



**3. TREASURER - Al Kramer**

**A. ACTION ON A LIQUOR LICENSE FOR JOSE R. SANCHEZ, DOING BUSINESS AS EL AGUILA REAL, LOCATED AT 2300 HIGHWAY 50 EAST (1-0218.5)** - Mr. Sanchez indicated he was familiar with the Nevada Liquor Law and would train his employees in them. Discussion explained the location. Member Banister noted the favorable Sheriff's report. Member Plank moved to approve a liquor license for Jose R. Sanchez, doing business as El Aguila Real located at 2300 Highway 50 East, fiscal impact is \$500 investigation fee, \$1,000 new fee, and \$200 quarter fee. Member Tatro seconded the motion. Motion carried 6-0.

**B. ACTION ON A PACKAGED AND ON PREMISE BEER AND WINE LICENSE FOR MOHAMMAD ADIB, DOING BUSINESS AS NICK'S PIZZA, LOCATED AT 303 NORTH CARSON STREET (1-0259.5)** - Discussion noted the location. Mr. Adib indicated he was familiar with Nevada Liquor Laws and would train his employees in them. Member Banister noted the favorable Sheriff's report. Member Plank moved to approve a packaged and on premise beer and wine license for Mohammad Adib, doing business as Nick's Pizza, located at 303 North Carson Street, fiscal impact is \$500 investigation fee, \$500 new fee, and \$200 quarterly fee. Member Tatro seconded the motion. Motion carried 6-0.

**BOARD OF SUPERVISORS** - There being no other matters for consideration by the Liquor and Entertainment Board, Chairperson Masayko adjourned the Liquor and Entertainment Board and immediately reconvened the session as the Board of Supervisors. The entire Board was present constituting a quorum.

**4. CONSENT AGENDA (1-00301.5)**

**A. CITY MANAGER - ACTION ON PARTICIPATORY AGREEMENT FOR FISCAL YEAR 1998-1999 BETWEEN CARSON CITY AND HOME HEALTH SERVICES OF NEVADA, INC.**

**B. RISK MANAGEMENT - ACTION TO RATIFY THE CITY MANAGER'S EXECUTION OF A CONTINUING AGREEMENT OF INDEMNITY FOR MISCELLANEOUS SURETY BONDS WITH WESTERN INSURANCE COMPANY**

**C. PARKS AND RECREATION DIRECTOR**

**i. ACTION ON APPROVAL OF CLEAR CREEK BOWMEN TO USE A PORTION OF CENTENNIAL PARK FOR AN ARCHERY RANGE, LOCATED NORTH AND EAST OF EAGLE VALLEY GOLF COURSE**

**ii. ACTION TO APPROVE THE THEME AND LOCATION OF A MURAL IN MILLS PARK**

**D. PURCHASING DIRECTOR**

**i. ACTION ON CONTRACT NO. 9798-269 - RTC, PHOTOVOLTAIC FLASHING BEACON PURCHASE, AWARD**

**ii. ACTION ON CONTRACT NO. 9798-278 - VEHICLE REPLACEMENT, FISCAL YEAR 98-99 BUDGET, AWARD**

**iii. ACTION ON CONTRACT NO. 9798-279 - USED 25 TON PNEUMATIC WHEEL ROLLER, AWARD**

**iv. ACTION ON CONTRACT NO. 9798-281 - SOUTHEAST CARSON SEWER EXTENSION, PHASE 4, AWARD**

**v. ACTION ON CONTRACT NO. 9899-001 - PHYSICIAN PROFESSIONAL SERVICES**

**vi. ACTION ON CONTRACT NO. 9899-002 - FORENSIC PATHOLOGY AUTOPSY SERVICES**

**vii. ACTION ON CONTRACT NO. 9899-008 - AUTOMATED CITIZEN INFORMATION SYSTEM, REQUEST FOR CONTRACT APPROVAL**

**viii. ACTION ON CONTRACT NO. 9899-46 - CHILDREN'S MUSEUM, PHASE IV, APPROVAL OF CHANGE ORDER NO. 4 AND REQUEST FOR FINAL PAYMENT**

