

CARSON CITY BOARD OF SUPERVISORS

Minutes of the June 16, 2011 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, June 16, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Shelly Aldean, Ward 2
Supervisor John McKenna, Ward 3
Supervisor Molly Walt, Ward 4

STAFF: Larry Werner, City Manager
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:30:45) - Mayor Crowell called the meeting to order at 8:30 a.m. Roll was called; a quorum was present. Airport Road Church of Christ Pastor Bruce Henderson provided the invocation. Mayor Crowell advised that June 14th was the 236th anniversary of the U.S. Army, and called on Supervisor McKenna, an Army veteran, to lead the pledge of allegiance.

5. ACTION ON APPROVAL OF MINUTES - May 16, 2011 and May 19, 2011 (8:33:39) - Supervisor Aldean moved to approve the minutes, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.

6. ADOPTION OF AGENDA (8:34:09) - Mr. Werner acknowledged a request to withdraw item 22(B). Mayor Crowell entertained additional modifications to the agenda and, when none were forthcoming, deemed it adopted.

7. PUBLIC COMMENTS AND DISCUSSION (8:34:39) - Mayor Crowell entertained public comment; however, none were forthcoming.

8. CONSENT AGENDA (8:35:20) - Mayor Crowell advised that he would abstain from participating in discussion and action of item 8-4(A) due to his business association with Airport Authority Counsel Steve Tackes. In light of the disclosure and at Mayor Crowell's request, Mr. Munn provided direction with regard to action on the consent agenda. Mayor Crowell entertained requests to hear items separate from the consent agenda. Supervisor Aldean requested to separately hear item 8-6(A). Mayor Crowell entertained additional requests and, when none were forthcoming, a motion to adopt the consent agenda with the exception of item 8-6(A). **Supervisor Aldean moved to adopt the consent agenda, consisting of five items from Public Works Planning; one item from Fire; one item from Finance; two items from the City Manager's Office, noting Mayor Crowell's abstention from voting on item 8-4(A); one item from the Assessor's Office; and one item from Public Works.** Supervisor Walt seconded the motion. Motion carried 5-0; and 4-0-1, Mayor Crowell abstaining on item 8-4(A).

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8-1. PUBLIC WORKS DEPARTMENT, PLANNING DIVISION

8-1(A) ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM AGREEMENT, BETWEEN CARSON CITY AND THE COMMUNITY COUNSELING CENTER, FOR FUNDING, IN THE AMOUNT OF \$13,788, TO BE PAID TO THE COMMUNITY COUNSELING CENTER FROM APPROVED CDBG FUNDING FOR THE EVIDENCE-BASED BEST PRACTICES FOR SUBSTANCE ABUSE TREATMENT FOR YOUTH AND ADULTS PROGRAM

8-1(B) ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM AGREEMENT, BETWEEN CARSON CITY AND F.I.S.H., FOR FUNDING, IN THE AMOUNT OF \$76,500, TO BE PAID TO F.I.S.H. FROM APPROVED HOUSING AND URBAN DEVELOPMENT ("HUD") CDBG FUNDING FOR THE F.I.S.H. FACILITY IMPROVEMENT PROJECT

8-1(C) ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM AGREEMENT, BETWEEN CARSON CITY AND NEVADA RURAL COUNTIES RSVP PROGRAM, INC., FOR FUNDING, IN THE AMOUNT OF \$13,788, TO BE PAID TO NEVADA RURAL COUNTIES RSVP PROGRAM, INC. FROM APPROVED HOUSING AND URBAN DEVELOPMENT ("HUD") CDBG FUNDING FOR THE RSVP HOME COMPANIONS AND RESPITE CARE PROGRAM

8-1(D) ACTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM AGREEMENT, BETWEEN CARSON CITY AND THE RON WOOD FAMILY RESOURCE CENTER, FOR FUNDING, IN THE AMOUNT OF \$31,755, TO BE PAID TO THE RON WOOD FAMILY RESOURCE CENTER FROM APPROVED CDBG FUNDING FOR THE REACH UP PROGRAM

8-1(E) ACTION TO APPROVE A REQUEST FOR A TWO-YEAR EXTENSION FOR A TENTATIVE PLANNED UNIT DEVELOPMENT, KNOWN AS SILVER OAK, LOCATED IN THE NORTHWEST PORTION OF CARSON CITY, TO REMAIN VALID AND THE FILING TIME FRAME FOR A FINAL MAP TO BE EXTENDED TO JULY 27, 2013, PURSUANT TO THE APPROVED AND RECORDED DEVELOPMENT AGREEMENT (P-93 / 04-01)

8-2. FIRE DEPARTMENT - ACTION TO AUTHORIZE THE MAYOR TO SIGN THE 2011 ANNUAL OPERATING PLAN, BETWEEN THE BUREAU OF LAND MANAGEMENT, CARSON CITY DISTRICT OFFICE (AGREEMENT NUMBER NV-FAA-0801101) AND THE CARSON CITY FIRE DEPARTMENT

8-3. FINANCE DEPARTMENT - ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY THROUGH JUNE 7, 2011, PURSUANT TO NRS 251.030

8-4. CITY MANAGER

8-4(A) ACTION TO APPOINT MARCUS THOMASON TO THE AIRPORT AUTHORITY TO FILL THE "MANUFACTURER" POSITION, AS A MEMBER REPRESENTING THE GENERAL PUBLIC, FOR A TERM THAT EXPIRES IN OCTOBER 2013

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8-4(B) ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF MAY 11, 2011 THROUGH JUNE 7, 2011

8-5. ASSESSOR - ACTION TO APPROVE THE CORRECTION / DECREASE OF THE TAXES FOR THE 2009 / 2010 AND 2010 / 2011 TAX YEARS FOR PARCEL NUMBER 003-143-13, LOCATED AT 209 ALBANY AVENUE, PURSUANT TO NRS 361.765, IN THE AMOUNT OF \$90.84

8-6. PUBLIC WORKS DEPARTMENT

8-6(A) ACTION TO APPROVE THE RENAMING OF LA RUE LANE TO PARDINI DRIVE (8:37:19) - Mayor Crowell introduced this item, and Public Works Department Director Andrew Burnham reviewed the agenda materials. Supervisor Aldean commended the Pardini family's efforts to honor their family members, but expressed concern that LaRue "may be a name of significance too." She advised of having conducted some research which revealed a D.G. LaRue, who was the superintendent of banks for Carson City in the 1930s. She suggested further researching the current name, noting that seven people were opposed to the name change. She further suggested that the Pardini family should pay the associated costs of changing the street signs, if the request is approved. She further suggested postponing action in consideration of conducting additional research. Supervisor Abowd concurred. Supervisor Walt suggested developing a policy, and a brief discussion ensued.

Mayor Crowell entertained a motion to postpone consideration. **Supervisor Aldean moved to postpone consideration of item 8-6(A), pending further research. Supervisor Abowd seconded the motion. Motion carried 5-0.**

Mayor Crowell entertained public comment. (8:41:50) Vicki Pardini Jones expressed a willingness to pay any costs associated with changing the street name. Mayor Crowell entertained additional public comment and, when none was forthcoming, entertained the Board's reconsideration of the previous motion. When no indication was forthcoming, he advised that the matter would be further researched.

8-6(B) ACTION TO APPROVE THE RENAMING OF A SECTION OF U.S. HIGHWAY 50, BETWEEN NORTH SALIMAN ROAD AND THE CARSON CITY FREEWAY FROM U.S. HIGHWAY 50 EAST TO EAST WILLIAM STREET

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:37:14) - Please see the minutes for item 8-6(A).

10. CITY MANAGER - DISCUSSION AND UPDATE ON 2011 LEGISLATIVE MATTERS (8:43:08) - Mr. Werner introduced Government Affairs Lobbyist Mary Walker, who introduced her husband, Steve Walker. Ms. Walker thanked City staff, particularly Mr. Werner, Finance Department Director Nick Providenti, and Health and Human Services Department Director Marena Works on their assistance throughout the legislative session. Ms. Walker provided an overview of the recent legislative session. Mr. Walker advised that he represents the water, natural resources, and planning entities of Walker and Associates, and reviewed water bills which were significant in the last legislative session. Ms. Walker

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reviewed spreadsheets which were distributed to the Board members and City staff prior to the start of the meeting. She and Mr. Werner responded to corresponding questions of clarification. Ms. Walker commended the four-county coalition, and thanked Mayor Crowell and Supervisor Walt for their participation.

