

**Carson City
Agenda Report**

Date Submitted: August 23, 2011

Agenda Date Requested: September 1, 2011

Time Requested: Consent

To: Mayor and Supervisors

From: Larry Werner, City Manager

Subject Title: For possible action: To appoint four members to the International Building Code Board of Appeals: Brett McElhaney to fill the Civil/Structural Engineer position for a two year term ending January 2013; Dave Saarem to fill the Mechanical Engineer position for a two year term ending January 2013; Karen Purcell to fill the Electrical Engineer position for a two year term ending January 2013; Darrin Berger to fill the Registered Architect position for a term ending January 2012.

Staff Summary: Per CCMC Chapter 15, Section 112, the Board of Supervisors shall appoint five members to the International Building Code Board of Appeals (Board of Appeals) as follows:

- a. One Architect registered by the state of Nevada;
- b. One General Building Contractor licensed by the state of Nevada;
- c. One Mechanical Engineer licensed by the state of Nevada;
- d. One Structural/Civil Engineer licensed by the state of Nevada;
- e. One Electrical Engineer licensed by the state of Nevada.

There are three positions open due to expiration of term: Civil/Structural Engineer, Mechanical Engineer, and Electrical Engineer. The position for the Registered Architect has been vacant due to a term expiration in May 2003. There is one applicant for each of these open positions.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint four members to the International Building Code Board of Appeals: Brett McElhaney to fill the Civil/Structural Engineer position for a two year term ending January 2013; Dave Saarem to fill the Mechanical Engineer position for a two year term ending January 2013; Karen Purcell to fill the Electrical Engineer position for a two year term ending January 2013; Darrin Berger to fill the Registered Architect position for a term ending January 2012.

Explanation for Recommended Board Action: There are three positions open for the Board of Appeals due to expiration of term: Civil/Structural Engineer, Mechanical Engineer, and Electrical Engineer. The position for the Registered Architect has been vacant due to a term expiration in May 2003. There is one applicant for each of these open positions: Brett McElhaney, a Civil/Structural Engineer (reappointment); Dave Saarem, a Mechanical Engineer (reappointment); Karen Purcell, an Electrical Engineer (reappointment); Darrin Berger, a Registered Architect (new applicant).

Applicable Statute, Code, Policy, Rule or Regulation: CCMC Title 15, Section 112

Fiscal Impact: None

Explanation of Impact: n/a

Funding Source: n/a

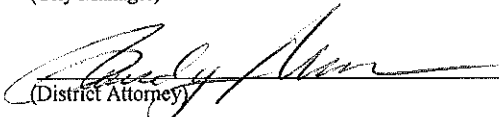
Alternatives: Re-open the positions for additional applicants

Supporting Material: Recruitment Announcement, Current Roster, Requests for Reappointment,
Application, CCMC Title 15, Section 112

Prepared By: Laura Banks, Executive Offices

Reviewed By: 
(City Manager)

Date: 8/23/11


(District Attorney)

Date: 8/23/11

Nancy Paulsa
(Finance Director)

Date: 8/23/11

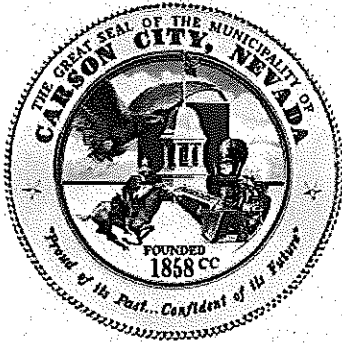
Board Action Taken:

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)



INTERNATIONAL BUILDING CODE BOARD OF APPEALS

The Carson City Board of Supervisors is seeking applications from individuals interested in serving on The Board of Appeals in the following categories:

- **CIVIL/STRUCTURAL ENGINEER**
- **MECHANICAL ENGINEER**
- **ELECTRICAL ENGINEER**
- **REGISTERED ARCHITECT**

The applicant (depending on the category or if in business for themselves), may need a business license to do business in Carson City. This Board provides advice on matters involving the building codes and the fire codes in Carson City. *Each position is for a two year term, set to expire January 2013 excluding the Registered Architect; this position will expire January 2012.*

Applicants should be aware this Board may require a minimum commitment of up to five hours a month. All members will serve without compensation. The Board of Supervisors will interview and appoint the qualified person to the Board of Appeals.

Volunteer applications may be obtained from our website or by contacting the Carson City Executive Offices. All applications submitted to this office will be considered public information. **Applications will be accepted until August 12, 2011.** Thank you for your interest in helping Carson City.