**ix. ACTION ON CONTRACT NO. 9798-284 - MINNESOTA STREET NUISANCE ABATEMENT** - Supervisor Bennett pulled the agreement with the Home Health Services of Nevada for

discussion. Supervisor Smith noted RTC's funding allocation for a school flasher on Mountain Street. Supervisor Tatro moved to approve the Consent Agenda as presented with the exception of the first item on it which is the participatory agreement with Home Health Service of Nevada. Supervisor Plank seconded the motion. Motion carried 5-0.

**A. (1-0338.5)** - Mr. Berkich briefly described the purpose of the agreement. Supervisor Bennett explained a telephone conversation she had had with a constituent and the concern that these services may be duplicated by the Hospital as well as other agencies in the community. She questioned whether a request for proposals had been pursued. She requested that next year the service be put out to bid. Mayor Masayko agreed that this should have been addressed prior to the budget. Pete Livermore explained his reasons for placing the telephone call to Supervisor Bennett. He suggested that next year the service be investigated further. Supervisor Smith encouraged the various groups to discuss whether there are economies of scale involved. The service had been in the community for a long time and done a lot of work in Carson City. He urged staff to move forward in an expeditious and timely manner. Supervisor Plank expressed his feeling that a duplication of services should be avoided and encouraged Mr. Berkich to move forward. Additional comments were solicited but none given. Supervisor Bennett moved that the Board of Supervisors approve a participatory agreement for fiscal year 1998-99 between Carson City and Home Health Services of Nevada, Inc., fiscal impact is \$6,000, and the funding source is the Community Support Services Budget. Supervisor Smith seconded the motion. Motion carried 5-0.

## **5. BOARD OF SUPERVISORS (1-0422.5)**

**A. ACTION ON APPOINTMENT TO THE TRUCKEE-CARSON CONSERVANCY DISTRICT** - Following Supervisor Bennett's request for and explanation of her reasons, the item was deferred to the next meeting.

**B. NON-ACTION ITEMS - INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-0465.5)** - Supervisor Smith solicited public comments on how the RTC could improve the public announcement process and explained his reasons for this request. Supervisor Plank reported on his participation in the reception for the Wuhan, China, delegation; the Debt Management Commission meeting; and the consolidated transportation dedication ceremony. He also announced his planned participation with Mr. Lipparelli in the Chamber of Commerce's leadership class on the Open Meeting Law. Topics/Items for discussion at that class were solicited. He also planned to meet with City staff and Supervisor Bennett on the "gateway issues". Mayor Masayko described the meeting with the Wuhan delegation and the exchanges which are now occurring. The City has been invited to visit Wuhan. He briefly described Wuhan. He, too, felt the transportation program had gotten off to a good start. He then reported on the U.S. Conference of Mayors seminar in Reno and thanked Terry Drake of the City Manager's office, Finance Director Mary Walker, and Convention and Visitors Bureau Executive Director Candice Duncan for their support in the Saturday welcoming ceremony for the Mayors and their families. He distributed Carson City pins to the Board and staff. He then reported on the welcoming ceremony for the Order of the Rainbow, also known as the Rainbow Girls, Annual Convention; the RSVP Advisory Board meeting; the Chamber of Commerce Award Ceremonies; the Carson Advocates of Cancer Victims "Duck Float" activities; the Karson Kruzers "Run Wha' Cha Brung" event; and the Redevelopment Authority Citizens Committee meeting. He agreed that the parking along Highway 50 at Mills Park is an issue which must be addressed. He announced and invited the public to participate in the Downtown Trolley kickoff ceremony at 12:15 p.m. today. Supervisor Tatro reported on the status of a proposed ordinance to provide a public noticing process similar to that used by the Planning Department for RTC items on which he had worked with Mr. Lipparelli. Supervisor Bennett reported on the TTDD meeting. There will be a trolley at the North Shore of Lake Tahoe this year. She then reported on the Western Nevada Resource Conservation District Coalition meeting and the American Hospital Association's Regional Policy Board meeting in Sun River.