In response to a question, Ms. Walker advised that she was “the only rural ... lobbyist in the building every day speaking against the shifts. ... So out of 15 counties, it was me. Really, through this whole thing, it was Clark, Washoe, and me.” She expressed the opinion that “as we prepare [for the next session], ... we get with our friends.” She further suggested working more closely with the Governor and his staff “to put things into the budget that is going ... to make sense; like, for example, the eight cent cap.” She further suggested considering regionalizing programs with Washoe County. In response to a further question, she discussed NACO’s role, but noted “NACO inherently doesn’t have the same viewpoint as we would because they represent everyone like Clark and Washoe.” Discussion followed, and the Board members thanked Ms. Walker for all her efforts.

Ms. Walker reviewed the focus of various interim legislative committees, and responded to corresponding questions of clarification. She responded to additional questions regarding the bills which are still pending before the Governor. Mayor Crowell thanked Mr. and Mrs. Walker for their presentation.

Mayor Crowell entertained public comment. (9:31:17) In reference to the recent Nevada Supreme Court decision regarding the Clean Water Coalition, Rob Joiner suggested considering the legal precedent established by the case. Mayor Crowell entertained additional public comment; however, none was forthcoming.

11. PURCHASING AND CONTRACTS

11(A) ACTION TO DETERMINE THAT CONTRACT NO. 1112-042 IS A CONTRACT FOR PROFESSIONAL SERVICES AND, THEREFORE, NOT SUITABLE FOR PUBLIC BIDDING, PURSUANT TO NRS 332.115, AND TO APPROVE CONTRACT NO. 1112-042, CONFLICT COUNSEL ATTORNEY SERVICES, A REQUEST FOR PROFESSIONAL SERVICES TO BE PROVIDED BY THE CONSORTIUM OF KAY ELLEN ARMSTRONG, ROBERT B. WALKER, AND NOEL S. WATERS FOR FISCAL YEAR 2011 / 2012, IN THE AMOUNT OF \$341,984.88, AND FOR FISCAL YEAR 2012 / 2013, IN THE AMOUNT OF \$341,984.88, AND FOR FISCAL YEAR 2013 / 2014, IN THE AMOUNT OF \$341,984.88, FROM THE GENERAL FUND (9:33:02) - Mayor Crowell introduced this item, and Court Administrator Max Cortes reviewed the agenda materials. In response to a question, she discussed negotiations and the fee over the three-year period. She discussed the new fines and fees collection program and, in response to a question, discussed the process associated with awarding extraordinary fees to the contractor at the City’s expense.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to determine that Contract No. 1112-042 is a contract for professional services and, therefore, not suitable for public bidding, pursuant to NRS 332.115, and to approve Contract No. 1112-042, Conflict Counsel Attorney Services, a request for professional services to be provided by the consortium of Kay Ellen Armstrong, Robert B. Walker, and Noel S. Waters, for fiscal year 2011**

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/ 2012 in the amount of \$341,984.88, for fiscal year 2012 / 2013 in the amount of \$341,984.88, and for fiscal year 2013 / 2014 in the amount of \$341,984.88, from the general fund. Supervisor McKenna seconded the motion. Motion carried 5-0.

11(B) ACTION TO ACCEPT THE PUBLIC WORKS DEPARTMENT RECOMMENDATION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1011-201 WITH CONTRI CONSTRUCTION COMPANY, TITLED “NORTH / SOUTH WATER TRANSMISSION MAIN PROJECT - PHASE II” TO INCREASE THE CONTRACT IN AN AMOUNT NOT TO EXCEED \$494,615.70, FUNDED FROM THE NORTH SOUTH TRANSMISSION MAIN, AS PROVIDED FOR IN FY 2010 / 2011 (9:44:00) - Mayor Crowell introduced this item, and Purchasing and Contracts Coordinator Kim Belt reviewed the agenda materials. In response to a question, Water Utilities Manager Tom Guinn provided background information on the resin shortage. He advised that, in his 20-years’ experience, he’s never had to deal with a force majeure. In response to a question, Mr. Burnham discussed the impacts to the project of the additional costs and the concept of “scope creep.”

Mayor Crowell entertained public comment. (9:55:28) Maurice White expressed the opinion that the bid should not be increased until a source of funding is identified.

Mr. Burnham advised that the additional cost “comes out of the current budget that we have for the regional project and we have sufficient funds, certainly, to pay for that today. It’s going to have, as I indicated ..., an impact at the end of the project period. It’s a \$32 million project, our portion of it; another \$18 million from our regional partners. So, it may have an impact at the end of the project, ... but we do have the funds currently available to spend for this change order today.” Mr. Burnham acknowledged that the City is not deficit spending on this project.

(9:56:38) In reference to the \$681,000 contingency and the \$494,615.70 increase, Lori Bagwell inquired as to whether the contingency amount would be left. Deputy Public Works Director Darren Schulz advised that construction just started this week and that unforeseen conditions were anticipated from the time the project bid was awarded. He acknowledged the “big change order right up front,” and advised that if the contingency amount is left untouched at the end of the project, it will be returned.

Mayor Crowell entertained additional public comment and, when none was forthcoming, noted the benefits of the regional project. Supervisor Aldean requested periodic status reports on the project in consideration of having to use the contingency funding. Mr. Guinn committed to providing periodic status reports, and advised that the project is being followed on Twitter, Carson City PW, and Facebook. Mr. Werner advised that the project is also included in the active strategies reporting. Following a brief discussion, he assured the Board that they would be kept apprised. Mr. Guinn committed to being available to answer questions during status report presentations.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to accept the Public Works recommendation to approve Amendment No. 1 to Contract No. 1011-201 with Contri Construction Company, titled “North / South Water Transmission Main Project - Phase II” to increase the contract in an amount not to exceed \$494,615.70, funded from the North / South Transmission Main account, as provided in FY 2010 / 2011. Supervisor Walt seconded the motion. Supervisor McKenna acknowledged his motion**

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included the concept that there would be no overhead charges on the additional costs. Supervisor Walt continued her second. Motion carried 5-0.

12. FINANCE DEPARTMENT

12(A) ACTION TO ENTER INTO INSURANCE AGREEMENTS WITH AFFILIATED FM FOR PROPERTY INSURANCE AT A TOTAL PREMIUM OF \$267,192, TRAVELERS INSURANCE COMPANY FOR AUTO PHYSICAL DAMAGE AND EXCESS LIABILITY COVERAGE AT A TOTAL PREMIUM OF \$338,509, GREAT AMERICAN FOR GOVERNMENT CRIME INSURANCE AT A TOTAL PREMIUM OF \$9,745, AND WITH ILLINOIS UNION FOR LANDFILL POLLUTION LEGAL LIABILITY INSURANCE AT A TOTAL PREMIUM OF \$11,921, FOR A GRAND TOTAL OF \$627,367, FOR FISCAL YEAR 2011 / 2012 (10:02:40) - Mayor Crowell introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials.

(10:05:10) In response to a question, Wells Fargo Insurance Services Senior Vice President Gary Roberts provided background information on market research into the current carriers and premiums. In response to a further question, he expressed the opinion that the City's withdrawal from the Pool Pact was the right decision. In response to additional questions, he discussed the ratings of each of the insurance carriers and explained government crime insurance. He responded to additional questions of clarification regarding the carriers' ratings and solvency.

