

CARSON CITY BOARD OF SUPERVISORS

Minutes of the July 21, 2011 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 21, 2011 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor *Pro Tem* Shelly Aldean
Supervisor Karen Abowd, Ward 1
Supervisor John McKenna, Ward 3

STAFF: Larry Werner, City Manager
Alan Glover, Clerk - Recorder
Neil Rombardo, District Attorney
Kathleen King, Deputy Clerk / Recording Secretary

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:28:56) - Mayor *Pro Tem* Aldean called the meeting to order at 8:28 a.m. Mr. Glover called the roll; a quorum was present. Mayor Crowell and Supervisor Walt were absent. First Christian Church Pastor Michael Hurlbert provided the invocation. Carol Howell led the pledge of allegiance.

5. PUBLIC COMMENTS AND DISCUSSION (8:30:16) - Mayor *Pro Tem* Aldean entertained public comment. (8:30:50) Carol Howell advised that she would be discussing concerns relative to the proposed franchise fee increase. In reference to the water rate increases, she advised of having removed "1/3 of the grass in the front and 1/3 of the grass in the back and put in rocks, trees, shrubberies, and a fruit orchard in the back." She advised of having "cut [her] water bill" and expressed the understanding "that a lot of other people did the same thing, thereby decreasing the water usage. So, now because of that, we are looking at another rate increase." In reference to her recent property tax bill, she advised that the "assessed value went down by \$16,000, ... [the] bill went up by \$45 ..." She advised of having "replaced every kitchen appliance, every water heater, and house heater, and even roofs on the four duplexes we own and our home to save energy and cut our utility bills." She expressed the understanding that another utility bill increase is anticipated "for the gas and electric ... in the fall. ... There's got to be an end to these increases somewhere." Ms. Howell requested the Board to "take another approach besides increasing fees and our costs in total." She further requested the Board to "go to the citizens. Ask them what they can give up." She discussed methods by which City costs could be reduced.

Ms. Howell acknowledged an awareness of mandates from the Nevada State Legislative session. Mayor *Pro Tem* Aldean suggested improving the method by which funding sources are differentiated. She expressed appreciation for Ms. Howell's comments, advising that City staff and the Board will continue to consider cost savings wherever possible. She responded to questions of clarification regarding the City's collective bargaining units. She noted the Board's purview over cost allocation and saving proposals presented by City staff. Mr. Werner provided additional clarification with regard to salary studies comparing Carson City with adjacent counties. He advised that more than 100 general fund employee positions have been eliminated over the last three years, "and we've reduced the cost in the general fund by over \$12 million. So it's not that we haven't been doing anything. It's just been kind of quiet and behind the scenes." Ms. Howell suggested convening a citizens committee, "a think tank that can look ...

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outside the box at what's happening and make some recommendations, an audit to see how we can best judge performance, see where we can do some cutbacks in other areas, rather than raising franchise fees on people that can't afford it." Mayor *Pro Tem* Aldean referred to the City's operations scorecard "which was developed specifically for that purpose; to make sure that we are performing at peak efficiency and, if there are programs that are no longer germane, those programs may be ended. And that's the whole point of doing this kind of self-analysis to the community scorecard." In response to a question, Mayor *Pro Tem* Aldean advised that Special Projects Coordinator Linda Ritter prepares the operations scorecard, after interfacing with all the departments and with the City Manager. She re-assured Ms. Howell that City staff and the Board will continue to operate the City as efficiently as possible and in the economic best interests of the citizens.

In response to a question, Mr. Werner advised that the proposed franchise fee increases will be agendized for the August 4th Board of Supervisors meeting. Mayor *Pro Tem* Aldean entertained additional public comment and, when none was forthcoming, closed public comment.