**C. STAFF COMMENTS AND STATUS REPORTS (1-0810.5)** - City Manager John Berkich reported on the status of the Genescritti nuisance on Minnesota Street. Mr. Herrington had advised him that the City contractor's portion of the work to alleviate this situation had been completed on Tuesday. The remaining

portion is to be completed by Mr. Genescritti. He then reported on the City/County Manager's meeting at Lake Tahoe.

**6. TREASURER - Al Kramer**

**A. ACTION ON APPROVAL OF RESOLUTION TO LEVY THE CARSON CITY FISCAL YEAR 1998-99 AD VALOREM TAX RATE AS CERTIFIED BY THE NEVADA TAX COMMISSION (1-0830.5)** - Mayor Masayko pointed out the Sierra Forest Fire District tax and briefly described the budget process including the Board's oversight and approval of the District's budget. Supervisor Smith moved that the Board adopt Resolution No. 1998-R-36 to levy the Carson City Fiscal Year 1999-99 Tax Rate as certified by the Nevada Tax Commission. Supervisor Tatro seconded the motion. Motion carried 5-0.

**B. ACTION ON A RESOLUTION DESIGNATED AS THE "1998 FIRE PROTECTION ELECTION RESOLUTION"; DECLARING THE NECESSITY OF A TAX OVERRIDE FOR FIRE PROTECTION AND CALLING AN ELECTION THEREON; PRESCRIBING DETAILS IN CONNECTION WITH THE ELECTION; RATIFYING ACTION PREVIOUSLY TAKEN RELATING THERETO; AND PROVIDING THE EFFECTIVE DATE HEREOF (1-0880.5)** - Mayor Masayko described a telephone conversation he had had with a Mr. Christner and his concerns about what would happen if the two firefighters outside the burning building had to rescue the two who had entered the building. Mr. Christner had been concerned that this program would require two additional backup firefighters. Mayor Masayko explained his response. He encouraged the proponents to be prepared to respond to such questions. Discussion indicated that the resolution merely places the question on the November ballot. Public comments were solicited.

(1-0945.5) Robin Williamson questioned whether the Board had considered the additional firefighters when it had established the funding priorities and whether the increased personnel really required a tax increase. Mayor Masayko felt that the Board's decision making process had included this discussion. The tax increase would be effective in 1999. The Board would/could reconsider the funding issue during the next budget process. Ms. Williamson encouraged the Board to seek a different funding source without the tax increase.

Supervisor Plank moved that the Board adopt Resolution No. 1998-R-37, A RESOLUTION DESIGNATED AS THE "1998 FIRE PROTECTION ELECTION RESOLUTION"; DECLARING THE NECESSITY OF A TAX OVERRIDE FOR FIRE PROTECTION AND CALLING AN ELECTION THEREON; PRESCRIBING DETAILS IN CONNECTION WITH THE ELECTION; RATIFYING ACTION PREVIOUSLY TAKEN RELATING THERETO; AND PROVIDING THE EFFECTIVE DATE HEREOF. Supervisor Bennett seconded the motion. Supervisor Plank continued his motion to include fiscal impact \$370,000 per year which is a four cent per \$100 of assessed value. Supervisor Bennett concurred. Supervisor Smith briefly explained the Board's deliberations on the firefighters staffing issue. Mayor Masayko pointed out various factors which had been considered during those deliberations. The motion to adopt Resolution No. 1998-R-37 was voted and carried 5-0.