Mayor Crowell entertained public comment; however, none was forthcoming. He thanked Mr. Roberts for his attendance and participation. Mayor Crowell entertained a motion. **Supervisor McKenna moved to enter into insurance agreements with Affiliated FM for property insurance at a total premium of \$267,192; Travelers Insurance Company for auto physical damage and excess liability coverage at a total premium of \$338,509; Great American for government crime insurance at a total premium of \$9,745; and with Illinois Union for landfill pollution legal liability insurance at a total premium of \$11,921, for a grand total of \$627,367 for FY 11 / 12. Supervisor Abowd seconded the motion. Motion carried 5-0.**

12(B) ACTION TO RENEW AN EXCESS LIABILITY INSURANCE POLICY WITH MIDWEST CASUALTY INSURANCE COMPANY FOR A TOTAL PREMIUM OF \$72,885 AND RENEW THIRD PARTY ADMINISTRATOR SERVICES CONTRACT WITH CANNON COCHRAN MANAGEMENT SERVICES, INC. ("CCMSI") FOR A TOTAL COST OF \$33,750 (10:13:26) - Mayor Crowell introduced this item. Mr. Providenti reviewed the agenda materials and responded to corresponding questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to renew an excess liability insurance policy with Midwest Casualty Insurance Company for a total premium of \$72,885 and to renew Third Party Administrator services contract with Cannon Cochran Management Services, Inc. ("CCMSI") for a total cost of \$33,750. Supervisor Walt seconded the motion. Motion carried 5-0.** Mayor Crowell recessed the meeting at 10:16 a.m. and reconvened at 10:29 a.m.

12(C) ACTION TO APPROVE A FOURTH ADDENDUM TO THE 2002 LEASE AGREEMENT BETWEEN CARSON CITY AND THE CARSON CITY MUNICIPAL GOLF CORPORATION (10:29:11) - Mayor Crowell introduced this item. Mr. Providenti provided historic information on the Eagle Valley Golf Course, and reviewed the agenda materials. In response to a

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question, he provided background information on the method by which the annual lease payment was calculated. He responded to additional questions regarding free golf, costs associated with the golf course at the time it was a Parks and Recreation facility, and the fair market value of the lease. In response to a further question, he advised that he attends the monthly meetings of the CCMGC Board and receives reports on the monthly financial statements and the number of rounds of golf by rate category. He further advised that CPAs annually review the financials and audits are conducted every five years. Supervisor Aldean suggested, and Mr. Providenti agreed, to modify the fourth addendum to renegotiate the annual payment in the event of a significant increase in revenues.

(10:44:15) In response to a question, Eagle Valley Golf Course General Manager / Golf Professional Jim Kepler discussed marketing efforts. Supervisor Walt emphasized that the Eagle Valley Golf Course is a municipal course, and discussed the fact that none of the Parks and Recreation Department facilities recover one hundred percent of their costs. In response to a further question, Mr. Kepler and Mr. Providenti provided background information on the facility improvements and the bond payments over the years. In response to a further question, Mr. Kepler, Mr. Providenti, and Mr. Werner discussed priorities in the event that cash reserves accumulate. Mr. Providenti responded to questions regarding amounts budgeted for golf course maintenance.

Supervisor McKenna expressed concern that the current arrangement is unworkable. He expressed the opinion that “lease payments tied to bond payments ... have nothing to do with the golf course but ... more to do with wastewater treatment.” He expressed additional concern that other golf courses in the City “have a hard time making a profit right now and the City is basically subsidizing Eagle Valley and competing with them.” He inquired as to the possibility of the Board adopting a policy “that gets [Mr. Providenti] off the accounting hook and then just revisit this whole thing to get a workable arrangement so we’re not doing this every six months ...” Mr. Providenti suggested including the payments in the sewer rates, explaining that the Eagle Valley Golf Course takes effluent water. “... then it benefits every single sewer user in Carson City that’s hooked up to our sewer system. So they should be paying that rate theoretically. If we didn’t have the golf course, ... we’d probably have to have a pond or some other way to get rid of that ... effluent water.” Discussion followed, and Supervisor Abowd expressed the opinion that the Eagle Valley Golf Course is “a parks and rec function that we’ve privately contracted ... for; it’s a quality of life issue. And it allows for a municipal golf course for every citizen to play.” She expressed the further opinion that the City is not “really ... in competition. We’re just providing a quality of life for our citizens.”

Mayor Crowell entertained public comment. (11:05:54) Lori Bagwell expressed appreciation for the Board’s suggestion to “just deal with this fiscal year so that you don’t have any audit noncompliances.” She expressed interest in the City’s contract and understanding for the issues. She expressed uncertainty over “why the City does not comply with its portion of the contracts which are to issue notices of default and to do the proper procedures.” She requested additional information with regard “to the nonprofit portion that they’re actually providing to the citizens.” In reference to Sections 1.71, .72, .73, and .74 of the contract, she requested reports “so that we could see the other benefits that potentially we’re receiving as the citizens with this golf course. So it’s not just golf because they’re supposed to be doing education and other things that create the non-profit status.” Mr. Providenti advised that the CCMGC provided an annual report to the Board of Supervisors in March, in compliance with the nonprofit requirements. Ms. Bagwell suggested reviewing Section 10.1 in consideration of Sections 5.6 and 14.9 being “absolute and

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unconditional.” She expressed the belief that “you could not amend 5.6; that that was an absolute and unconditional because it represented your debt.” She reiterated appreciation “that you’re going to maybe clean this all up at the same time and only deal with fiscal year ‘11 right now.”

Supervisor Aldean expressed appreciation for Ms. Bagwell’s comments, and suggested considering that “we don’t want to set people up to fail either.” In consideration of weather and the economy, she further suggested that “the contract needs to reflect reality because, otherwise ..., they’re always going to be in default. ... that doesn’t benefit anyone.” She noted the importance of considering that the Eagle Valley Golf Course is a beautiful amenity at the east entrance of the community, as well as the Silver Oak Golf Course as a beautiful amenity at the northern entrance. “There are ... things that are not quite so tangible that add to the quality of our life as well and, in this case, it’s visual as well as providing a service to the community.”

Mayor Crowell entertained additional public comment. (11:11:50) Doyle Katafias, owner of DEK Electric, noted the number of “unanswered questions” which need to be addressed prior to moving forward.

(11:12:32) Dwight Millard expressed hesitancy to comment “because [he] own[s] one of the other golf courses in town.” He provided historic information on his past support of the Eagle Valley Golf Course “until they stopped making their payments.” He inquired as to the 2010 audit report “because the payments for 2010 were never made either.” He discussed his review of the lease agreement documentation and payment history. In reference to previous discussions, he noted that the ad valorem tax for the Eagle Valley Golf Course is forgiven “which the other golf courses in town pay; the fact that I’m not sure they pay sales tax when they buy anything for them because they’re a 501(c)(3).” Mr. Millard was uncertain as to the facility improvements made by the City. In consideration of the nine golf courses, he expressed the opinion we’re not “doing a public service by being in the golf course business at our taxpayer expense to provide services that you can buy on the open market and at competitive prices.” He advised that Recreation Manager Joel Dunn recently reported to the Tourism Board that “this year, the tournament play in Carson City will provide ... an influx of cash of \$61 million ... on the tournament fields that we have. It will provide \$299,228 in room tax.” Mr. Millard pointed out that converting the east course into tournament fields would only increase those numbers. In consideration of the private sector, he noted that financial trouble is usually due to not charging enough. He questioned the method by which Eagle Valley Golf Course fees are established, and suggested the amount of free golf is excessive. He requested the Board to continue this item and suggested that the auditor’s report should show “what it is. It is what it is.” He agreed with earlier comments that the current situation is unworkable. He expressed the belief that the 2009 end-of-the-year financial statement indicates the 2009 payment was made. He expressed the understanding that the 2009 payment was forgiven “so I’m not sure it should show up on the functional.” He expressed the opinion that the golf course should be independently audited.