(8:45:17) Edward Steele introduced himself for the record. (8:45:48) Mayor *Pro Tem* Aldean advised that public comment had been closed, but re-opened it for Mr. Steele's comments. Mr. Steele expressed the understanding that the City had "put out a bid for somebody to do recycling and take over the dump and you're going to sign an agreement with a California company ... on August 4th." He requested the Board not to sign the agreement, and provided background information on his involvement with the biomass plant operation at the Nevada State Prison and on his experience as an environmental logger. He expressed an interest in "tak[ing] the dump over," and the opinion that the City does not have "the right to compete against private industry ... in owning the dump." He requested the Board to "deny and reject all bids," and discussed his intent to start "a non-profit company to take care of your dump up here; to do what you want to do." He acknowledged having contacted the Public Works Department in the past. Mayor *Pro Tem* Aldean encouraged Mr. Steele to meet with Mr. Werner to formally express concerns regarding the contract to be agendized for the August 4th Board of Supervisors meeting. Supervisor Abowd thanked Mr. Steele for his comments, and encouraged him to meet with Mr. Werner. Mayor *Pro Tem* Aldean again closed public comment.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 16, 2011 (8:44:34) - Mayor *Pro Tem* Aldean advised of a clerical correction which she offered to share with the recording secretary at the end of the meeting. She entertained additional corrections and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve the minutes, as amended. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Aldean entertained public comment; however, none was forthcoming. (8:45:40) Mayor *Pro Tem* Aldean called for a vote on the pending motion. **Motion carried 3-0.**

7. POSSIBLE ACTION TO ADOPT THE AGENDA (8:51:35) - Mayor *Pro Tem* Aldean entertained modifications to the agenda and, when none were forthcoming, deemed it adopted, as published.

8. CONSENT AGENDA (8:51:51) - Mayor *Pro Tem* Aldean entertained requests to hear items separate from the consent agenda. When none were forthcoming, she entertained a motion to approve the consent agenda, as published. **Supervisor Abowd so moved. Supervisor McKenna seconded the motion.** A brief discussion took place relative to the procedure for approving the consent agenda. When no further comments were forthcoming, Mayor *Pro Tem* Aldean called for a vote on the pending motion. **Motion carried 3-0.**

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8-1. POSSIBLE ACTION TO APPROVE AND ACCEPT A 2011 FEDERAL AVIATION ADMINISTRATION AIRPORT IMPROVEMENT ("AIP") GRANT IN THE APPROXIMATE AMOUNT OF \$1,270,429.00 (NOT TO EXCEED \$1,500,000.00)

8-2. FINANCE

8-2(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY THROUGH JULY 12, 2011, PURSUANT TO NRS 251.030

8-2(B) POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION FROM THE RECORDS OF THE AMBULANCE FUND FOR A TOTAL AMOUNT OF \$518,082.79, IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE

8-3. CITY MANAGER

8-3(A) POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JUNE 8, 2011 THROUGH JULY 12, 2011

8-3(B) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 2 TO THE AGREEMENT TO PROVIDE PUBLIC, EDUCATIONAL, AND GOVERNMENTAL ACCESS PROGRAMMING BETWEEN CARSON CITY AND THE BREWERY ARTS CENTER, EXTENDING THE TERM OF THE AGREEMENT THROUGH JUNE 30, 2012

8-3(C) POSSIBLE ACTION TO APPOINT DANIEL WESTERMEYER TO THE CARSON RIVER ADVISORY COMMITTEE TO A THREE-YEAR TERM THAT WILL EXPIRE IN JULY 2014 (9:55:05) - In response to a question, Mayor *Pro Tem* Aldean congratulated Mr. Westermeyer on his appointment to the Carson River Advisory Committee. She apologized for having omitted acknowledgment of Mr. Westermeyer's appointment at the time the consent agenda was approved, and wished him well. Mr. Westermeyer looked forward to working with the Board.

9. ANY ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME (8:52:46) - None.

10. ASSESSOR - ANNUAL REPORT OF THE CARSON CITY ASSESSOR PURSUANT TO NRS 250.085 (8:52:51) - Mayor *Pro Tem* Aldean introduced this item, and Assessor Dave Dawley presented the annual report. He acknowledged that benefits accruing to other City departments by virtue of the Assessor's Office utilizing the technology fund are permissible. He responded to questions of clarification relative to the software and equipment which will enable the general public to file personal property reports electronically, and research into other counties' programs. Mayor *Pro Tem* Aldean entertained public comment and, when none was forthcoming, thanked Mr. Dawley for his presentation.