**C. ORDINANCE - FIRST READING - ACTION ON AN ORDINANCE DESIGNATED BY THE SHORT TITLE "1998 SRF SEWER BOND ORDINANCE"; PROVIDING FOR THE ISSUANCE OF ITS REGISTERED, NEGOTIABLE, GENERAL OBLIGATION (LIMITED TAX) SEWER BOND (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 1998, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$6,100,000; PROVIDING THAT THE BOND MAY BE EVIDENCED BY A SINGLE, REGISTERED BOND; STATING THE PURPOSES FOR WHICH THE BOND IS TO BE ISSUED; PROVIDING THE FORM, TERMS AND CONDITIONS THEREOF AND COVENANTS RELATING TO THE PAYMENT OF SAID BOND AND THE HANDLING OF FUNDS; PROVIDING FOR THE SALE OF BOND TO THE STATE; AND RATIFYING ACTION PREVIOUSLY TAKEN TOWARD THE ISSUANCE OF SAID BOND AND EFFECTING THE PURPOSE OF ITS ISSUANCE; PROVIDING FOR OTHER MATTERS RELATING THERETO (1-1008.5)** - Discussion explained potential interest rates and that this bond would be repaid from user hookup fees. Supervisor Smith moved to introduce on first reading Bill No. 120, AN ORDINANCE DESIGNATED BY THE SHORT TITLE "1998 SRF SEWER

BOND ORDINANCE"; PROVIDING FOR THE ISSUANCE OF ITS REGISTERED, NEGOTIABLE, GENERAL OBLIGATION (LIMITED TAX) SEWER BOND (ADDITIONALLY SECURED BY PLEDGED REVENUES), SERIES 1998, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$6,100,000; PROVIDING THAT THE BOND MAY BE EVIDENCED BY A SINGLE, REGISTERED BOND; STATING THE PURPOSES FOR WHICH THE BOND IS TO BE ISSUED; PROVIDING THE FORM, TERMS AND CONDITIONS THEREOF AND COVENANTS RELATING TO THE PAYMENT OF SAID BOND AND THE HANDLING OF FUNDS; PROVIDING FOR THE SALE OF BOND TO THE STATE; AND RATIFYING ACTION PREVIOUSLY TAKEN TOWARD THE ISSUANCE OF SAID BOND AND EFFECTING THE PURPOSE OF ITS ISSUANCE; PROVIDING FOR OTHER MATTERS RELATING THERETO. Supervisor Plank seconded the motion. Mayor Masayko pointed out that the bonds would be used to eliminate the drying beds at the wastewater treatment plant. The motion to introduce the ordinance on first reading was voted and carried 5-0.

**OTHER MATTERS (1-1170.5)** - Deputy Public Works Director Tim Homann thanked Mayor Masayko and Supervisor Plank for attending the transit kickoff ceremony. He commended Paratransit on its dedication to the program and its drivers, which he described. There had been over 200 rides provided on the first day of operation. There were 250 scheduled for today. This equates to approximately 60,000 rides per year. Mayor Masayko also commended him and his staff on their work to make the program a reality.

**7. PUBLIC WORKS DEPARTMENT** - Deputy Public Works Director Tim Homann - **ACTION ON RESOLUTION TO ESTABLISH A STORM DRAINAGE CITIZENS ADVISORY COMMITTEE TO ADVISE THE BOARD ON MATTERS RELATED TO THE DEVELOPMENT AND IMPLEMENTATION OF A STORM DRAINAGE MASTER PLAN (1-1145.5)** - Discussion among the Board, Mr. Homann, Mr. Berkich, and Mr. Lipparelli explored the purpose of the committee, issues which the committee should explore, its composition, the committee's involvement with the drainage consortium of consultants, the consortium's purpose, and the appointment process. Board comments commended staff on its willingness to commence the program and directed Personnel Manager Judie Fisher to advertise the vacancies. Comments also stressed the desire to include as broad a spectrum of individuals on the committee as possible. This is to include both expert technicians and the public-at-large. The public-at-large appointments are not restricted to an individual Supervisor's ward. Recruitment would canvass the entire community. Discussion also pointed out the lack of a sunset clause. Supervisor Tatro moved that the Board adopt Resolution No. 1998-R-38, A RESOLUTION ESTABLISHING THE CARSON CITY STORM DRAINAGE CITIZENS ADVISORY COMMITTEE TO ADVISE THE BOARD ON MATTERS RELATED TO THE DEVELOPMENT AND IMPLEMENTATION OF A STORM DRAINAGE MASTER PLAN FOR CARSON CITY with the following changes: On Page 1 on Line 27, revise Paragraph 1 to read: "The Carson City Storm Drainage Citizens Advisory Committee is hereby created consisting of seven members. These members shall be appointed by the Board as a whole." Supervisor Bennett seconded the motion. Following discussion concerning the desire to have the appointment members from various areas of the community, Supervisor Tatro amended the motion to include in Paragraph 1 that: "It is the Board's intent to insure participation from all wards of the City." Supervisor Bennett concurred.