In response to a question, Mr. Millard advised of having supported the original decision to have a non-profit corporation manage the golf course. “... if the municipal course pays its way, as it should, and pays the City the lease payment, as it was agreed upon, then I can somewhat support that.” Mr. Millard emphasized that lease payments are made “by what you charge.” He expressed disagreement that “provid[ing] free golf or golf at a discounted rate ... is a quality of life issue.” He expressed the opinion that golf should be provided “at a market rate ... Lots of communities have municipal courses that compete with private courses.” Mr. Millard suggested that the Eagle Valley Golf Course does not qualify as a 501(c)(3) nonprofit organization. He expressed the opinion that the City has not kept the CCMGC

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accountable. Discussion followed, and Mr. Millard expressed the opinion that “what has to happen is that the rates have to be reflective of the market value so that they’re fair competition.” He clarified he had no objection to a municipal golf course. “... they’ve got to be on a level playing field. ... They can be subsidized by the City but not to the detriment of the private enterprise.”

Supervisor Aldean read various mandates from the contract, and suggested that diligently trying to meet them has “kind of undercut, in some cases, the ability to generate the revenue that’s maybe necessary to provide the City with regular payments against our indebtedness.” She expressed understanding for Mr. Millard’s comments, and noted that some PUDs charge an across-the-board assessment to the residents “because that golf course is an amenity ... Those are decisions made by developers ... and some of those decisions, perhaps, were not made and they should have been and now they find themselves unable to assess the homeowners that don’t play golf and they don’t have sufficient membership to support the operation of the course.” Supervisor Aldean pointed out that the Board cannot address private sector decisions. She acknowledged the difficulties associated with the subject contract, and reiterated the suggestion to review the same. Mr. Millard reiterated objection to “underwriting [the municipal course] so much that it’s a detriment to the other courses.”

(11:34:07) Lucas Vine read prepared remarks into the record, requesting the Board to deny the request by CCMGC “until such time as a formal, independent audit of the business operations at Eagle Valley Golf Course can be conducted and the results released to the general public.”

(11:36:12) Silver Oak Golf Course General Manager Tom Unruh requested the Board to defer action on this item pending further study. “There’s just too many questions ... We’re now at the point where we have the best golf season for the next three or four months. There’s no immediate need to pass this addendum. There is cash flow and if you can’t do it in June, July, and August, you’re not going to do it at all.”

Mayor Crowell entertained additional public comment and, when none was forthcoming, allowed Mr. Kepler additional comment. (11:37:09) Mr. Kepler provided additional clarification relative to the subject request. He stated, “Every year that the corporation has been in place, there have been independent auditors that have registered ... with the City of Carson City. They have those auditors’ [reports] on file. It’s not a mistake. We’re not hiding anything over there. We have a county finance manager that’s on our board every month. We have an independent auditor that works in my office every month and we balance to the penny every month.”

Mayor Crowell entertained additional public comment. (11:38:35) James Chantrelle commended Mr. Millard’s comments.

In response to a question, Mr. Kepler reviewed rates at Eagle Valley Golf Course and at various courses across the nation. Mayor Crowell offered the other golf course representatives opportunity to comment; however, none was forthcoming. He called for additional public comment.

(11:41:33) Rob Joiner commended the discussion and the Board’s due diligence. In consideration of the lobbyists’ presentation, which took place earlier in the meeting, he suggested that the Board keep in mind “more and more costs being pushed down to us by the State.” He suggested modifying a portion of the east course “to accommodate some of these additional facilities that will pay for themselves in a bigger way through our parks and recreation.”

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(11:44:20) Former Carson City Mayor Eugene “Doc” Scrivner provided historic information on the federal mandate to divert the effluent water from the Carson River, and the subsequent construction and success of the municipal course. He noted that neither the tennis courts nor the ball fields “pay anything back on that bond.”

(11:47:13) Former Carson City Supervisor Janice Ayres provided historic information on the decision to turn the golf course operations over to a non-profit organization. In consideration of the taxpayers and the City’s budget, she cautioned the Board against re-assuming management and operations of the golf course. She agreed with reviewing the contract, but suggested that “it’s working.”

(11:49:53) Mark Sattler, a founding member of the Carson City Municipal Golf Corporation, advised of having served as a member of the City’s Golf Course Advisory Committee in 1993. He provided background information on the costs associated with the City’s operation and maintenance of the golf course. He reviewed current operations and expressed the opinion that “it’s ... still the most effective way to run it at this time.”

Mayor Crowell entertained additional public comment and, when none was forthcoming, closed public comment and entertained additional Board comments. Mayor Crowell summarized the discussion thus far. Supervisor Aldean expressed the opinion that allowing the nonprofit to default would be “punitive ... We’re dealing with folks who are very hard-working and conscientious and are attempting to do their best to live up to their commitments.” Mayor Crowell entertained a motion. **Supervisor Aldean moved to approve the Fourth Addendum to the 2002 Lease Agreement between Carson City and the Carson City Municipal Golf Corporation, subject to the following amendment: Under item 1, everything after “CCMGC shall pay by June 30, 2011 \$3,333.33, totaling \$30,000.00 for fiscal year 2011” be deleted and the agreement, as presented, would remain unchanged; in addition, to direct staff to work with the golf course to develop a policy for how excess revenues are spent, once excess revenues are being generated, and that we form a committee to analyze the current agreement with the golf course, take a look at options about how to put the golf course on a firmer financial footing. Supervisor McKenna seconded the motion.** Supervisor Aldean noted a clerical correction to the third “whereas” paragraph. Supervisor Walt suggested adding a time line to the motion. Supervisor Aldean expressed the opinion that substantial progress should be made by January of 2012, which provides six months before the next payment is due. Supervisor McKenna suggested including the benefits that the golf courses provide using treated effluent, and to consider the entire matter with the possibility of reworking the entire contract. Supervisor Aldean advised of having intended to encapsulate in her motion “that nothing is off the table.” A brief discussion ensued, and Mayor Crowell called for a vote on the pending motion. **Motion carried 5-0.**

Mayor Crowell thanked the golf course representatives and the private citizens for their courtesy. He recessed the meeting at 11:57 a.m. and reconvened at 12:06 p.m.

12(D) ACTION TO ADOPT A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FY 2010 - 2011 BUDGET, IN THE AMOUNT OF \$13,671,348 (12:06:38) - Mayor Crowell introduced this item, and entertained public and Board member questions or comments. He noted the subject item represented an accounting transaction, not an expenditure. When no questions or comments were forthcoming, he entertained a motion. **Supervisor Abowd moved to adopt Resolution**

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No. 2011-R-19, a resolution to augment and amend the Carson City fiscal year 2010 / 2011 budget in the amount of \$13,671,348. Supervisor Aldean seconded the motion. Motion carried 5-0.

12(E) ACTION TO ADOPT A RESOLUTION FOR TEMPORARY INTERFUND LOANS FROM THE GENERAL FUND TO THE WATER FUND, AMBULANCE FUND, STREETS MAINTENANCE FUND, AND GRANT FUND FOR AMOUNTS NOT TO EXCEED \$1,000,000; \$100,000; \$250,000; AND \$500,000, RESPECTIVELY (12:07:45) - Mayor Crowell introduced this item, and provided an overview of the same. He described the subject item as an accounting transaction, and entertained questions or comments. Supervisor Aldean noted that the interfund loans will be repaid within six months. When no other questions or comments were forthcoming, Mayor Crowell entertained a motion. Supervisor McKenna moved to adopt Resolution No. 2011-R-20, a resolution for temporary interfund loans from the general fund to the water fund, ambulance fund, streets maintenance fund, and grant fund for amounts not to exceed \$1 million, \$100,000, \$250,000, and \$500,000, respectively. Supervisor Aldean seconded the motion. Motion carried 5-0.

13. RECESS BOARD OF SUPERVISORS (12:09:29) - Mayor Crowell recessed the Board of Supervisors at 12:09 p.m. and passed the gavel to Redevelopment Authority Chair Shelly Aldean.

REDEVELOPMENT AUTHORITY

14. CALL TO ORDER AND ROLL CALL (12:09:57) - Chairperson Aldean called the Redevelopment Authority to order at 12:09 p.m., noting the presence of a quorum.

15. ACTION ON APPROVAL OF MINUTES - May 16, 2011 and May 19, 2011 (12:10:05) - Member Walt moved to approve the minutes, as presented. Vice Chairperson Abowd seconded the motion. Motion carried 5-0.

