

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the July 13, 2011 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin immediately following adjournment of the Carson Area Metropolitan Planning Organization on Wednesday, July 13, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Shelly Aldean
Vice Chairperson James Mallery
Commissioner Russell Carpenter
Commissioner Robert Crowell
Commissioner Charles Des Jardins

STAFF: Andrew Burnham, Public Works Department Director
Darren Schulz, Deputy Public Works Director
Dan Doenges, Senior Transportation Planner
Ken Smithson, Transit Coordinator
Randal Munn, Chief Deputy District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

A. CALL TO ORDER AND DETERMINATION OF QUORUM (5:13:23) - Chairperson Aldean called the meeting to order at 5:13 p.m. Roll was called; a quorum was present.

B. PUBLIC COMMENT (5:13:45) - Chairperson Aldean entertained public comment. (5:14:09) Dog Eared Books Owner Susan Hoffman read prepared remarks into the record, expressing frustration with the realignment of Fairview Drive creating problems with access to her business. At Chairperson Aldean's request, Mr. Schulz advised that the matter would be reviewed. Chairperson Aldean entertained additional public comment; however, none was forthcoming.

C. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 8, 2011 (5:16:38) - Commissioner Carpenter moved to approve the minutes, as presented. Commissioner Des Jardins seconded the motion. Motion carried 5-0.

D. AGENDA MANAGEMENT (5:17:02) - Chairperson Aldean entertained requests to modify the agenda; however, none were forthcoming.

E. DISCLOSURES (5:17:20) - None.

F. CONSENT AGENDA (5:17:30) - Chairperson Aldean entertained requests to hear items separate from the consent agenda. When none were forthcoming, she entertained public comment. When none was forthcoming, she entertained a motion. **Commissioner Carpenter moved to approve items F-1 and F-2, as presented. Vice Chairperson Mallery seconded the motion. Motion carried 5-0.**

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F-1. POSSIBLE ACTION TO ACCEPT THE WORK AS COMPLETED, TO ACCEPT THE CONTRACT SUMMARY AS PRESENTED, AND TO APPROVE THE RELEASE OF FINAL PAYMENT, IN THE AMOUNT OF \$8,494.33 FOR CONTRACT NO. 1011-198, TITLED EAST LONG STREET C.D.B.G. PEDESTRIAN IMPROVEMENTS, TO V & C CONSTRUCTION, INC.

F-2. POSSIBLE ACTION TO APPROVE GRANT AWARD #01-006-10-LX-12 FROM THE STATE OF NEVADA AGING AND DISABILITY SERVICES DIVISION, IN THE AMOUNT OF \$50,000, FOR THE PERIOD JULY 1, 2011 TO JUNE 30, 2012, FOR THE PROVISION OF FREE BUS PASSES FOR SENIOR CITIZENS ON THE JAC FIXED-ROUTE SYSTEM

G. PUBLIC MEETING ITEMS:

G-1. POSSIBLE ACTION TO ACCEPT THE PUBLIC WORKS DEPARTMENT RECOMMENDATION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1011-205 WITH RaPiD CONSTRUCTION, INC., TITLED "CARSON CITY FREEWAY LANDSCAPING PROJECT," TO EXPAND THE SCOPE OF WORK AND INCREASE THE CONTRACT IN AN AMOUNT NOT TO EXCEED \$351,794.30 FROM THE RTC / GRANT FREEWAY LANDSCAPING PROJECT FUND ACCOUNT, AS PROVIDED FOR IN FY 2011 / 2012 (5:18:08) - Chairperson Aldean introduced this item, and Project Engineer Tom Grundy reviewed the agenda materials. In response to a question, Mr. Grundy reviewed the bid alternates to be added to the project. At Chairperson Aldean's request, Mr. Grundy agreed to review the contract figures to ensure consistency.

Chairperson Aldean entertained public comments and, when none were forthcoming, a motion. **Commissioner Des Jardins moved to accept Public Works' recommendation to approve Amendment No. 1 to Contract No. 1011-205 with RaPiD Construction, Inc., titled "Carson City Freeway Landscaping Project," to expand the scope of work and increase the contract in an amount not to exceed \$351,794.30 from the RTC / Grant Freeway Landscaping Project fund account, as provided in FY 2011 / 2012. Commissioner Mallery seconded the motion. Motion carried 5-0.** Chairperson Aldean thanked Mr. Grundy.

H. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

H-1. STREET OPERATIONS REPORT - JUNE 2011 (5:22:29) - Chairperson Aldean introduced this item, and entertained questions or comments. In response to a question, Mr. Burnham provided a brief explanation of the cost accounting program associated with Street Operations. Chairperson Aldean entertained additional questions or comments; however, none were forthcoming.

H-2. PROJECT STATUS REPORT, INCLUDING AN UPDATE TO THE GATEWAY SIGN PROJECT (5:23:22) - Chairperson Aldean introduced this item, and Mr. Schulz acknowledged that the total cost for the freeway landscaping project will be amended according to the action taken relative to item G-1. Mr. Schulz further acknowledged that none of the ongoing infrastructure projects in the southeast portion of town will be impacted by the micropaving and slurry sealing projects. Mr. Burnham provided additional clarification. In response to a further question, he advised of having recently traveled on Goni Road and noticed the deterioration. He discussed the recently-completed pavement management evaluation, and advised that a presentation will be agendaized for the September or October commission meeting. He acknowledged the possibility that reprioritization may result. Chairperson Aldean expressed a preference for Goni Road being "in the queue ... even though there's no funding to address the problem immediately." Chairperson Aldean entertained public comment; however, none was forthcoming.

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H-3. FUTURE AGENDA ITEMS (5:26:08) - Mr. Schulz reviewed the tentative agenda for the August commission meeting. In response to a question, he advised of nothing new to report on the gateway signage project. "It's currently in NDOT's hands, under review, and we ... expect it back any day and we're still anticipating going out to bid. It was slated for July so we're still hoping to make that happen." Chairperson Aldean reiterated the request to schedule an official unveiling in decent weather. Vice Chairperson Mallery requested Mr. Schulz to agendize a synopsis of the review of the Fairview Drive issue presented by Susan Hoffman at the beginning of the meeting. Chairperson Aldean entertained additional requests for future agenda items; however, none were forthcoming.

I. PUBLIC COMMENT (5:29:55) - Chairperson Aldean entertained public comment; however, none was forthcoming.

J. ACTION TO ADJOURN (5:30:08) - Commissioner Carpenter moved to adjourn the meeting at 5:30 p.m. Commissioner Crowell seconded the motion. Motion carried 5-0.

The Minutes of the July 13, 2011 Carson City Regional Transportation Commission meeting are so approved this 10th day of August, 2011.

SHELLY ALDEAN, Chair