(1-1566.5) Pete Livermore supported the resolution and encouraged the Board to consider general commerce, manufacturing, and other businesses where drainage problems have occurred and not restrict the recruitment to residents. Mayor Masayko felt that this issue was covered under Paragraph 2 of the proposed resolution.

The motion to adopt Resolution No. 1998-R-38 as revised was voted and carried 5-0. Mayor Masayko indicated a desire to make the appointments at the first meeting in August. Mr. Homann felt that this timetable would be adequate.

**BREAK:** A seven minute recess was declared at 10:08 a.m. The entire Board was present when Mayor Masayko reconvened the session at 10:15 a.m., constituting a quorum.

**8. PERSONNEL MANAGER** - City Manager John Berkich

**A. ACTION ON APPOINTMENT TO THE CARSON RIVER ADVISORY COMMITTEE (1-1605.5)** - Mr. Eeds had withdrawn. Paul Pettersen explained his reasons for applying and his background. Mayor Masayko thanked him for applying. Supervisor Bennett explained her personal knowledge of Mr. Pettersen and thanked him for applying. Supervisor Bennett moved that the Board of Supervisors appoint Paul Pettersen to fill the vacancy on the Carson River Advisory Committee, the term will expire in August 2000. Supervisor Plank seconded the motion and briefly noted his reasons for supporting the appointment. The motion to appoint Paul Pettersen was voted and carried 5-0.

**B. ACTION ON APPOINTMENT OF CIVIL/STRUCTURE ENGINEER, MECHANICAL ENGINEER, GENERAL CONTRACTOR AND ELECTRICAL ENGINEER TO THE BOARD OF APPEALS (1-1710.5)** - Mayor Masayko noted Mr. Barrett's willingness to serve if there are no other applicants. None of the applicants were present. Supervisor Smith moved to appoint the individuals as named to the four vacancies on the Board of Appeals for two year terms. Supervisor Tatro seconded the motion. Motion carried 5-0.