16. FINANCE DEPARTMENT - ACTION TO ADOPT A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY REDEVELOPMENT AUTHORITY FISCAL YEAR 2010 / 2011 BUDGET, IN THE AMOUNT OF \$1,957,767 (12:10:38) - Chairperson Aldean introduced this item, and Finance Department Director Nick Providenti reviewed the agenda materials. Chairperson Aldean entertained Redevelopment Authority and public comments or questions. When none were forthcoming, she entertained a motion. Member Walt moved to adopt Resolution No. 2011-RA-R-2, a resolution to augment and amend the Carson City Redevelopment Authority fiscal year 2010 / 2011 budget in the amount of \$1,957,767. Vice Chairperson Abowd seconded the motion. Motion carried 5-0.

17. OFFICE OF BUSINESS DEVELOPMENT - ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF UP TO \$108,623 FROM THE FISCAL YEAR 2011 / 2012 REVOLVING FUND OF THE REDEVELOPMENT AGENCY TO SUPPORT VARIOUS SPECIAL EVENTS IN CARSON CITY AS EXPENSES INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (12:11:53) - Chairperson Aldean introduced this item, and Planning Division Director Lee Plemel reviewed the agenda materials. Chairperson Aldean provided additional background information on the Board's prior decision to allocate funding to the Nevada Day, Mile High Jazz Band, and Cemetery Walk events. Member Walt disclosed that

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she serves as Pinkerton Ballet Theatre Board of Directors President. In response to a question, she advised that she would not abstain from discussion and action as she does not personally benefit from any of the proposed allocations.

In response to a question, Mr. Werner provided background information on the agreement between the City, Mom & Pop's Diner, Firkin and Fox, and Bella Fiore Wines for the Third Street Concert Series. (12:21:00) Mom & Pop's, Inc. Owner Doug Cramer provided additional clarification. He stated, "I do owe the money. John Sheldon and I just finished going outside and making a deal. He's going to go to his board and see if we can settle this amicably." Mr. Cramer acknowledged that the agreement between him and Mr. Sheldon involves a settlement amount and a repayment schedule. "It was basically what was offered to me in the very, very beginning from the BAC."

(12:24:02) Brewery Arts Center Executive Director John Sheldon advised of having "inherited" the situation. "The issues and decisions of the courts had already gone through. Doug had owed the BAC roughly ... \$2,500 which, we understood that he was having issues, etc., but in our process in trying to collect, there were just a lot of difficulties in trying to contact Doug and being able to make the necessary payments." Mr. Sheldon advised that Mr. Cramer had just worked out a deal in the hallway, and that "he has a couple months to actually follow through with that. It also needs to be ratified and approved by [the BAC] Board. ... Until we actually get that approval from the Board and until we actually do have performance from Doug, ... at this point, the debt is still out there and valid." Chairperson Aldean suggested that, for purposes of this meeting, the Redevelopment Authority would rely on intent and good will. She expressed the hope that the matter can be amicably resolved.

In response to a question, Mr. Plemel advised that event-related expenses are reimbursed. "We get documentation of the expenses incurred and reimburse up to this amount." Chairperson Aldean discussed the intent to "tighten up this process" with "one deadline" with which all applicants will have to comply. She advised of having requested of Mr. Plemel a checklist of all items to be included in the application materials. She suggested a mandatory requirement should be "a recap of how they did last year, how the funding was spent." In response to a question, she suggested presenting the application process revisions to the Redevelopment Authority Citizens Committee with ultimate approval by the Redevelopment Authority. Member McKenna suggested including, as a discussion topic, the intent to wean organizations from this source of funding. Discussion followed.

Member Walt noted the Carson City Convention and Visitors Bureau ("CCCVB") request for \$15,000 to fund the Ghost Walk event. She advised that the CCCVB Board met with the strategic planner last Monday, who reviewed his draft report. She expressed the understanding that the Ghost Walk event has not been reviewed by the CCCVB special events committee. She advised that the draft strategic plan recommends special events promoters and requested for the Ghost Walk event to be reviewed by the special events committee, which is comprised of lodging, community, City staff, and Board representatives. She acknowledged the request to not approve the funding at this meeting, but to hold it in a reserve account pending a resolution of the issues associated with the CCCVB. Vice Chairperson Abowd proposed a similar approach for the Cove Café Concert Series, subject to the Brewery Arts Center Board approval and agreement on the prior debt.

(12:32:34) In response to a question, Mr. Cramer advised that Cove Café Concert Series started June 3rd. He acknowledged no financial hardship associated with a one-month delay.

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Chairperson Aldean entertained additional Redevelopment Authority member and public comments. (12:33:22) Carson City Convention and Visitors Bureau Executive Director Candace Duncan expressed no opposition to Member Walt's suggestion to "shelve the funding request," and understanding for her comments. She reminded the Redevelopment Authority and the public that the Ghost Walk was a City event that the CCCVB was asked to take over "so that we could feature our downtown area to visitors." She expressed understanding for Member Walt's concerns over the great deal of ongoing contention, and dismay over the possibility that the Ghost Walk may be a "victim of that." She acknowledged the possibility that another promoter could handle the event. "It's just been a project that the [CCCVB] has done for ... about 17 years." Ms. Duncan expressed the hope that the event will continue. "It's all ... a matter of timing. Normally, by now, we are well underway with our marketing. We haven't done anything because we're still waiting to see if it will be funded and it's just a matter of timing with the committee, the special events committee, everything else. It's all just kind of fallen maybe not on the best timing that it could." She requested the Redevelopment Authority to preserve the Ghost Walk event. Member Walt discussed the importance of treating all special events equally.

Chairperson Aldean suggested approving the Ghost Walk and Cove Café Concert Series events "with the caveat that [Mr. Cramer] has to work out his repayment arrangement with the BAC ..." In response to a comment, Member Walt advised that there are no other funding sources for the Ghost Walk event. Chairperson Aldean expressed a preference to provide staff with some latitude, and suggested withholding any reimbursements for a certain period of time pending the outcome of the two issues. Discussion ensued, and consensus was to table the Ghost Walk event funding and reagendaize it as a Redevelopment Authority item at the appropriate time.

(12:40:21) Doug Cramer expressed support for the Ghost Walk event, and discussed its success and continued growth over the years. He inquired as to the possibility of obtaining a liquor license for the Third Street events, and discussion ensued.

(12:45:56) Linda Marrone, representing the Third and Curry Streets Farmers Market, discussed her experiences with redevelopment incentive funding over the years. Chairperson Aldean commended Ms. Marrone on her hard work, and commented on her gradual move away from as large a City subsidy. She requested Ms. Marrone to document the same.

Chairperson Aldean provided background information on the community theater improvements to be made in conjunction with the Phantom of the Opera production. A brief discussion ensued, and Chairperson Aldean wished the producers all the best.

Chairperson Aldean entertained additional comments and, when none were forthcoming, a motion. **Member Crowell moved to approve and recommend to the Board of Supervisors approval of the expenditure of up to \$108,575 from the fiscal year 2011 / 2012 revolving fund of the Redevelopment Agency, as recommended by the Redevelopment Authority Citizens Committee to support various special events in Carson City as an expense incidental to the carrying out of the redevelopment plan, provided however that, of the events recommended today, we table the payment to the CCCVB Ghost Walk event and to the Cove Café Concert Series to be brought back to the Redevelopment Authority for further consideration, and resolution of the outstanding debt between Doug Cramer and the Brewery Arts Center. Member McKenna seconded the motion.** Following a brief discussion, **Member Crowell amended his motion to indicate that we approve all the redevelopment special**

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events, as presented today, and that we table the Ghost Walk until the CCCVB formally approves the Ghost Walk as a special event through CCCVB and that, if there is a formal motion and approval from the CCCVB to Carson City and its staff, that staff is authorized to organize it and, second, that if City staff gets the indication that the agreement between Brewery Arts Center and Paradise Cove has been settled, according to what Mr. Cramer said today, that they are authorized to make the disbursement. **Member McKenna seconded the motion.** Mr. Munn noted the \$108,575 figure included in the recommended motion differed from the \$108,623 figure published on the agenda. Mr. Plemel explained that the figure cited in the motion is the actual amount funded. Chairperson Aldean called for a vote on the pending motion. **Motion carried 5-0.**

18. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY (12:55:58) - Member Walt moved to adjourn the Redevelopment Authority at 12:55 p.m. Member Crowell seconded the motion. Motion carried 5-0.

