly related thereto; fiscal impact is not to exceed \$75,000 from the Redevelopment Revolving Fund. Supervisor Bennett seconded the motion. Following discussion, Supervisor Williamson amended the motion to include the project name of Telegraph Square. Supervisor Bennett concurred. Motion was voted and carried 5-0.

**16. CITY MANAGER - John Berkich - STATUS REPORT ON Y2K (3-0264)** - Mr. Berkich indicated that the City is within 90 percent of being totally Y2K compliant on all internal City systems and that the contingency plan is approximately 90 percent complete. The remaining systems should be compliant in July or August. Progress has been made on the dispatch system. The PC applications are being modified. The remaining PC items are minor. Mr. Naylor is analyzing the contingency program. Special arrangements, processing procedures, efforts and backup programs have been developed. The program document was described and includes elements on the airport, hospital, school district, and housing. The plan should be released by the end of the month. Copies will be provided to the Board. Mr. Heath has performed a financial assessment of the plan. These results should be available fairly soon. Discussion noted staff's recommendation that a \$300,000 contingency be allocated for the Y2K exposure. Mr. Berkich then highlighted a news article concerning Y2K and the public's perception of it and community preparedness. It urged the local media to take on the project as an ongoing news story and provide accurate answers and information. A community-wide utility workshop, including banking, food services, fuel, Federal and State agencies, etc., had been conducted and was well attended. This workshop had developed an agreement plan for the preparedness program including a series of messages which were to be released to the media explaining how people can be prepared and how prepared the community is. This information will be placed on a special website. Media usage and programs were described. Mayor Masayko commended him on the approach and noted the public's concern and development of its own workshops which have furnished information to the community and assisted with the preparedness program. The use of this group to distribute the information was felt to have been worthwhile. No formal action was required or taken on this item.

There being no other matters for consideration, Supervisor Livermore moved to adjourn. Supervisor Williamson seconded the motion. Motion carried 5-0.  
Mayor Masayko adjourned the meeting at 4:33 p.m.

The Minutes of the Carson City Board of Supervisors June 17, 1999, meeting

1999. ARE SO APPROVED ON \_\_\_Sept.\_16\_\_\_\_,

\_\_\_\_\_/s/\_\_\_\_\_

Ray Masayko, Mayor

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_

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Alan Glover, Clerk-Recorder