

CARSON CITY BOARD OF SUPERVISORS
Minutes from the January 9, 1999, Workshop
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A special workshop meeting of the Carson City Board of Supervisors was held on Saturday, January 9, 1999, at the Carson City Library Auditorium, 900 North Rook Street, Carson City, Nevada, beginning at 10 a.m.

PRESENT: Ray Masayko Mayor
 Kay Bennett Supervisor, Ward 4
 Robin Williamson Supervisor, Ward 1
 Jon Plank Supervisor, Ward 2
 Pete Livermore Supervisor, Ward 3

STAFF PRESENT: John Berkich City Manager
 Dan St. John Deputy City Manager
 Bill Lewis Chief Juvenile Probation Officer
 Katherine McLaughlin Recording Secretary
 (S.B.O.S. 1/9/99 Tape 1-001 Side A)

FACILITATOR: Anne Keast, Ph. D., Western Nevada Community College

CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE - Mayor Masayko convened the session at 10:05 a.m. Roll call was taken. The entire Board was present constituting a quorum. The flag was not saluted.

CITIZEN COMMENTS - None.

1. ACTION ON IDENTIFICATION OF THE COMMUNITY'S STATEMENTS OF VALUE (1-016-A)

- Mayor Masayko began the process by welcoming those present and explaining the purpose of the meeting. Mr. Berkich recognized the media who were in attendance and elaborated on the purpose of the meeting. Working documents from the December 12th meeting were posted around the room. The meeting procedures were described. Throughout the meeting Mr. Berkich distributed various documents to the Board and Clerk. (The Clerk received a copy of all documents.) Dr. Keast reviewed the agenda and requested statements of value from the Board and staff. The following values were listed: honesty, integrity, balanced representation, the opportunity to make a difference, the ability to live together, to accomplish more by working together, fairness, open communication, mutual respect, trust, heritage, ethics as role models, environment, vision for the future, the beautiful natural setting, vision for the future, stable government, secure financial base, safety and security for everyone, public facilities, occupational/financial success, human and cultural diversity, educational opportunities, optimism, generosity and spirit of the community, ability to experience citizen participation in the government, talent of the community, ability to make a difference, achieve goals and be successful, do it better/continue to improve, personal growth, staff, open and honest government, atmosphere that allows people to take a risk and think outside the box, neatest small town, small town atmosphere, open space, can do attitude, the empowerment that staff feels, the ability to do things differently from others, forward and future vision with innovation, regional center and mentality of the community, leadership, and being the State Capitol.

2. ACTION TO REVISE THE VISION STATEMENT AND MISSION STATEMENT (1-300-A) - Mr.

Berkich described the process under which the original vision statement had been developed. Discussion ensued on the present vision statement. Consensus established the following vision statement: Proud to be Nevada's State Capital, Carson City will perpetuate its heritage, cultural diversity and natural setting by providing a diversified and well-planned community for people of all ages and backgrounds. We will work together under an open government process to guarantee the best possible environment of public safety, a strong economy, and an effective infrastructure. Quality education and recreation will provide our citizens with a sense of well-being and personal freedom. Carson City will continue to be a leader in effective local government. Discussion indicated the statement should be made visible throughout all City offices and its logo on the stationery.

(1-073-B) Discussion ensued on the present mission statement. Consensus established the following mission statement: Carson City will constantly strive to advance as a well-maintained community through open and

accountable government leadership to provide public safety, responsible environmental planning, recreational opportunities, quality education, a natural setting and historical preservation. Our goal is to continue as a progressive and liveable community for future generations and to perpetuate our proud legacy as Nevada's historical State Capital.

BREAK: A twenty minute recess was declared at 11:15 a.m. The entire Board was present when the meeting was reconvened at 11:25 a.m., constituting a quorum.

3. ACTION ON PRIORITIZATION OF ISSUES AND NEEDS (1-228-B) - Dr. Keast briefly noted the focus priority issues and goals, the Board's Fiscal Year 98-99 goals, and the situational analysis developed by the Board at its last workshop. These lists were used to develop a 1998-99 and a 1999-2000 needs/issues list. Following a lengthy discussion of the 1998-99 list, the following items were removed--Fire Department staffing; affordable housing, need for an ambulance subsidy, joint meetings with the School Board and Hospital, other Counties and the State; truancy prevention, alternative living resource; aggressive driving/education and enforcement; court orders and need for private contractors for collection due to duplication between the lists, the ongoing funding commitment(s)/private funding sources, and/or program development by other agencies/private enterprise. Commercial design standards and community notification--legislative mandates/staffing were moved to the 1999-2000 list by the expanding items already listed. This left the following items on the 1998-99 list: increase library expansion; alcohol/substance abuse counseling/education/prevention; entrance master plan/gateways; convention facilities; availability of additional funding to meet growing needs; and air quality. The 1999-2000 list was then revised to contain: internet plan; plan for transit--MPO; annual performance report; aggregate assessment/geological survey; adequate facilities for the Sheriff; expansion of development/commercial design standards; storm drainage master plan; additional counseling/mental health services/facilities; Year 2000 contingency plan; access to Ash Canyon; meeting senior's needs; Carson City 2000 celebration--All-American city designation; community policing--resources; ordinance enforcement and review standards/nuisances/strategies; address Fire Department staffing/ambulance; community notification on legislative mandates/staffing and legislative contact on issues--priorities; and how do "we" anticipate and address issues. Discussion indicated that both lists would be sorted out during the budget process.

Clarification reiterated the intent to carry forward those goals which had not been completed and to work on the new listing.

BREAK: A recess was declared at 12:12 p.m. The meeting was reconvened at 12:33 p.m. The entire Board was present constituting a quorum.