19. RECONVENE BOARD OF SUPERVISORS (12:56:12) - Mayor Crowell reconvened the Board of Supervisors at 12:56 p.m.

20. OFFICE OF BUSINESS DEVELOPMENT - ACTION TO ADOPT A RESOLUTION AUTHORIZING THE EXPENDITURE OF UP TO \$108,623 FROM THE FISCAL YEAR 2011 / 2012 REVOLVING FUND OF THE REDEVELOPMENT AGENCY TO SUPPORT VARIOUS SPECIAL EVENTS IN CARSON CITY AS EXPENSES INCIDENTAL TO CARRYING OUT THE REDEVELOPMENT PLAN (12:56:30) - Mayor Crowell introduced this item, noting it as the companion to the previous Redevelopment Authority item. He entertained additional comment and, when none was forthcoming, proposed adopting, by reference, all the comments on the record before the Redevelopment Authority. He entertained a motion. **Supervisor Walt moved to adopt Resolution No. 2011-R-21, a resolution authorizing the expenditure of up to \$108,575 from the fiscal year 2011 / 2012 revolving fund of the Redevelopment Agency to support various special events in Carson City as an expense incidental to the carrying out of the Redevelopment Plan, as recommended by the Redevelopment Authority, and all comments and motion made as the Redevelopment Authority, including the previously-made disclosure. Supervisor Abowd seconded the motion.** Mayor Crowell summarized the motion, as follows: "... we're creating a resolution to authorize a payment from the City and ... it's the same motion that we had before the Redevelopment Authority." Mayor Crowell called for a vote on the pending motion. **Motion carried 5-0.**

21. HUMAN RESOURCES DEPARTMENT - DISCUSSION AND POSSIBLE ACTION TO APPROVE THE "ELT LICENSE AND SERVICES AGREEMENT" WHICH WILL PROVIDE ON-LINE TRAINING TO EMPLOYEES ON WORKPLACE HARASSMENT PREVENTION AND OTHER EMPLOYMENT LAW TOPICS (12:58:27) - Mayor Crowell introduced this item, and Human Resources Department Director Melanie Bruketta reviewed the agenda materials. She advised that Information Technology Director John Wilkinson has confirmed his staff can support the subject program. In response to a question, Ms. Bruketta discussed recommendations for workplace harassment training at least once every two years. In response to a further question, she reviewed research conducted into the most cost effective method to provide employee training. She further reviewed the method by which employees will be trained on a two-year rotating basis. She advised that the vendor gets "100 percent compliance within seven days of rolling out the program." She expressed the opinion that the training format is attractive and interesting. In response to a further question, she advised that the training format

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is interactive. Mr. Werner discussed various standards with which the City is responsible to comply that the subject program would address.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to approve the ELT License and Services Agreement which will provide online training to employees on workplace harassment prevention and other employment law topics; fiscal impact \$44,366.61 for a four-year training period. Supervisor Abowd seconded the motion. Motion carried 5-0.**

22. PUBLIC WORKS DEPARTMENT

22(A) ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT, BY AND BETWEEN CARSON CITY AND DOUGLAS COUNTY, WHICH PROVIDES FOR CARSON CITY TO MAINTAIN TRAFFIC SIGNALS AND OTHER LIGHTING SYSTEMS IN DOUGLAS COUNTY (1:08:28) - Mayor Crowell introduced this item, and Public Works Department Director Andrew Burnham reviewed the agenda materials. He advised that the Douglas County Commission approved the interlocal agreement on June 2nd and of the Regional Transportation Commission's recommendation of approval. In response to a question, he advised that the signal technicians will be working exclusively on signal systems in Carson City and Lyon County.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt Resolution No. 2011-R-22, a resolution approving and authorizing the Mayor to sign an interlocal agreement, by and between Carson City and Douglas County, which provides for Carson City to maintain traffic signals and other lighting systems in Douglas County. Supervisor Aldean seconded the motion. Motion carried 5-0.**

22(B) DISCUSSION AND DIRECTION TO STAFF REGARDING MODIFICATIONS TO THE WATER AND SEWER CONNECTION FEES, INCLUDING A POSSIBLE FEE INCREASE - Withdrawn.

23. RECESS BOARD OF SUPERVISORS (1:11:24) - Mayor Crowell recessed the Board of Supervisors at 1:11 p.m.

BOARD OF HEALTH

24. CALL TO ORDER AND ROLL CALL (2:16:42) - Chairperson Pintar called the Board of Health to order at 2:16 p.m. Roll was called; a quorum was present. Member Furlong arrived during presentation of item 26(B).

25. ACTION ON APPROVAL OF MINUTES - March 17, 2011 (2:17:05) - Chairperson Pintar entertained a motion to approve the minutes. The recording secretary advised of a correction made to the minutes, at Member Aldean's suggestion. Member Aldean moved to approve the minutes, as amended. Vice Chairperson Crowell seconded the motion. Motion carried 5-0.

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26. HEALTH AND HUMAN SERVICES DEPARTMENT

26(A) PRESENTATION ON THE MASS ANTIBIOTIC DISPENSING EXERCISE HELD IN MAY (2:17:57) - Chairperson Pintar introduced this item. Health and Human Services Department Director Marena Works introduced Certified Healthcare Emergency Professional Stacey Belt, who narrated a PowerPoint presentation on the mass antibiotic dispensing exercise, a copy of which was provided for the record.

In response to a question, Chairperson Pintar reviewed allergy information determined by medical screeners. In response to a question, Ms. Belt advised of “pre-canned messaging” which will be coordinated with hospital professionals, state representatives, and the City’s emergency management personnel. She advised of messages which are already drafted to reduce the level of panic. In response to a question, Chairperson Pintar advised that the created scenario applied to persons who attended the hypothetical event. Ms. Belt advised that specific planning was also undertaken for “the walking well” in an effort to quell fears. Discussion took place regarding specifics of the hypothetical scenario. In response to a further question, Ms. Belt expressed confidence that “through the preparedness-related exercises and our coordination with emergency management, ... Carson City is a fairly-well prepared community.” Chairperson Pintar responded to questions regarding hypothetical scenarios. “One of the successes ... is that we feel pretty confident that we could deal with something on a much larger scale.” Chairperson Pintar thanked Ms. Belt for her presentation.

26(B) DIRECTOR’S REPORT REGARDING CARSON CITY HEALTH AND HUMAN SERVICES (“CCHHS”) ACTIVITIES (2:33:54) - Chairperson Pintar introduced this item, and Ms. Works reviewed the active strategy report pertinent to CCHHS activities, as displayed in the meeting room. She responded to questions regarding the numbers of animal intakes, adoptions, and euthanizations, and discussion took place with regard to the same. In response to a further question, she discussed the provisions of the Nevada Clean Indoor Air Act. She expressed the belief that there are no regulations on outside areas, except relative to a certain distance from building entrances. She acknowledged that indoor clean air regulations do not apply to chewing tobacco. She was uncertain of the statistics associated with chewing tobacco use. She noted that because of newer medications and the “many other avenues for people to quit [smoking] that ... it’s not as common for people to go to chewing tobacco.” Chairperson Pintar noted that the CCHHS Department is the only resource for tobacco cessation education in the City. Member Walt described the “Kicking Butts” presentation provided to the Parks and Recreation Commission by Cindy Hannah. In response to a question, Ms. Works discussed the CCHHS tobacco cessation programs which focus on encouraging behavior modifications. Ms. Works reviewed her director’s report, a copy of which was provided for the record. Chairperson Pintar thanked Ms. Works for her report.