**9. COMMUNITY DEVELOPMENT DIRECTOR - Walter Sullivan**

**A. ACTION REGARDING CARSON CITY APPROVING THE FINDINGS OF THE DIRECTOR OF BUSINESS AND INDUSTRY AS LISTED IN NRS 349.580 AS THE FINDINGS RELATING TO THE HUCK STORE FIXTURE COMPANY OF NEVADA; AND B. ACTION REGARDING A RESOLUTION OF THE CITY OF CARSON CITY, NEVADA, TO TRANSFER A PORTION (\$1.385 MILLION TO \$2.142 MILLION) OF THE CITY'S 1998 STATE CEILING FOR PRIVATE ACTIVITY BONDS UNDER SECTION 146 OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, TO THE DIRECTOR OF THE STATE OF NEVADA DEPARTMENT OF BUSINESS AND INDUSTRY TO BE USED IN CONNECTION WITH THE ISSUANCE BY SAID DIRECTOR OF INDUSTRIAL DEVELOPMENT REVENUE BONDS FOR HUCK STORE FIXTURE COMPANY OF NEVADA (1-1755.5)** - Mr. Sullivan's introduction corrected the cap to be \$2.4 million. Discussion briefly explained the program. The State provides the funds. No City monies are used for this purpose. Chief of the Nevada State Office of Business Finance and Planning Steve Ghiglieri described his role in the process, the program, its funding including the bonding process, the Huck Store Fixture Company of Nevada plans, and his Director's findings. Discussion among Mr. Ghiglieri, the Board, and Mr. Berkich indicated the funding is allocated annually and could under certain circumstances be carried forward. Discussion also explained the purposes for which the funding could be used, the economic benefits of the program and reasons firms may not wish to use the program. Mr. Ghiglieri introduced the firm's representatives who were present. In response to Mayor Masayko's questions regarding the NDEP requirements, Mr. Ghiglieri indicated that environmental issues will be addressed before the City's Business License is issued. The bonds/funds will not be issued unless these issues are addressed. Huck's General Manager Brent Shelton indicated that the firm is currently in operation but only as an assembly operation. The NDEP and City permits have been requested and should be finalized within three weeks. **Supervisor Plank moved that the Board of Supervisors approve the findings of the Director of Business and Industry as listed in NRS 349.580 as findings related to the Huck Store Fixture Company of Nevada. Supervisor Bennett seconded the motion.** Supervisor Plank indicated that he had read the majority of the documents. He felt that the public needed to be aware of the plant's intent to start out with 30 quality jobs and expand to 60. The average salary will be \$10 per hour. This is one of the things which the City is looking for--manufacturers with quality jobs. This bonding program does not impact the City's bonding limit. The informational material and Mr. Sullivan both indicate that the plant will not adversely impact on its neighborhood. Supervisor Plank welcomed any manufacturer to town who will operate in such a fashion and offers the kinds of jobs proposed. The customer base indicates the firm will not be leaving town soon particularly not after they get here. Additional comments from the Board and public were solicited but none given. **The motion to approve the Director of Business and Industry's findings related to the Huck Store Fixture Company of Nevada was voted and carried 5-0.**

(1-2192.5) Discussion ensued among Mayor Masayko, Supervisor Plank, Mr. Sullivan and Mr. Ghiglieri regarding

the actual bonding amount. Supervisor Plank moved that the Board of Supervisors approve a resolution of the City of Carson City, Nevada, to transfer an amount not to exceed \$2,142,196 of the City's 1998 State ceiling for private activity bonds under Section 146 of the Internal Revenue Code of 1986 as amended to the Director of the State of Nevada Department of Business and Industry to be used in connection with the issuance by said Director of industrial development revenue bonds for Huck Store Fixture Company of Nevada. Following discussion of the bonding amount, Supervisor Plank corrected the figure to be \$2,124,196 and included Resolution No. 1998-R-39. Supervisor Smith seconded the motion. Motion carried 5-0. Mayor Masayko welcomed the firm to the community. Mr. Ghiglieri thanked the Board for its support. Mr. Shelton thanked the Board for its time and expressed the hope that the firm would be in the community for many years.

**10. INTERNAL AUDITOR - Gary Kulikowski**

**A. STATUS REPORT ON THE FISCAL YEAR 97/98 AUDIT PROJECTS (1-2304.5) -** Mr. Kulikowski discussed with the Board the audit plan. Next year's plan will be presented to the Board in August for discussion/action. Board input on it was solicited. Mr. Lipparelli and Mr. Kulikowski explained the status of the contractor/developer's bond security program. Mayor Masayko and Supervisor Bennett felt that this issue should be addressed by Mr. Berkich and his staff and directed that Mr. Kulikowski add it to the list of projects for next year. Discussion also indicated that Mr. Kulikowski was cognizant of the Grand Jury recommendations in making his audit plans. His involvement with Mr. Berkich and the other City Department Heads and their action plan for resolving those issues was explained. He planned to add these programs to next year's audit plan and would review staff's implementation programs at the end of the next fiscal year. This plan will be discussed in August. Quarterly reports had been provided to the Board previously. The Board supported the current procedures for establishing his audit plan. Mr. Kulikowski thanked the Board for that participation and the decision to relocate his office to an area where the Board has easier access and he is more visible to the Board. This decision had improved the communication process. No formal action was required or taken.

