

CARSON CITY BOARD OF SUPERVISORS
Minutes of the Special December 12, 1998 Workshop
Page 1

A special workshop meeting of the Carson City Board of Supervisors was held on Saturday, December 12, 1998 in the Community Center Sierra Room, 851 E. William St., Carson City, NV at 9:00 a.m.

PRESENT:

Ray Masayko	Mayor
Tom Tatro	Supervisor, Ward 3
Jon Plank	Supervisor, Ward 2
Kay Bennett	Supervisor, Ward 4
Pete Livermore	Supervisor Elect, Ward 3
Robin Williamson	Supervisor Elect, Ward 1

STAFF:

John Berkich, City Manager

Lou Buckley, Fire Chief
Bill Callahan, Chief Deputy Sheriff
John Givlin, Senior Engineer
Phil Herrington, Building Official
David Heath, Finance Director
Tom Hoffert, Water Department Supervisor
Rob Joiner, Principal Planner
Steve Kastens, Parks and Recreation Director
Gary Kulikowski, Internal Auditor
Jamie Lee, Director, Senior Center
Bill Lewis, Chief Probation Officer
Bill Naylor, Information Services Director
Dick Post, Cooperative Extension
Dan St. John, Deputy City Manager
John Simms, Detention, Juvenile Probation
Walter Sullivan, Community Development Director
Liz Teixeira, Administrative Assistant
Daren Winkelman, Health Director

Fran Smith, Recording Secretary
(BOS 12/12/98 1-0000.5)

FACILITATOR: Anne Keast, Ph. D., WNCC

NOTE - Unless otherwise indicated each item was introduced by Mayor Masayko. Individuals speaking are identified following the heading of each item. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

- A. CALL TO ORDER** - Mayor Masayko called the meeting to order at 9:11 a.m. A roll call was taken and a quorum was present although Supervisor Smith was absent.
- B. PLEDGE OF ALLEGIANCE** - Mayor Masayko led the pledge.
- C. PUBLIC COMMENT** - None.

Mayor Masayko said this was a workshop and explained that the purpose of the Board was to review the vision and mission statements, work plan, environmental scan, and budgetary information for handling City business in 1999. He added for the record that no action would be taken but rather it would be consensus building.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the Special December 12, 1998 Workshop
Page 2

AGENDA

- 1. REVIEW OF MISSION STATEMENT, MISSION STATEMENT AND GOALS FROM THE CAPITAL CITY FOCUS**
- 2. REVIEW OF 1998-99 BOARD GOALS AND BUDGETARY IMPACT**
 - 3. REVIEW AND UPDATE THE 1997 ENVIRONMENTAL SCAN**
- 4. REVIEW AND UPDATE SITUATIONAL ANALYSIS DEVELOPED IN 1997**
- 5. IDENTIFICATION OF CURRENT ISSUES/NEEDS**
- 6. REVIEW AND BUDGET POLICIES, PROCESS, PROCEDURES AND SCHEDULE FOR DEVELOPMENT OF THE 1999-00 BUDGET**
- 7. REVIEW THE BOARD'S 1998-89 BUDGET**

(1-0031.5) Mr. Berkich started by saying the Board had not only set this meeting date but also another workshop on January 9, 1999. He added the reason is that there is a lot of data to be assimilated in a short period of time.

(1-0063.5) He said this agenda would be a lot of review of data that has been gathered and the January workshop would be where the Board will make decisions.

(1-0083.5) At this point Mr. Berkich introduced Ms. Keast who would be conducting the discussion on each of the items. She then said what she hoped to do was look at what was accomplished last year and commented on all the work that had gone into it. She emphasized the importance of not only developing a plan but implementing it.

(1-0143.5) Mr. Berkich explained that this meeting was for the Board and staff but at the January 9 meeting only the Board with its new members would work on the information developed here. He then provided a history of how the current vision and mission statements had evolved and the goals which resulted. This was followed by his comments on building blocks relating to business development, the workforce and infrastructure. At this point Mayor Masayko solicited comments from the participants on anything they felt had been omitted. In conjunction with this Mr. Berkich said the plan was to have the assemblage review the information developed last year which included the strengths and weaknesses.

(1-0301.5) The next subject was the 1998-99 goals including discussion on public safety, regional growth, storm drainage, tourism, traffic, health care, transportation, youth activities, State and Federal mandates, and flow of information to and from the public.

(1-0489.5) The environmental scan section was then discussed at length and included a myriad of subjects some of which were growth of surrounding communities, child care, the population increase, water, open space, Y2K, and training of the workforce.

Mayor Masayko declared a recess at 10:31 a.m. When he reconvened the meeting at 10:39 a.m. a quorum was present.

(1-2003.5) The situational analysis followed with an in depth discussion on strengths, weaknesses, opportunities, threats, needs/issues and priorities in the community.

(1-2789.5) The 1999-00 budgetary schedule was the next topic which covered the various accented dates from January 22 through May 31. This included the dates where there would be a departmental budget instruction meeting in January followed by meetings on Internal Finance, the CIP program, the tentative budget for the Department of Taxation, a review of it by the Board, departmental budget presentations, and a final budget approval which would then go to the Department of Taxation.

(2-0071.5) The concluding topic was the 1998-99 Board budget and highlights which were summarized.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the Special December 12, 1998 Workshop
Page 3

There being no further business Mayor Masayko passed the gavel to Mayor Pro Tem Tatro and moved to adjourn. Supervisor Tatro seconded the motion. Motion carried 4-0-1-0. Mayor Pro Tem tatro adjourned the meeting at 12:45 p.m.

The Minutes of the December 12, 1998 workshop meeting of the Carson City Board of Supervisors

ARE SO APPROVED____January_7__, 1999.

_____/s/_____
Ray Masayko, Mayor

ATTEST:

_____/s/_____
Alan Glover, Clerk-Recorder