26(C) UPDATE ON ACTIVITIES, INCLUDING JOB FAIRS, THAT THE HUMAN SERVICES WORK FORCE PROGRAM HAS BEEN CONDUCTING (2:58:30) - Chairperson Pintar introduced this item. Ms. Works introduced Work Force Case Manager Kelly Ibarra and Work Force Specialist Warren Cartwright, who narrated a PowerPoint presentation of the Work Force Program, copies of which were provided to the board members and staff. Ms. Ibarra responded to questions regarding the age and experience levels of the Work Force Program participants, and the follow-up procedure for new hires. Member Abowd thanked Ms. Ibarra and Mr. Cartwright for their hard work. Chairperson Pintar thanked them for their presentation.

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26(D) REVIEW OF THE CARSON CITY ANIMAL SERVICES (“CCAS”) VOLUNTEER, RESCUE GROUPS, AND FOSTER CARE PROGRAMS (3:08:18) - Chairperson Pintar introduced Animal Shelter Volunteer Coordinator Tanya Ruffner, who reviewed the agenda materials. Ms. Ruffner responded to questions regarding pet food distribution and procedures such as declawing. Member Aldean provided Ms. Ruffner with suggested clerical changes to the program materials. Chairperson Pintar thanked Ms. Ruffner for her presentation, and provided her contact information. Ms. Ruffner invited the board members to visit the new shelter. Chairperson Pintar advised that the remodel is 98 percent complete. Consensus of the board was to accept the Volunteer Rescue Groups and Foster Care Programs.

27. ACTION TO ADJOURN BOARD OF HEALTH (3:22:42) - Member Walt expressed appreciation for all of Ms. Works’ hard work during the legislative session. Member Walt moved to adjourn the Board of Health at 3:22 p.m. Member Aldean seconded the motion. Motion carried 6-0.

28. RECONVENE BOARD OF SUPERVISORS (3:23:34) - Mayor Crowell thanked Dr. Pintar, and recessed the Board of Supervisors at 3:23 p.m. Mayor Crowell reconvened the meeting at 3:31 p.m.

29. PUBLIC WORKS DEPARTMENT, PLANNING DIVISION

29(A) ACTION TO ADOPT BILL NO. 105, ON SECOND READING, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE, TITLE 18, ZONING, CHAPTER 18.06, HISTORIC DISTRICT, SECTION 18.06.025, QUALIFICATIONS OF MEMBERSHIP, TO EXPAND THE HISTORIC RESOURCES COMMISSION (“HRC”) QUALIFICATIONS TO ALLOW FOR FLEXIBILITY IN FILLING THE VACANT HRC MEMBERSHIP POSITIONS, AND OTHER MATTERS PROPERLY RELATED THERETO (3:31:46) - Mayor Crowell introduced this item, and Planning Division Director Lee Plemel reviewed the agenda materials. Supervisor Aldean noted a clerical correction to the proposed ordinance. Mayor Crowell entertained additional comments and, when none were forthcoming, a motion. **Supervisor Walt moved to adopt Bill No. 105, on second reading, Ordinance 2011-5, an ordinance amending Carson City Municipal Code, Title 18, Zoning, Chapter, 18.06, Historic District, Section 18.06.025, Qualifications of Membership, to expand the Historic Resources Commission (“HRC”) qualifications to allow for flexibility in filling the vacant HRC membership positions, and other matters properly related thereto. Supervisor Abowd seconded the motion.** In response to a comment, Supervisor Walt noted the adoption subject to the one minor clerical correction. Motion carried 5-0.

29(B) ACTION TO APPROVE AN ABANDONMENT OF PUBLIC RIGHT-OF-WAY APPLICATION FROM CSA ENGINEERS (PROPERTY OWNER: STATE OF NEVADA) TO ABANDON THE RIGHT-OF-WAY, ON PROPERTY LOCATED AT ANDERSON STREET BETWEEN EAST SECOND AND EAST THIRD STREETS, ON PROPERTY ZONED PUBLIC (P), APNs 004-083-09 AND -01, AND AUTHORIZE THE MAYOR TO SIGN THE ORDER OF ABANDONMENT (AB-11-026) (3:35:42) - Mayor Crowell introduced this item, and Mr. Plemel reviewed the agenda materials in conjunction with displayed slides. (3:37:40) George Georgeson, with CSA Engineers on behalf of Public Works and State Lands, introduced himself for the record. In response to a question, he provided background information on the requested abandonment. In response to a further question, he pointed out and described the location of the existing sewer line. In response to a previous question, Mr. Plemel provided background information on the dedication of the right-of-way back to the property owner without charge. He responded to additional questions of clarification regarding the order

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of abandonment process. Mr. Georgeson provided additional clarification. Supervisor Aldean noted a clerical correction to the Order of Abandonment.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Aldean moved to approve an abandonment of public right-of-way, to abandon the right-of-way, on property located at Anderson Street between East Second and East Third Streets, APNs 004-083-09 and -01, and authorize the Mayor to sign the Order of Abandonment, subject to minor clerical corrections. Supervisor Walt seconded the motion.** Supervisor McKenna suggested an amendment to indicate the abandonment is **subject to the recordation of a public utility easement in favor of Carson City.** Supervisor Aldean so amended her motion. Supervisor Walt continued her second. Motion carried 5-0.

29(C) ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE TO CHANGE THE ZONING OF APN 002-101-81, LOCATED SOUTH OF NORTHRIDGE DRIVE AND EAST OF ROOP STREET, FROM SINGLE FAMILY 6000 (SF6) TO PUBLIC COMMUNITY (PC) (ZMA-11-030) (3:46:02) - Mayor Crowell introduced this item, and Mr. Plemel reviewed the agenda materials in conjunction with displayed slides. In response to a question, Park Planner Vern Krahn advised that lease proceeds would be allocated back to the general fund. In response to a further question, he advised that Open Space Property Manager Juan Guzman is working with the AT&T representatives to draft a lease for review by the District Attorney's staff and eventually for review and approval by the Board. In response to a further question, Mr. Krahn described the footprint and design details of the facility. In response to a further question, he described access to the facility and advised that it will not be visible from the Lone Mountain Cemetery. He noted that the access road will connect with the City's trail system. In response to a question, Mr. Plemel advised of a letter of concern received as part of the special use permit process. In response to a question, Mr. Krahn described the project as operational relative to the Parks and Recreation Department and advised that operational matters are not usually submitted to the Parks and Recreation Commission. Mr. Plemel advised that AT&T scheduled a workshop for which adjacent neighbors were provided notice. None of the neighbors attended the workshop.

(4:00:29) Buzz Lynn, of AT&T Wireless, acknowledged that the project will reduce dropped calls.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Walt moved to introduce, on first reading, Bill No. 106, an ordinance to change the zoning of APN 002-101-81, located south of Northridge Drive and east of Roop Street, from single family 6000 to public community, based on the findings contained in the staff report. Supervisor Abowd seconded the motion. Motion carried 5-0.**

30. BOARD OF SUPERVISORS NON-ACTION ITEMS:

STATUS REVIEW OF PROJECTS (4:01:32) - None.

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (4:01:35) - None.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS - None.

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STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (4:01:39) - Supervisor Aldean advised that tickets are still available for the Helaine Jesse Morres Roast. She noted that the ticket proceeds will be allocated to the WNC Foundation. She announced the Fulstone Wetlands dedication scheduled for Friday, June 17th at 4:00 p.m. Supervisor Walt reminded everyone of the Taste of Downtown Event scheduled for Saturday, June 18th. She wished all the fathers Happy Father's Day. Supervisor Abowd announced The Greenhouse Project benefit scheduled for July 13th, and advised that tickets could be purchased through breweryarts.org. The Board members commended Supervisor Abowd on the flower baskets.

STAFF COMMENTS AND STATUS REPORT - None.

RECESS AND RECONVENE BOARD OF SUPERVISORS (4:03:15) - Mayor Crowell recessed the meeting at 4:03 p.m. and reconvened at 5:31 p.m.