11. PURCHASING AND CONTRACTS

11(A) POSSIBLE ACTION TO DETERMINE THAT A&K EARTH MOVERS, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1011-243, EAST - WEST WATER TRANSMISSION MAIN

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PROJECT - PHASE 1, TO A&K EARTH MOVERS, INC. FOR A BID AMOUNT OF \$3,472,000.00, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$347,000.00, TO BE FUNDED FROM THE WATER - E.W. TRANSMISSION FUND ACCOUNT, AS PROVIDED IN FY 2011 / 2012

(8:58:30) - Mayor *Pro Tem* Aldean introduced this item, and Purchasing and Contracts Manager Kim Belt reviewed the agenda materials. Ms. Belt responded to questions regarding the engineer's estimate and the bid amount, and the chargeable message boards. In response to a question, Deputy Public Works Director Darren Schulz advised that the pipe required for the project is not stockpiled. "We didn't have any ... way to do that with the demand. There's no guarantee. Right now, our discussions with the contractor are that their price is held and we're good to go with what they bid." Mr. Schulz advised that the project will start July 26th "so the turnaround time is a lot quicker. ... Therefore, there's less time for prices to jump around." In response to a further question, Mr. Schulz advised that Public Works Department staff have been talking with vendors "since the last [project] just about what the pipe is doing. And since that last force majeure, it has not changed at all." Mr. Schulz acknowledged that A&K Earth Movers' quote incorporates the most recent increase in the cost of PVC pipe. In response to a further question, he advised that the contingency amount is "typically set right at ten percent unless there's something that we're just not very aware of. We did not set it with the idea of the force majeure because ... it varies so much that we don't want to try to put a number on it. If it's a force majeure, we're just going to come back to you like we did the last time ..."

Mayor *Pro Tem* Aldean entertained public comment and, when none was forthcoming, a motion. **Supervisor McKenna moved to determine that A&K Earth Movers, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1011-243, East / West Water Transmission Main Project - Phase 1, to A&K Earth Movers, Inc. for a bid amount of \$3,472,000.00, plus a contingency amount not to exceed \$347,000.00, to be funded from the Water - East / West Transmission Fund Account, as provided in FY 2011 / 2012. Supervisor Abowd seconded the motion. Motion carried 3-0.**

11(B) POSSIBLE ACTION TO DETERMINE THAT FRANK LEPORI CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1011-241, CARSON CITY CORPORATE YARD SALT / CINDER BUILDING AND SOLAR PHOTOVOLTAIC SYSTEM TO FRANK LEPORI CONSTRUCTION, INC. FOR A BID AMOUNT OF \$515,819.99, WHICH INCLUDES AN INVERTER EXTENDED WARRANTY OF 20 YEARS, PLUS A CONTINGENCY AMOUNT NOT TO EXCEED \$51,582.00, TO BE FUNDED FROM THE STORM DRAIN - SALT COVER FUND ACCOUNT, AS PROVIDED IN FY 2011 / 2012 (9:03:55) - Mayor *Pro Tem* Aldean introduced this item. Supervisor Abowd disclosed that she has previously worked with Mr. Lepori and knows him to be a reputable contractor. She acknowledged no financial interest in the subject project. Ms. Belt reviewed the agenda materials. In response to a question, Mr. Schulz discussed the engineer's estimate which was lower than the bids submitted. In response to further questions, he provided background information on the project, discussed associated funding, and structural support necessary to support solar panels to be installed on the roof of the building. Mr. Schulz acknowledged that an augmentation for the project will be allocated from the capital projects fund.

At Mayor *Pro Tem* Aldean's request, Mr. Werner agreed to provide balance sheets for various funds relative to capital projects. In response to a question, Mr. Schulz advised of having discussed the possibility of rebidding the project. "We called around and talked to some of the general contractors that bid it and also some that didn't bid it, some local people. Believe it or not, a lot of their response was,

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‘We’re really quite busy right now.’ There’s a lot of work going on and so we just made the decision that it wouldn’t pay to rebid it.” In response to a further question, Mr. Schulz advised that the state grant funding is time sensitive, but “we’ve got ... 18 months on it still.” Mr. Schulz provided further clarification relative to the decision not to rebid the project. He acknowledged economies of scale by completing the project all at once.