**B. CLOSED SESSION (1-2735.5) - ACTION TO RECESS INTO CLOSED SESSION PURSUANT TO NRS 241.030 TO CONSIDER THE PROFESSIONAL COMPETENCE OF THE INTERNAL AUDITOR -** Supervisor Smith moved that the Board of Supervisors recess into Closed Session pursuant to NRS 241.030 to consider the professional competence of the Internal Auditor. Supervisor Bennett seconded the motion. Supervisor Tatro indicated that the Board had created a large stir when the Board had held a previous Closed Personnel Session. The current hearing is not in response to any particular activity by Mr. Kulikowski. This is the annual review and this is the procedure for the Board to meet in private with the Internal Auditor who is an employee directly under the control of the Board and to review his performance and to discuss our likes and dislikes about his performance. During the Closed Session the Board does not make any decisions. The Board can only voice its opinions. Once this process is completed, the Board will come out of Closed Session and proceed with the decision making portion of the process. Although neither he nor any of the other Board Members had ever said this previously, he felt that it was apropos to do so. Mayor Masayko felt that it should be stated. The motion to enter into Closed Session was voted and carried 5-0. Mayor Masayko then closed the session--11:12 a.m.

**C. RECESS INTO OPEN SESSION - ACTION REGARDING BOARD REVIEW OF THE INTERNAL AUDITOR'S PROFESSIONAL COMPETENCE AND SETTING OF COMPENSATION (1-2827.5) -** Mayor Masayko reconvened the Open Session at 11:52 a.m. The entire Board was present constituting a quorum. Mayor Masayko indicated for the record that the Closed Session had been very beneficial for all. Mr. Kulikowski and the public should be assured that the Board of Supervisors is more than satisfied with Mr. Kulikowski's performance. It is certainly more than competent. The Board was pleased with his scope of work and his attention to details and the fact that he is now in a physical location that the Board has readily access to him on a more frequent basis. He agreed that there are some areas where there needs to be additional enhancements/improvements but the Board was very satisfied with his performance.

(1-2860.5) Treasurer Al Kramer expressed a desire to speak to the Board as one of the City's financial officers and

to inform the Board that it does have a good auditor. He makes himself available for anyone in any position in the City with a question. Mr. Kulikowski has always taken the time to discuss any of Mr. Kramer's concerns. Mr. Kulikowski's comments are always on the side of disclosure and to make it the correct manner in which to accomplish the task. No corners are ever cut. He is easy to talk to and has an educated background which allows him to provide a competent answer and experience. Although the Board is considered his boss, Mr. Kramer felt that they should hear from someone who works hard to run a good financial department and may have a different prospective. If he had had a negative concern, he would have provided it to the Board prior to the Closed Session so that it could have been discussed with Mr. Kulikowski. As he had not done this, there are no negative comments to be made by him. He then indicated his willingness to provide staffing at the present time and noted that on another occasion he had been unable to do so. He felt that Mr. Kulikowski should be given a "good report card".