(2-275-A) Discussion indicated a desire to meet with the Subconservancy District.

4. ACTION ON DEVELOPMENT OF GOAL STATEMENTS (2-295-A) - Discussion developed the following goals which staff is to work into the budget and their programs: Sheriff's facilities, Fire Department staffing, plans for transit--MPO, expansion of development/commercial design standards, community policing--resources, meet senior needs, year 2000 contingency, Carson City Year 2000 celebration, availability of additional funding to meet growth needs, ordinance enforcement standards and review, annual performance report, and additional counseling/mental health services/facilities. Discussion reiterated the desire to have the Subconservancy provide a report after Churchill County is added to the District.

5. ACTION ON PRIORITIZATION OF GOALS (2-066-B) - Negotiations established the following priority for the top 10 items: 1. Sheriff's facility priorities; 2. Community policing--resources; 3. Fire Department staffing; 4. Expansion of development/commercial design standards; 5. Ordinance enforcement and standards review; 6. Annual performance report; 7. Year 2000 contingency; 8. Plan for transit--MPO; 9. Senior needs; and 10. Carson City 2000 Year celebration. Comments reiterated the intent to bring these items back for Board consideration and that staff would work on these items as a Board priority. Comments also expressed the desire to have a workshop on what the year 2020 will look like.

6. ACTION TO REVISE THE BUDGET POLICIES, PROCESS, PROCEDURES AND SCHEDULE FOR DEVELOPMENT OF THE 1999-00 BUDGET (2-175-B) - Mr. Berkich reviewed the process, meeting schedules, and direction given at the previous workshop. Discussion explained the procedure used for the tentative budget. Supervisor Bennett requested a more detailed breakdown on the Board's own budget. Discussion noted previous Board direction which has the Board's supplementals compete with staff's Departmental supplement. Mayor Masayko indicated the need for the Board to keep Mr. Berkich posted concerning whether there is adequate information provided regarding the different budget items. He had directed Mr. Berkich to include a comparison of the last three years' budgets. Supervisor Williamson requested as much lead time as possible to review this information. Consensus indicated the budget process would remain as established.

7. ACTION ON SUPPLEMENTAL REQUESTS FOR THE BOARD'S 1999-00 BUDGET (2-346-B) - The Board's budget is \$26,500. The Nevada Association of Counties membership is included in the Community Support Budget. The "NACO" in the Board's budget is for the National Association of Counties. Discussion clarified the publication costs for the agendas and the lobbying account. The Publicity/Special Events line item was renamed publication and advertising. Discussion noted the funding for office furniture, small furnishings, and the need for a policy regarding the use of cellular phones. Staff's policy is to reimburse any personal calls. Supervisor Bennett explained her agreement for the City to pay the basic charge and that she handles the costs over that amount. Justification for this policy was indicated. Mayor Masayko explained his policy and suggested that the policy be for the City to pay for the basic monthly charge and the Supervisor pay for any charges over that amount as well as for any personal calls. Different programs based on the amount of usage were noted. Consensus indicated the individual Supervisor is to be reimbursed \$20 a month per cellular phone. All calls over the minimum would be assessed to the Supervisor as well as any personal calls. Mayor Masayko suggested that a 60 minute rate be considered the basic amount. Justification for having a policy was noted. Supervisor Bennett also pointed out the use of personal phones for City business and that a number of these calls are long distance. She had established a practice of requesting reimbursement from the City for mileage when attending meetings outside Carson City. Supervisor Livermore pointed out the per diem paid by the Subconservancy and questioned whether mileage should be paid in such cases. The Hospital policy was noted. Both Mayor Masayko and Supervisor Bennett felt that a District Attorney's opinion on this issue should be requested. Discussion also indicated that these policies will be presented to the Board for action at a future meeting. The telephone budget may need to be supplemented. Discussion ensued on the Salaries and Wages line items, the funding for travel and training, the need for a policy on how the travel and training funds should be allocated, and the adequacy of these funds. (3-0018-A) Comments expressed a desire to have consultants make presentations rather than to travel out of town. Discussion ensued on the need for funding for the 2000 Celebration and for improving the awards given to individuals who are being recognized for various reasons. The purpose of the Downtown median supplies account was explained. Funding is to be included for gift/donations for visiting dignitaries. The title for this account was changed to gifts and honorariums. Mayor Masayko noted a preliminary plan to visit Thailand next summer and the need to take a gift. The normal practice is to give visiting dignitaries Carson City pins. There is a key to the City. There is a budget item of \$500 for this purpose. Supervisor Williamson suggested an appreciation dinner be included in the budget for the various volunteers and committee members. Mr. Berkich indicated he would include this as a supplemental. Previous negative public comments about such an undertaking were noted. Consensus indicated that an appreciation ceremony of some type should be provided. The pros and cons to having the public fund these functions were debated. Mr. Berkich indicated that the budget would be developed as indicated.

(3-145-A) A plus delta was used to develop the pros and cons on the meeting. Dr. Keast thanked all for attending. Supervisor Bennett announced that Dr. Keast would be making a presentation on team learning at the annual Trustees' conference in Scottsdale, Arizona, in the near future.

There being no other matters for consideration, Supervisor Livermore moved to adjourn. Mayor Maysako seconded the motion. Motion carried 5-0. Mayor Masayko adjourned the meeting at 2:08 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review

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and inspection during normal business hours.

The Minutes of the Special January 9, 1999, Carson City Board of Supervisors Workshop

A R E S O A P P R O V E D

ON ___March_18_____, 1999.

_____/s/_____

Ray Masayko, Mayor

ATTEST:

_____/s/_____
Alan Glover, Clerk-Recorder