CARSON CITY EXECUTIVE OFFICES

201 N. Carson Street #2

Carson City, Nevada 89701

(775) 887-2100 FAX 887-2286

E-Mail lbanks@carson.org

Web Page <http://www.carson.org>

AN EQUAL OPPORTUNITY EMPLOYER

**INTERNATIONAL BUILDING CODE
BOARD OF APPEALS**

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<u>Civil/Structural Engineer</u> Brett A. McElhaney 527 Lander St. Ste. 101-A Reno, NV 89509 853-5525 (w) 853-5525 (f) brett@mcelhaneyststructural.com	Initial Appt. 10/05 Reappt. 01/08	01/2011
<u>Mechanical Engineer</u> Dave M. Saarem 2188 Alfred Way Carson City, NV 89703 215-1407 (w) 888-9670 (h) 772-9846 (c) 888-9671 (f) dave.saarem@ge.com	Initial Appt. 03/06 Reappt. 01/08	01/2011
<u>General Contractor</u> William Miles (Chair) 4053 Weise Rd. Carson City, NV 89703 246-3722 (w) 887-1731 (h) 230-6013 (c) wdmiles@milesconst.com	Initial Appt. 02/03 Reappt. 10/05; 01/08; 01/10	01/2012
<u>Registered Architect</u> VACANT		01/2012
<u>Electrical Engineer</u> Karen Purcell 681 Sierra Rose Dr. Ste. B Reno, NV 89511 826-9010 (w) 746-5011 (h) 750-7300 (c) kpurcell@pkelectrical.com	Initial Appt. 10/05 Reappt. 01/08	01/2011

AUTHORITY: CCMC 15.05.020, Section 112.1 provides for a five member board, appointed by the BOS, for a staggered 2-year terms under the following categories:

- A. One Architect registered by the state of Nevada (even years);
- B. One General Building Contractor licensed by the state of Nevada (even years);
- C. One Mechanical Engineer licensed by the state of Nevada (odd years);
- D. One Structural/Civil Engineer licensed by the state of Nevada (odd years); and
- E. One Electrical Engineer licensed by the state of Nevada (odd years).

Per Section 112.3, the Board of Appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction. (reappointment OK)

MEETINGS: As needed (no specifics – see page 3 of the Policies & Procedures Manual dated 11/14/05)

PURPOSE: Per CCMC 15.05.020, Section 112.1, the general purpose of the Board of Appeals is to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of CCMC 15.05. The Board may adopt rules of procedure for conducting business.

Liason: Kevin Gattis, Building/Safety Chief 283-7052 kgattis@carson.org

Attorney Assignment: Moreen Scully 283-7571 mscully@carson.org

- END DATA -

Civil/Struct. Eng.

July 28, 2010

Carson City Executive Offices
Attn: Laura Banks
201 N. Carson Street Ste. 2
Carson City, NV 89701

RECEIVED

AUG 01 2011

CARSON CITY
EXECUTIVE OFFICES

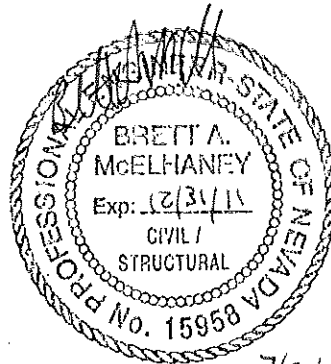
Re: Reappointment to the Carson City Board of Appeals

Laura,

Please accept this letter as my notification that I wish to be reappointed to the Carson City International Building Code Board of Appeals. It has been my pleasure to serve in this capacity and I wish to continue to do so.

Sincerely,

Brett A. McElhaney



7/29/10

Brett A. McElhaney, PE, SE

From: "Saarem, Dave M (GE Energy Services)" <dave.saarem@ge.com>
To: <lbanks@carson.org>
Date: 8/9/2011 3:05 PM
Subject: International Building Code Board of Appeals

Mechanical
Eng.

Hi Laura-

I received your letter asking about my renewal on this board. I would be happy to serve another term. Please take the necessary steps to reappoint me. Let me know if I need to do anything further.

Thanks,
Dave

RECEIVED

AUG 09 2011

CARSON CITY
EXECUTIVE OFFICES



PK Electrical, Inc.

p. 775.826.9010
f. 775.826.9030

681 Sierra Rose Dr., Ste. B
Reno, Nevada 89511

pkelectrical.com

Elec.
Eng.