Mayor Masayko agreed that Mr. Kramer's comments reflect the Board's opinion as expressed during the Closed Personnel Session and thanked him for his input. Mayor Masayko noted the previous performance evaluation and merit increase. At that time it had been felt that Mr. Kulikowski should have earned a bonus, however, the budget did not include funding for this purpose. The Board had encouraged him to provide at least five percent within this year's budget. Supervisor Smith then moved that the Board of Supervisors, in light of the discussion and in light of the comments put on public record by the Treasurer which mirrored the Board's discussion in the Personnel Session, that, as budgeted in the 98-99 fiscal year, to give the Internal Auditor a 2-1/2 percent cost of living increase and a five percent one time performance bonus for a job well done. Supervisor Plank seconded the motion. Discussion ensued among the Board on the "merit"/cost-of-living and bonus increase. Supervisor Tatro explained his feeling that Mr. Kulikowski should be given a merit increase and not a performance bonus. This would put him on a par with the way that all of the other employees are treated. He also felt that it would not be inappropriate for the Board to also give him on top of the merit a one time performance bonus. This is one of those "once in a decade" opportunities the Board has to do so. The Grand Jury just came back and said that the City has a clean bill of health. The Grand Jury report was so thin on recommendations that it is a "heck of a statement on how well the City is run". This does not just happen but is due to having a good staff to handle those functions. It also happens because there is an internal auditor who keeps an eye on those things and has over the past ten years made a number of recommendations that have been adopted and have improved the processes which we use in every Department in the City. Mayor Masayko felt that Supervisor Tatro had made a point. Supervisor Smith responded that, in an effort to avoid creating a controversy and to keep the process as positive as possible, the purpose of the bonus should be explained. Approximately four or five years he and former Mayor Teixeira had pushed for the bonus. The program is different than how the other employees are treated. One the reasons he and former Mayor Teixeira had pushed for the program at that time was the idea of doing a cost-of-living increase and doing a one-time performance bonus based on an individual's performance annually as opposed to getting caught in the situation where people are getting five and six percent increases annually which is tacked on to the retirement and benefits and everything else. Not that this would ever happen but if Mr. Kulikowski did a terrible job next year, which is completely outside the realm of possibility here, but if he did a terrible job next year, the raise that the Board had given this year continues on and on and on. He had hoped originally to get the bonus thing to get to the other people also. But Supervisor Tatro is exactly correct. It is entirely different. The only two that the Board does it with is Mr. Berkich and, in previous years, Mr. Kulikowski. So, with that, he felt that in order to make the process as positive as possible, he would withdraw his motion and allow another Board member to make a motion. Supervisor Tatro expressed his feeling that he was not alone on this issue. Supervisor Plank then withdrew his second.

Supervisor Tatro then expressed a desire to make a motion and suggested that, if his motion fails, this be the once in a decade occasion where Mr. Kulikowski should receive his salary plus five percent which he would receive if he were a normal employee who works in the regular hierarchy for doing an adequate job and that this is that year where he felt it was appropriate to go beyond that. If the Board did not wish to do a merit increase, then a bigger bonus should be given in his view.

Supervisor Tatro then moved that the Board of Supervisors adjust the salary for the Internal Auditor by awarding a 2-1/2 percent cost-of-living adjustment, a five percent merit increase, and a one time performance bonus of five

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percent. Supervisor Plank seconded the motion and noted that this equates to a 12-1/2 percent increase which pushes it over the top limit of his salary range. That figure is \$60,047. Mayor Masayko indicated that the bonus does not apply there. Supervisor Plank responded that he could, therefore, agree. Mayor Masayko indicated that he was a little uncomfortable with this figure as it could be a little on the high side but wished to hear what the Board had to say. The motion to grant a COLA and equal bonus and merit of approximately \$2800 each was voted and carried 3-2 with Supervisor Smith and Mayor Masayko voting Naye. Mayor Masayko indicated that Mr. Kulikowski had been given all three phases.

There being no other matters for consideration, Supervisor Tatro moved to adjourn. Mayor Masayko seconded the motion. Motion carried unanimously and Mayor Masayko adjourned the meeting at 12 Noon.

The Minutes of the July 2, 1998, Carson City Board of Supervisors meeting

1998.

ARE SO APPROVED ON \_\_\_\_\_ 12/3 \_\_\_\_\_,

\_\_\_\_\_/s/\_\_\_\_\_

Ray Masayko, Mayor

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_

Alan Glover, Clerk-Recorder