Mayor *Pro Tem* Aldean entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to determine that Frank Lepori Construction, Inc. is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award Contract No. 1011-241, Carson City Corporate Yard Salt / Cinder Building and Solar Photovoltaic System to Frank Lepori Construction, Inc. for a bid amount of \$515,819.99, which includes an inverter extended warranty of 20 years, plus a contingency amount not to exceed \$51,582.00, to be funded from the Storm Drain - Salt Cover Fund Account, as provided in FY 2011 / 2012. Supervisor McKenna seconded the motion. Motion carried 3-0.** Mayor *Pro Tem* Aldean thanked Ms. Belt and Mr. Schulz.

12. PARKS AND RECREATION DEPARTMENT, OPEN SPACE DIVISION - POSSIBLE ACTION TO ACCEPT THE ANNUAL MONITORING REPORT FOR THE HORSE CREEK RANCH CONSERVATION EASEMENT, AS RECOMMENDED BY THE OPEN SPACE ADVISORY COMMITTEE (9:10:39) - Mayor *Pro Tem* Aldean introduced this item, and Open Space Property Manager Juan Guzman reviewed the agenda report in conjunction with a displayed topographic map. Natural Resources Specialist Ann Bollinger reviewed the conservation easement monitoring report which was included in the agenda materials. She responded to questions regarding reconstruction of a fence, previously buck and rail, which was vandalized for use as firewood. She responded to questions of clarification regarding two GPS coordinates which need to be slightly corrected to match photopoints in the baseline condition report. She advised that Mr. Fagen is in compliance with the terms of the easement, and that staff will continue to work with him regarding eradication of bull thistle and other areas of concern.

Mayor *Pro Tem* Aldean expressed the understanding that most of the uncontrolled camp fires are made on U.S. Forest Service lands. In response to a question, Ms. Bollinger advised that City staff is coordinating efforts with the U.S. Forest Service. “The Forest Service does have ... law enforcement who ... patrol but they have many more acres than we do.” Ms. Bollinger reviewed the various property boundaries, using the displayed topographic map, and Mr. Guzman pointed out the popular camp area. Ms. Bollinger explained that the road which travels through the camp area continues up to the Hutchinson property, a Carson City Open Space Program acquisition which is also a popular camp area. She assured the Board members that Open Space Program volunteers are patrolling Carson City Open Space property. In response to a question, Mr. Guzman explained that the Open Space Program volunteers are “trained primarily to avoid confrontation and to minimize situations where that can escalate. So, they know how to approach people. They normally approach them with a water bottle,” introduce themselves as an Open Space Program volunteer, inform people of the prohibited activity, as necessary, and point out areas on a map where such activity is allowed. In response to a further question, Mr. Guzman clarified the Open Space Program volunteers role to inform the public, not enforce restrictions.

In response to a question, Mr. Guzman explained “the perceived public benefit ... to look at the scenic [value] from the top and that included motorized use at the time that we obtained the grant. That doesn’t mean that we cannot revise that ... if it were to be too extreme.” Mr. Guzman expressed the opinion that

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Open Space Program staff have not had enough contact with the “motorized community.” Mayor *Pro Tem* Aldean suggested “deputizing” them to help with patrol. In response to a question, Mr. Guzman advised that no fines have been imposed. “Our main idea is to just go ahead and educate ... In order to impose a fine, the ... official ranger would need to catch someone in the act which is very difficult to do, particularly if they are on motorcycles. ... The Carson City Municipal Code has a section specifically on this type of transgression and provides for a penalty.” Mr. Guzman discussed a concern of the District Attorney’s Office that the pertinent ordinances were in place prior to the Open Space Program. The District Attorney’s staff has advised Open Space Program staff to agendize an item before the Board of Supervisors “and reiterate the obvious which is ... all these provisions of the Carson City Municipal Code also apply to lands purchased with Question #18 and Question #1 monies.” Mr. Guzman advised of the intent to do so.