RECEIVED

July 29, 2011

Ms. Laura Banks
Carson City Executive Offices
201 N. Carson Street
Suite 2
Carson City, NV 89701

JUL 29 2011

**CARSON CITY
EXECUTIVE OFFICES**

Reference: International Building Code Board of Appeals

Dear Ms. Banks,

My current appointment as a member of the Carson City Board of Appeals is expiring and I would like to request reappointment.

Please let me know if you need any additional information. I look forward to hearing from you soon.

Sincerely,

Karen D. Purcell, P.E.
President
PK Electrical, Inc.

The Regional Leader for

INNOVATIVE

electrical engineering,

design and consulting

RECEIVED

882-1444

Reg. Arch.

AUG 10 2011

Carson City Application for Appointive/Volunteer Position

CARSON CITY
EXECUTIVE OFFICE
Please Print or Type

Title of Board or Commission: <u>Building Board of Appeals</u>			
Title of Position: <u>Registered Architect</u>			
Name: <u>Berger</u> <u>Darrin</u> <u>M.</u>			
Address: <u>318</u> <u>N. CARSON ST</u> <u>#213</u> <u>CARSON CITY</u> <u>NV</u> <u>89701</u>			
Last		First	Middle Initial
Street		City	State Zip
Occupation/Business: <u>Architect</u> <u>BHA</u>			
Telephone: Work- <u>882-6455</u> Home- <u>885-8798</u> Cell- <u>297-1312</u> E-mail- <u>darrin@bharchitects.biz</u>			
How long have you lived in Carson City: <u>30+</u> Are you an active Carson City Registered Voter: <u>Yes</u>			

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
<u>UNLV</u>		<u>B.S.</u>
<u>U of Utah</u>		<u>M Arch</u>

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

Architect with years of experience

2. List the Community Organizations in Which You Have Participated and Describe Participation.

Western NV College - Advisory committee construction inst. degree.
Montaña Architectural Review Committee - Genoa
Green House Project.

3. List Your Affiliation With Professional or Technical Societies. (If required for the Position)

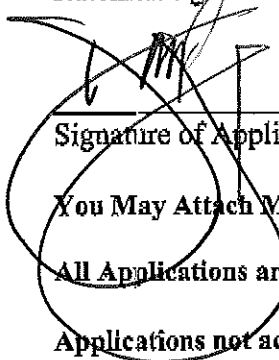
NCARB4. Do You Anticipate Any Potential Conflicts of Interest? Y If Yes Please Explain.I could have a project under considerationBusiness in Carson City Service Area: Yes Berger Hannafin ArchitectsLength of time in Business: STARTED 11.1.10

Personal/Professional References:

Name	Address	Telephone #
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Art Hannafin882-2455Mark Korenick883-2181

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


Signature of Applicant8.10.11
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701

Phone (775)887-2100 Fax (775) 887-2286

Chapter 15.05 - BUILDING CODE

Sections:

15.05.020 - Adoption and administration of Building and Construction Codes.

SECTION 112 - BOARD OF APPEALS

112.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business. The board consists of five members who are appointed by the board of supervisors as follows:

a)

One architect registered by the state of Nevada;

b)

One general building contractor licensed by the state of Nevada;

c)

One mechanical engineer licensed by the state of Nevada;

d)

One structural/civil engineer licensed by the state of Nevada; and

e)

One electrical engineer licensed by the state of Nevada.

112.2 Limitations on authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted there under have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of this code.

112.3 Qualifications. The board of appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction.

112.4 Terms. The terms of the members of the Board of Appeals shall be:

a)

For the member appointed as an architect registered by the state of Nevada, a term of two years. The initial term for this member shall begin January 1, 2008 and end January 1, 2010.

b)

For the member appointed as a general building contractor licensed by the state of Nevada, a term of two (2) years. The initial term for this member shall begin January 1, 2008 and end January 1, 2010.

c)

Except as otherwise provided in this paragraph, for the member appointed as a mechanical engineer licensed by the state of Nevada, a term of two years. The initial term for this member shall begin January 1, 2008 and end January 1, 2011.

d)

Except as otherwise provided in this paragraph, for the member appointed as a structural/civil engineer licensed by the state of Nevada, a term of two years. The initial term for this member shall be a term of three years and shall begin January 1, 2008 and end January 1, 2011.

e)

Except as otherwise provided in this paragraph, for the member appointed as a electrical engineer licensed by the State of Nevada, a term of two years. The initial term for this member shall be a term of three years and shall begin January 1, 2008 and end January 1, 2011.