31. CITY MANAGER - DISCUSSION AND POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE LIBRARY BOARD OF TRUSTEES FOR A FOUR-YEAR TERM THAT WILL EXPIRE IN JUNE 2015 (5:31:57) - Mayor Crowell introduced and provided background information on this item, and reviewed the interview procedure.

Mayor Crowell invited Patricia Cooper-Smith to the podium. (5:32:53) At Mayor Crowell's request, Ms. Cooper-Smith discussed her 33-year residence in the northern Nevada area, and advised that she and her husband, Peter Smith, own two homes, one of which is listed on the National Register of Historic Places. She discussed her interest in serving as a member of the Library Board of Trustees, and her relevant experience.

In response to a question, she discussed the importance of public education and suggested the WNC Library as an educational partner. In response to a further question, she expressed the opinion that "the City Center project is hard to wrap your head around because what you read in the newspaper is not always very clear." She expressed support for the City Center project "as long as ... the lease commitments will work out so that there's money available to pay it down the line and it's not just, 'Oh, it looks good now,' but we get stuck with something in five years that we're not prepared for. So I think we have to balance those things." Ms. Cooper-Smith acknowledged having been extensively involved in raising funds for the University of Nevada Reno Library. In response to a question, she was uncertain as to the amount raised. She discussed replacement of the furniture which was done through fund raising efforts of the Friends of the UNR Library.

In response to a question, Ms. Cooper-Smith provided the following personal references: Attorney Joan Wright and Michelle Basta. Supervisor Aldean characterized the City Center project "as kind of a moving target at the moment." In the event the City Center project does not move forward, Supervisor Aldean inquired as to the method by which to work within our existing resources to ensure that the library remains relevant. Ms. Cooper-Smith expressed the opinion that the library will never be irrelevant "even if it stays just the way it is. It is packed from the minute it opens almost 'til it closes." In response to a further question, she noted the portion of the population "that doesn't have access to all of that technology." She noted the number of Hispanic families who use the library and expressed the opinion that "every child that goes into that library, as a child, will use it as an adult." She suggested that, because of the economy, there are likely a number of unemployed people using digital resources at the library to search for employment.

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She advised that she uses the library for various resources, noting that the online catalog at the library is “wonderful.” She expressed the opinion that a “broad spectrum” of the population uses the local library and that it is not “just a social service. I think it’s a democratic tradition that is vital and it’s precious.”

In response to a question, Ms. Cooper-Smith expressed the opinion that the library has “a really wonderful children’s program ...” She suggested that after school homework assistance would be a useful service if it is not already provided at the library. Supervisor McKenna inquired as to the method by which the library should be financed and managed. Ms. Cooper-Smith expressed support for libraries being managed by local government “because ... there’s more accountability.” She expressed opposition to private enterprise having “too much to do with a public library.” She expressed the opinion that the City should maintain control of the local library and that it should be funded through property taxes.

In consideration of the City Center project, Mayor Crowell inquired as to the advice Ms. Cooper-Smith would provide the Board of Supervisors. Ms. Cooper-Smith expressed the opinion “you should do everything in your power to proceed to get Carson City a new, bigger, more modern library. ... this community deserves it and it would answer the questions about an educated work force, a better educated school community.” She described the use of the UNR Library as “tremendous.” She quoted Martha Gould: “Libraries will get you through times with no money better than money get you through times with no libraries.” Ms. Cooper-Smith requested the Board’s serious consideration of her application in consideration of her experience and spirit. Mayor Crowell and the Board members thanked Ms. Cooper-Smith for her application.

(5:49:08) Mayor Crowell invited Robin Williamson to the podium. At his request, Ms. Williamson discussed her interest in serving as a member of the Library Board of Trustees. In response to a question, she discussed the various programs through which the library can serve as “a supplement to k-12 education, k-6 education.” She noted the importance of education being “active, engaged,” and that the library has fostered “a lot of that and we certainly can do more.” Supervisor McKenna thanked Ms. Williamson for her community service and her willingness to volunteer. He inquired as to whether the library is a building or a concept. Ms. Williamson noted the requirement for an institutional structure, and expressed the opinion, “in the best sense, it should be a concept ... It’s certainly not just a depository for information anymore. It’s something that has an outreach and, hopefully, an atmosphere that encourages learning.”

Supervisor Aldean inquired as to the method by which Ms. Williamson would work, as a member of the Library Board of Trustees, to ensure the library remains relevant in the event the City Center project does not move forward. Ms. Williamson expressed the opinion that “there are forces in place right now that will continue to make the library relevant. And ... this whole discussion has been a positive process. ... in the end, we’re going to have a better product for people to consider than what’s originally proposed.” She expressed the opinion that the various iterations of the City Center project have amounted to “a good conversation among the Board ... members, the staff, and our community.” She suggested that the focus on a central library has “made a lot of things more financially feasible than if we had multiple branches we were trying to support. ... if it comes that we may have to postpone this, ... we can still incorporate all the energy and new concepts and outreach that are underway now ...”

Supervisor Abowd advised of having met earlier in the week with company representatives, involved in the green energy industry, who are considering relocation to Carson City. She inquired as to what Ms. Williamson would do “to put Carson City on the map to forward an educated workforce.” Ms. Williamson

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referenced a recent presentation by Milton Chen, of Edutopia, which focused on resources for existing educational systems. She discussed digital curriculum which is being adopted across the nation. "... there are ways of not necessarily demanding more from the school district. They have their hands full, but ... being some kind of addendum or offering during the summer, during weekends, after school ..."

Mayor Crowell inquired as to the advice Ms. Williamson would give the Board of Supervisors relative to the City Center project. Ms. Williamson expressed the opinion that "things are developing and rearranging themselves on the project itself ... we have a couple of willing partners, with the property owner, the Foundation, ... the Carson Nugget." In consideration of the challenges being faced by WNC, she discussed the importance of partnerships. "If there's a way that we can stretch this out longer, make ... our contribution minimal. It has to be something that we can all embrace." She expressed the opinion that "we can't look to anyone but ourselves to jump start our economy. If we're going to have the trained workforce, if we're going to have the new careers, it's up to us to develop them ..." Supervisor Aldean inquired as to whether Ms. Williamson would continue to support the City Center project if the digital media lab is no longer a component. Ms. Williamson advised that her "number one priority" would be to develop new careers and a trained work force. The digital media lab would be a way to accomplish that in addition to "an economic engine in the middle of our downtown to attract people ..."

Mayor Crowell thanked Ms. Williamson for her application on behalf of the City and the Board of Supervisors. He related anecdotal information relative to a recent meeting with two scientists, one of whom was fairly young, in consideration of attracting young, educated people to our community. Ms. Williamson discussed the importance of "energy and activity in the downtown to keep people here." Ms. Williamson advised that she was interviewing for Library Board of Trustees Member Phyllis Patton's position. She thanked Ms. Patton for all her hard work and advocacy.

Mayor Crowell entertained public comment; however, none was forthcoming. The Board members discussed the experience and qualifications of the applicants. Following discussion, Mayor Crowell commended the excellent caliber of each of the applicants, noting the need for such people in this community. He encouraged both applicants to continue helping the community to move forward. "We really do need each and every one ... to help us navigate through these times and to make Carson City a better place to live." Mayor Crowell noted that both Ms. Cooper-Smith and Ms. Williamson "bring skills very critical to what Carson City ... needs."

Mayor Crowell entertained a motion. **Supervisor Walt moved to appoint Robin Williamson to the Carson City Library Board of Trustees for the term ending June 2015. Supervisor Aldean seconded the motion. Motion carried 4-1.** Supervisor Walt thanked Phyllis Patton for her time, her commitment, and her forward thinking.

32. ACTION TO ADJOURN (6:08:36) - Mayor Crowell adjourned the meeting at 6:08 p.m.

The Minutes of the June 16, 2011 Carson City Board of Supervisors meeting are so approved this 21st day of July, 2011.

ATTEST:

SHELLY ALDEAN, Mayor *Pro Tem*

ALAN GLOVER, Clerk - Recorder