Mayor *Pro Tem* Aldean entertained comment from Jeff Schulz. (9:31:45) Mr. Schulz advised of having attended the meeting to hear the report, and that his family is interested in continuing to pursue a conservation easement for that portion of their property which abuts the Horse Creek Ranch. With regard to his stewardship of the property, he advised “it hasn’t been doing anything too dramatic. A little bit of erosion here and there, but [he’s] been able to shirrtail some of that. Issues with those roads ..., there’s always that, people breaking fences and there’s not always somebody there.” Mr. Schulz clarified that he patrols the property as much as possible. He expressed serious concern over fire danger, advised that the meadow is in good shape, and that there is plenty of water this year. He reiterated an interest in a conservation easement for the Schulz property. Mayor *Pro Tem* Aldean thanked Mr. Schulz for his attendance and participation. Mr. Guzman pointed out Neil’s Flume on the displayed topographic map, and discussed easements requiring that it be cleaned by hand.

Mayor *Pro Tem* Aldean entertained additional Board member questions or comments; however, none were forthcoming. Mr. Guzman acknowledged that Mr. Fagen’s signature indicates the understanding that monitoring will continue and that City staff expects him to follow the monitoring report recommendations. Mayor *Pro Tem* Aldean entertained a motion. **Supervisor Abowd moved to accept the annual monitoring report for the Horse Creek Ranch conservation easement, as recommended by the Open Space Advisory Committee. Supervisor McKenna seconded the motion.** Mayor *Pro Tem* Aldean entertained public comment and, when none was forthcoming, called for a vote on the pending motion. **Motion carried 3-0.**

In response to a question regarding the Hutchinson property, Mr. Guzman described the characteristics which make it attractive to campers. He advised that the road is in disrepair, and suggested the possibility of closing it to motorized use. Supervisor McKenna expressed a preference to see “Open Space and Parks and Rec get more and more into the volunteer business. If you had a volunteer going up there once a day and looking over the property, a lot of these problems would go away. It’s good fire suppression.” Mayor *Pro Tem* Aldean thanked Open Space Program staff for their presentation.

13. PUBLIC WORKS DEPARTMENT, PLANNING AND ZONING DIVISION - POSSIBLE ACTION TO ADOPT A RESOLUTION AMENDING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS UNDER THE CARSON CITY GROWTH MANAGEMENT ORDINANCE FOR THE YEARS 2012 AND 2013 AND ESTIMATING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMITS FOR THE YEARS 2014 AND 2015; ESTABLISHING THE NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS AVAILABLE WITHIN THE DEVELOPMENT AND GENERAL PROPERTY OWNER

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CATEGORIES; AND ESTABLISHING A MAXIMUM AVERAGE DAILY WATER USAGE FOR COMMERCIAL AND INDUSTRIAL BUILDING PERMITS AS A THRESHOLD FOR GROWTH MANAGEMENT COMMISSION REVIEW (9:40:07) - Mayor *Pro Tem* Aldean introduced this item. Planning Division Director Lee Plemel reviewed the agenda materials, noting staff's recommendation of approval. Mayor *Pro Tem* Aldean provided background information on last year's Planning Commission recommendation to suspend the annual review of building permit allocations given the current recession. The Board decided not to suspend the annual review "because we thought that monitoring the number of building permits issued ... was important." In response to a question, Mr. Plemel advised that preparation of the subject report is not burdensome. He expressed support for the annual review process, and advised that the Planning Commission had no similar discussion this year. He advised that the number of building permits is "very accessible data."

Mr. Werner provided historic information on the annual review process, and recommended continuing the same. "The concern is they never want to get again to the point where the City's building permits outstripped its resources." Mayor *Pro Tem* Aldean noted no opposition from other City staff who reviewed the recommendation; "although ... there were some caveats, especially by Parks and Rec staff" relative to landscape maintenance districts for new residential developments.

