

CARSON CITY BOARD OF SUPERVISORS
Minutes of the Special May 12, 1998, Meeting
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A special meeting of the Carson City Board of Supervisors was held on Tuesday, May 12, 1998, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 6 p.m.

PRESENT:	Ray Masayko	Mayor
	Tom Tatro	Supervisor, Ward 3
	Greg Smith	Supervisor, Ward 1
	Jon Plank	Supervisor, Ward 2
	Kay Bennett	Supervisor, Ward 4
STAFF PRESENT:	John Berkich	City Manager
	Kit Weaver	Assessor
	Alan Glover	Clerk-Recorder
	Al Kramer	Treasurer
	Gary Kulikowski	Internal Auditor
	William Naylor	Information Services Director
	John Iratcabal	Purchasing Director
	Cheryl Adams	Deputy Purchasing Director
	Melanie Bruketta	Deputy District Attorney
	Katherine McLaughlin	Recording Secretary
	(S.B.O.S. 5/12/98 Tape 1-0001.5)	

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE - Mayor Masayko convened the meeting at 6 p.m. Roll call was taken. A quorum was present although Supervisor Bennett had not yet arrived. Mayor Masayko lead the Pledge of Allegiance.

CITIZEN COMMENTS (1-0013.5) - None.

PUBLIC HEARING CONCERNING THE FISCAL YEAR 1998-99 BUDGET - DISCUSSION AND POSSIBLE ACTION REGARDING THE FOLLOWING: **A. INTERNAL AUDITOR (1-0017.5)** - Gary Kulikowski; **B. ASSESSOR (1-0205.5)** - Kit Weaver; **C. INFORMATION SERVICES (1-0232.5)** - Director William Naylor; **D. TREASURER (1-0488.5)** - Al Kramer; **E. PERSONNEL (1-0835.5)** - Manager Judie Fisher; **F. PURCHASING (1-1077.5)** - Director John Iratcabal and Deputy Director Cheryl Adams; **G. LIBRARY (1-1215.5) AND H. LIBRARY GIFT FUND (1-1558.5)** - Director Sally Edwards and Library Board of Directors Chairperson Bernie Sease; **I. CLERK-RECORDER - i. CLERK (1-1675.5); ii. RECORDER (1-1735.5); iii. COURTHOUSE (1-1885.5); iv. ELECTIONS (1-1910.5); v. RECORDS MANAGEMENT (1-1805.5); vi. COURT CLERK (1-1610.5)** - Clerk-Recorder Alan Glover - Staff briefly reviewed and discussed their budget documents with the Board. (Supervisor Bennett arrived during Mr. Kulikowski's introduction--6:08 p.m. A quorum was present as previously indicated.) Supervisor Smith commented on the advantages of having Mr. Kulikowski's office in the same area as the Board's offices. Discussion noted Mr. Kulikowski's involvement with the CQI training and coordination activities. Debbie Wiggins of the Utility Department has been assigned the coordinator duties. Mayor Masayko commended Mr. Kulikowski on his periodic summaries/reports. He felt that this program was working satisfactorily. Mr. Kulikowski felt that the Sheriff's investigations may be placed on the top of the list of items to do next year. He also indicated there may be a check coming from the Administrative Offices of the Courts to offset the cost of the Justice Court audits. Discussion pointed out the success of the Assessor's new automated mapping program. Mr. Naylor explained the in-house AS 400 upgrade and the savings created by doing the work in-house. Discussion explained the GIS integration process; the efforts to obtain a telephone information data program or a Carson City radio station; the Public Safety Complex relocation plans and the problems encountered with the City Hall relocation effort; the desire and cost for upgrading the telephone system to allow automatic transferring of e-mail, phone messages, etc., also known as ISDM; competition for telephone services in Carson City; the public accessibility program established for title companies; problems with the drive-up teller system, the public's use of this system, and its funding under the CIP program; plans to implement an electronic utility billing program; the

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personnel turnover rate--a breakdown of the figures is to be provided to Supervisor Tatro; (1-1345.5) the Library ballot question; (1-1935.5) the election costs and variables which will impact the postage and printing costs, the projected turnout rate, the apparent voter apathy with the candidates/issues on the ballot this year, and the increase in registered voters. (1-1005.5) Mr. Berkich complimented Personnel on the use of the hourly funds and its improved quality of work. (1-0384.5) Supervisor Bennett requested the telephone information data program be placed on a proposal and that it be brought back to the Board for funding consideration. Clarification indicated it had been funded in the tentative budget and that the program should be installed this summer.

(1-0698.5) Supervisor Plank placed the upgrade for the drive-up teller system on the wish list. Clarification indicated it was included in the CIP budget. Supervisor Plank then withdrew it from the wish list. Supervisor Smith voiced his support for the program. (1-1160.5) Supervisor Plank placed Purchasing's part-time secretary on the wish list. Supervisor Tatro pointed out that the Open Space initiative had included administrative costs. As Community Development is seeking assistance for this purpose and Purchasing can substantiate the impact on its Department, Purchasing should be afforded the same opportunity Community Development had received. Mr. Berkich agreed to check into this funding option. Comments commended Purchasing's staff on being able to handle the function during Mr. Iratcabal's illness.

Supervisor Bennett placed (1-1058.5) the \$5 increase in retired employee medical insurance premium and (1-1449.5) the Library part-time hourly staffing on the wish list.

(1-1065.5) Mayor Masayko placed \$5,000 in additional funding for an hourly position in Personnel on the wish list.

Supervisor Smith placed the following items on the wish list: (1-1295.5) \$50,000 for the book budget from ongoing funding which, if necessary, is to be moved to one-shot funding if ongoing funds are not available; the Library proposal to increase staffing and expand its hours; and (1-1502.5) the Library travel and training program.

1-1790.5) Supervisor Plank put the Recorders' staff upgrades on the wish list.

There being no other matters for discussion, Supervisor Plank moved to adjourn. Mayor Masayko seconded the motion. Motion carried 5-0. Mayor Masayko adjourned the meeting at 8 p.m.

A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

The Minutes of the Special May 12, 1998, Carson City Board of Supervisors meeting

ARE SO APPROVED ON ____August_6____, 1998.

_____/s/_____
Ray Masayko, Mayor

ATTEST:

_____/s/_____
Alan Glover, Clerk-Recorder