Supervisor McKenna inquired as to "any need to cut back on this ... based upon the expertise of Planning [staff.]" He expressed support for "leaving things the way they are." He further inquired as to "anything in here that restricts our ability to compete for new business, for new economic opportunities." Mr. Plemel noted the comments solicited from other City departments, as reflected in the agenda materials. He advised of having "come close in the past 10 - 15 years to that kind of growth and, ... particularly it's the water and sewer and that's the history of it where the capacity has to be there." From a planning standpoint, he noted no reason to limit the proposed allocation. Mr. Plemel suggested that an increase in building permits would indicate that the economy is improving; that there's construction; that there's new revenue being generated to pay for the new services to meet the growth. "So there's a little bit of a chicken and egg thing there. Yes, growth would impact service but we need growth for the revenues to provide the services." He expressed the opinion that officially lowering the proposed allocation, "it would raise concerns. ... There are banks ... that were asking about our growth management and there are concerns if we fund this subdivision, are we going to have enough allocations available to get building permits and make money on the subdivision. So, that's a consideration as well." In response to a question, Mr. Plemel advised that the Sheriff's Department did not provide a response. Without speaking for the Sheriff, Mr. Plemel advised that "in the past, he's kind of said the same thing ... about growth providing the additional resources and that he'll basically do what it takes to provide the resources and the service for the community." Mayor *Pro Tem* Aldean speculated that the increase in Fire Department calls "relates more to the fact that we're an aging community. ... It has very little to do with additional growth." Mr. Plemel advised of having met yesterday with the State Demographer. Comparing the new census data, "it's that upper, above 40 area where our population has increased and it hasn't really in the rest of the age groups."

Mayor *Pro Tem* Aldean entertained additional questions from the Board members and comments from the public. When none were forthcoming, she entertained a motion. **Supervisor McKenna moved to adopt Resolution No. 2011-R-27, amending the maximum number of residential building permit allocations under the Carson City Growth Management Ordinance for the years 2012 and 2013, and estimating the maximum number of residential building permits for the years 2014 and 2015; establishing the number of residential building permit allocations available within the development and general**

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property owner categories; and establishing a maximum average daily water use for commercial and industrial building permits as a threshold for Growth Management Commission review, as recommended by the Planning Commission. Supervisor Abowd seconded the motion. Motion carried 3-0.

14. BOARD OF SUPERVISORS NON-ACTION ITEMS:

STATUS REVIEW OF PROJECTS, INCLUDING PUBLIC WORKS WATERLINE PROJECT (9:52:13) - Mayor *Pro Tem* Aldean introduced this item, and Deputy Public Works Director Darren Schulz entertained questions regarding the status of the waterline projects. In response to a question, Mr. Schulz advised that the east side project, on Edmonds and Conte Drives, “we hear from the public every day on that, but we expected to. It’s rough. The roads are torn up. They’re driving on dirt and we’re just trying to address it one call at a time. It’s nothing that we didn’t expect.” In response to a further question, Mr. Schulz advised that additional signage was installed along Edmonds Drive and “so far no other comments.” Mayor *Pro Tem* Aldean expressed appreciation for staff’s quick response to the public’s concern. Supervisor McKenna commended the efficiency of the project, and suggested talking to the contractor regarding their employees parking in the residential area. Mr. Schulz assured the Board members that staff will look into the matter. Mayor *Pro Tem* Aldean thanked Mr. Schulz.

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - None.

CORRESPONDENCE TO THE BOARD OF SUPERVISORS - None.

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (9:54:09) - Supervisor Abowd thanked the volunteers and everyone who participated in the Third Annual Concert Under the Stars event. “It was a huge success,” and she advised of having raised \$20,000.

STAFF COMMENTS AND STATUS REPORT - None.

15. PUBLIC COMMENT (9:54:43) - Mayor *Pro Tem* Aldean entertained public comment; however, none was forthcoming.

16. ACTION TO ADJOURN (9:54:58) - Supervisor Abowd moved to adjourn the meeting at 9:54 a.m. Supervisor McKenna seconded the motion. (9:55:44) Mayor *Pro Tem* Aldean called for a vote on the pending motion. Motion carried 3-0.

The Minutes of the July 21, 2011 Carson City Board of Supervisors meeting are so approved this 18th day of August, 2011.

SHELLY ALDEAN, Mayor *Pro Tem*

ATTEST:

ALAN GLOVER, Clerk - Recorder